

**PARKING and TRAFFIC SAFETY COMMITTEE**  
PORTSMOUTH, NEW HAMPSHIRE

**Remote Meeting via Zoom**

To register in advance for this meeting, click on the link below or copy and paste this into your web browser: [https://zoom.us/webinar/register/WN\\_TN9MEvZ4Q4u983SX98WkIA](https://zoom.us/webinar/register/WN_TN9MEvZ4Q4u983SX98WkIA)

*You are required to register in advance to join the meeting over Zoom, a unique meeting ID and password will be provided once you register.*

Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor’s Executive Order 2020-04, Section 8, as extended by Executive Order 2020-25, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

**3:00 PM**

**June 3, 2021**

**AGENDA**

---

**ON-SITE VISIT:** Members are encouraged to conduct site visits individually to maintain social distancing.

---

**I. CALL TO ORDER**

**II. ATTENDANCE**

**III. FINANCIAL REPORT**

**IV. PUBLIC COMMENT (15 MINUTES)**

This is the time for all comments on any of the agenda items or non-agenda items.

**V. NEW BUSINESS**

*(No public comment during Committee discussion without Committee approval.)*

**A.** Request to post NO PARKING HERE TO CORNER sign on end of McNabb Court, by resident. **Sample Motion: Move to approve placement of sign 20 feet from corner at end of McNabb Court.**

**B.** Proposed parking safety violation fine increases.  
**Sample Motion: Move to remove the Emergency Snow Ban from the safety related parking violations recommendations as reflected in the May 6, 2021 meeting minutes.**

**Sample Motion: Move to approve increases in fines for parking safety violations as presented, and forward to City Council for request for First Reading.**

- C. Request for traffic calming measures on Sherburne Road, by residents of Sherburne Road. **Sample Motion: Move to refer to staff for report back.**
- D. Request for two 1-hour limit spaces on Portwalk Place, by Seacoast Spine & Sports Injuries. **Sample Motion: Move to refer to staff for report back and recommendation.**
- E. Discussion of time limit for handicap vehicles in downtown on-street parking spaces. **Sample Motion: Move to refer to staff for report back and proposed ordinance.**

## VI. OLD BUSINESS

No Old Business.

## VII. INFORMATIONAL

- A. Public input session to kickoff intersection improvement project at Greenleaf Avenue and Lafayette Road on June 3, 2021 at 6:30 p.m.
- B. Islington Creek Neighborhood Parking Program public meeting on June 10, 2021 at 6:30 p.m.
- C. Monthly accident report from Police Department
- D. Status of Chevrolet Avenue sidewalk
- E. Status of Chevrolet Avenue/Brewery Lane area traffic study
- F. Locations of speed feedback signs and pedestrian RRFBs
- G. Bike and vehicular traffic volume data
- H. Middle Street bike lane status update
- I. Aldrich Road traffic calming update
- J. PTS Open Action Items

## VIII. MISCELLANEOUS

- A. Moped parking do's and don'ts, public outreach forthcoming
- B. PTS meeting times for July, August, and September at 3:00 p.m.

## IX. ADJOURNMENT

<b>Percentage of Fiscal Year Complete</b> <b>83.33%</b>
------------------------------------------------------------

Preliminary  
Totals Thru  
April 30, 2021

	Total	Budgeted	% of Budget
FY 21			
Parking Meter Fees	2,210,722.35	2,029,175.00	109%
Meter Space Rental	370,060.00	46,591.00	794%
Meter In Vehicle	42,443.25	46,072.00	92%
EV Charging Stations	4,845.65	4,000.00	121%
High Hanover Transient	1,336,800.60	1,458,701.00	92%
High Hanover Passes	1,087,692.58	1,337,700.00	81%
Foundry Place Transient	121,904.79	114,640.00	106%
Foundry Place Passes	227,741.94	301,780.00	75%
HH Pass Reinstatement	630.00	900.00	70%
Foundry Pass Reinstatement	1,125.00	700.00	0%
Parking Violations	487,972.74	405,350.00	120%
Immobilization Administration Fee	4,350.00	6,144.00	71%
Summons Admin Fee	0.00	250.00	0%
	<b>5,896,288.90</b>	<b>5,752,003.00</b>	<b>103%</b>

	<b>BUDGETED</b>	
	3,339,698	58% Transfer to Parking Fund
	2,412,305	42% Funds Remaining in Gen Fund

---

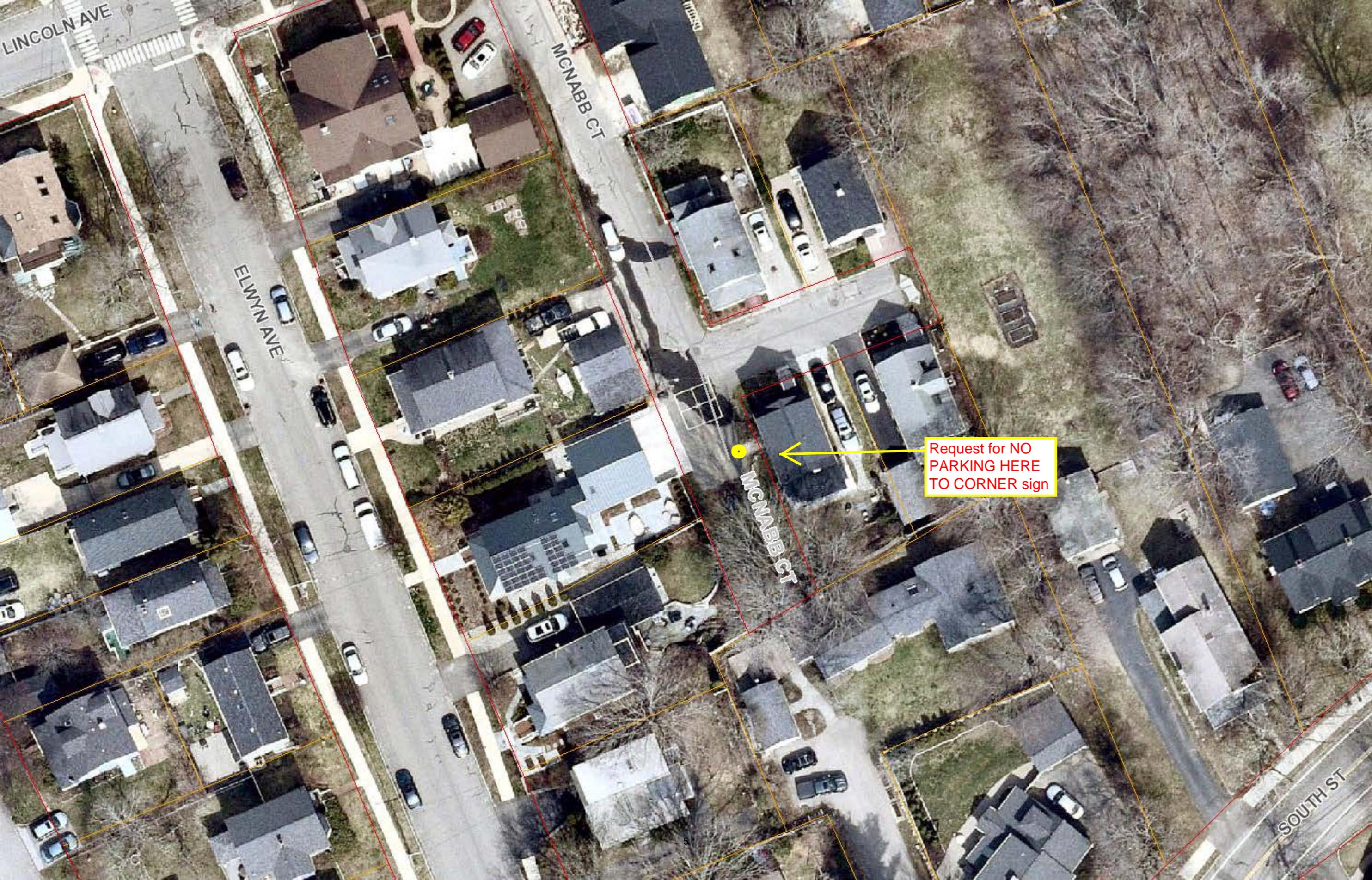
**From:** Ryan [mailto:ryan@russmanlaw.com]  
**Sent:** Wednesday, May 19, 2021 2:18 PM  
**To:** Eric B. Eby  
**Subject:** McNabb Court

Good afternoon,

I would like the traffic and safety committee to please consider the placement of a “no parking sign to the corner” at the end of McNabb Court intersection. The roadway at the very end is narrower than an ordinary street. The placement of a vehicle parked in that location across from my property makes the egress and entry into my garage very difficult. Please add me to the agenda of the next meeting.

Thank you,

Ryan Russman



LINCOLN AVE

ELWYN AVE

MCNABB CT

MCNABB CT

SOUTH ST

Request for NO  
PARKING HERE  
TO CORNER sign

## V.B. Proposed parking safety violation fine increases

**V. NEW BUSINESS:**

A. Discussion of penalty schedule for safety related parking violations, requested by City Council, by Parking Director Ben Fletcher. Public Works Director Peter Rice requested clarification on this agenda item. Chairman Peter Whelan responded that Council requested that the Committee look at the safety related fines. There was a separate request from the Council to get more information about issuing multiple tickets under the current program.

Parking Director Ben Fletcher commented that they used to have a 3-hour time limit so they could write up to 3 citations. The Stay and Pay Program does not have any time limits. There is nothing specifically codified about how many tickets could be written. Without a time limit, they can put forward what the Committee thinks is fair and send it to City Council. They are currently operating with a reduced staff, so enforcement is difficult.

Public Works Director Peter Rice commented there are concerns about the multiple ticket approach. Sometimes people do not understand they are being ticketed more than once. It would be simpler to have a one-time fine.

Parking Director Ben Fletcher commented that the Council is in the process of adjusting the fines for the top 4 tickets issued. This called into question if the rest of the fines were too low. He modified the rest of the parking fine schedule, which included changes to the safety citations.

Assistant City Attorney Jane Ferrini commented that there are provisions on how to deal with people who continually violate parking tickets. The ordinance needs housekeeping, and they can expand on that discussion at a later date.

Mary Lou McElwain questioned if they could keep the line items for handicap placards and veterans time zones the same and not increase the fines. Parking Director Ben Fletcher responded that this was the perfect forum to have that discussion.

Steve Pesci commented that the schedule presented was very reasonable. It is important for Portsmouth to stay within the realm of surrounding towns. These are people who are misusing or lack the appropriate license to park in the ADA or veteran spaces. It is important to protect those spaces and increase the fine to dissuade people from misusing them.

Erica Wygonik commented that there was a line item for "parked in ADA" that has a sizeable fine. Then there are two line items for handicap time zone and veteran time zone violations. She requested clarification on those. Parking Director Ben Fletcher stated the larger fine comes as a recommendation from the State. The other two are rarely enforced. They do not charge for parking. However, in areas with time limits, they are allowed to use enforcement. There is nothing in the ordinance for veteran parking. They need to discuss that further to codify it. Erica Wygonik questioned how that related to the Stay and Pay Program. Parking Director Ben Fletcher responded that they need to discuss that further and codify the time limits. Assistant City Attorney Jane Ferrini commented that the ordinance has evolved over decades. The Stay and Pay Program does change the time limit on handicap parking. Towns are allowed to put in reasonable time limit enforcement. They need to further discuss how it relates to the Stay and Pay Program.

Chairman Peter Whelan questioned if they should recommend this schedule to the Fee Committee or the City Council. Assistant City Attorney Jane Ferrini commented that City Council is responsible for setting fines. Last time they elected to send it to the Fee Committee, but the City Council is responsible for the final vote to increase fines.

Public Works Director Peter Rice moved to recommend to the City Council that the parking fine rate be increased on the fine schedule items, seconded by Steve Pesci.

Mary Lou McElwain commented that the ADA time zone fine and veteran time zone fine should remain the same.

Chairman Peter Whelan questioned if that amendment could be made to the motion.

Public Works Director Peter Rice responded that parking violations make up \$24,000 out of a \$5 million budget. There are unintended consequences in giving blanket permission for ADA and veterans to stay without a mechanism to control turnover. People would camp out in preferred spots. They need to balance relief in this category but give a mechanism to justify turn over. Public Works Director Peter Rice was not against the amendment but wanted to give context.

Parking Director Ben Fletcher commented that 33,000 citations written in 2020. Ten were for those violations. Mary Lou McElwain commented that she did not object to the existing handicap and veterans time zone fines, but did not approve of increasing them.

Public Works Director Peter Rice commented that he did not feel strongly about raising or lowering those fines. Erica Wygonik questioned how this would relate to Stay and Pay Program. If cars can stay as long as they want, then there is no way to implement the fines. They need to address reasonable time limits.

Public Works Director Peter Rice moved to amend the original motion to remove the HC time zone and the veteran time zone fines and that they remain as is. This was seconded by Mary Lou McElwain.

Harold Whitehouse stated he would abstain from voting because he fell under the ADA and veteran category.

Chairman Peter Whelan noted that Erica Wygonik would vote in Harold Whitehouse's place and requested a roll call vote on the motion that included the amendment.

**On roll call 8-0-1, voted to recommend to the City Council that the parking fine rate be increased on the following fine schedule items.** Harold Whitehouse abstained.

Description	Recommended Fine	Recommended Fine After 30 Days
Parked within 15 ft of Fire Station	\$25.00	\$50.00
Obstructing Traffic During Construction	\$25.00	\$50.00
Double Parking	\$25.00	\$50.00
Parked in Wrong Direction	\$25.00	\$50.00
Back to Curb	\$25.00	\$50.00
Distance from Curb	\$25.00	\$50.00
Parked Too Close to Intersection	\$25.00	\$50.00
Emergency Snow Ban	\$50.00	\$100.00

**Portsmouth**  
Parking Fine Schedule

Description	Last Updated	Current		Recommended		Peer Town Averages - Rounded	
		Fine	After 30 days	Fine	After 30 days	Fine	After 30 days
Session Expired 15 & 30 Minute; (formerly) 1 - 4 hr	5/17/2021	\$ 35.00	\$ 55.00	\$ 35.00	\$ 55.00	\$ 20.00	\$ 38.78
72 hr parking	1/1/2013	\$ 50.00	\$ 100.00	\$ 50.00	\$ 100.00	\$ 26.43	\$ 53.67
<b>Parked within 15 ft of Fire Station</b>	<b>1/1/2013</b>	<b>\$ 15.00</b>	<b>\$ 30.00</b>	<b>\$ 25.00</b>	<b>\$ 50.00</b>	<b>\$ 40.83</b>	<b>\$ 52.50</b>
Parked on Sidewalk	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 37.00	\$ 72.86
<b>Obstructing Traffic During Construction</b>	<b>1/1/2013</b>	<b>\$ 15.00</b>	<b>\$ 30.00</b>	<b>\$ 25.00</b>	<b>\$ 50.00</b>	<b>\$ 28.75</b>	<b>\$ 46.67</b>
<b>Double Parking</b>	<b>1/1/2013</b>	<b>\$ 15.00</b>	<b>\$ 30.00</b>	<b>\$ 25.00</b>	<b>\$ 50.00</b>	<b>\$ 26.11</b>	<b>\$ 52.67</b>
<b>Parked in Wrong Direction</b>	<b>1/1/2013</b>	<b>\$ 15.00</b>	<b>\$ 30.00</b>	<b>\$ 25.00</b>	<b>\$ 50.00</b>	<b>\$ 25.00</b>	<b>\$ 61.67</b>
<b>Back to Curb</b>	<b>1/1/2013</b>	<b>\$ 15.00</b>	<b>\$ 30.00</b>	<b>\$ 25.00</b>	<b>\$ 50.00</b>	<b>\$ 22.14</b>	<b>\$ 47.50</b>
<b>Distance from Curb</b>	<b>1/1/2013</b>	<b>\$ 15.00</b>	<b>\$ 30.00</b>	<b>\$ 25.00</b>	<b>\$ 50.00</b>	<b>\$ 22.00</b>	<b>\$ 51.67</b>
Parked in No Parking Area	5/17/2021	\$ 35.00	\$ 55.00	\$ 35.00	\$ 55.00	\$ 30.83	\$ 63.13
<b>Parked Too Close to Intersection</b>	<b>1/1/2013</b>	<b>\$ 20.00</b>	<b>\$ 40.00</b>	<b>\$ 25.00</b>	<b>\$ 50.00</b>	<b>\$ 32.22</b>	<b>\$ 69.17</b>
<b>Emergency Snow Ban</b>	<b>5/17/2021</b>	<b>\$ 35.00</b>	<b>\$ 55.00</b>	<b>\$ 35.00</b>	<b>\$ 55.00</b>	<b>\$ 63.33</b>	<b>\$ 123.33</b>
Parking Within an Intersection	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 35.00	\$ 70.00
Parking in Crosswalk	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 38.33	\$ 80.00
Blocking Fire Hydrant	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 51.92	\$ 101.25
Parked Blocking Driveway	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 32.92	\$ 70.00
Obstructing Street	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 31.88	\$ 61.67
Parked in Fire Lane	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 48.64	\$ 93.75
10 or More Parking Violations in 1 yr	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 66.67	\$ 100.00
Parked in ADA	1/1/2013	\$ 250.00	\$ 300.00	\$ 250.00	\$ 300.00	\$ 238.46	\$ 365.63
Resident Parking Only	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 32.50	\$ 57.29
Protest Fee (NSF)	1/1/2013	\$ 30.00	\$ -	\$ 30.00	\$ -	\$ 30.00	\$ -
HC/Time Zone	1/1/2013	\$ 15.00	\$ 30.00	\$ 15.00	\$ 30.00	\$ 20.00	\$ 50.00
Vet/Time Zone	1/1/2013	\$ 15.00	\$ 30.00	\$ 15.00	\$ 30.00	\$ 27.50	\$ 55.00
Multiple Spaces	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 31.43	\$ 60.00
Boot Removal Fee	1/1/2013	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ 85.71	\$ -
Commercial Loading Zone	5/17/2021	\$ 35.00	\$ 55.00	\$ 35.00	\$ 55.00	\$ 42.00	\$ 96.67



## TC-21-2

### Parking & Traffic Safety Committee Traffic Calming Request

**Status:** Active

**Date Created:** May 20, 2021

---

### Request for Traffic Calming Measures

**Describe the street or area that you are requesting be considered for traffic calming measures. (You will also have the opportunity to upload a map later in the application)**

Sherburne Rd. (starting after the Lister School/bridge all the way to Witmer Ave.) and possibly Colonial Drive

**Describe the existing traffic or safety issues you would like to address. Please provide as much detail as possible including the perceived cause of the issue and who is primarily affected as well as the days of the week, season of the year, and/or time of days that this traffic issue is most prevalent.**

The speed limit on Sherburne Rd is 20 mph, however, this limit is rarely followed, and often, speeds of up to 50-60 mph are frequently witnessed. This is a heavily settled residential area with MANY children out walking/playing/biking within the neighborhoods on and off Sherburne Rd. There are several concerned residents who have reached out to the police department on numerous occasions to report speeding and to ask for increased police presence on this road. Just in the past month, there have been two accidents; a fatal motorcycle crash and a rollover crash from an SUV hitting a parked car on the side of the road. Both of these accidents were direct results of speeding. We notice speeding at all times of the day/year, and this has been a persistent problem for many years. I am especially concerned that a resident, specifically a child, is going to be hit and seriously injured if long-term solutions are not implemented. Myself, along with other concerned parents, would like to see speed bumps/tables on Sherburne Rd, and possibly throughout Colonial Drive as speeding is a problem on that street as well. We would also like to have flashing speed limit signs on Sherburne to call attention to the speed that people are driving.

**List any neighborhood characteristics that may be pertinent to this traffic issue.**

Sherburne Rd. is a long, straight road where speed is easily gained. We have many residents in the area and heavy foot traffic. We have several neighborhoods off of Sherburne Rd. and children are on these streets daily traveling among these neighborhoods. There are no crosswalks, and it can be dangerous when drivers are traveling over 20 mph which is often the case.

---

### Attachments

No attachments



# SPEED DATA ANALYSIS

## Location



211 Sherburne Road  
Latitude: 43.061710  
Longitude: -70.802081



## Analysis Time Period



Start	End
5/20/2021 3:24 PM	5/25/2021 3:25 PM

## Vehicles Analyzed



# 8,851

## Speed Limit



# 20

## Slowest Speed



# 7

## Average Speed



# 29

## Fastest Speed



# 63

## 85th Percentile Speed



# 34

## Peak Time of Violations



5/24/2021  
5:24 PM

**From:** Ashley Eastman [<mailto:ashley@seacoastsportsinjuries.com>]

**Sent:** Tuesday, May 11, 2021 2:00 PM

**To:** Eric B. Eby

**Cc:** Shane Flood

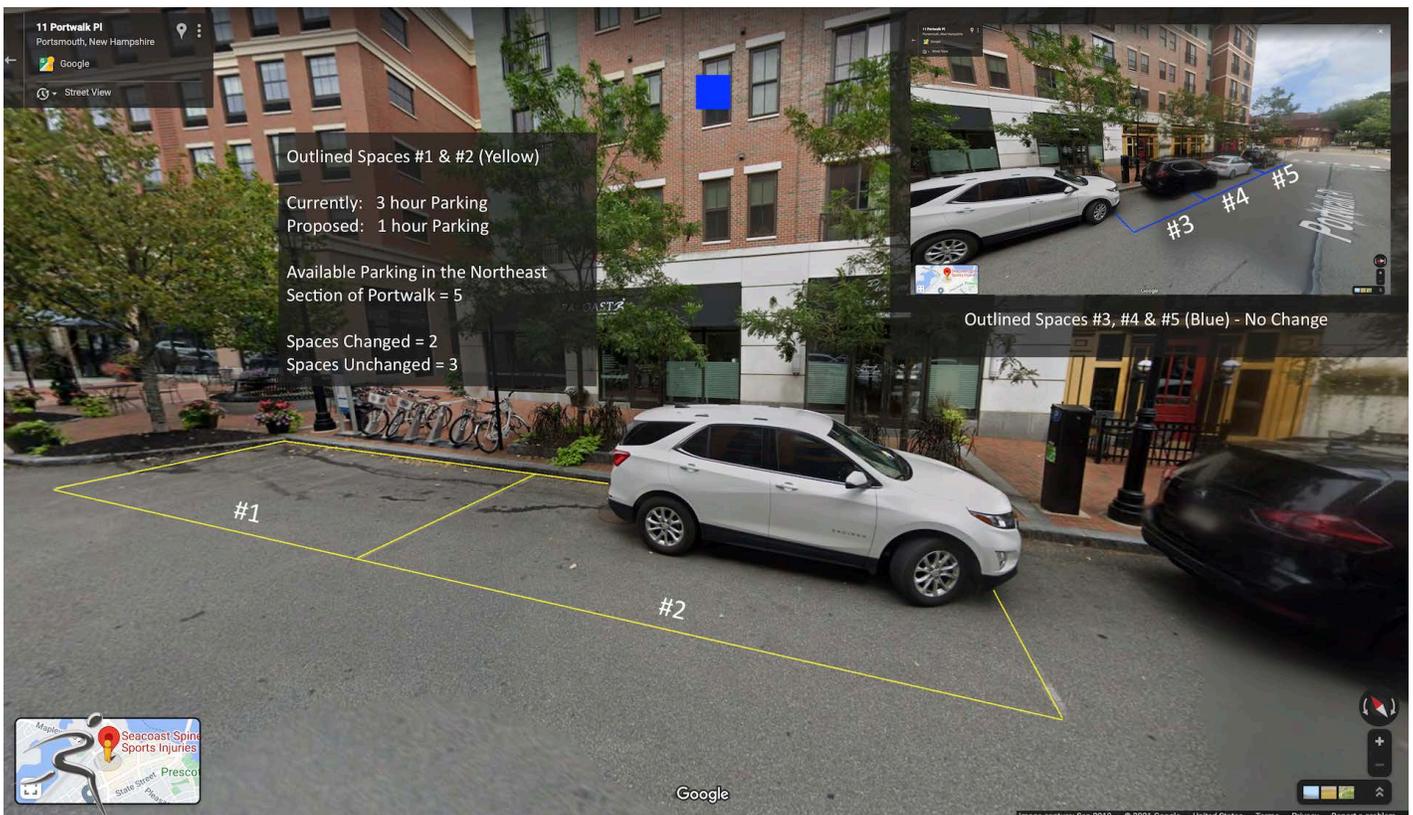
**Subject:** Re: Parking Changes- Seacoast Spine & Sports Injuries- Portwalk Place

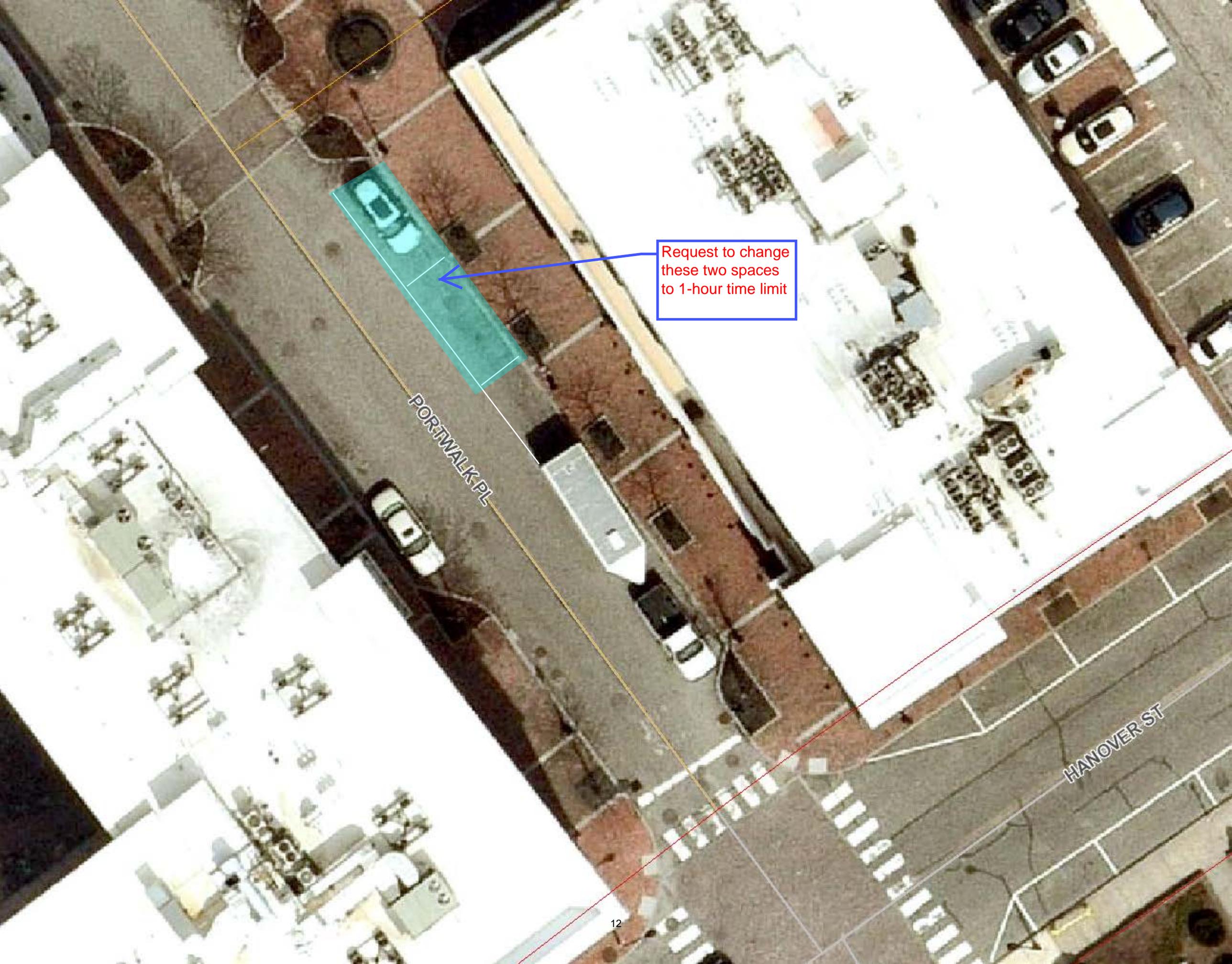
Hi Eric,

Shane forwarded me over your email- We are requesting to be added to the agenda for the Parking and Traffic Safety Committee meeting that is taking place on June 3rd. Our request is for (2) spaces, directly in front of the clinic (12 Portwalk Place), where the parking regulations would be updated to (1) hour, 9am - 5pm, Monday through Friday. The reason for this request is to provide our rehabilitative (chiropractic & physical therapy) patients with easier access to parking within a short walking distance to our office. This is especially important during the summer months when our street sees a lot of long term car parking from the two hotels also on Portwalk Place. Attached is an image for the changes we are looking for. If you need anything else from us please feel free to let me know.

Thank you in advance!

Ashley Eastman- Practice Manager





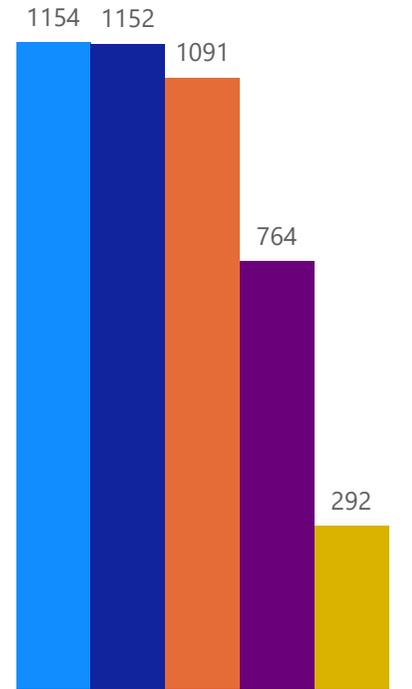
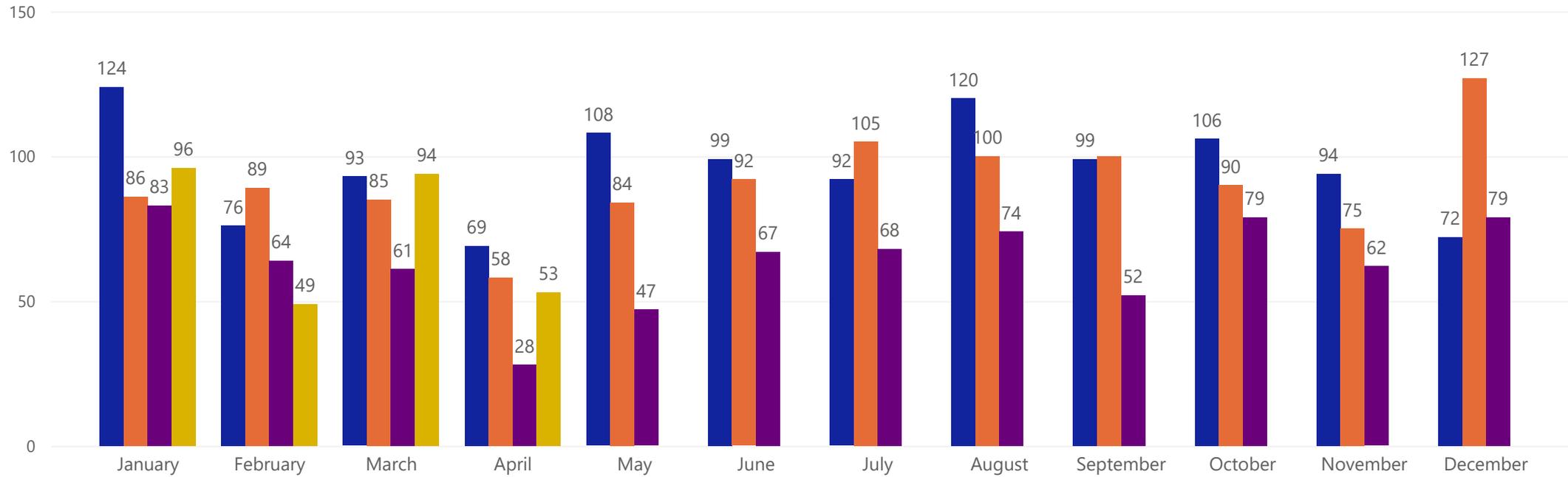
Request to change these two spaces to 1-hour time limit

PORTWALK PL

HANOVER ST

# Portsmouth Vehicle Accidents

## Yearly Totals

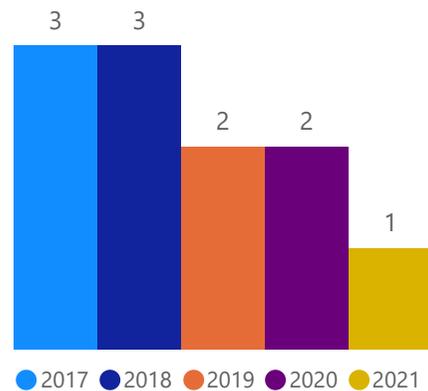


**April 2021 Total Reportable Crashes = 30**  
*A reportable crash is defined as damage over \$1,000 and state accident report required.*

● 2018 ● 2019 ● 2020 ● 2021

● 2017 ● 2018 ● 2019 ● 2020 ● 2021

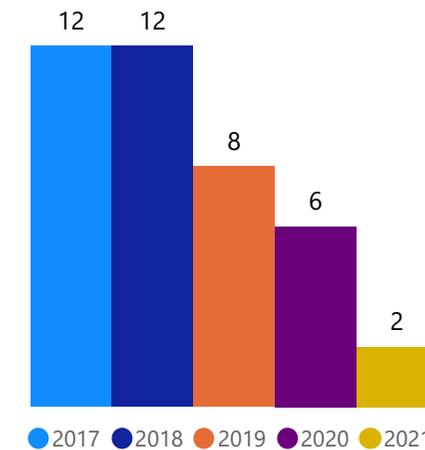
## Bicycle Accidents



2021	Month
0	January
0	February
0	March
1	April
<b>1</b>	

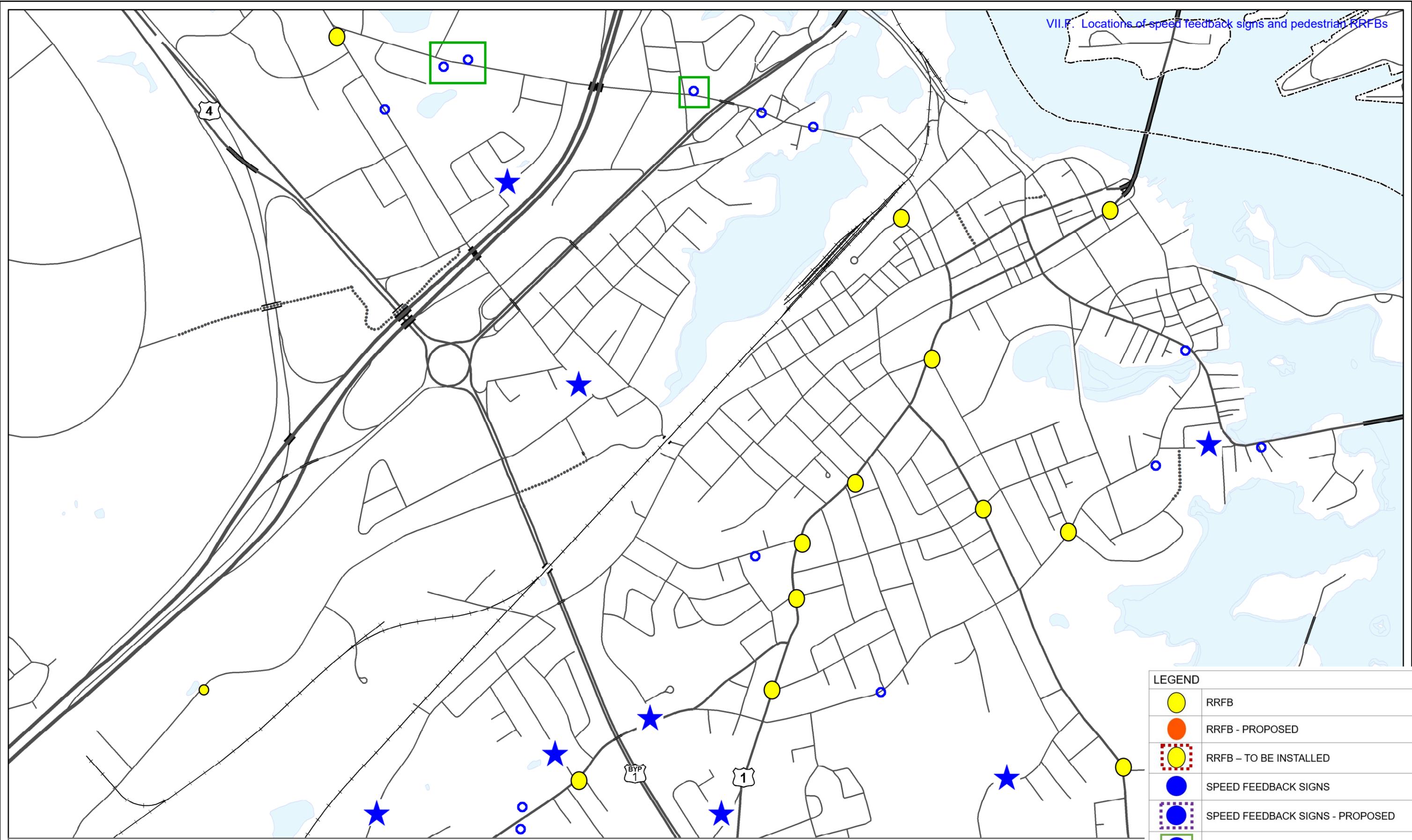
● 2017 ● 2018 ● 2019 ● 2020 ● 2021

## Pedestrian Accidents



2021	Month
1	January
0	February
0	March
1	April
<b>2</b>	

● 2017 ● 2018 ● 2019 ● 2020 ● 2021

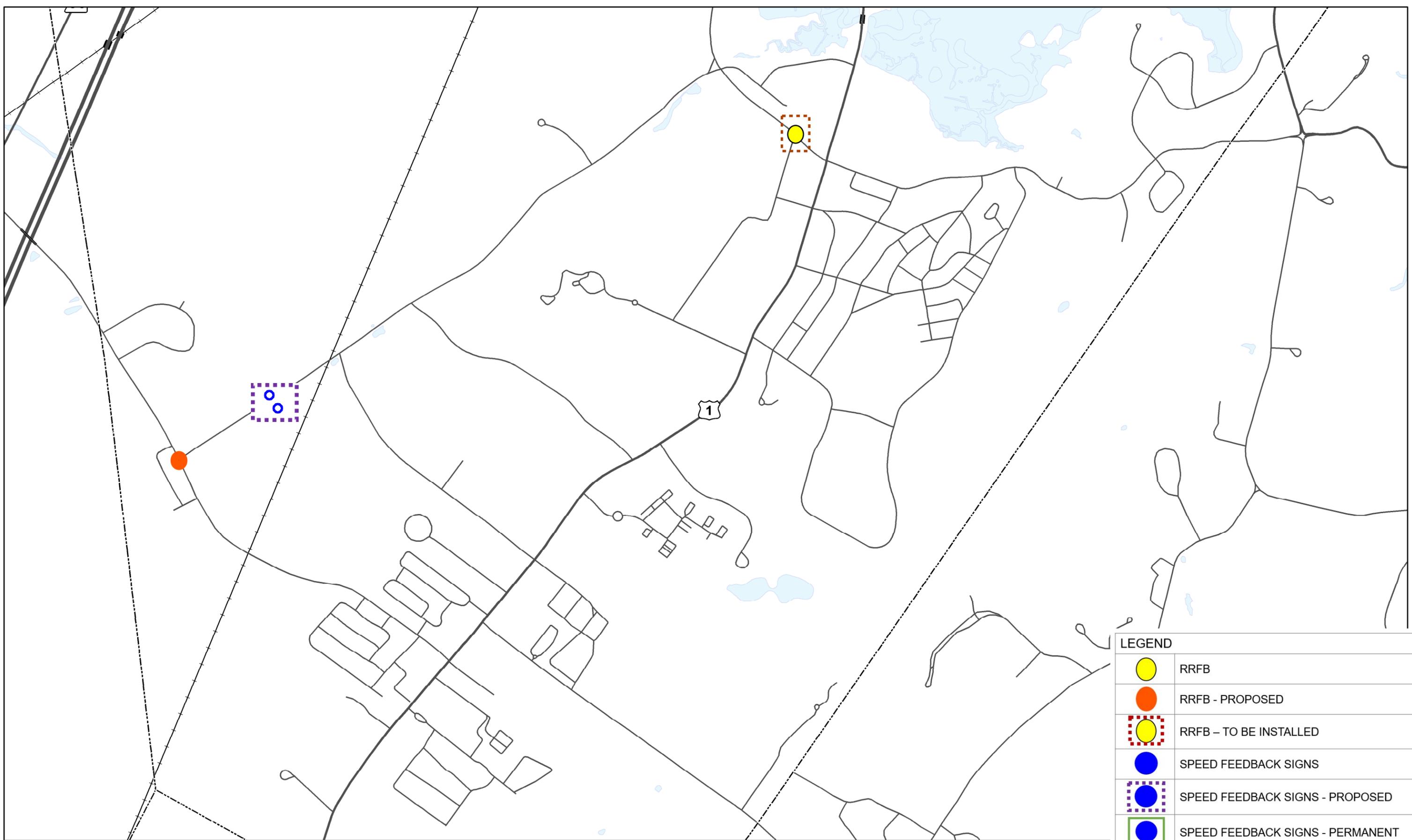


LEGEND	
	RRFB
	RRFB - PROPOSED
	RRFB - TO BE INSTALLED
	SPEED FEEDBACK SIGNS
	SPEED FEEDBACK SIGNS - PROPOSED
	SPEED FEEDBACK SIGNS - PERMANENT
	SPEED FEEDBACK SIGNS - PREVIOUS LOCATIONS

0 325 650 1,300 1,950 2,600 Feet

1 inch = 921 feet

Printed: 04/01/2021



LEGEND	
	RRFB
	RRFB - PROPOSED
	RRFB - TO BE INSTALLED
	SPEED FEEDBACK SIGNS
	SPEED FEEDBACK SIGNS - PROPOSED
	SPEED FEEDBACK SIGNS - PERMANENT
	SPEED FEEDBACK SIGNS - PREVIOUS LOCATIONS

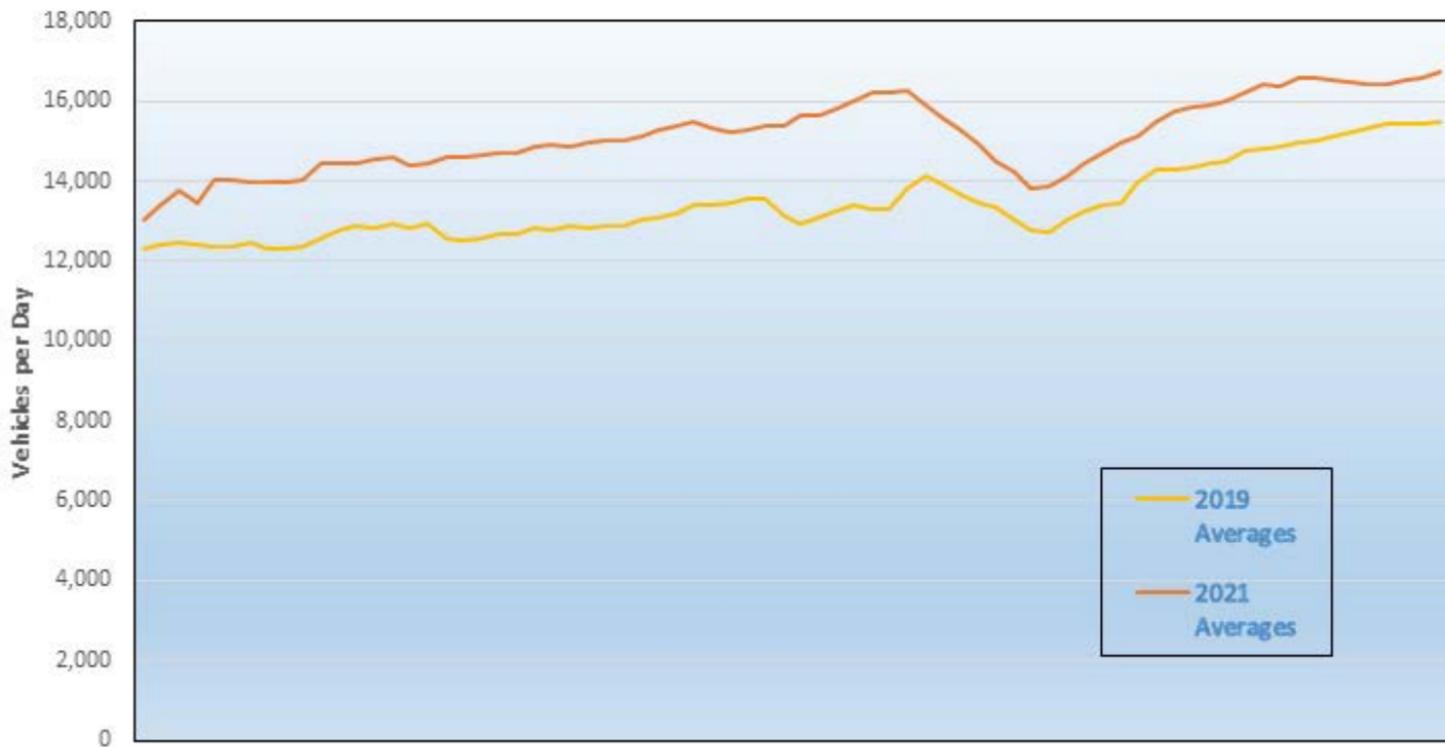
0 445 890 1,780 2,670 3,560 Feet

1 inch = 1,257 feet

Printed: 04/28/2021

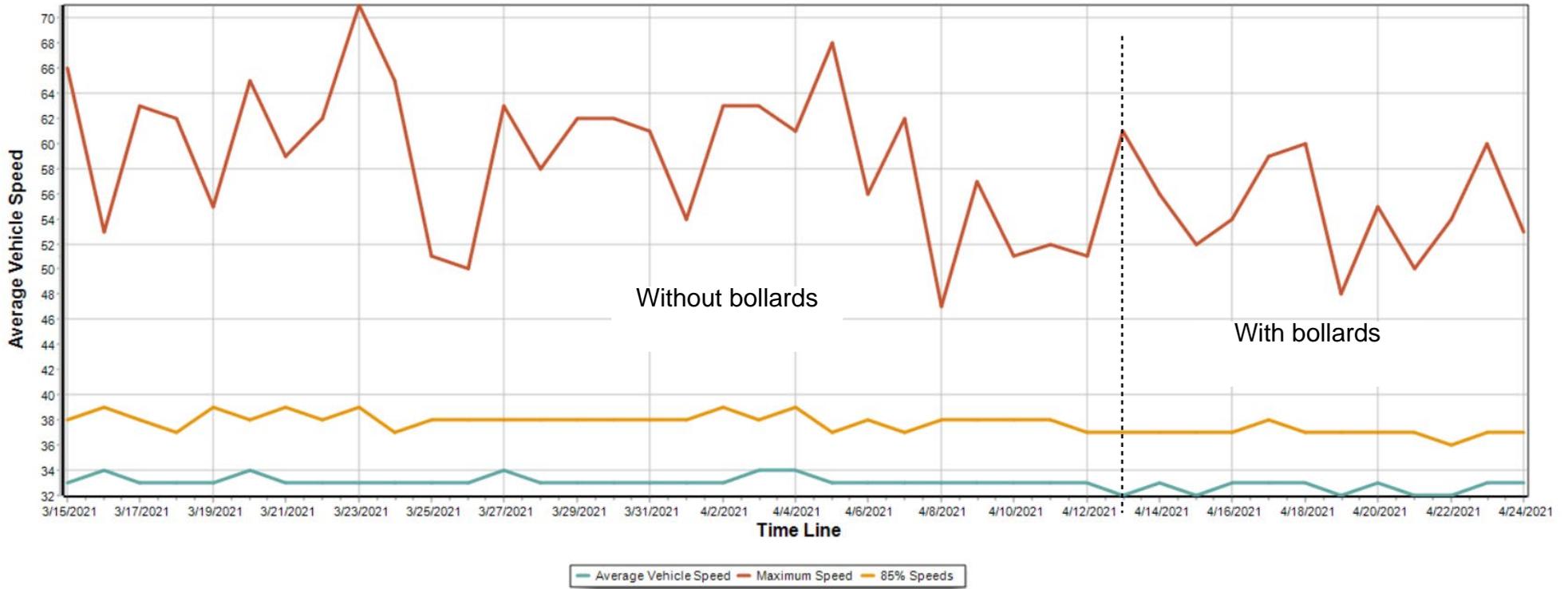


# Lafayette Road at South Street Pre-Pandemic vs. Pandemic Daily Traffic Volumes 7 Day Moving Average

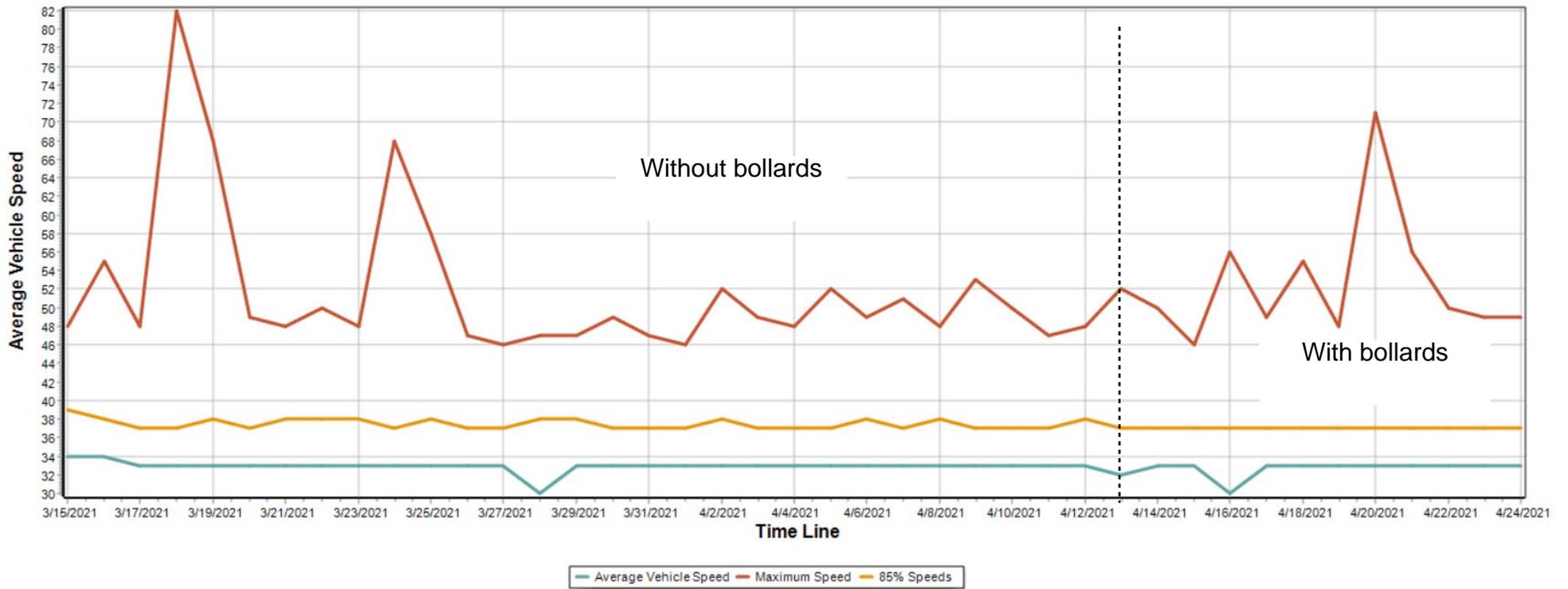


March-September

Custom Chart for Middle Road at Chase Home (from 3/15/2021 to 4/25/2021)



Custom Chart for Middle Road outbound at Chase Home (from 3/15/2021 to 4/25/2021)





# SPEED DATA ANALYSIS

## Location



Middle Road at Ward Place  
Latitude: 43.063479  
Longitude: -70.769633



## Analysis Time Period



Start	End
1/22/2020 10:07 AM	1/27/2020 1:49 PM

## Vehicles Analyzed



# 15,716

## Speed Limit



# 30

## Slowest Speed



# 7

## Average Speed



# 30

## Fastest Speed



# 68

## 85th Percentile Speed



# 35

## Peak Time of Violations



1/24/2020  
3:07 PM



# SPEED DATA ANALYSIS

## Location



Middle Road at Ward Place  
Latitude: 43.063483  
Longitude: -70.769659



## Analysis Time Period



Start	End
5/4/2021 10:40 AM	5/12/2021 9:05 AM

## Vehicles Analyzed



# 15,385

## Speed Limit



# 30

## Slowest Speed



# 7

## Average Speed



# 28

## Fastest Speed



# 47

## 85th Percentile Speed



# 32

## Peak Time of Violations



5/4/2021  
3:40 PM

# Middle Street @ Cass Street Recorded Speeds

VII.H. Middle Street bike lane status update



PTS OPEN ACTION ITEMS			
PTS Meeting Date	Action Item	Vote / Action	Next Step / Report Back Date
3/4/2021	Request for traffic signal at intersection of Lafayette Road and Hoover Drive.	4/8/2021 - VOTED to place on file awaiting study from NHDOT. VOTED to conduct traffic assessment of intersection and report back on findings at future meeting.	Waiting on NHDOT Study
3/4/2021	Request to examine speed of vehicles on Sagamore Avenue approaching the intersection with South Street, by Councilor Kennedy.	VOTED to refer to staff for report back at future meeting.	Future Meeting
9/3/2020	Recent accidents at the intersection of Marcy Street and Mechanic Street.	10/8/20 - Report back after meeting with property owner. VOTED to have staff report back after evaluating the intersection configuration and contacting the property owner to determine if further action is needed.	Future Meeting
7/9/2020	Request for All-Way STOP at intersection of Jewell Court and Brewery Lane.	VOTED to request a report back in six (6) months from staff on All-Way STOP at intersection. 12/10/20 - Steve P. requested the Committee review Jewell Ct (should it be a right turn in and right turn out).	Future Meeting
12/5/2019	Chase Drive, request to prohibit parking on north side of roadway.	VOTED to prohibit parking along north side of Chase Drive and to direct staff to report back on parking on Michael Succi Drive between Chase Drive and Market Street.	Future Meeting
11/7/2019	Sagamore Avenue, south of Sagamore Grove, request for No Parking on west side of roadway.	2/6/20 - VOTED to table until development of adjacent lot is completed. 12/5/19 - VOTED to refer to staff to report back. 11/7/19 - VOTED to refer to staff to notify abutters and report back at future meeting.	Future Meeting
10/3/2019	Discussion of speed limits, legal requirements and reducing speeds on City gateway roads.	Staff will report back at a later date on speed limits and speed segments on City gateway roads.	Future Meeting
10/3/2019	Loading zone time / hours (3 Pleasant Street).	VOTED to refer to staff for report back.	Future Meeting
6/6/2019	Request for 15-minute parking spaces on Hanover Street and the Vaughan Mall lot.	VOTED to table action on the three 15-minute spaces in Vaughan Mall parking lot behind 25 Maplewood Avenue and review the City's policy on designating 15-minute parking spaces.	Future Meeting
4/4/2019	Congress Street at Fleet Street lane use change.	08/01/19 - VOTED to implement the lane use changes on Congress Street and Fleet Street, and Pleasant Street at Market Square in the fall of 2019 on a trial basis and report back. VOTED to allow staff time to investigate the right turn only lane and making Pleasant Street one lane into Market Square.	Implement in the spring of 2021 on a trial basis & report back
12/6/2018	Request for parking space in bike lane buffer at 60 Lafayette Road.	2/7/19 - VOTED to table request.	Future Meeting
11/1/2018	Request to remove 10 metered parking spaces on Deer Street between Bridge Street and Maplewood Avenue, to accommodate anticipated traffic from new Foundry Place parking garage.	VOTED to table request to allow time for staff to observe traffic operations along Deer Street after the opening of the garage.	Tabled until new parking garage is generating more traffic
2/1/2018	Request to eliminate 2-hour time limit on Islington Street between Cornwall Street and Rockingham Street.	VOTED to table the action item until the new parking garage is operational.	Future Meeting

## PTS OPEN ACTION ITEMS

PTS Meeting Date	Action Item	Vote / Action	Next Step / Report Back Date
10/5/2017	Request to eliminate access to Echo Avenue from Spaulding Turnpike Frank Jones Neighborhood Turnpike connections (Echo Ave & Farm Lane).	8/6/20 - (Discussion at meeting) - City Staff determining appropriate barricade system and in communication with NHDOT. 12/5/19 - VOTED to show support for permanent ramp closure with stipulations from the Fire Department and Police Department being addressed and to refer to staff for report back on permanent closure configuration after meeting with the New Hampshire Department of Transportation (NHDOT). 2/7/19 VOTED to extend the trial closure of Turnpike exit ramp onto Echo Avenue until the completion of the Woodbury Avenue Bridge.	Future Meeting
9/7/2017	Request for crosswalk on Grafton Drive at Sherburne Road.	10/5/17 - VOTED to have City staff work with PDA to implement pedestrian crossing at intersection of Grafton Drive and Sherburne Road. 9/7/17 VOTED to have staff collect data, evaluate, and report back with a recommendation at next month's meeting. (October Meeting)	Pending PDA funding for project