

**PARKING and TRAFFIC SAFETY COMMITTEE
ACTION SHEET**

3:00 P.M. – June 3, 2021
Remote Meeting via Zoom

PRESENT: City Councilor/Chairman Peter Whelan, City Manager Karen Conard,
Public Works Director Peter Rice, Fire Chief Todd Germain,
Police Captain Mike Maloney
Members: Mary Lou McElwain, Steve Pesci, Jonathan Sandberg,
Harold Whitehouse

ABSENT: Erica Wygonik, Member

CITY STAFF: Parking and Transportation Engineer Eric Eby
Parking Director Ben Fletcher

1. Chairman Peter Whelan recited that this is a Remote Meeting via Zoom Conference Call. Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor’s Executive Order 2020-04, Section 8, as extended by Executive Order 2020-20, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.
2. Financial Report – **On unanimous roll call 9-0, voted** to accept and approve the financial report as presented.
3. Public Comment Session – There were 4 speakers: Judy Miller (Pedestrian crosswalk at Maplewood & Hanover/Congress, City Hall crosswalk, and noise of motorcycles in town), Andrew Bagley (Intersection at Maplewood & Hanover/Congress), Jason Combs (Inquiring on results of bollard installation at Middle Road), Evan Mullen (To commend DPW for efforts toward safeness and pedestrian friendly city).
4. Request to post NO PARKING HERE TO CORNER sign on end of McNabb Court, by resident. – **On unanimous roll call 9-0, voted** to approve placement of sign 20 feet from corner at end of McNabb Court.
5. Proposed parking safety violation fine increases.
On unanimous roll call 9-0, voted to approve increases in fines for parking safety violations as presented, and forward to City Council for request for First Reading.

Description	Recommended Fine	Recommended Fine After 30 Days
Parked within 15 ft of Fire Station	\$25.00	\$50.00
Obstructing Traffic During Construction	\$25.00	\$50.00
Double Parking	\$25.00	\$50.00
Parked in Wrong Direction	\$25.00	\$50.00
Back to Curb	\$25.00	\$50.00
Distance from Curb	\$25.00	\$50.00
Parked Too Close to Intersection	\$25.00	\$50.00

6. Request for traffic calming measures on Sherburne Road, by residents of Sherburne Road.
On a unanimous roll call 9-0 voted to refer to staff for report back.
7. Request for two 1-hour limit spaces on Portwalk Place, by Seacoast Spine & Sports Injuries.
On unanimous roll call 9-0, voted to refer to staff for report back and recommendation.
8. Discussion of time limit for handicap vehicles in downtown on-street parking spaces.
On unanimous roll call 9-0, voted to refer to staff for report back and proposed ordinance.
9. Public input session to kickoff intersection improvement project at Greenleaf Avenue and Lafayette Road on June 3, 2021 at 6:30 p.m. – *Informational item with no action required.*
10. Islington Creek Neighborhood Parking Program public meeting on June 10, 2021 at 6:30 p.m. – *Informational item with no action required.*
11. Monthly accident report from Police Department – *Informational item with no action required.*
12. Status of Chevrolet Avenue sidewalk – *Informational item with no action required.*
13. Status of Chevrolet Avenue/Brewery Lane area traffic study – *Informational item with no action required.*
14. Locations of speed feedback signs and pedestrian RRFBs– *Informational item with no action required.*
15. Bike and vehicular traffic volume data – *Informational item with no action required.*
16. Middle Street bike lane status update – *Informational item with no action required.*
17. Aldrich Road traffic calming update – *Informational item with no action required.*
18. PTS Open Action Items – *Informational item with no action required.*
19. Moped parking do's and don'ts, public outreach forthcoming – Committee discussion about public outreach.
20. PTS meeting times for July, August, and September at 3:00 p.m. – The July meeting will be held on July 8, 2021 at 3:00 p.m.

21. Adjournment – At 4:08 p.m., **on unanimous roll call 9-0, voted to adjourn.**

Respectfully submitted by:

Kathryn Chodor and Shanleigh McGonagle, Department of Public Works