

**ACTION SHEET
THE HISTORIC DISTRICT COMMISSION
PORTSMOUTH, NH**

Remote Meeting Via Zoom Conference Call

Per NH RSA 91-A:2, III (b) the Chair has declared the COVID-19 outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2021-01, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

6:30 p.m.

April 07, 2021

MEMBERS PRESENT: Chairman Vincent Lombardi; Vice Chairman Jon Wyckoff; City Council Representative Paige Trace; Members: Reagan Ruedig, Margot Doering, Martin Ryan and David Adams

MEMBERS EXCUSED: Alternate: Heinz Sauk-Schubert

ALSO PRESENT: Nicholas Cracknell, Principal Planner, Planning Department

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I. APPROVAL OF MINUTES

1. March 03, 2021
2. March 10, 2021

After due deliberation, the Commission voted to approve both sets of minutes with amendments to the March 03, 2021 minutes.

II. ADMINISTRATIVE APPROVALS

1. **37 South Street** – *The Commission voted to **grant** the Administrative Approval with the following **stipulation**:*
 1. The applicant shall screen the condensers on three sides with a louvered screen that is consistent with the screen proposed for 229 Pleasant Street (LUHD-289).
2. **58 South Street** – *The Commission voted to **grant** the Administrative Approval as presented.*
3. **319 Vaughan Street** – *The Commission voted to **grant** the Administrative Approval as presented.*

4. **500 Market Street, Unit #2A** – *The Commission voted to **grant** the Administrative Approval as presented.*
5. **229 Pleasant Street, Unit #2** – *The Commission voted to **postpone** the Administrative Approval to the April 14, 2021 meeting.*
6. **135 Congress Street, Unit #145** – *The Commission voted to **grant** the Administrative Approval with the following **stipulation**:*
 1. The final gas lantern design shall be submitted to the Planning Department and, if substantially different than the presented image, it shall return for an Administrative Approval.
7. **74 Congress Street** – *The Commission voted to **grant** the Administrative Approval as presented.*
8. **22 Daniel Street** – *The Commission voted to **grant** the Administrative Approval as presented.*
9. **38 Chapel Street** – *The Commission voted to **grant** the Administrative Approval with the following **stipulation**:*
 1. The windows shall match the previously-approved windows and have half-screens.
10. **261 South Street** – *The Commission voted to **grant** the Administrative Approval with the following **stipulation**:*
 1. That a louvered screen design (as shown in LUHD-289) shall surround the new condenser and, if approved by the owner, the existing condenser can also include the same screen.
11. **16 Porter Street** – *The Commission voted to **postpone** the Administrative Approval to the April 14, 2021 meeting.*
12. **166 New Castle Avenue** – *The Commission voted to **postpone** the Administrative Approval to the April 14, 2021 meeting.*
13. **17 Hunking Street** – *The Commission voted to **postpone** the Administrative Approval to the April 14, 2021 meeting.*
14. **99 Marcy Street** – *The Commission voted to **grant** the Administrative Approval with the following **stipulation**:*

1. That upon LCHIP approval, the mini splits may be installed either on the wall using stainless steel fasteners or, on the ground sing a pad with a louvered screen as presented.

III. CERTIFICATE OF APPROVAL- RE-HEARINGS (OLD BUSINESS)

A. Petition of **Jewell Court Properties, LLC, owner and Jessica Kaiser, applicant**, for property located at **33 Jewell Court**, wherein permission is requested for a re-hearing to allow renovations to an existing structure (replace existing slate roof with an asphalt shingle roof) as per plans on file in the Planning Department. Said property is shown on Assessor Map as Lot and lies within the Character District 4-W (CD4-W) and Historic Districts.

*After due deliberation, the Commission voted to **postpone** the Re-Hearing Request to the June 02, 2021 meeting.*

IV. CERTIFICATE OF APPROVAL- EXTENSION REQUESTS

A. Petition of **Maier Family Revocable Trust of 2018, John R. and Sky W. Co-Trustees, owners**, for property located at **50 Austin Street**, wherein a one-year extension of the Certificate of Approval granted by the Historic District Commission on June 03, 2020, is requested to allow exterior renovations to an existing structure (add an enclosed porch on the rear of the structure) as per plans on file in the Planning Department. Said property is shown on Assessor Map 136, Lot 1 and lies within the General Residence C (GRC) and Historic Districts.

*After due deliberation, the Commission voted to **grant** the Certificate of Approval Extension. The Certificate of Approval will now expire on June 03, 2022.*

V. PUBLIC HEARINGS (NEW BUSINESS)

1. Petition of **Thomas P. and Kimberley S. Lyng, owners**, for property located at **333 New Castle Avenue**, wherein permission is requested to allow exterior renovations to an existing structure (remove two casement windows and replace with new picture window and two double hung windows) as per plans on file in the Planning Department. Said property is shown on Assessor Map 207 as Lot 2 and lies within the Single Residence B (SRB) and Historic Districts.

*After due deliberation, the Commission voted to **grant** the Certificate of Approval as presented.*

Findings of Fact:

A. Purpose and Intent

The proposed application meets the following objective(s) of the Historic District (as provided in Section 10.631.20 of the Zoning Ordinance):

-Preserve the integrity of the District.

B. Review Criteria

The proposed application also meets the following review criteria of the Historic District (as provided in Section 10.635.70 of the Zoning Ordinance):

-Compatibility of design with surrounding properties.

2. Petition of **Ronald Furst Revocable Trust, Ronald & Taylor Diane Furst Trustees, owners and Peter Furst, applicant**, for property located at **238 Marcy Street**, wherein permission is requested to allow the installation of mechanical equipment (solar panels on the south side of the structure) as per plans on file in the Planning Department. Said property is shown on Assessor Map 103 as Lot 52 and lies within the General Residence B (GRB) and Historic Districts.

*After due deliberation, the Commission voted to **grant** the Certificate of Approval as presented.*

Findings of Fact:**A. Purpose and Intent**

The proposed application meets the following objective(s) of the Historic District (as provided in Section 10.631.20 of the Zoning Ordinance):

-Conservation and enhancement of surrounding property values.

B. Review Criteria

The proposed application also meets the following review criteria of the Historic District (as provided in Section 10.635.70 of the Zoning Ordinance):

-Compatibility of innovative technologies with surrounding properties.

3. Petition of **Sally E. Elshout and Bruce Addison, owners**, for property located at **17 Pray Street**, wherein permission is requested to allow exterior renovations to an existing structure (replacement windows and new doors) as per plans on file in the Planning Department. Said property is shown on Assessor Map 102 as Lot 37 and lies within the General residence B (GRB) and Historic Districts.

*After due deliberation, the Commission voted to **grant** the Certificate of Approval as presented.*

Findings of Fact:**A. Purpose and Intent**

The proposed application meets the following objective(s) of the Historic District (as provided in Section 10.631.20 of the Zoning Ordinance):

-Preserves the integrity of the District.

B. Review Criteria

The proposed application also meets the following review criteria of the Historic District (as provided in Section 10.635.70 of the Zoning Ordinance):

-Compatibility of design with surrounding properties.

4. Petition of **Timothy R. and Alison E. Malinowski, owners**, for property located at **91 Lafayette Road**, wherein permission is requested to allow the new construction of a detached garage on the property) as per plans on file in the Planning Department, Said property is shown on Assessor Map 151 as Lot 11 and lies within the General Residence (GRA) and Historic Districts.

*After due deliberation, the Commission voted to **continue** the Certificate of Approval to the May 05, 2021 meeting.*

VI. ADJOURNEMENT

*At 8:55p.m, the Commission voted to **adjourn** the meeting.*