

**MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT  
MEETING OF THE MEMBERS  
AGENDA**

Meeting Type:	<b>Members Meeting</b>
Meeting Location:	<b>Dover City Hall, 288 Central Avenue, Dover, NH</b>
Remote Location:	<b>Register in advance for this webinar:</b> <a href="https://us06web.zoom.us/meeting/register/tZEqcuqvrT8jHN1coDqzAYvyq6Xwmfa-62RE">https://us06web.zoom.us/meeting/register/tZEqcuqvrT8jHN1coDqzAYvyq6Xwmfa-62RE</a>
Meeting Date:	<b>December 2, 2021</b>
Meeting Time:	<b>2:00 p.m.</b>
	<b>A quorum of Members will be in person, but for those interested in participating remotely please register at the above link.</b>

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- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES OF SEPTEMBER 9, 2021 MEETING**
- 3. REVIEW OF EXECUTIVE COMMITTEE ANNUAL CONTRIBUTION RECOMMENDATION**
- 4. STAKEHOLDER COMMENT**
- 5. PUBLIC COMMENT**
  - A. Limited to 5 minutes per speaker**
- 6. VOTE ON FINAL RECOMMENDED ANNUAL CONTRIBUTION FOR CY22**
- 7. OTHER BUSINESS**
- 8. SCHEDULE NEXT MEETING AND AGENDA ITEMS (6-MONTH REVIEW OF AMP)**
- 9. ADJOURN**

# MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT

## MEMBERS MEETING

### DRAFT MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **City of Dover, City Hall, First Floor Conference Room**  
Remote Location: <https://us06web.zoom.us/join/zoom-join?secret=62RE>  
Meeting Date: **December 2, 2021**  
Meeting Time: **2:00 p.m.**

## 1. CALL TO ORDER

The Meeting was called to Order at 2:00 p.m. with a quorum of the members present.

Present:

### Members:

Town/City	Representative	In person
Dover	Gretchen Young (GY) Environmental Projects Manager	Yes
Portsmouth	Suzanne Woodland (SW) Deputy City Attorney	Yes
Rochester	Katie Ambrose (KA) Deputy City Manager	Yes
Exeter	Jennifer Perry (JP) Public Works Director	Yes
Newington	Denis Messier (DM) Plant Operator	Yes

**Town of Milton and Rollinsford representatives unable to attend.**

### Non-Members Participating Remotely via Zoom:

Kalle Matso, PREP

Jamie Houle, UNHSWC

Sally Soule, NHDES

Hannah Coon

Others were present as audience but did not participate.

### In person:

Melissa Pally (MP), CLF Waterkeeper

Terry Desmarais, Portsmouth City Engineer

**MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT  
MEMBERS MEETING  
DRAFT MINUTES**

Meeting Type:	<b>Regular Meeting</b>
Meeting Location:	<b>City of Dover, City Hall, First Floor Conference Room</b>
Remote Location:	<a href="https://us06web.zoom.us/join/9876543210">https://us06web.zoom.us/join/9876543210</a>
Meeting Date:	<b>December 2, 2021</b>
Meeting Time:	<b>2:00 p.m.</b>

## 2. APPROVAL OF MINUTES OF SEPTEMBER 9, 2021 MEETING

**Motion:** Motion by SW to accept Members Meeting Minuets. Seconded by KA. Unanimously approved.

### 3. REVIEW OF EXECUTIVE COMMITTEE ANNUAL CONTRIBUTION RECOMMENDATION

GY reviewed information presented and discussed the Executive Committee meeting.

Approval for website development cost estimate of \$6,405.00.

Approval for Brown and Caldwell agreement in the amount of \$50,000 for the calendar year

Approval for PTAP Medium level of service in the amount of \$50,000.

Approval for PREP Priority Group 1 in the amount of \$234,100.

Approval for PREP Priority Group 2 Mussel Watch in the amount of \$7,300.

Approval for PREP Priority Group 2 Tier 1 Seagrass Monitoring in the amount of \$75,000.

Design flow based cost allocation for each facility:

Rochester - \$120,835.75

Portsmouth - \$176,088.68

Dover - \$112,908.15

Newington \$6,966.67

Rollinsford \$3,603.45

Milton \$2,402.30

#### 4. STAKEHOLDER COMMENT

MP stated that the stakeholder committee supports the earnest and ambitious effort this year. She asked if other communities were going to also participate in the work, particularly the monitoring activities. GY stated that other communities are welcome to join in work with MAAM. Kalle Matso from PREP stated that he is reaching out to other regulated communities in the hopes of involving them this year. Some communities are participating to varying degrees.

## 5. PUBLIC COMMENT

No comments from public attendees.

## 6. VOTE ON FINAL RECOMMENDED ANNUAL CONTRIBUTION FOR CY22

**Motion:** Motion by SW to accept recommendations of the Executive Committee for funding MAAM work in 2022. Seconded by DM. Unanimously approved.

# MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT

## MEMBERS MEETING

### DRAFT MINUTES

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Remote Location:	<a href="https://us06web.zoom.us/j/84461212693">https://us06web.zoom.us/j/84461212693</a>
Meeting Date:	<b>December 2, 2021</b>
Meeting Time:	<b>2:00 p.m.</b>

#### 7. OTHER BUSINESS

#### 8. SCHEDULE NEXT MEETING AND AGENDA ITEMS (6-MONTH REVIEW OF AMP)

GY noted that the January meeting will be a real workgroup meeting to review where we are. DM said he will give an update on nitrogen removal work being done on non-point sources in the town, similar to the updates Rochester, Dover and Portsmouth gave in September.

Meeting Date and location to be determined.

#### 9. ADJOURN

**Motion:** DM moved to adjourn. Seconded by SW. Unanimously approved.

Meeting adjourned at 2:20 PM

Prepared by: Gretchen Young, Environmental Projects Manager, City of Dover