

*\*Revised motion contained in Item #5 on 8/5/2021*

TO: KAREN CONARD, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, AUGUST 2, 2021

PRESENT: MAYOR BECKSTED, ASSISTANT MAYOR SPLAINE, COUNCILORS McEACHERN, WHELAN, LAZENBY, KENNEDY, HUDA, TABOR AND TRACE

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1. Acceptance of Minutes – May 4, 2021 & July 12, 2021 – **Voted** to accept and approve the minutes of the May 4, 2021 and July 12, 2021 City Council meetings.
2. Public Comment Session – There were 18 Speakers. Bob Lister, Bruce Schlieper, Justin Richardson, Peter Somssich, Shawn George, Tracy George, Patrick McCaffrey, Ryan Cress (I-95 Noise Barrier); Michelle Wirth, Nicole LaPierre, Ken Goldman (Islington Creek Neighborhood Parking Pilot); Pat Bagley (Appreciation) Roy Hesel (Variances); Scott Forte (COVID Data & Masks); Susan Saurman (Spraying); Mark Phillips, Newington, NH (Invalid Street Name); Josh Denton (Combat Service Credit); Bill Downey (McIntyre).
3. **Voted** to suspend the rules to take up Item XIII. D.2. – Ask the City Manager to set up a date for a Site Walk for the New Franklin/Jewel’s Neighborhood.
4. Ask the City Manager to set up a date for a Site Walk for the New Franklin/Jewel’s Neighborhood – **Voted** to set a date for a Site Walk of the New Franklin/Jewel’s Neighborhood and invite Representative in Congress; State Representatives, State Senator, US Senators, and the Legislative Committee to attend.  
  
Councilor Lazenby requested a detailed review of where we have been in regards to the sound barrier matter.
5. \*Public Hearing – Ordinance amending Chapter 1, Article IV – Commissions and Authorities, Section 1.414 Audit Committee – **Voted** to continue the public hearing and second reading at the August 23, 2021 City Council meeting.
6. **Voted** to suspend the rules to take up Item 1 under City Manager’s Informational Items – Report Back on Updated Debt Limit Calculation as Requested by Councilor Kennedy.
7. City Manager’s Informational Items - Report Back on Updated Debt Limit Calculation as Requested by Councilor Kennedy - No action required.
8. Public Hearing – Resolution Authorizing a Bond Issue, and/or Notes of up to Four Hundred Thousand (\$400,000.00) Dollars for Costs related to the Upgrade of the Police Facility – Held a public hearing. **Voted** to adopt the Resolution to be bonded as presented.

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9. Public Hearing – Resolution Authorizing a Bond Issue and/or Notes of up to One Million One Hundred Thousand Dollars (\$1,100,000.00) for Costs related to School Facilities Improvements – Held a public hearing. **Voted** to adopt the Resolution to be bonded as presented.
10. Public Hearing – Resolution Authorizing a Bond Issue and/or Notes of up to Thirteen Million Three Hundred Thousand Dollars (\$13,300,000.00) for Costs related to the Prescott Park Master Plan Implementation, Street and Sidewalk Upgrades – Held a public hearing. **Voted** to adopt the Resolution to be bonded as presented.
11. Public Hearing – Resolution Authority the Borrowing of up to Six Million Three Hundred Thousand Dollars (\$6,300,000.00) through the Issue of Bonds and/or Notes for Costs related to the Upgrade of the Hanover Parking Facility – Held a public hearing. **Voted** to adopt the Resolution to be bonded as presented.
12. Public Hearing – Resolution Authorizing a Bond Issue and/or Notes of the City under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of up to Twelve Million Dollars (\$12,000,000.00) related to Water Line Upgrades, Water Transmission Main Replacement, Islington Street Improvements Phase 2, Willard Avenue Upgrades and Union Street Reconstruction – **Voted** to amend the Resolution amount to Thirteen Million Nine Hundred Thousand Dollars (\$13,900,000.00) and reschedule the public hearing and adoption to the August 23, 2021 City Council meeting.
13. Public Hearing - Resolution Authorizing a Bond Issue and/or Notes of the City under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of up to Twelve Million Four Hundred Fifty Thousand Dollars (\$12,450,000.00) for Costs related to Sewerline Upgrades, Pease Wastewater Treatment Facility, Wastewater Pumping Stations, Mechanic Street Pumping Station, Marjorie Street Wastewater Pumping Station, Sewer Service Funding for a Sagamore Avenue Area Sewer Extension, Islington Street Improvements Phase 2, Willard Avenue Upgrades and Union Street Reconstruction – Held a public hearing. **Voted** to adopt the Resolution to be bonded as presented.
14. **Voted** to suspend the rules to continue the meeting beyond 10:30 p.m. Assistant Mayor Splaine voted opposed.
15. The City Council considered the appointments of Jason Brewster to the Peirce Island Committee and Deborah Chag to the Trees and Public Greenery Committee to be voted on at the August 23, 2021 City Council meeting.
16. Appointment of New Members for the Mayor’s Blue Ribbon Skate Park Committee – **Voted** to appoint John Flynn, Jesse Court, and Henry Purple to the Mayor’s Blue Ribbon Skate Park Committee.
17. “Portsmouth Outdoors Year-Round” – Assistant Mayor Splaine requested a report back from the City Manager on what Portsmouth Outdoors Year-Round would look like. No action taken.

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18. North Mill Pond Land Availability – Assistant Mayor Splaine requested the City Manager provide a report back in the next month or two on land availability at the North Mill Pond. No action taken.
19. Rainbow Crosswalks – Assistant Mayor Splaine indicated he would bring this item back at a future meeting before the end of this year. No action taken.
20. Public Access to Water / Shoreline in Portsmouth – **Voted** that the City Manager identifies public access to waterfront and marks waterfront access and overflow areas with signage.
21. Work Session with Portsmouth Housing Authority – **Voted** to request a work session with the PHA to discuss below market rate housing opportunities and funding sources available to the City of Portsmouth.
22. Acknowledge Portsmouth Resident Michelle Sechser and her accomplishments at the 2020 Tokyo Summer Games – Councilor McEachern recognized Portsmouth resident Michelle Sechser and her partner Molly Reckford for their accomplishments at the 2020 Tokyo Summer Games. No action taken.
23. Request to review Islington Creek Neighborhood Parking Program Summary – **On a roll call 8-1, voted** to adopt for six months the Islington Creek Neighborhood Parking Program Summary, as amended to include south side of Islington Street between Dover and Bridge Street, as a temporary parking regulation. Assistant Mayor Splaine, Councilors McEachern, Whelan, Kennedy, Huda, Tabor, Trace and Mayor Becksted voted in favor. Councilor Lazenby voted opposed.
24. Parking & Traffic Safety Committee Action Sheet and Minutes of the July 22, 2021 meeting – **Voted** to accept and approve the Action Sheet and Minutes of the July 22, 2021, Parking & Traffic Safety Committee meeting. Councilors Kennedy and Huda voted opposed.
25. Update 95 Sound Barriers and Site Walk at Pannaway Manor – Wednesday, August 25<sup>th</sup> at 5:30 p.m. – Councilor Kennedy announced that the City Council will be conducting a Site Walk at Pannaway Manor on Wednesday, August 25<sup>th</sup> at 5:30 p.m. No action taken.
26. The Final FY 21 Budget Surplus/Deficit Amounts by Budget Unit Estimate @ June 30, 2021; Police, Fire, Municipal and School – No action taken.
27. A report from City Manager and Head of Planning Department on the number of Conditional Use Permits (CUP's) issued in the last four years. Along with a discussion of the impact on development in the city due to issuance of the CUP's – **Voted** for a report back from City Manager and Head of Planning Department on the number of Conditional Use Permits (CUP's) issued in the last four years, along with a discussion of the impact on development in the city due to issuance of the CUP's.

28. A report by City Manager/Planning Department on the number of upcoming/ongoing development projects and the number of living units/office space per project and the number of parking spaces provided per development where appropriate – Councilor Trace request a report back by the City Manager/Planning Department on the number of upcoming/ongoing development projects and the number of living units/office space per project and the number of parking spaces provided per development where appropriate. No action taken.
29. Report on possibility of a joint work session with nonprofits providing shelter, services and help to those of our city who find themselves homeless – **Voted** to hold a joint work session with nonprofits providing shelter, services and help to those of our city who find themselves homeless.
30. 2018 Homeland Security Grant Program Award – EMS Warm Zone Equipment – Fire Department - \$6,000.00 – **Voted** to accept and approve the grant for the Fire Department in the amount of \$6,000.00 as presented.
31. Sale of Surplus Police Vehicles and DPW Equipment – **Voted** to approve the disposal of the items listed on the attached table in the Council Packet through the GovDeals online auction website.
32. Request for First Reading of Proposed Ordinance Amendments to Chapter 7, Article IX, Section 7.901 – Penalties, Forfeitures and Separability – **Voted** to schedule a first reading regarding these ordinance amendments at the August 23, 2021 City Council meeting.
33. 60 Penhallow Street (Brick Market) Temporary Construction License Extension – **Voted** that the City Manager be authorized to execute and accept the temporary construction license for the term of August 1, 2021 to January 31, 2022 for use of the sidewalks on Daniel Street and Penhallow Street that immediately abut 60 Penhallow and three (3) parking spaces on Daniel Street for a five day term of August 2, 2021 through August 6, 2021 as requested. Councilors Kennedy and Huda voted opposed.
34. 55 Hanover Street Temporary Construction License – **Voted** that the City Manager be authorized to execute and accept the temporary construction license for the term of nine days from August 3-6, 2021 and August 9-13, 2021 for use of two 15 minute parking spaces that immediately abut 55 Hanover Street as requested.
35. Acquisition of Sewer Line Easements and Proposed Release of Paper Street – **Voted** to refer these easement requests, and the request to release the paper street known as Ruth Street where it abuts 28 Thornton Street, to the Planning Board for its review and recommendation.
36. Consent Agenda – **Voted** to adopt the Consent Agenda.
  - A. Request for License to Install Projecting Sign for owner Scott Prevost of Viacals LLC, DBA Cowabunga Media for property located at 55 Congress Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

**Planning Director's Stipulations**

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

B. Letter from Donna Hepp, Granite State Wheelmen, Inc., requesting permission to hold the 47<sup>th</sup> annual Seacoast Century Bicycle Ride on Saturday, September 25, 2021 ***(Anticipated action – move to refer to the City Manager with Authority to Act)***

37. Email Correspondence – **Voted** to accept and place on file.
38. Letter from Mathew Reichl requesting a quit claim from the City to release its interest in the “paper street” portions of Sylvester Street adjoining his parcels at 15 Marjorie Street – **Voted** to refer to the Planning Board and Assessor for report back.
39. Letter from Linda Conti, Seacoast Jazz Society, requesting permission to hold a street performance in two locations on Sunday, August 15, 2021 and Sunday, August 22, 2021 from Noon to 2:00 p.m. – **Voted** to refer to the City Manager with Authority to Act.
40. Letter from Josh Denton, Commander V.F.W. Post 168, requesting that the City Council pass an Optional Tax Credit for Combat Service Resolution – **Voted** to refer to the Legal Department and Assessor for a projection of cost with a report back.
41. Letter from Brian Walsh, Knights of Columbus, requesting permission to hold a Boot Drive on Saturday, September 11, 2021 – **Voted** to refer to the Legal Department.
42. City Manager’s Informational Item – Report Back on Bartlett Street and Cate Street Intersection as Requested by Mayor Becksted – Councilor McEachern requested to hear the pros and cons to the crosswalk and whether there is an ability for a speed table or any alternative measures that were considered for the current crosswalk. Also, if there are any steps or measures to be taken to promote the new flow of traffic and break the habit of people just going up Bartlett Street. No action taken.
43. Mosquito Spraying (Not on Agenda) – Public Works Director Rice said he would provide a report back regarding this issue. No action taken.
- Councilor Kennedy requested that more education on mosquito spraying be included in the City Manager’s Newsletter. No action taken.
44. Miscellaneous Business Including Business Remaining Unfinished at Previous Meeting – Mayor Becksted and the City Council congratulated the 8-10 year old Little League State Champions and Legion Post 6 State Champions.

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45. Adjournment – At 12:05 a.m., **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC/CNHMC  
City Clerk