

**MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT
MEETING OF THE MEMBERS
AGENDA**

Meeting Type:	Members Meeting
Meeting Location:	Rochester City Hall Council Chambers, 31 Wakefield Street, Rochester, NH
Remote Location:	Register in advance for this webinar: https://us06web.zoom.us/webinar/register/WN_YjP5LHx1RuKvoTOUcQunOg
Meeting Date:	September 9, 2021
Meeting Time:	10:00 a.m.
	A quorum of Members will be in person, but for those interested in participating remotely please register at the above link.

- 1. CALL TO ORDER**
- 2. BRIEF UPDATE BY PREP ON CURRENT MONITORING WORK**
- 3. REPORTING BY MUNICIPALITIES ON PROGRESS OF ADAPTIVE MANAGEMENT PROJECTS AND EFFORTS**

(opportunity for stakeholder/public Q & A)
- 4. COMPLIANCE STEPS**
 - A. REPORTING OUT ON JULY 2021 ADAPTIVE MANAGEMENT PLAN FILING**
 - B. NEXT STEP – ANNUAL REPORTS**
- 5. PRELIMINARY DISCUSSION ON YEAR 2022 FUNDING**
 - A. AMOUNT SPENT TO DATE/REMAINING COMMITTED FUNDS**
 - B. PREVIEW OF PREP FORECASTED 2022 MONITORING NEEDS**
 - C. PTAPP/NITROGEN TRACKING FUNDING NEEDS**
 - D. ENGAGEMENT OF WATER QUALITY SPECIALISTS**

(Brown and Caldwell or other)
- 6. STAKEHOLDER UPDATE**
- 7. PUBLIC COMMENT**
 - a. Limited to 5 minutes per speaker**
- 8. SCHEDULE NEXT MEETING**
- 9. ADJOURN**

MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT

MEMBERS MEETING

DRAFT MINUTES

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1. CALL TO ORDER

The Meeting was called to Order at 10:14 a.m. with a quorum of the Members present.
 (Technical difficulties delayed start)

Present:

Members:

Town/City	Representative	In person
Dover	Gretchen Young (GY) Environmental Projects Manager	Yes
Portsmouth	Suzanne Woodland (SW) Acting Deputy City Manager / Deputy City Attorney	Yes
Rochester	Katie Ambrose (KA) Deputy City Manager	Yes
Newington	Denis Messier (DM) Plant Operator	Yes
Exeter	Paul Vlasich Town Engineer	Remote
Rollinsford	Adam Carrigan	Remote

Town of Milton representative unable to attend.

Non-Members Participating Remotely via Zoom included but not limited to:

Kalle Matso, PREP
 Rachel Rouillard, PREP
 Melissa Paly, Waterkeeper
 Ted Diers, NH DES
 Tom Swenson, NH DES
 Sally Soule, NH DES
 Terry Desmarais, Portsmouth City Engineer
 Michael Bezanson, Rochester Director of Public Works
 James Steinkrauss, Esq. on behalf of Rochester
 Hanna Coon

In person:

James McCarty, Portsmouth GIS Coordinator

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2. BRIEF UPDATE BY PREP ON CURRENT MONITORING WORK

Kalle Matso of PREP discussed monitoring work to date this season which included measuring light attenuation and eel grass in various locations.

3. REPORTING BY MUNICIPALITIES ON PROGRESS OF ADAPTIVE MANAGEMENT PROJECTS AND EFFORTS

GY summarized the obligations of Dover, Portsmouth and Rochester to provide an annual report of their nitrogen removal and water quality improvement efforts as part of the settlement agreement with the Conservation Law Foundation. This reporting is to take place during a M.A.A.M. public meeting with an opportunity for questions and answers.

GY provided a detailed review of the City of Dover's projects and efforts.

At 11:00 AM the remote connection was lost. It was reestablished at 11:15 AM.

Portsmouth's Terry Desmarais and James McCarty provided a detailed summary of the City of Portsmouth's projects and efforts.

KA provided the City of Rochester's summary of its water quality efforts.

An opportunity for questions and comments followed each presentation.

4. COMPLIANCE STEPS

GY reported that on July 30, 2021 the Joint Adaptive Management Plan for Dover, Milton, Newington, Portsmouth, Rochester, and Rollinsford was filed with EPA.

GY described how GBTNGP does not require annual reports, but that it would be useful for all MAAM Members to annually summarize their efforts.

5. PRELIMINARY DISCUSSION ON YEAR 2022 FUNDING

GY discussed how she would continue pulling together the information needed for funding recommendations for next year. It will include PREP forecasted 2022 monitoring needs. SW agreed to get firm quote for development of a standalone website for MAAM. Initial estimate is approximately \$5,000 to set up and \$100 per month maintenance fee.

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6. STAKEHOLDER UPDATE

Waterkeeper Melissa Paly provided an update on her efforts to organize the Stakeholder Committee. She continues to look for a Rochester resident to serve. She discussed septic system retrofits and is looking for a location for a pilot project.

7. PUBLIC COMMENT

No comments from public attendees.

Motion: Motion by SW, seconded by KA, to suspend the rules and add to the agenda the approval of the minutes of the June 24, 2021 member meeting. Unanimously approved.

Roll Call Vote:

Town/City	Representative	Vote
Dover	Gretchen Young (GY)	Yes
Portsmouth	Suzanne Woodland (SW)	Yes
Rochester	Katie Ambrose (KA)	Yes
Newington	Denis Messier (DM)	Yes

Motion: Motion by SW, seconded by DM, to approve the draft minutes of the June 24, 2021 meeting. Unanimously approved.

Roll Call Vote:

Town/City	Representative	Vote
Dover	Gretchen Young (GY)	Yes
Portsmouth	Suzanne Woodland (SW)	Yes
Rochester	Katie Ambrose (KA)	Yes
Newington	Denis Messier (DM)	Yes

8. SCHEDULE NEXT MEETING

The meeting of the Executive Committee to develop funding recommendations is scheduled for November 4, 2021 at 10:00 AM to be held at the Newington Waste Water Treatment Facility.

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9. ADJOURN

Motion: SW moved to adjourn. Seconded by KA. Unanimously approved.

Roll Call Vote:

Town/City	Representative	Vote
Dover	Gretchen Young (GY)	Yes
Portsmouth	Suzanne Woodland (SW)	Yes
Rochester	Katie Ambrose (KA)	Yes
Newington	Denis Messier (DM)	Yes

Meeting adjourned at 12:05 PM

Prepared by: Suzanne Woodland, Acting Deputy City Manager / Deputy City Attorney