

TO: KAREN CONARD, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, SEPTEMBER 20, 2021

PRESENT: MAYOR BECKSTED, ASSISTANT MAYOR SPLAINE, COUNCILORS McEACHERN, WHELAN, LAZENBY, KENNEDY, HUDA, TABOR AND TRACE

---

1. **On a unanimous roll call 9-0, voted** to close the Non-Public Session and seal the minutes.
2. Recognition and Volunteer Committee Reports – Recognition of Salt Pile Rescue – Fire Chief Germain recognized members of the Fire Department for an incident in Newington at the Sprague Terminal for a person trapped inside a salt pile. Chief Germain presented the members of the department that assisted in the rescue with a Unit Citation. Mayor Becksted, City Manager, and City Council expressed their thanks and appreciation to Fire Chief Germain and the department for their outstanding work with this incident and all that they do for the community.
3. Public Comment Session – There were two speakers: Paul Mannle (Easements); and Dick Bagley (McIntyre, Parking Ordinance fines).
4. **Voted** to suspend the rules in order to take up Item XV. A.2. – Authorization of Purchase and Sale for Acquisition of Community Campus.
5. Authorization of Purchase and Sale for Acquisition of Community Campus – **Voted** to authorize the City Manager to negotiate a purchase and sale agreement to be brought back to the Council for final approval, and to refer this acquisition to the Planning Board for its review and report back.
6. Public Hearing – Resolution Authorizing the Issuance of Refunding Bonds of up to Eleven Million Six Hundred and Fifty Thousand Dollars (\$11,650,000.00) to Refinance certain outstanding bonds of the City so as to reduce interests costs, and to pay all costs incidental and related thereto – Held a public hearing. **On a unanimous roll call 9-0, voted** to adopt the proposed resolution as presented.
7. Public Hearing – Resolution Authorizing the Issuance of Refunding Bonds of up to One Million Six Hundred Thousand Dollars (\$1,600,000.00) to Refinance certain outstanding bonds of the City so as to reduce interests costs, and to pay all costs incidental and related thereto – Held a public hearing. **On a unanimous roll call 9-0, voted** to adopt the proposed resolution as presented.
8. First Reading of Ordinance amending Chapter 7, Article XI, Section 7.1100 – Speed Limits sub-section E – Speed Limit: 25 MPH – Chevrolet Avenue – **Voted** to pass first reading, and schedule a public hearing and second reading at the October 4, 2021 City Council meeting.
9. First Reading of Ordinance amending Chapter 7, Article XII, Section 7.1200 – Parking for the Walking Disabled – **Voted** to pass first reading, and schedule a public hearing and second reading at the October 4, 2021 City Council meeting.

10. Third and Final Reading of Ordinance amending Chapter 1, Article IV, Section 1.414 – Audit Committee – **On a roll call 7-2, voted** to pass third and final reading of this ordinance amendment, and adopt the ordinance as presented. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Kennedy, Trace and Mayor Becksted voted in favor. Councilors Huda and Tabor voted opposed.
11. Third and Final Reading of Ordinance amending Chapter 7, Article IX, Section 7.901 – Penalties, Forfeitures and Separability – **On a roll call 7-2, voted** to pass third and final reading of this ordinance amendment, and adopt the ordinance as presented. Councilors McEachern, Whelan, Lazenby, Kennedy, Huda, Tabor and Trace voted in favor. Assistant Mayor Splaine and Mayor Becksted voted opposed.
12. Appointments to Energy Advisory Committee – Mayor Becksted announced the following individuals will serve on the Mayor’s Blue Ribbon Energy Advisory Committee: Kevin Charette, Ben D’Antonio, Tom Rooney, Peter Somssich and Allison Tanner. Also, Rebecca Raum O’Brien will be representing the Sustainability Committee.
13. Appointments to be Voted – **Voted** the reappointment of Alan Gold to the Economic Development Commission until October 1, 2025 and reappointment of Marsha Filion to the Board of Library Trustees until October 1, 2024.
14. Note from Dana Levenson – Not seeking reappointment to the Economic Development Commission – **Voted** to accept the note with regret and to send Mr. Levenson a letter of thanks and appreciation for his years of service on the Economic Development Commission.
15. Mayor’s Blue Ribbon Cemetery Committee (Not on agenda) – Mayor Becksted announced the following individuals will serve on the Mayor’s Blue Ribbon Cemetery Committee: David Falck, Kerry Rubinstein, Chris Benecick, Stephanie Pagliaro, Sue Polidura, Don Margeson, Mike Griffin, Karen Bouffard, Duncan MacCallum, Sherri BrandSema, Susan Sterry and Romona Charland. City Council Representatives: Councilor Esther Kennedy and Mayor Rick Becksted. Staff Representatives: Public Works Director Peter Rice and City Manager Karen Conard.
16. Request a report back from the Legal Department on interpretation of Type 1 Highway Project Qualifications – Councilor McEachern requested a report back from the Legal Department of interpretation of Type 1 Highway Project Qualifications.
17. Resuming the use of video inspections to help with backlog - Acting Deputy City Manager/Deputy City Attorney Woodland reported that staff is in the process of creating a video inspections program through the Viewpoint Permitting System. No action required.
18. Action Items Needing Approval by City Council – Request for Approval of Executed Valet Agreements of Portwalk Hampton and Portwalk Marriott and Parking & Traffic Safety Committee Action Sheet and Minutes of the September 2, 2021 meeting – **Voted** to table the Valet Agreements and the Parking & Traffic Safety Action Sheet and Minutes in order to have the Valet Agreements copies included in the October 4<sup>th</sup> City Council Packet for approval.
19. McIntyre Committee Update – Councilor Whelan provided a status update on the McIntyre Committee. No action required.
20. Portsmouth Energy Advisory Committee – No action required.

21. Sagamore Creek Sewer Extension Project – **Voted** for a report back from the City Manager to the residents and the Council at the October 4<sup>th</sup> City Council meeting on the status of the Sagamore Creek Sewer Extension Project.
- Questions to be Addressed:
- *What were the results of the core sample testing?*
  - *Has the results of testing changed the cost of the project?*
  - *Current count of residents opting to participate?*
  - *Current cost estimate of the project?*
  - *Current cost estimate per resident count for those residents opting in?*
  - *Are there any changes in the process or progress of this project that the residents & Council should be made aware of?*
22. Per the City Charter 7.4 – Independent Audit “Reporting to the City Council” – Councilor Huda thanked Finance Director Belanger for providing answers to her request for a progress update on the FY21 Audit. No action required.
23. **Voted** to suspend the rules and bring forward City Manager’s Informational Item 1 – Report Back on Bartlett and Cate Street Intersection along with Report back on “The new Bartlett Street intersection cross walk” under Councilor Trace’s name.
24. Report Back on Bartlett and Cate Street Intersection and Report back on “The new Bartlett Street intersection cross walk” – **Voted** to hold a Site Walk in the next two weeks.
25. Memorial Plaque Donation in Honor of Kate Crowell – **Voted** to approve and accept a memorial plaque donation from Linda Bernier in recognition of Kate Crowell to be placed in the Jay Smith Pocket Park.
26. A Grant to the Portsmouth Police Department from the State Department of Justice for the New Hampshire Internet Crimes Against Children (ICAC) Task Force - \$500,000.00 – **Voted** to approve and accept the grant for the Police Department in the amount of \$500,000.00 as presented.
27. A Grant to the Portsmouth Police Department from the New Hampshire Department of Safety for nine different highway safety initiatives - \$17,641.00 – **Voted** to approve and accept the grant for the Police Department in the amount of \$17,641.00 as presented.
28. Borthwick Forest Easements – **Voted** to refer this to the Planning Board for report back to the City Council. Councilor Lazenby voted opposed.
29. Consent Agenda – **Voted** to adopt the Consent Agenda.
- A. Letter from Anna Howard, Women’s March Seacoast Org., requesting permission to hold the Women’s March on Saturday, October 2, 2021 (**Anticipated action – move to refer to the City Manager with Authority to Act**)
30. Email Correspondence – **Voted** to accept and place on file.

31. City Manager's Informational Item #5 – Funding Request from the Mayor's Blue Ribbon Committee on Arts and Non-Profits – **Voted** to enact this funding request from the Mayor's Blue Ribbon Committee on Arts and Non-Profit and authorize the City Manager to handle this matter.
32. Adjournment – At 9:40 p.m., **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC/CNHMC  
City Clerk