

TO: KAREN CONARD, CITY MANAGER

FROM: VALERIE A. FRENCH, DEPUTY CITY CLERK

RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, NOVEMBER 15, 2021

PRESENT: MAYOR BECKSTED, ASSISTANT MAYOR SPLAINE, COUNCILORS McEACHERN, WHELAN, LAZENBY, KENNEDY, HUDA, TABOR AND TRACE

1. At 6:00 p.m., a Non-Public Session was held Re: Acquisition of Real Estate – RSA 91-A:3, II (d) and McIntyre- RSA 91-A:3, II(d)
2. Proclamation – 2021 Small Business Saturday – Mayor Becksted read the Proclamation declaring Saturday, November 27, 2021 Small Business Saturday and urged everyone to shop local.
3. Acceptance of Minutes – October 13, 2021 – **Voted** to accept and approve the minutes of the October 13, 2021 Special City Council meeting.
4. Recognition of Portsmouth High School Girls 2021 Field Hockey State Champions– Mayor Becksted presented plaques to the members of the PHS Girls 2021 Field Hockey State Champions.
5. **Voted to suspend the rules** to move up on the Agenda Item XVII.A. Presentation RE: Noise Assessment Findings along I-95 an Spaulding Turnpike Corridors
6. Presentation RE: Noise Assessment Findings along I-95 an Spaulding Turnpike Corridors – Assistant Commissioner Bill Cass and Administrator of the Bureau of Turnpikes John Corcoran gave a presentation.
7. Public Comment Session – There were 9 speakers: Roy Helsel (Development); Erik Anderson, Robert Lister, Justin Richardson, Peter Somssich (Noise Barriers, New Franklin School); Arthur Clough (Audit Committee); Mark Brighton (Appointments); Stefany Shaheen (Police Commission appointments); Bill Downey (Thanks to Staff re: Elections and Household Hazardous Waste Day)

RECESS/RECONVENED

8. Public Hearing and Adoption of Resolution Re: Resolution pursuant to RSA 72:28-c – The City of Portsmouth Hereby Adopts a Tax Credit for Combat Service in the Amount of \$500.00 to be Subtracted Each Year from the Property Tax on the Qualifying Residential Real Estate, as Defined in RSA 72:29 II, of any Qualifying Service Member During that Taxable Period – Public Hearing held with 2 speakers. **Voted** to adopt Resolution as presented.

9. Appointments to be Considered – The City Council considered the appointments listed below with action to take place at the December 6, 2021 City Council meeting.
 - Abigail Gindele appointment to the Conservation Commission as an Alternate
 - Jacob Lehoux appointment to the Economic Development Commission
 - James Hewitt appointment to the Planning Board
 - Greg Mahanna appointment to the Planning Board
 - Effie Malley appointment to the Sustainable Practices Blue Ribbon Committee
 - Thomas Rossi appointment to the Zoning Board of Adjustment
10. Appointments to be Voted: - **Voted on a 7-2 roll call** to appoint Hawk Furman to an initial 2 year term on the Audit Committee and Christopher White to 3 year term to the Audit Committee. Assistant Mayor Splaine and Councilor Lazenby voted opposed.
11. Purple Heart Community – **Voted** that the City of Portsmouth become a Purple Heart Community and that a Proclamation be prepared for the December 6, 2021 Council meeting.
12. Holiday Light Contest – Mayor Becksted announced there will be a Holiday Light Contest again this year through the Citywide Neighborhood Blue Ribbon Committee. Details are available on the City website.
13. Downtown Parking/Portsmouth Outdoors (Assistant Mayor Splaine), **Voted** to refer the letter requesting continuation of 15 minute take-out parking spaces to the Parking and Traffic Safety Committee and report back after January 1, 2022.
14. Portsmouth Police Commission Vacancies – **Voted** that the 2 candidates who received the most votes for the Police Commission election on November 2, 2021 be appointed until the end of 2021. (Filling vacancies of recently resigned Commissioners Joseph Onosko and Thomas Hart)
15. Parking & Traffic Safety Committee Action Sheet and Minutes of the October 7, 2021 meeting – **Voted** 7-2 to accept and approve the Action Sheet and Minutes of the October 7, 2021 Parking & Traffic Safety Committee meeting. Councilors Kennedy and Huda voted opposed.
16. McIntyre Update – Councilor Whelan gave an update of recent subcommittee meetings held and announced an upcoming Special Council meeting with developer Michael Kane on November 18, 2021.
17. Cemetery Committee (Councilor Kennedy) – **Voted** to pass first reading of proposed ordinance amendment and have second reading and public hearing on December 6, 2021 for the creation of a Cemetery Committee in Portsmouth, New Hampshire.
18. Final Unaudited FY21 Budget Surplus/Deficit Amounts by Budget Unit for Year Ended 06/30/2021; Police; Fire; Municipal; School (Councilor Huda) – Data was provided to the Council by Finance Director Belanger, no further action.
19. Professional Service Audit Contract of 07/22/2021 with Melanson (Councilor Huda) - **Voted** for a report back from the City Manager to the residents and the Council: Fieldwork Audit Work Dates listed as October 25th to October 28th, 2021, please advise of the status of the work and the results at this time.

20. Monthly Financial Summary Report Month Ending September 30, 2021 – 25% of the Fiscal Year (Councilor Huda) – Voted for a report back from the City Manager to the residents and the Council: please define and describe the areas that make up the highest increase in September spending in 4 years of \$3,061,983.00 from September FY21.
21. Approval of Grants/Donations:- Voted to approve and accept the Grants and Donations as presented.
- A. Violence Against Women Act (VAWA) Grant for the Police Department – \$25,025.00
(Sample motion – move to approve and accept the grant for the Portsmouth Police Department in the amount of \$25,025.00 as presented)
- B. ICAC Apple Equipment Donation Sub-Grant for the Police Department – \$9,737.00
(Sample motion – move to approve and accept the equipment donation sub-grant award for the Police Department in the amount of \$9,737.00 as presented)
- C. Bulletproof Vest Grant - \$7,160.86 ***(Sample motion – move to approve and accept the grant award for the Police Department in the amount of \$7,160.86 as presented)***
- D. Donation to the Portsmouth Police Department from Paul Lapanne - \$5.00 ***(Sample motion – move to approve and accept the donation for the Police Department in the amount of \$5.00 as presented)***
- E. Acceptance of Donations to the Skateboard Park:
- Amy Mae Court - \$396.00
 - Andrew Bagley - \$121.00
 - Nicholas Eaton - \$150.00
 - Amy Buntel - \$250.00
 - Anna Nuttall - \$300.00
 - Mark Gianniny, Jr. - \$160.00
 - Kevin Anderson - \$410.00
 - Kristopher Loranger - \$200.00
- (Sample motion – move to approve and accept the donations as presented)***
- F. *Acceptance of Donations to the Portsmouth NH 400
- Kevin Perkins - \$100.00
 - Kathleen Somssich - \$1,000.00
- (Sample motion – move to approve and accept the donations as presented)***
- G. *Acceptance of Donation to the Portsmouth Public Library from Serhii Havrylenko - \$10.00
(Sample motion – move to approve and accept the donation in the amount of \$10.00 as presented)
- H. *Acceptance of Grant from Great Bay Resource Protection Partnership - \$2,425.00
(Sample motion – move to approve and accept the grant from Great Bay Resource Protection Partnership in the amount of \$2,425.00 as presented)
22. Borthwick Easements - **Voted** to authorize the City Manager to finalize and accept the easements due to the City of Portsmouth from Borthwick Forest LLC)

23. 64 Vaughan Mall LLC License and Easement Requests: –
- Voted to suspend the rules** to allow Mr. Wilson to answer questions from the Council.
- Voted** to authorize the City Manager to negotiate and execute the Development Agreement with 64 Vaughan Mall LLC regarding the installation of sidewalks, improvements and reconfiguration of parking spaces in the Worth Lot, installation of sidewalks along Hanover Street and improvements to the Vaughan Mall as presented.
- Voted** to authorize the City Manager to accept and execute the Community Space easement in a form substantially in conformance to the attached.
24. Temporary Construction License Extension for 205 Market Street – **Voted** that the City Manager be authorized to waive the license fee, and execute and accept the temporary construction license extension with a 30 day term to encumber the sidewalk with pass through staging at 205 Market Street as requested.
25. Access Easement for Water Services at 1338 Woodbury Avenue– **Voted** to authorize the City Manager to accept an access easement for water services over land at 1338 Woodbury Avenue from Woodbury Avenue Cooperative Inc. (Tax Map 237 Lot 70).
26. Consent Agenda – **Voted** to adopt the Consent Agenda.
- A. Letter from Linda Carter, Big Brothers Big Sisters of New Hampshire, requesting permission to hold the 13th Annual Stiletto Sprint on Saturday, September 24, 2022 from 1:00 p.m. – 4:00 p.m. (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- B. Letter from Freddy Petrone, I Got Bridged Team, requesting permission to hold the 2nd Annual Bridge-a-thon on Sunday, September 11, 2022 (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- C. Letter from Jeff Kamensky, The Music Hall, requesting permission to close Chestnut Street on November 18th at 5:00 p.m., November 19th at 4:00 p.m., and November 20th at 2:00 p.m. for the Warren Miller Ski Films (**Sample motion – move to refer to the City Manager with Authority to Act**)
27. Email Correspondence – **Voted** to accept and place on file.
28. Request of Restoration of Involuntary Merged Lots – 77 Meredith Way – **Voted** to refer to the Planning Board and Assessor for report back.
29. Petition to Limit Truck Traffic on Peverly Hill Road – **Voted** refer to the Parking and Traffic Safety Committee with a report back after January 1, 2022.
30. Miscellaneous Item (Councilor Kennedy) - **Voted** to receive a report back at the December 6, 2021 meeting regarding recent parking patrol issues and any related policy changes.
31. Miscellaneous Item (Mayor Becksted) – Mayor Becksted will be bringing Holiday Parking to the December 6, 2021 City Council meeting for action.
32. Adjournment – **At 10:00 p.m. voted to adjourn.**