CITY COUNCIL MEETING

MUNICIPAL COMPLEX DATE: MONDAY, FEBRUARY 7, 2022 PORTSMOUTH, NH TIME: 7:00PM

III. CALL TO ORDER

Mayor McEachern called the meeting to order at 7:05 p.m.

IV. ROLL CALL

<u>PRESENT:</u> Mayor McEachern, Assistant Mayor Kelley, Councilors Tabor, Denton, Moreau, Bagley, Lombardi, Blalock and Cook

V. INVOCATION

Mayor McEachern asked for a moment of silent prayer.

VI. PLEDGE OF ALLEGINANCE

Mayor McEachern led in the Pledge of Allegiance to the Flag.

VII. ACCEPTANCE OF MINUTES – DECEMBER 20, 2021; JANUARY 3, 2022; JANUARY 13, 2022 AND JANUARY 24, 2022

Assistant Mayor Kelley moved to accept and approve the minutes of the December 20, 2021, January 3, 2022, January 13, 2022 and January 24, 2022 as presented. Seconded by Councilor Moreau and voted.

VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS

PROCLAMATION

1. Recognition of Black History Month

Mayor McEachern read the Proclamation declaring the month of February, 2022 in Portsmouth, New Hampshire as Black History Month and urged all citizens to improve our record of equity and inclusion and be welcoming of diversity throughout our community.

VIII. PUBLIC COMMENT SESSION

<u>Rick Becksted</u> said he was met with some challenges during his term as former Mayor and would like to see this Council follow the same rules and regulations the previous Council was held to.

<u>Kevin Dwyer</u> spoke in support of outdoor dining for the 2022 season. He said outdoor dining saved his business during the pandemic and feels a more long range plan is needed.

<u>Esther Kennedy</u> addressed several topics, Cemetery Committee appointments, and small store fronts and how it relates to outdoor dining, the reopening of all contracts and face masks in the schools.

<u>Carly Gullante</u> spoke regarding the health directive for face masks and how Portsmouth wants to keep masks in place until April 1st when the state is no longer in a State of Emergency.

<u>Sean Maloney</u> asked the City Council to repeal the face mask mandate. He said individuals should be able to decide if they want to wear a mask or not.

<u>Robin Rousseau (via zoom)</u> asked the Council to extend the pilot for the Neighborhood Parking Program. She also spoke regarding the Parking and Traffic Safety Committee and how it is made up of mostly staff and how that should be changed to residents serving.

<u>Shelley Saunders (via zoom)</u> urged the City Council to eliminate the mask mandate because it is not working and it is time to move forward.

<u>Sam Kenny</u>, North Hampton, spoke opposed to the mask mandate and that it should be an individual health choice.

XI. PUBLIC HEARING – CAPITAL IMPROVEMENT PLAN (CIP)

- A. CAPITAL IMPROVEMENT PLAN (CIP) FY 2023-2028
 - **PRESENTATION** (Presentation was held at the January 19, 2022 Work Session)
 - CITY COUNCIL QUESTIONS

Councilor Bagley spoke regarding the Elwyn Park Sidewalk Project and asked if there is a reason not to move that forward. City Manager Conard said if the project was moved forward it would mean a \$1.5 million bond in FY24. She said it is important to note that some residents want sidewalks while others do not. Councilor Bagley asked if it is a financial issue or a matter of manpower. City Manager Conard said the consultant would need to work with the City on this matter. She said she feels further public input is needed. Public Works Director Rice said it would be challenging for staff to do the project. He said City Manager Conard is correct, there's not consensus for the installation of sidewalks.

Councilor Cook asked if there is a plan for a work session regarding the police facility. Mayor McEachern said there is, but it has not been scheduled and perhaps that could take place prior to the March 7th City Council meeting.

Councilor Blalock inquired regarding the Skateboard Park funding. City Manager Conard said the previous Council voted to add \$2.2 million and the Planning Board had already noticed the \$200,000.00 for the park, which leaves options available to the Council.

• PUBLIC HEARING SPEAKERS

Mayor McEachern read the legal notice, declared the public hearing open and called for speakers.

<u>Sean Cybert</u> spoke in support of the Elwyn Park sidewalks and said it is a safety issue for children and safe routes to schools.

<u>Petra Huda</u> referenced various projects and requested additional information ranging from the Police Department Facility items, City Hall HVAC improvements, Pease Wastewater Treatment Facility to the absence of funding for the High Hanover Parking Garage.

<u>Esther Kennedy</u> requested that \$150,000.00 be added to the plan for a study of the cemeteries in the city. She questioned why there is no funding regarding turf fields. She also questioned the funding for the waterline going across the bay.

<u>Dave Cosgrove</u> spoke in support of the funding for the Skateboard Park and asked for clarification as to when the project would be implemented.

<u>Petra Huda</u> addressed the City Council a second time regarding the outdoor pool funding and what aquatic upgrades involves.

Amy Mae Court spoke in support of the Skateboard Park project and the sidewalks for Elwyn Park.

<u>Rick Becksted</u> spoke in support of sidewalks and its funding. He made reference to the need of sidewalks on Echo Avenue.

With no further speakers, Mayor McEachern asked if the Council had additional questions.

• ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS

Councilor Denton asked if funding for the Skateboard Park in the CIP impacts the project. City Manager Conard advised the Council that the consultant is looking to final design in FY23, which does not impact the timing of the project. Councilor Cook asked if there is additional costs from the CIP to budget. City Manager Conard said staff is recommending design, which is in the CIP. Councilor Bagley said there are two buckets of monies available for the Skateboard Park and asked if they're both available to us.

Councilor Bagley said that Parking & Traffic Safety Committee will look at the Woodbury Avenue intersection. He addressed moving forward the funding for sidewalks in Elwyn Park.

Councilor Lombardi said the issue of traffic calming for Aldrich Road keeps coming up and inquired as to the data we collected on the installation of the speed bump. City Manager Conard said the staff is collecting data. Public Works Director Rice said he would provide that data to the Parking & Traffic Safety Committee.

Councilor Blalock asked about the plan for a new pool house. City Manager Conard said the costs for aquatic solutions has funding in for next year. Public Works Director Rice said the review of aquatic solutions show that the "guts" of the pool need to be replace. He spoke to the significant cost related to the solutions.

Councilor Cook asked why improvements for the bike/pedestrian projects have funding in FY24 and not FY23. City Manager Conard said Public Works Director Rice would report back on this matter.

Mayor McEachern said we need further discussions relative to the new Police Facility. He said it is a large topic and would to add a work session at the February 22nd City Council meeting or the March 7th meeting. He said the public hearing will remain open until the February 22nd City Council meeting.

Public Hearing – Second Reading of Ordinance:

B. Public Hearing/Second Reading of Ordinance amending Chapter 3, Article XI, Section 3.1101 – 3.1104 – Face Coverings During the COVID-19 Pandemic

Councilor Denton moved to pass second reading and hold third and final reading at the February 22, 2022 City Council meeting. Seconded by Councilor Bagley.

Councilor Cook requested an amendment to the ordinance to include the redline version of the ordinance dated January 28, 2022 contained in the Council packet. She addressed the areas that will change regarding transmission rates, the decision to make a health directive and the time frame for the effective date of the ordinance. Councilor Denton accepted this as a friendly amendment.

Councilor Bagley suggested creating a buffer for transmission rates.

Councilor Cook stated enforcement would be at the discretion of the Health Officer.

Councilor Moreau requested an update on numbers. Health Officer McNamara came forward and provided updated numbers for Portsmouth and Rockingham County.

Councilor Denton said the April 1st date was chosen largely due to outdoor dining. He spoke in support of language for a trigger to activate a mandate.

Councilor Moreau asked if we put this question on for third reading what if the numbers go to 8% or below. City Attorney Sullivan said the ordinance becomes effective upon adoption. Mayor McEachern said if the numbers were at 7.99% there would be no mandate. City Attorney Sullivan confirmed Mayor McEachern's statement. City Manager Conard said the Health Officer reviews the trends before moving the needle.

Mayor McEachern spoke to CDC numbers and that the Health Officer will make a judgment on the need for a health directive based upon the numbers.

Councilor Bagley said he wants to ensure we rely on the Health Officer's judgment and not the letter of the law.

Mayor McEachern read the legal notice, declared the public hearing open and called for speakers.

<u>Rick Becksted</u> said he would like to see the percentage be 10% or greater for a mandate to be put into place. He said the school system is at 10% or greater and it is not a mandate. He further stated that 10% would be better received across the board.

<u>Robin Rousseau (via zoom)</u> said there is no law on face masks currently. She stated that we don't need to take people's rights away.

<u>Carly Gullante</u> said that people don't need to follow a mask mandate. She stated that her research shows that only 85% of tests that are positive are accurate. She further stated that the City Council is going on opinion and not law when it comes to the mask mandate.

<u>Dick Bagley</u> said that there are two sides to the issue and the city needs to take a step back. He said New Hampshire is in a different condition from others. He stated that the school system can do what it wants when it comes to putting a mandate in place. He further stated what makes sense is to drop the mandate and let the Health Officer make the recommendation for mask use.

<u>Bill Downey (via zoom)</u> said at the end of the day you are tasked with a leadership decision. He said there are a number of reasons why the numbers are high and encouraged the Council to keep on the path. He stated we have a Health Officer that feels we need to stay the course.

<u>Sam Kenney</u> asked what data the City Council has that shows that masks are lowering the rates and do you feel as a Council you have the right to make these regulations. He stated there is not enough information to have a mask mandate in place.

<u>Dick Bagley</u> spoke for a second time and said the question becomes critical and the CDC is a federal regulation. He stated the idea that you need a study is wrong, that is why we have the CDC and the FDA has done a great job.

<u>Rick Becksted</u> spoke for a second time stating that having the data is problematic. He said using a percentage works and creating a level playing field makes everyone aware.

Robin Rousseau (via zoom) spoke for a second time stating we have had to become experts.

With no further speakers, Mayor McEachern declared the public hearing closed.

Councilor Denton asked if the ordinance could be amended at third reading. City Attorney Sullivan stated yes with a suspension of the rules and a two-thirds vote.

Councilor Denton moved as a friendly amendment to Section 3.1104 to add at the end of the Public Health Directives: Any health directive issued by the Health Department that is more restrictive than this ordinance, be brought as an amendment to this ordinance for first reading within 10 days of that health directive being issued. That health directive would remain in effect until the amended ordinance is defeated at second reading, defeated at third reading, or successfully passes third reading.

Councilor Moreau stated that the schools were using 8% not 10% and we are aligning with the schools.

Mayor McEachern passed the gavel to Assistant Mayor Kelley. He said it is a difficult process and is political by the act of us doing something makes it political. He said when anyone votes to do anything it is not out of desire to control but to serve at the best of his ability. He said it is difficult to hear that our Health Officer might not be capable of making a decision for a mask mandate. He stated he agrees in placing a percentage, and it may not be perfect. Mayor McEachern said he would like to see numbers at third reading before adoption. He stated the Council needs to make a decision and he will make his decision as a best effort to protect the city.

Assistant Mayor Kelley returned the gavel to Mayor McEachern.

On a unanimous roll call vote 9-0, motion passed as follows: to pass second reading and hold third and final reading at the February 22, 2022 City Council meeting and include the redline version of the ordinance dated January 28, 2022 contained in the Council packet. Amend Section 3.1104 to add at the end of the Public Health Directives: Any health directive issued by the Health Department that is more restrictive than this ordinance, be brought as an amendment to this ordinance for first reading within 10 days of that health directive being issued. That health directive would remain in effect until the amended ordinance is defeated at second reading, defeated at third reading, or successfully passes third reading.

PRESENTATION

1. Presentation by Mark Debowski, Consulting Engineer Project Manager for NHDOT Rail Trail Project

Mark addressed the seacoast rail project that is currently in design that goes through Hampton, North Hampton, Greenland, Rye and Portsmouth and will improve the condition of the existing railroad corridor to accommodate bicycles and pedestrians. He addressed the proposed improvements and spoke to the environmental concerns such as soil contamination, historic resources and the Section 106 process and wetlands. He said that this is a 9.6 mile corridor that has been split into two projects. He stated the northern 7.9 mile segment of trail, is estimated at \$5.1 million and the southern 1.7 mile segment of trail, is estimated at \$2 million. Mark reported that northern segment will be constructed 2023-2024 with the southern 1.7 mile segment in 2024.

Mike Griffin, Director of NHDOT spoke briefly regarding the project.

Mayor McEachern said we are excited with the project and thanked Mark and Mike for the presentation.

At 9:30 p.m., Mayor McEachern declared a brief recess. At 9:37 p.m., Mayor McEachern called the meeting back to order.

XII. MAYOR McEACHERN

- 1. Appointments to be Considered:
 - Genevieve Aichele to the Blue Ribbon Committee on Portsmouth Arts & Non-Profits
 - Jeffrey Barraclough to the Blue Ribbon Committee on Portsmouth Arts & Non-Profits

The City Council considered the appointments to be acted upon at the February 22, 2022 City Council meeting.

- 2. Appointments to be Voted:
 - Jason Huett to the Cable Television and Communications Commission until April 1, 2024
 - Chris Benecick to the Cemetery Committee until December 31, 2023
 - Eva Boice to the Cemetery Committee until December 31, 2023
 - Deirdre (Dee) Forte to the Cemetery Committee until December 31, 2023
 - Michael Griffin to the Cemetery Committee until December 31, 2023
 - Donald Margeson to the Cemetery Committee until December 31, 2023
 - Sue Polidura to the Cemetery Committee until December 31, 2023
 - Kerry Rubinstein to the Cemetery Committee until December 31, 2023
 - Susan Sterry to the Cemetery Committee until December 31, 2023
 - Steven Detrolio to the Sustainable Practices Blue Ribbon Committee
 - Jay Lieberman to the Sustainable Practices Blue Ribbon Committee

Councilor Blalock moved the appointments as listed above. Seconded by Councilor Moreau and voted.

3. Appointment of Governance Committee

Mayor McEachern announced the appointments of Councilor Tabor, Councilor Lombardi and Councilor Cook to the Governance Committee.

Appointments to the Safe Water Advisory Committee

Mayor McEachern announced the appointments to the Safe Water Advisory Committee (SWAG) with terms through December 31, 2023 as follows:

- Councilors: Vincent Lombardi and Rich Blalock
- Community Members: Andrea Amico, Katrie Hillman, Rich DiPentima and one vacancy
- Portsmouth Fire Department: William McQuillen
- Portsmouth Water Department: Brian Goetz
- Portsmouth Health Department: Kim McNamara
- Portsmouth School Board: Hope Van Epps
- Environmental Scientist: Dr. Laurel Schaider
- NH State Representative: David Meuse
- NH State Senator: Rebecca Perkins Kwoka
 - 4. Approval of City Council Rules and Orders

Assistant Mayor Kelley moved to approve the City Council Rules and Orders as amended in the Council packet. Seconded by Councilor Cook.

Councilor Denton moved to amend Rules 43B – Public Dialogue by amending this rule so that public dialogue occurs only at City Council work sessions and/or public dialogue sessions and/or other noticed public meetings occurring no more than quarterly. Seconded by Councilor Bagley.

Councilor Moreau said that this is a good idea and having these sessions in varied locations or perhaps with other city meetings as well.

Mayor McEachern passed the gavel to Assistant Mayor Kelley.

Mayor McEachern said we could try to touch the five wards. He said he would like to offer some flexibility to be outside City Hall.

Assistant Mayor Kelley returned the gavel to Mayor McEachern.

Mayor McEachern said he would like to go out into neighborhoods and include more public engagement. He requested that the Governance Committee review rule 43B to allow further flexibility.

Motion to amend passed.

Main motion passed as amended.

Councilor Denton moved not to adopt the proposed changes in Rule 7 – Order of Business. Seconded by Councilor Tabor.

Councilor Denton explained why the Mayor and City Councilors would go before the staff, which was done because of the form of government. He said prior City Council's had them going last and under either version the rules could be suspended.

Councilor Bagley said he agrees with Councilor Denton on this matter. He feels it helps the public to have communication.

City Manager Conard explained her reasoning for having the rules change but ultimately it is a Council decision.

Mayor McEachern passed the gavel to Assistant Mayor Kelley.

Mayor McEachern said it was a staff decision and a number of action items require lawyers and they bill hours which the Council met late in the evenings and would cost residents a great deal of expense.

Assistant Mayor Kelley returned the gavel to Mayor McEachern.

On a roll call vote 4-5, motion *failed* to pass. Councilors Tabor, Denton, Bagley and Lombardi voted in favor. Assistant Mayor Kelley, Councilors Moreau, Blalock, Cook and Mayor McEachern voted opposed.

Councilor Tabor moved to keep the original language for Rule 41 – Address by Public. Seconded by Assistant Mayor Kelley.

Councilor Tabor said there are occasions that this could speed the meeting along the way and we may want to hear from staff.

City Attorney Sullivan explained the City Council would suspend the rules to allow input from individuals.

Mayor McEachern said if someone was electing to speak, the Council would suspend the rules each time for that to happen. He suggested a friendly amendment to refer Rule 41 to the Governance Committee to come back with input.

Councilor Tabor and Assistant Mayor Kelley accepted the Mayor's suggestion as a friendly amendment.

Main motion passed as amended.

5. McIntyre

Mayor McEachern said a Non-Public Session was held and shared that our path forward does not include the reappointing of a McIntyre Subcommittee. He said the Charter is clear that the City Manager is the sole person to engage with legal representatives. He said he has full faith and confidence in the City Manager handling this matter to the best of her ability. He stated he would be calling a Special City Council meeting on Thursday, February 10, 2022 to consider a motion to rescind all actions of the City Council from the November 18, 2021 City Council meeting and we will have public input on that matter.

XIII. CITY COUNCIL MEMBERS

A. ASSISTANT MAYOR KELLEY

1. Adoption of Legislative Principles and Procedures for Testimony

Assistant Mayor Kelley moved to adopt the Principles for Legislative Positions and Procedures for Submission of Testimony. Seconded by Councilor Tabor.

Councilor Moreau offered a friendly amendment to #17 – Affordable Housing – by the addition of langue at the end of the sentence stating: *to oppose any policies that block efforts to create affordable housing.*

Assistant Mayor Kelley and Councilor Tabor accepted the friendly amendment.

Main motion passed as amended.

B. COUNCILOR DENTON

1. CIP – Electric Vehicle Charging Stations

Councilor Denton moved for reports back on funding options to include the Capital Improvement Plan, to begin the installation of Level 3 (480 volt) Electric Charging Stations in Parking Zone A in FY23 and to begin annual greenhouse gas emission inventories. Seconded by Councilor Cook.

Councilor Denton said voting on this motion is for a report back on the issue. He spoke to the need for additional charging stations in the city. He said it makes sense to install these stations when improvements are being made to areas.

Councilor Lombardi said level 3 charging stations present a problem in the downtown because there is not adequate electrical services. He suggested having 2 alternates as part of the report back.

Motion passed.

C. COUNCILOR MOREAU

1. Land Use Committee

Councilor Moreau moved the formation of a "Land Use Committee" to look at Diversifying Land Use Regulations within the City. The purpose is to review all current zoning and policies surrounding housing and development to encourage sustainable, diverse, and affordable development including expanded multi model transportation. With a report back to the City Council on recommended alterations to the zoning and existing policies along with any new zoning or policies to be considered important to furthering the City's Goals. Furthermore, the committee shall consist of eight members of which two members from the City Council, two members from the Planning Board, two members from Planning Department staff, one member from Economic Development Commission and one member from Portsmouth Housing Authority as approved by the Mayor. Seconded by Assistant Mayor Kelley.

Councilor Moreau stated we need to look at how zoning is effected, how other communities are working, how we can get started. She said she would like to start scheduling the first meeting tomorrow.

Mayor McEachern passed the gavel to Assistant Mayor Kelley.

Mayor McEachern said after COVID the city will become different with people working from home. He is pleased with members to be approved. He stated he would like to add Assistant Mayor Kelley as an additional Council representative.

Councilor Moreau and Assistant Mayor Kelley accepted the friendly amendment from Mayor McEachern.

Assistant Mayor Kelley returned to gavel to Mayor McEachern.

Councilor Tabor asked if there would be regular reports.

Councilor Moreau said she would make reports to the City Council and updates regularly. She said this might need to be a standing committee.

Main motion passed as amended.

D. COUNCILOR BAGLEY AND ASSISTANT MAYOR KELLEY

1. Outdoor Dining in 2022

Councilor Bagley moved to request a report back from the city staff on outdoor dining in 2022 and future years at the February 22, 2022 meeting. In particular suggestions for; fees, fee implementation process, insurance requirements, possible alternatives to Jersey barriers that may allow for more flexible use of space, accessibility, general appearance, dates of the season, as well as any other concerns or suggestions the city may have in regards to health and safety. In addition, a plan to engage with downtown residents, retail, office, and restaurant in the discussion and planning process in an ongoing manner. Seconded by Councilor Denton.

Councilor Bagley said he would like to encourage outdoor dining and how we could make 2022 outdoor dining 2.0.

Assistant Mayor Kelley said we need to encourage all downtown businesses to participate. She said outdoor dining creates a level of vibrancy.

Councilor Blalock said it is important to support all downtown businesses.

Mayor McEachern said he would like a report back at the February 22, 2022 City Council meeting.

Councilor Cook said the report back needs to encompass businesses throughout the city and not just in the downtown.

Motion passed.

XIV. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Donation to the Police Department
 - Paul Gormley and Kimi Iguchi \$2,500.00

Councilor Moreau moved to accept the donation to the Police Department as presented.

- B. Acceptance of Donation to the Police Department
 - Libby Giordano & Make-A-Wish for Captain Michael Maloney \$15.00 Moe's Italian Sandwiches Gift Card

Assistant Mayor Kelley moved to accept the donation to the Police Department as presented. Seconded by Councilor Cook and voted.

- C. Acceptance of Donation to the Portsmouth 400th
 - Catherine Keenan \$1,623.00

Assistant Mayor Kelley moved to accept the donation to the Portsmouth 400th as presented. Seconded by Councilor Moreau and voted.

XV. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

1. Approval of Fire Department Memorandum of Agreement

City Manager Conard said the MOA will make Portsmouth more competitive with hiring firefighters for the department.

Councilor Moreau moved to approve the proposed Memorandum of Agreement with the Fire Department as presented. Seconded by Assistant Mayor Kelley.

Councilor Moreau said both the department and union are on the same page.

Motion passed.

2. Extension to Neighborhood Parking Pilot Program

City Manager Conard said this was in place for 2021 and we are looking to collect a full 6 months of data to provide a midpoint update to Parking & Traffic Safety Committee,

Councilor Tabor moved to approve a two-month administrative extension for the Islington Creek Neighborhood Parking Program, placing its effective end date as April 4, 2022, pending any additional factors. Seconded by Councilor Moreau.

Councilor Bagley said the program generates a great amount of interest in the city. He requested that the Parking & Traffic Safety Committee meeting on this matter be held in the evening.

Councilor Tabor requested the City Manager to report back on the measurements of the program successes and possibly creating a survey to residents of the neighborhood asking if the parking is easier, what worked and didn't work with the program, and would residents be willing to pay a fee for the program.

Councilor Moreau said some of the neighborhood supports the program and some do not.

Mayor McEachern said he wants to hear from Parking & Traffic Safety Committee and also have staff weigh in on the program.

Motion passed.

Councilor Moreau moved to suspend the rules in order to continue the meeting beyond 10:30 p.m. Seconded by Assistant Mayor Kelley and voted.

XVI. CONSENT AGENDA

A. Letter from Stephen Infascelli, Eastern States 20 Mile Road Race, requesting permission to hold the 20 Mile Road Race on Sunday, March 27, 2022 at 11:00 a.m.

Assistant Mayor Kelley moved to adopt the Consent Agenda. Seconded by Councilor Moreau and voted.

XVII. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

A. Email Correspondence

Assistant Mayor Kelley moved to accept and place on file. Seconded by Councilor Moreau and voted.

B. Letters from various downtown businesses regarding outdoor dining and the use of parking spaces

Assistant Mayor Kelley moved to refer to the City Manager for a report back at the February 22, 2022 City Council meeting. Seconded by Councilor Cook and voted.

XVIII. CITY MANAGER'S INFORMATIONAL ITEMS

1. Report Back on Management of the Farmers' Market

City Manager Conard reported that the Seacoast Growers Association has changed management of the Farmers' Market and City Attorney Sullivan reviewed this matter and there are no issues moving forward with the new management team.

2. Memorandum Regarding Process for Charter Review

City Manager Conard said that City Attorney Sullivan has provided an outline of the Charter Review process for your reference.

3. Inspection Department Update

City Manager Conard said we have brought on a new Building Inspector which will assist in the back log of the department.

4. PFAS Testing Updates

City Manager Conard said updates on PFAS has been provided by Acting Deputy City Manager/Deputy City Attorney Woodland for your review.

Councilor Blalock said he would like to test soils to do a comparison.

Acting Deputy City Manager/Deputy City Attorney Woodland said that staff must adhere to the motion by the previous Council. She said that the contractor will be doing a summary of risk.

Councilor Cook said she is pleased with the report on the Inspection Department.

XX. ADJOURNMENT

At 10:35 p.m., Councilor Moreau moved to adjourn. Seconded by Assistant Mayor Kelley and voted.

Barnaby

KELLI L. BARNABY, MMC/CNHMC CITY CLERK