

TO: KAREN CONARD, CITY MANAGER
FROM: KELLI L. BARNABY, CITY CLERK
RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, JULY 12, 2021
PRESENT: MAYOR BECKSTED, ASSISTANT MAYOR SPLAINE, COUNCILORS McEACHERN, WHELAN, LAZENBY, KENNEDY, HUDA, TABOR AND TRACE

1. Acceptance of Minutes – May 10, 2021 & June 21, 2021- **Voted** to accept and approve the minutes of the May 10, 2021 and June 21, 2021 City Council meetings.
2. Mayor’s Blue Ribbon Committee to Reopen Portsmouth 2021 Final Report – James Petersen reported on the last six months of the Reopen Portsmouth Mayor’s Blue Ribbon Committee. He outlined the work of the Committee from outdoor dining, to construction of planters for the barriers and that the number of dining permits issued to date is 51. He also spoke to the loss of Co-Chair Mark Stebbins and his knowledge, strengths, efficiencies and what he meant to the Committee.
3. Public Comment Session- There were 10 speakers: Duncan MacCallum, Zelita Morgan, Mark Brighton (Proposed City Charter Amendment); Roy Helsel (Budget and Peverly Hill Road Project); Donald Jones, Ned Raynolds, Peter Somssich (Peverly Hill Road Project); Andrew Bagley (DSA Lawsuit & Peverly Hill Road Project); Julia Russell (Portsmouth Bike Path/Sidewalk Peverly Hill Road Project); and Robin Husslage (Islington Creek Neighborhood Parking Program).
4. Public Hearing/Second Reading – Ordinance amending Chapter 1, Article IV – Commissions and Authorities, Section 1.414 Audit Committee- Held a public hearing. **Voted** to move this matter to the City Attorney to work with Councilor Huda to update the motion and hold second reading open for discussion on the ordinance and allowing public comment.
5. **Voted** to suspend the rules in order to take up Item XVII. – Peverly Hill Road Improvement Project: Presentation following Neighborhood Meeting on June 28, 2021.
6. Peverly Hill Road Improvement Project: Presentation following Neighborhood Meeting on June 28, 2021 – Move to schedule a public necessity hearing to allow the Peverly Hill project to move to final design.

On a roll call vote 3-6 motion to put an 8 foot wide multi-use path to be located on the north side to match and align with the existing sidewalk on Peverly Hill Road between the YMCA and Mirona Road and between Mirona Road and the DPW driveway, making the path 8 foot in areas of concern and 10 foot where it can be accommodated failed to pass. Councilors Kennedy, Huda and Mayor Becksted voted in favor. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Tabor and Trace voted opposed.

On a roll call vote 6-3, main motion passed to schedule a public necessity hearing to allow the Peverly Hill project to move to final design. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Tabor and Trace voted in favor. Councilors Kennedy, Huda and Mayor Becksted voted opposed.

7. **Voted** to suspend the rules to take up Item XV. A.6. – Tooley License and Easement.
8. Tooley License and Easement – **Voted** to authorize the City Manager to execute and deliver the First Amendment to the License Agreement dated September 23, 2010 to David and Vasilia Tooley, as presented and refer the easement request of David Vasilia Tooley to the Planning Board for a report back.
9. Request to Renew Valet Parking License Agreement for The 100 Club – **Voted** to recommend renewal of valet parking license agreement for The 100 Club for a term of one year contingent upon staff working out the details with the property owners.
10. Report Back on Aldrich Road Traffic Calming Recommendations – **Voted** to recommend a raised intersection at Boss Avenue be added to the CIP and two more on Aldrich Road with locations to be determined.
11. Parking & Traffic Safety Committee Action Sheets and Minutes of the May 6, 2021 and June 3, 2021 meetings – **Voted** to accept and approve the May 6, 2021 and June 3, 2021 Parking & Traffic Safety Committee actions and minutes as presented. Councilors Kennedy and Huda voted opposed.
12. Request for Approval of a Neighborhood Parking Program for the Islington Creek Area- No action at this time however, a full report back will take place after the pilot program has been in place for 6 months.
13. Requested Charter Change for the November 2, 2021 Municipal Election – **On a roll call vote 3-6, motion to place the following question on the November 2, 2021 Municipal Election – The budget shall be finally adopted not later than the last day of the fiscal year currently ending. Should the Council take no further action on or prior to such day, the budget of the current ending fiscal year shall be renewed and shall be deemed to have been finally adopted by the Council as the budget for the next fiscal year with a public hearing to be held on August 23, 2021 failed to pass. Councilors Kennedy, Huda and Mayor Becksted voted in favor. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Tabor and Trace voted opposed.**
14. **Voted** to suspend the rules in order to continue the meeting beyond 10:30 p.m. Assistant Mayor Splaine voted opposed.
15. Waterfront and Building Siting - **Voted** to refer the attached memo in the July 12, 2021 Council packet to the Planning Board for review with a report back to the City Council at the August 23, 2021 meeting.
16. Status of Request regarding Peverly Hill Road Project – Action was taken earlier by the City Council. No action required.

17. Peeverly Hill Road Complete Streets Public Input Meeting – Councilor Trace requested a report back from City Manager Conard on the Peeverly Hill Road Complete Streets Public Input Meeting held on Monday evening June 28, 2021 at One Junkins Avenue in City Council Chambers. Specifically as to attendance by Council Members and what will be done in the future to assure that the City Council will be welcome to attend and those in attendance will be announced when a member of the public asks. Also from a standpoint of transparency, a list of which City Councilors were in attendance at that meeting.
18. Creation of a Public Facebook Page – No motion required as a Facebook Page has been established.
19. ARPA Grant for Library - \$3,450.00 – **Voted** to approve and accept the grant in the amount of \$3,450.00.
- *20. Resolution for the Authorization for Transfer of Balance of Bond Proceeds After Completion of Various Projects – **Voted** to adopt the resolution as presented.
- *21. Request for Public Hearing Regarding Various Bonding Resolutions for Projects to Begin in FY22 - **Voted** to authorize the City Manager to bring back for public hearing and adoption, the various proposed CIP Projects, as presented, for the August 2, 2021 City Council meeting.
22. Request to Schedule a Work Session Regarding the Building of a New Police Department Facility – **Voted** to schedule a work session on September 7, 2021 at 6:00 p.m.
23. Approval of 1386B Collective Bargaining Agreement – **Voted** to ratify the agreement as presented with the Portsmouth City Employees, Local #1386B.
24. Naming of Private Subdivision Road to Watson’s Landing – **Voted** to approve naming the private road as Watson’s Landing.
25. Acceptance of Dedicated Way on Walker Bungalow Road – **Voted** to adopt the proposed resolution, attached, to resolve this title issue.
26. Consent Agenda – **Voted** to adopt the Consent Agenda.
 - A. Letter from Maria Bernarda Salguero, New Generation, requesting permission to hold a 5K Walk/Run on Saturday, October 23, 2021 from 8:00 a.m. to Noon (***Anticipated action – move to refer to the City Manager with Authority to Act***)
 - B. Request for License to Install Projecting Sign for owner Carrie Jose of CJ Physical Therapy for property located at 25 Maplewood Avenue Unit 102 (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director’s Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***

- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

C. Request for License to Install Projecting Sign for owner Peter T. Henry of Market Square Jewelers, Inc. for property located at 124 Congress Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

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- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

D. Letter from Allan Scholtz, Portsmouth Professional Firefighters Local 1313, requesting permission to hold a Boot Drive on Saturday, August 14, 2021 in Market Square from 8:00 a.m. to 4:00 p.m. (***Anticipated action – move to refer to the City Manager with Authority to Act***)

E. Letter from Maria Leach, North Church of Portsmouth, requesting permission to hold the Seacoast Area Crop Walk on Sunday, October 17, 2021 (***Anticipated action – move to refer to the City Manager with Authority to Act***)

27. Email Correspondence – **Voted** to accept and place on file.

28. Letter from Nancy and Kearn Knowles regarding Neighborhood Parking Program Pilot – **Voted** to accept and place on file.

29. City Manager's Informational Items - Report Back on Portsmouth Workforce Housing Trust Fund and Housing Needs Assessment – Councilor McEachern requested a work session be held in October/November with Craig Welch, Portsmouth Housing Authority Director and the Portsmouth Housing Authority Board.

30. City Manager's Informational Items – Memorandum from City Attorney Sullivan Regarding Keno – **Voted** to place the Keno Question on the November 2, 2021 Municipal Election Ballot with a public hearing to be established by Mayor Becksted and the City Attorney.

31. Miscellaneous Business Including Business Remaining Unfinished at Previous Meeting – Rainbow Crosswalks – Assistant Mayor Splaine requested a report back from the City Manager on how rainbow crosswalks could be implemented in the City of Portsmouth by the Public Works Department.
32. Miscellaneous Business Including Business Remaining Unfinished at Previous Meeting – North Mill Pond Available Property – Assistant Mayor Splaine requested the City Manager provide a list of properties along the North Mill Pond that the City of Portsmouth could consider purchasing.
33. Miscellaneous Business Including Business Remaining Unfinished at Previous Meeting – Extension of PFAS Lawn Signs – **Voted** to extend the April 19th approval for the PFAS Health Study Lawn Signs on City property until September 19, 2021.
34. Miscellaneous Business Including Business Remaining Unfinished at Previous Meeting – Councilor Kennedy requested an update from the City Manager on the Pannaway Sound Barriers Walk.
35. Adjournment – **At 11:30 p.m., voted to adjourn.**

Respectfully submitted by:

Kelli L. Barnaby, MMC/CNHMC
City Clerk