

TO: KAREN CONARD, CITY MANAGER
FROM: KELLI L. BARNABY, CITY CLERK
RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, OCTOBER 4, 2021
PRESENT: MAYOR BECKSTED, ASSISTANT MAYOR SPLAINE, COUNCILORS McEACHERN, WHELAN, LAZENBY, KENNEDY, HUDA, TABOR AND TRACE

1. **On a unanimous roll call 9-0, voted** to close the Non-Public Session and seal the minutes.
2. Acceptance of Minutes – **Voted** to reaccept and approve the minutes of August 2, 2021 as presented.
Voted to accept and approve the minutes of the September 7, 2021 and September 20, 2021 meetings as presented.
3. Proclamation – Breast Cancer Awareness (Not on agenda) – Mayor Becksted read the Proclamation declaring October as Breast Cancer Awareness Month in Portsmouth.
4. Public Comment Session – There were 5 speakers: Josh Denton, Frank Denpasar, George Remick (Combat Deployment Tax Credit); Liza Hewitt (BOA meeting); Bill Downey (McIntyre).
5. **Voted** to suspend the rules in order to take up Item XI. C. – Public Hearing – “Shall we Allow the Operation of KENO Games within the City of Portsmouth.”
6. Public Hearing – “Shall we Allow the Operation of KENO Games within the City of Portsmouth” – Held a public hearing. No action required as question will appear on the Municipal Election Ballot.
7. Public Hearing – Ordinance amending Chapter 7, Article XI, Section 7.1100 – Speed Limits Sub-Section E – Speed Limit: 25 MPH – Chevrolet Avenue – Held a public hearing. **Voted** to pass second reading, and schedule a third and final reading at the October 18, 2021 City Council meeting.
8. Public Hearing – Ordinance amending Chapter 7, Article XI, Section 7.1200 – Parking for the Walking Disabled – Held a public hearing. **Voted** to pass second reading, and schedule a third and final reading at the October 18, 2021 City Council meeting.
9. Appointment to be Considered – Sarah Lachance reappointment to the Economic Development Commission – The City Council considered the reappointment of Sarah Lachance to the Economic Development Commission which will be voted upon by the Council at the October 18, 2021 meeting.
10. Letter from Ron Zolla regarding not seeking reappointment to the Economic Development Commission – **Voted** to accept and send a letter of thanks to Mr. Zolla for his years of service to the Economic Development Commission and City.

11. Announcement of Audit Committee Council Representatives – Mayor Becksted announced the City Council Representatives to the Audit Committee are Councilor Kennedy and Councilor Huda.
12. Railroad Grant Money Application – **Voted** to authorize the City Manager to submit an application for the Consolidated Rail Infrastructure and Safety Improvements Program (FY 2021) no later than 5:00 p.m. EDT, November 29, 2021 if applicable projects are identified.
13. Request for Approval of Executed Valet Agreements of Portwalk Hampton and Portwalk Marriott – **Voted** to approve the agreements.
14. Parking & Traffic Safety Committee Action Sheet and Minutes of the September 2, 2021 meeting – **Voted** to accept and approve the Action Sheet and Minutes of the September 2, 2021 Parking & Traffic Safety Committee meeting. Councilors Kennedy and Huda voted opposed.
15. “Drawdown Portsmouth – Climate Solutions 101” Dialogue 10/6/2021 – Councilor Lazenby announced the Blue Ribbon Committee on Sustainable Practices is having a Virtual Dialogue on October 6, 2021 at 7:00 p.m. regarding Drawdown Portsmouth – Climate Solutions 101.
16. Cutts Avenue – **Voted** to have a date for the Cutts Avenue Neighborhood Walk provided at the October 18, 2021 City Council meeting.
17. August 2021 Monthly Report – **Voted** for a report back from the City Manager to the residents at the October 18th City Council meeting on the following related to the August 2021 Monthly Report:
 - At the month of August we are at 16.7% of the Fiscal Year
 - On Page 7 – School Revenues – other sources is 1,042% of budgeted amount – listed as School Dental Care Reimbursement, please define
 - On Page 13 – Parking & Transportation
 - Parking Enforcement - \$130,279.00 – 30.4%
 - Parking Meter Ops - \$149,718.00 – 46.6%
 - Contingency - \$54,554 – 27.7%
 - Please describe why the % expended is so high
18. Request for Presentation regarding Conditional Use Permits – **Voted** to have a presentation by City Staff on the use/approval of Conditional Use Permits and the effects on Character Based Zoning at the October 18, 2021 City Council meeting.
19. Presentation regarding unsafe speeding on Woodbury Avenue – **Voted** that City Staff report back with presentation on solutions to the unsafe speeding on Woodbury Avenue at the October 18, 2021 City Council meeting.
20. Donation to the African Burying Ground Trust from JoAnn Monagle - \$50.00 – **Voted** to approve and accept the donation from JoAnn M. Monagle in the amount of \$50.00 as presented.
21. Approval for Moose License Plate Conservation Grant - \$9,150.00 – **Voted** to approve and accept the grant from the New Hampshire State Library in the amount \$9,150.00 as presented.

22. NHDES Household Hazardous Waste Day FY22 Grant - \$4,587.00 – **Voted** to approve and accept a grant from the DES in the amount of \$4,587.00 for the purpose of household hazardous waste collection events, and authorize the City Manager to execute any documents which may be necessary for this grant contract.
23. Acceptance of Donation to Skateboard Park - \$100.00 – **Voted** to approve and accept the donation from Linda Desjardins in the amount of \$100.00 as presented.
24. Request to Schedule Portsmouth Housing Authority Work Session – **Voted** to schedule a joint work session with the Portsmouth Housing Authority on November 8, 2021 at 6:30 p.m.
25. Request to Establish Polling Hours for Municipal Election – **Voted** to approve the polling hours of 8:00 a.m. to 7:00 p.m. for the Municipal Election on November 2, 2021 as recommended by the City Clerk.
26. Consent Agenda – **Voted** to refer to the City Manager with Authority to Act.
- A. Letter from Barbara Massar, Pro Portsmouth Inc., requesting permission to hold the following 2022 events:
- First Night Portsmouth 2022, Friday, December 31, 2021
 - Children’s Day, Sunday, May 1, 2022
 - 45th Annual Market Square Day Festival & 10k Road Race, Saturday, June 11, 2022
 - 19th Annual Summer in the Street – Saturday evenings – July 2nd, 9th, 16th, 23rd, 30th, 2022 (**Anticipated action – move to refer to the City Manager with Authority to Act**)
 - Request the City’s Financial Support for First Night Sponsorship for Fireworks’ Display - \$3,000.00
- B. Letter from Laurie Mantegari, Scarecrows of the Port Committee, requesting permission to put up scarecrows on Thursday, October 7th through Monday, November 1st (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- C. Letter from Chris Carragher, Seacoast Paddleboard Club, requesting permission to hold the Annual Halloween Costume Paddle Contest at Peirce Island on Sunday, October 24th from 11:00 a.m. to 12:30 p.m. (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- D. Request for License to Install Projecting Sign for owner Josh Bolduc of ATX Fitness Therapy for property located at 951 Islington Street (**Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request**)

Planning Director’s Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***

- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

27. Presentation – Stormwater Outreach Update – Deputy Public Works Director Goetz provided a brief update regarding Stormwater Outreach.
28. Email Correspondence – **Voted** to accept and place on file.
29. City Manager’s Informational Items – Sagamore Sewer Extension Project Update with Responses to Various Questions – **Voted** to hold a work session on this matter with residents.
30. Optional Tax Credit for Combat Service – National Guard and Reserves Combat Deployment Tax Credit – **Voted** to request a Resolution to be drafted and brought back to the City Council at the October 18, 2021 meeting.
31. Adjournment – **At 8:52 p.m., voted to adjourn.**

Respectfully submitted by:

Kelli L. Barnaby, MMC/CNHMC
City Clerk