

## CITY COUNCIL MEETING

MUNICIPAL COMPLEX  
DATE: MONDAY, SEPTEMBER 20, 2021

PORTSMOUTH, NH  
TIME: 7:00PM [or thereafter]

**Councilor Kennedy moved to come out of Non-Public Session and to seal the minutes. Seconded by Councilor McEachern and voted.**

### **III. CALL TO ORDER**

Mayor Becksted called the meeting to order at 7:00 p.m.

### **IV. ROLL CALL**

PRESENT: Mayor Becksted, Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Kennedy, Huda, Tabor and Trace

### **V. INVOCATION**

Mayor Becksted asked everyone to join in a moment of silent prayer.

### **VI. PLEDGE OF ALLEGINANCE**

Mayor Becksted led in the Pledge of Allegiance to the Flag.

### **VII. ACCEPTANCE OF MINUTES** *(There are no minutes on this evening for acceptance)*

### **VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS**

#### **A. Recognition of Salt Pile Rescue**

Fire Chief Germain recognized members of the Fire Department for an incident in Newington at the Sprague Terminal for a person trapped inside a salt pile. Chief Germain presented the members of the department that assisted in the rescue with a Unit Citation. Mayor Becksted, City Manager Conard, and City Council expressed their thanks and appreciation to Fire Chief Germain and the department for their outstanding work with this incident and all that they do for the community.

### **IX. PUBLIC COMMENT SESSION**

Paul Mannle asked the City Council to refer the easements for Borthwick Forest to the Planning Board. He stated he has followed the process for the last 18 years and the easements were not reviewed by the Planning Board because he did not receive an abutters notice.

Dick Bagley spoke to the McIntyre Plan and said he would like to know the next steps for the project. He said items C & D in the parking ordinance are confusing.

**Councilor Kennedy moved to suspend the rules to bring items XV. A.2. – Authorization of Purchase and Sale for Acquisition of Community Campus forward for action. Seconded by Councilor Huda and voted.**

Members Stuart Levenson, Darci Knowles and Deb Grabowski of Foundation for Seacoast Health were present via zoom to discuss the strategic planning process to retain the property for community use and non-profit. Ms. Grabowski said she feels the City is the perfect party to sell the property to and it would be a community investment.

City Manager Conard said that Public Works Director Rice, Facilities Manager Almeida and Recreation Director Henley are present to answer any questions the Council may have this evening regarding the building.

Mayor Becksted said it is an honor to work with the Foundation for Seacoast Health on this project to purchase the property.

**Councilor Kennedy moved to authorize the City Manager to negotiate a purchase and sale agreement to be brought back to the Council for final approval, and to refer this acquisition to the Planning Board for its review and report back. Seconded by Assistant Mayor Splaine.**

Councilor Kennedy said for those individuals wondering the preschool will remain on site. She said she would like to refer to this as the people's campus as we move forward. She stated we are looking at federal funding and that this will be everyone's place to have activities for the City.

Assistant Mayor Splaine said that this has become a reality and the future City Council will decide how to best use the property, which is a gift for the future.

Councilor McEachern thanked the City and the Foundation for Seacoast Health for their work on this plan. He said he looks forward to signing the deal for the non-profits and schools to continue to exist at the location.

**Motion passed.**

## **XI. PUBLIC HEARING AND VOTE ON ORDINANCE AND/OR RESOLUTIONS**

### Public Hearings of Ordinances & Resolutions:

- A. RESOLUTION AUTHORIZING THE ISSUANCE OF REFUNDING BONDS OF UP TO ELEVEN MILLION SIX HUNDRED AND FIFTY THOUSAND DOLLARS (\$11,650,000.00) TO REFINANCE CERTAIN OUTSTANDING BONDS OF THE CITY SO AS TO REDUCE INTERESTS COSTS, AND TO PAY ALL COSTS INCIDENTAL AND RELATED THERETO

Mayor Becksted read the legal notice, declared the public hearing open and called for speakers.

**Councilor Tabor moved to adopt the proposed resolution as presented. Seconded by Councilor Trace.**

Councilor Kennedy thanked the City for their efforts on refinancing bonds and reducing the finance rate, which is a positive move.

Councilor McEachern said it is fantastic we are in the position to do this and he supports this matter.

Councilor Tabor said it will save the City \$1.7 million for the future.

City Manager Conard said as we see bonds we will bring them forward for refinancing.

Councilor Huda thanked staff for their work in answering her questions.

Dick Bagley spoke in favor of the Resolution and said he is pleased that we are saving money over time.

After three calls and no further speakers, Mayor Becksted closed the public hearing.

**On a unanimous roll call vote 9-0, motion passed.**

- B. RESOLUTION AUTHORIZING THE ISSUANCE OF REFUNDING BONDS OF UP TO ONE MILLION SIX HUNDRED THOUSAND DOLLARS (\$1,600,000.00) TO REFINANCE CERTAIN OUTSTANDING BONDS OF THE CITY SO AS TO REDUCE INTERESTS COSTS, AND TO PAY ALL COSTS INCIDENTAL AND RELATED THERETO

Mayor Becksted read the legal notice, declared the public hearing open and called for speakers.

**Councilor Kennedy moved to adopt the proposed resolution as presented. Seconded by Councilor Huda.**

After three calls and no speakers, Mayor Becksted declared the public hearing closed.

**On a unanimous roll call vote 9-0, motion passed.**

### First Reading of Ordinances:

- C. First Reading of Ordinance amending Chapter 7, Article XI, Section 7.1100 – Speed Limits sub-section E – Speed Limit: 25 MPH – Chevrolet Avenue

**Councilor Kennedy moved to pass first reading, and schedule a public hearing and second reading at the October 4, 2021 City Council meeting. Seconded by Councilor Huda and voted.**

- D. First Reading of Ordinance amending Chapter 7, Article XII, Section 7.1200 – Parking for the Walking Disabled

**Councilor Kennedy moved to pass first reading, and schedule a public hearing and second reading at the October 4, 2021 City Council meeting. Seconded by Councilor Whelan and voted.**

Third and Final Reading of Ordinances:

- E. Third and Final Reading of Ordinance amending Chapter 1, Article IV, Section 1.414 – Audit Committee

**Councilor Whelan moved to pass third and final reading of this ordinance amendment, and adopt the ordinance as presented. Seconded by Assistant Mayor Splaine.**

Councilor Tabor said he would like to pause and think about voting on this ordinance and whether it is a better ordinance now, than when it was proposed. He stated he will vote opposed to the ordinance in order to stay consistent with his previous votes. He said he feels that the committee should be made up of City Council members. He said that delegating the authority of oversight is a core responsibility of the committee. He stated he would be in favor of a committee made up of City Council members. He said this could be done as a committee of the whole.

Assistant Mayor Splaine said he agrees with Councilor Tabor's comments and this should be the responsibility of City Council members. He said the process has been mushy getting here and that different City Councils can make changes with the ordinance going forward.

Councilor McEachern said he understands Councilor Tabor's concerns. He said throughout the process the committee proposed before us is stronger than when we started. He spoke to Melanson's work being reviewed by different auditors and that they work with many cities in the State of New Hampshire.

Councilor Kennedy thanked Councilor Huda and the committee for looking into this because it has assisted the Council in understanding the audit.

Councilor Whelan said the City Council has control over the audit process and the buck stops with the Council.

Councilor Trace thanked Councilor Huda for bringing this forward and the committee that has worked on this ordinance.

Mayor Becksted said he would support the ordinance.

Councilor Lazenby said he would support the ordinance. He stated city staff supports the committee, but one word of caution is, you should advise the City Council and not make allegations if there are issues down the line.

**On a roll call vote 7-2, motion passed. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Kennedy, Trace and Mayor Becksted voted in favor. Councilors Huda and Tabor voted opposed.**

- F. Third and Final Reading of Ordinance amending Chapter 7, Article IX, Section 7.901 – Penalties, Forfeitures and Separability

**Councilor Kennedy moved to pass third and final reading of this ordinance amendment, and adopt the ordinance as presented. Seconded by Councilor Whelan.**

**On a roll call vote 7-2, motion passed. Councilors McEachern, Whelan, Lazenby, Kennedy, Huda, Tabor and Trace voted in favor. Assistant Mayor Splaine and Mayor Becksted voted opposed.**

## **XII. MAYOR BECKSTED**

1. Appointments to be Considered:
  - Kevin Charette, Energy Advisory Committee
  - Ben D’Antonio, Energy Advisory Committee
  - Tom Rooney, Energy Advisory Committee
  - Peter Somssich, Energy Advisory Committee
  - Allison Tanner, Energy Advisory Committee

City Attorney Sullivan reported that this is a Mayor’s Blue Ribbon Committee and no action is required for these appointments, the Mayor simply appoints the individuals to serve.

Mayor Becksted announced the following individuals will serve on the Mayor’s Blue Ribbon Energy Advisory Committee: Kevin Charette, Ben D’Antonio, Tom Rooney, Peter Somssich and Allison Tanner. Also Rebecca Raum O’Brien will be representing the Sustainability Committee. He advised the Council that Councilors Lazenby and Tabor will be serving as City Council representatives. Staff Representatives: Public Works Director Peter Rice and City Manager Karen Conard.

Assistant Mayor Splaine stated that the committee will need to follow the right-to-know law with posting of meetings and the taking of minutes.

Councilor Huda expressed concerns regarding three members that are currently receiving compensation from Eversource and stated that is a conflict. Councilor Tabor said Eversource role is a contribution to the committee and we are looking at all options. He said he feels there would be benefits from having people from Eversource serve on the committee. Councilor Lazenby said there is no personal gain from serving on the committee.

2. Appointments to be Voted:
  - Alan Gold reappointment to the Economic Development Commission
  - Marsha Filion reappointment to the Board of Library Trustees

**Councilor Kennedy moved to reappoint Alan Gold to the Economic Development Commission until October 1, 2025 and reappoint Marsha Filion to the Board of Library Trustees until October 1, 2024. Seconded by Assistant Mayor Splaine and voted.**

3. Note from Dana Levenson – Not seeking reappointment to Economic Development Commission

Mayor Becksted announced that Dana Levenson is not seeking reappointment to the Economic Development Commission. He stated he would like to see the board make some structure changes and add more individuals to the commission.

**Councilor Kennedy moved to accept the note with regret and to send Mr. Levenson a letter of thanks and appreciation for his years of service on the Economic Development Commission. Seconded by Assistant Mayor Splaine.**

Councilor Lazenby thanked Dana for his service to the city by serving on the Economic Development Commission.

Assistant Mayor Splaine said Dana is an initiator of ideas and we should look at expanding the committee and having environmental experts and business community as well as non-profits serve the commission. He recommended the commission have 12 people to serve on it.

**Motion passed.**

4. Mayor's Blue Ribbon Cemetery Committee (Not on Agenda)

Mayor Becksted announced the following individuals will serve on the Mayor's Blue Ribbon Cemetery Committee: David Falck, Kerry Rubinstein, Chris Benecick, Stephanie Pagliaro, Sue Polidura, Don Margeson, Mike Griffin, Karen Bouffard, Duncan McCallum, Sherri BrandSema, Susan Sterry and Romona Charland. City Council Representatives: Councilor Esther Kennedy and Mayor Rick Becksted. Staff Representatives: Public Works Director Peter Rice and City Manager Karen Conard.

### **XIII. CITY COUNCIL MEMBERS**

#### **A. COUNCILOR McEACHERN**

1. Request a report back from the Legal Department on interpretation of Type 1 Highway Project Qualifications

Councilor McEachern requested a report back from the Legal Department on interpretation of Type 1 Highway Project Qualifications. He said we need to be made aware of the process and if we are not type 1 we need to challenge that.

Councilor Kennedy said she supports Councilor McEachern's request and now is the time to take action. She said our meeting is being held on Monday, September 27<sup>th</sup> at the Epping Town Hall at 7:00 p.m. regarding sound barriers. She said this is not just a neighborhood issue, it is a Portsmouth issue. She advised the Council that there are 10 meetings upcoming and encouraged residents to attend.

Councilor McEachern announced the NHDOT 10 year plan hearing regarding sound barriers have been scheduled as follows:

Monday, September 27<sup>th</sup> at Epping Town Hall at 7:00 p.m.  
Monday, October 4<sup>th</sup> at Dover Town Hall Auditorium at 2:00 p.m.  
Monday, October 4<sup>th</sup> at Somersworth High School at 7:00 p.m.  
Wednesday, October 6<sup>th</sup> at Kingston Town Hall at 7:00 p.m.  
Sunday, October 10<sup>th</sup> at Hampton Beach Seashell Pavilion at 7:00 p.m.

City Manager Conard said she will speak with Councilor Stephens on holding a meeting in the city.

2. Resuming the use of video inspections to help with backlog

Acting Deputy City Manager/Deputy City Attorney Woodland reported that staff is in the process of creating a video inspections program through the Viewpoint Permitting System. She announced that we are bringing on a second plumbing/electrical inspector as well as administrative assistance for the department.

Councilor McEachern spoke to the importance of having video inspections. City Manager Conard said we are working on that matter currently, but there are liability issues that require us to move cautiously.

## **B. COUNCILOR WHELAN**

1. **Action Items Needing Approval by City Council:**
  - Request for Approval of Executed Valet Agreements of Portwalk Hampton and Portwalk Marriott (***Sample motion – move to approve agreements***)
2. Parking & Traffic Safety Committee Action Sheet and Minutes of the September 2, 2021 meeting (***Sample motion – move to accept and approve the Action Sheet and Minutes of the September 2, 2021 Parking & Traffic Safety Committee meeting***)

**Councilor Whelan moved to table the Valet Agreements and the Parking & Traffic Safety Action Sheet and Minutes in order to have the Valet Agreements copies included in the October 4<sup>th</sup> City Council packet for approval. Seconded by Councilor Trace and voted.**

### 3. McIntyre Committee Update

Councilor Whelan spoke to the presentation that is in the packet regarding the Revised Concept Plan for National Park Service preliminary review. He stated we are committed with development partner Redgate Kane to move the project forward. He said we had a good candid discussion during our Non-Public Session this evening. Councilor Whelan stated there are certain guidelines and criteria we must meet for the National Park Service. He addressed community input into the process and said we will keep the process moving forward.

Councilor Lazenby said it was good to see the presentation but the cover letter indicates that the presentation has the endorsement of the City Council that did not occur. He also spoke to the financial support of the project and stated that the City Council did not vote to financial support of the project.

Councilor Whelan stated that 37% of residents of the survey would support the financial support for the project. Councilor Lazenby stated the financial support was to have a place holder and not a specific number. He said financial support should come from the City Council and not the city survey. City Attorney Sullivan said that negotiations included that more money will be needed. He stated it has been a direction that the City Council and City are headed in.

### **C. COUNCILOR LAZENBY & COUNCILOR TABOR**

#### 1. Portsmouth Energy Advisory Committee

Councilor Tabor thanked Mayor Becksted for appointing the members and that the committee will review our electrical demand and provide a list of different suppliers.

Councilor Lazenby stated we have a large number of people with experience to serve on the committee.

### **D. COUNCILOR HUDA**

#### 1. Sagamore Creek Sewer Extension Project (***Sample motion – move for a report back from the City Manager to the residents and the Council at the October 4<sup>th</sup> City Council meeting on the status of the Sagamore Creek Sewer Extension Project***)

##### **Questions to be Addressed:**

- ***What were the results of the core sample testing?***
- ***Has the results of testing changed the cost of the project?***
- ***Current count of residents opting to participate?***
- ***Current cost estimate of the project?***
- ***Current cost estimate per resident count for those residents opting in?***
- ***Are there any changes in the process or progress of this project that the residents & Council should be made aware of?***



Councilor Huda moved for a report back from the City Manager to the residents and the Council at the October 4<sup>th</sup> City Council meeting on the status of the Sagamore Creek Sewer Extension Project.

**Questions to be Addressed:**

- ***What were the results of the core sample testing?***
- ***Has the results of testing changed the cost of the project?***
- ***Current count of residents opting to participate?***
- ***Current cost estimate of the project?***
- ***Current cost estimate per resident count for those residents opting in?***
- ***Are there any changes in the process or progress of this project that the residents & Council should be made aware of?***

Seconded by Councilor Kennedy and voted.

2. Per the City Charter 7.4 – Independent Audit “Reporting to the City Council”

FY21 Melanson Audit Contract:

- I request a copy of the final signed, executed, FY21 Melanson Audit Contract to be included in the Council packet of 9/20/21 for the Council to review.
- I request a progress update from staff to the City Council on the status of the FY21 Audit to be included in the Council packet of 9/20/21 for the Council to review.

(as the communication channel was diverted to City staff & the MBRAC has no visibility to the current process)

**Questions to be Addressed:**

- ***Has the planning meeting phase of the FY21 Audit been completed?***
- ***When will the auditors be starting the on-site testing?***
- ***Have there been any requested changes made by Melanson?***

***(Sample motion – move that the City of Portsmouth join the New England Government Finance Officers Association)***

***(It is free & will enable the City access to more certified public accounting firms that perform municipal audits)***

Councilor Huda thanked Finance Director Belanger for providing answers to her request for a progress update on the FY21 Audit. She stated she would not make the motion to join the New England Government Finance Officers Association as we have been a member since 1996.

City Manager Conard said Melanson has verified our compliance and we will continue to be in compliance.

### **E. COUNCILOR TRACE**

1. Report back on “The new Bartlett Street intersection cross walk”

**Councilor Trace moved to suspend the rules to bring forward City Manager’s Informational Item 1 – Report Back on Bartlett and Cate Street Intersection along with Report back on “The new Bartlett Street intersection cross walk” under Councilor Trace’s name. Seconded by Councilor McEachern and voted.**

Councilor Trace spoke to issue with line of sight coming from Islington Street when going through the intersection. She said something needs to be done with the intersection.

Public Works Director Rice stated they are looking for an alternate route to Route 1. He said the development allowed for the easement and construction has been split in half. He stated they are improving pedestrian access and the intersection is working as designed but there are improvements that could be made.

Director of Public Works Rice introduced engineers from Fuss & O’Neill, Rick Lundborn and Linda Greer who will be presenting on this matter. Mr. Lundborn said traffic improvements are occurring and the traffic is mitigating. He spoke to the site walk of the area during lunch time. He reported there is a utility pole that obstructs some views. He stated a review of options was done with Option 1 – moves the crosswalk beginning toward the bridge abutment more fully within driver line of sight. Option 2 – Mid-block crosswalk on Bartlett closer to Ricci Lumber southern driveway. He showed pictures of both options with Option 1 looking north through bridge and Option 2 looking south. Mr. Lundborn and Ms. Greer recommend Option 1; Closer to Bridge and provided the following:

- Slower speeds; 13 mph average, 16 mph 85<sup>th</sup> percentile
- 90-ft sight distance to crosswalk start (eastside of Bartlett)
  - *87-ft required for 16 mph, Exceeds requirement*
- 127-ft sight distance to a RRFB on the island
  - *115-ft required for 20 mph Exceeds requirement for speed limit*
- Refuge Island for pedestrians

#### Option 2:

Option 2; Mid-block Crosswalk – Not Preferred

- Higher speeds; 20 mph average, 24 mph 85<sup>th</sup> percentile
- 146-ft sight distance to crosswalk start (westside of Bartlett)
  - *148.8-ft required, NOT MET*
- Obstructions on west side; Trees, Brush would need to be limbed and cleared
- RRFB’s would require easements on both sides of Bartlett Street

Other Notable Information:

- Could you Add a sidewalk to the west side of Bartlett under the bridge?
  - If you do:
    - For a 5-6-ft sidewalk you would need to remove the sidewalk on the east side
    - Have two 3-ft+ sidewalks under the bridge
      - Realign eastside curb line north and south of bridge to accommodate lane shift and narrower sidewalks
    - West sidewalk under the bridge would dump pedestrians into 3 Brothers Garage's parking area
      - *Over 150-ft to Islington Street sidewalk*
- Ultimately cannot recommend

Intersection Performance

- Intersection is shifting the traffic pattern toward Route 1 Bypass as anticipated
- Traffic on Bartlett north of intersection is reduced
- Overall Traffic Volume through intersection has not returned to Pre-COVID volumes
  - 20% lower than 2018 PM Peak
  - 11% Lower Saturday mid-day peak

Mayor Becksted said he would like to see continuing the sidewalk on Cate Street. He stated winter during plowing times is a concern with a need to cross three streets. He asked if there was an option to extend to the bridge sidewalk with a crossup to the bridge and run parallel with the bridge. Mr. Lundborn said this issue would be putting us back to a stop sign on Bartlett. Mayor Becksted said that it is less distance for crossing. Mayor Becksted said a site walk for the residents should take place in the area. Mr. Lundborn also indicated it would be a grade change with obstructions. Ms. Greer said it would be a long crossing area as well.

Councilor McEachern said he thought the goal was to re-route truck traffic, but Public Works Director Rice said you reduced traffic as well. He spoke to his concern with an island and not a turn off. He said cars do not yield and he would like to know why the island exists.

Ms. Greer said the intersection had 500 cars going through it and the City did a new count and in August it was 350 cars. She said that this is a critical issue you would add 300 more cars.

Mr. Lundborn said the ability to have the island is like a right on red while keep going up Bartlett Street. He stated this issue would create cars coming from Cate Street trying to do the same thing, which would create issues.

Mayor Becksted said we need to do a walk of the area.

Public Works Director Rice said the intersection is working well and encouraged the Council to move forward for the safety of the neighborhoods.

**Councilor Kennedy moved to hold a Site Walk in the next two weeks. Seconded by Councilor Huda.**

Councilor Kennedy said the neighborhoods need to meet with the consultants and staff on this matter.

**Motion passed.**

Public Works Director Rice encouraged the City Council to rely on the traffic professionals. He said do not design by committee. He stated this was a Peer Review by another engineer.

Councilor Trace thanked Public Works Director Rice for his comments. She said the City Council voted on no trucks on Bartlett Street. She stated she would like an update on that issue. Public Works Director Rice reported signs were installed for no truck traffic and the area needs additional enforcement.

Councilor Tabor said he is pleased to hear we are getting feedback from residents and he would like to do a test on Option 1 with striping the area.

Councilor McEachern said the City Councils job is to make it clear as to why it is this way. He said come forward with data for why there is an island. He stated we need to bring people in that are living this issue. Ms. Greer said the island allows for the flashing beacon and another stop sign.

#### **XIV. APPROVAL OF GRANTS/DONATIONS**

Councilor Kennedy said she would like to take up all items with one motion.

- A. Memorial Plaque Donation in Honor of Kate Crowell
- B. A Grant to the Portsmouth Police Department from the State Department of Justice for the New Hampshire Internet Crimes Against Children (ICAC) Task Force - \$500,000.00
- C. A Grant to the Portsmouth Police Department from the New Hampshire Department of Safety for nine different highway safety initiatives - \$17,641.00

**Councilor Kennedy moved to approve and accept a memorial plaque donation from Linda Bernier in recognition of Kate Crowell to be placed in the Jay Smith Pocket Park; further to approve and accept the grant for the Police Department in the amount of \$500,000.00 as presented; and to approve and accept the grant for the Police Department in the amount of \$17,641.00 as presented. Seconded by Assistant Mayor Splaine and voted.**

## **XV. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION**

### **A. CITY MANAGER CONARD**

#### 1. Borthwick Forest Easements

City Manager Conard reported on May 22, 2017 the Planning Board granted the easements. Acting Deputy City Manager/Deputy City Attorney Woodland said there is a new road with an additional bike path. She stated we are capturing the water line across the property and putting that into an easement. She stated the easements have been approved by the Planning Board.

Mayor Becksted said he would like the Planning Board to review the easements.

**Councilor Kennedy moved to refer this to the Planning Board for report back to the City Council. Seconded by Councilor Huda and voted. Councilor Lazenby voted opposed.**

## **XVI. CONSENT AGENDA**

### ***(Proper Motion for Adoption of Consent Agenda - move to adopt the Consent Agenda)***

- A. Letter from Anna Howard, Women's March Seacoast Org., requesting permission to hold the Women's March on Saturday, October 2, 2021 ***(Sample motion – move to refer to the City Manager with Authority to Act)***

**Councilor Kennedy moved to adopt the Consent Agenda. Seconded by Assistant Mayor Splaine and voted.**

## **XVII. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS**

#### A. Email Correspondence

**Councilor Kennedy moved to accept and place on file. Seconded by Councilor Huda and voted.**

## **XVIII. CITY MANAGER'S INFORMATIONAL ITEMS**

1. Report Back on Bartlett and Cate Street Intersection
2. Report Back on Conditional Use Permits
3. Additional Information Regarding Resolutions for Callable Bonds as presented on September 7, 2021
4. \*Eversource Public Coordination Meeting for Little Harbor Road Tree Removal
5. Funding Request from the Mayor's Blue Ribbon Committee on Arts and Non-Profits

Councilor Trace thanked the City Manager for the report on all the Conditional Use Permits.

Councilor McEachern asked how we notified residents of the Little Harbor Road Tree Removal. City Manager Conard said letters went out to Little Harbor Road residents and we published information on the website and other areas for notification.

Councilor Kennedy asked about the funding from one committee to another in regards to item 5. She said it should be a vote by the City Council. She expressed concern that some small businesses and small non-profits might not be receiving funding. She also expressed issues she has with the kiosk in Market Square that the Chamber of Commerce uses.

City Manager Conard explained where the funds are and that there is no need for a vote by the Council.

**Councilor Kennedy moved to enact this funding request from the Mayor's Blue Ribbon Committee on Arts and Non-Profit and authorize the City Manager to handle this matter. Seconded by Assistant Mayor Splaine.**

Councilor Huda asked what the recording would be on this. She asked how we guarantee other non-profits have the ability to be considered for the funding.

City Manager Conard said all arts and non-profits will be served by the funding.

**Motion passed.**

#### **XIX. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING**

Councilor McEachern expressed his thanks to the Department of Public Works employee that he met at the transfer station over the weekend, who relayed a situation with a resident who was not kind and respectful to him. Councilor McEachern said we need to be kind and respectful to all our employees for all they do for the City and its residents.

#### **XX. ADJOURNMENT**

**At 9:40 p.m., Assistant Mayor Splaine moved to adjourn. Seconded by Councilor Kennedy and voted.**



KELLI L. BARNABY, MMC/CNHMC  
CITY CLERK