

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, MAY 16, 2022 TIME: 7:00PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser:

https://us06web.zoom.us/webinar/register/WN_eHM-d2z0Rp2yah6laQ7cAg

AGENDA

(Revised 05/13/2022)

- I. **WORK SESSION – THERE IS NO WORK SESSION THIS EVENING**
- II. **PUBLIC DIALOGUE SESSION** [when applicable – every other regularly scheduled meeting] – **N/A**
- III. **CALL TO ORDER** [7:00 p.m. or thereafter]
- IV. **ROLL CALL**
- V. **INVOCATION**
- VI. **PLEDGE OF ALLEGIANCE**

PROCLAMATIONS:

1. *NATIONAL PUBLIC WORKS WEEK

VII. **ACCEPTANCE OF MINUTES** (*There are no minutes on for acceptance this evening*)

VIII. **RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS**

1. *Rochelle Jones, Police Detective

IX. **PUBLIC COMMENT SESSION** (*This session shall not exceed 45 minutes*) – (*participation may be in person or via Zoom*)

X. **PUBLIC HEARING AND VOTE ON ORDINANCE AND/OR RESOLUTION**

XI. **CITY MANAGER’S ITEMS WHICH REQUIRE ACTION**

A. CITY MANAGER CONARD

City Manager’s Items Which Require Action:

1. Bicycle Pedestrian Path Easement for Property Located at 3548 Lafayette Road

XII. **CONSENT AGENDA**

(Proper Motion for Adoption of Consent Agenda - move to adopt the Consent Agenda)

- A. Request from Eli Sokorelis, State Street Saloon to install a Projecting Sign at 43 Pleasant Street (*Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request*)

Planning Director's Stipulations

- *The license shall be approved by the Legal Department as to content and form;*
- *Any removal or relocation of projecting sign, for any reason, shall be done at to the City; and*
- *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works*

- B. Request from Samuel Habib, Exotic Vibes to install a Projecting Sign at 226 State Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- *The license shall be approved by the Legal Department as to content and form;*
- *Any removal or relocation of projecting sign, for any reason, shall be done at to the City; and*
- *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works*

- C. Letter from Todd Germain, Fire Chief, requesting permission to hold the Trans NH Bike Ride-Cycling for Muscular Dystrophy on June 24th – June 26th, 2022 (***Anticipated action – move to refer to the City Manager with Authority to Act***)
- D. Request from Carol Clark, requesting permission to hold the Port City Pickleball Classic on September 30th – October 2, 2022 at the South Mill Pond Pickleball Courts (***Anticipated action – move to refer to the City Manager with Authority to Act***)
- E. Request from Phil von Hemert, Tall Ships, requesting permission to hold the Tall Ships Event on August 11th – August 16, 2022 (***Anticipated action – move to refer to the City Manager with Authority to Act***)
- F. Request from Music Hall Requesting street closure of Chestnut Street for TEDxPortsmouth on May 20, 2022 (***Anticipated action – move to refer to the City Manager with Authority to Act***)
- G. Letter from Linda Conti, Seacoast Jazz Society, requesting permission to hold a street performance in three locations June 25 (12:30-2 pm), July 8 (5:30-7 pm), July 23 (12:30-2 pm), August 6 (12:30-2 pm), and August 20 (12:30-2 pm) (***Sample motion – move to refer to the City Manager with Authority to Act***)

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Email Correspondence (***Sample motion – move to accept and place on file***)
- B. Letter from Chris Rose, Portsmouth Middle School 8th Grade Science Teacher, regarding Impactful Energy Proposals (***Sample motion – move to refer to the Sustainable Practices Blue Ribbon Committee for report back***)
- C. Letter from Michael Simchik regarding McIntyre (***Sample motion – move to accept and place on file***)
- D. Letter from Hannah Taylor requesting permission to hold Bootcamps in Prescott Park (***Sample motion – move to refer to the City Manager with Authority to Act***)
- E. Presentation regarding Middle Street Bike Lanes
- F. Presentation regarding Neighborhood Parking Program

XIV. MAYOR McEACHERN

- 1. *Demolition Committee
- 2. Appointments to be Considered:
 - Appointment of Herb Lloyd to the Sustainable Practices Blue Ribbon Committee
 - Reappointment of Margot Doering to the Historic District Commission
 - Reappointment of Reagan Ruedig to the Historic District Commission
 - Reappointment of Jonathan Wyckoff to the Historic District Commission

XV. CITY COUNCIL MEMBERS

A. MAYOR McEACHERN, COUNCILOR TABOR AND COUNCILOR DENTON

- 1. *City Manager Evaluation Committee – (***Sample motion – move in accordance with the City Manager’s Employment Agreement it is the intent of the City Council to negotiate a new agreement with the City Manager***)

B. COUNCILOR TABOR AND COUNCILOR DENTON

- 1. *City Manager Contract (***Sample motion – Authorize the city’s labor attorney to negotiate the City Manager’s upcoming employment contract, communicating with the City Council as needed, and subject to the Council’s performance evaluation and approval***)

C. COUNCILOR TABOR

- 1. Community Engagement – (***Move to receive a report back from staff on best practices and new technologies for citizen engagement and schedule Council work session for discussion.***)

What are new and best ways to achieve our strategic goal to “Invite and honor input from the community and encourage increased participation” including public meetings with live polling, flash surveys, study circles, as well as traditional public hearings and citizen comment. (***See slides in packet***)

D. COUNCILOR BAGLEY

1. *Middle Street Bike Lanes (***Sample motion - Move to approve report recommendations with the council to determine whether sharrows or striped unprotected bike lanes is the preferred alternative***)
2. Parking and Traffic Safety Committee Action Items Needing Approval by City Council:
 1. **Request for renewal of valet parking license agreement on Hanover Street, by The 100 Club: Voted to** approve renewal of valet parking license agreement on Hanover Street for The 100 Club.
 2. **Neighborhood Parking Program: Voted to** refer program data to City Council for consideration.
 3. **By approving the attached meeting minutes, the following temporary traffic regulations will be approved:**
 - **Summit Avenue: Voted to** approve lowering speed limit to 25 MPH.
 - **Raynes Avenue and Vaughan Street: Voted to** approve one-way flow on Vaughan Street and Raynes Avenue, in a counter-clockwise direction, entering from Maplewood Avenue at Vaughan Street and exiting onto Maplewood Avenue at Raynes Avenue.
 - **Middle Road: Voted to** approve lowering speed limit to 25 MPH from Peverly Hill Road to Middle Street, for six-month trial period.
 - **Parrott Avenue: Voted to** approve lowering speed limit to 25 MPH.
 - **Islington Street: Voted to** approve lowering speed limit from Spinney Road to Maplewood Avenue to 25 MPH. **Voted to** approve lowering speed limit from Spinney Road to Greenland Road to 25 MPH for six-month trial period.
3. Parking and Traffic Safety Committee Action Sheet and Minutes of May 5, 2022 (***Sample motion – move to accept and approve the action sheet and minutes of the May 5, 2022 Parking and Traffic Safety Committee meetings***)
4. *Requesting a report back from the City on the Maple Haven and Pannaway Manor sidewalk projects

XVI. APPROVAL OF GRANTS/DONATIONS

(There are no Grants/Donations on for approval this evening)

XVII. CITY MANAGER’S INFORMATIONAL ITEMS

1. Demolition Review Committee Update
2. PFAS Sampling at New Athletic Fields – Update on Results
3. Inspection Department Office Hours
4. Consultant Findings and Recommendations for Middle Street Bike Lanes

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**



Karen S. Conard
City Manager

CITY OF PORTSMOUTH

City Hall, One Junkins Avenue
Portsmouth, New Hampshire 03801
kconard@cityofportsmouth.com
(603) 610-7201

Date: May 12, 2022

To: Honorable McEachern and City Council Members

From: Karen S. Conard, City Manager *KSC*

Re: City Manager's Comments on City Council Agenda of May 16, 2022

XI. City Manager's Items which Require Action:

1. Bicycle Pedestrian Path Easement for Property Located at 3548 Lafayette Road:

At its regularly scheduled meeting on Thursday, February 17, 2022, the Planning Board voted to grant site plan approval for a new 75 unit residential development located at 3548 Lafayette Road, the site of the former Wren's Nest. This property is owned by Monarch Village, LLC. As a part of the Planning Board vote, the Planning Board recommended the City accept (1) a Bicycle Pedestrian Path Easement along U.S. Route 1/Lafayette Road ([attached as Exhibit A](#)), and (2) an Access Easement for Water Services ([attached as Exhibit B](#)). The Bicycle Pedestrian Path easement is a part of the broader effort by the City to extend a bicycle pedestrian path along the extent of Route 1/Lafayette Road as properties are developed. The Water Services Access Easement provides the City access to water infrastructure to be constructed by Monarch Village, LLC on the property.

The location of the proposed Bicycle Pedestrian Path Easement is reflected on the attached drawing ([attached as Exhibit C](#)).

The Planning and Legal Departments recommend the form of the attached easements.

I recommend that the City Council authorize the City Manager to accept a Bicycle Pedestrian Easement and a Water Services Access Easement from Monarch Village, LLC in substantially similar form to the attached easements.

XII. Consent Agenda:

A. Projecting Sign License – 43 Pleasant Street:

Permission is being sought to install a projecting sign at [43 Pleasant Street](#) that extends over the public right of way, as follows:

Sign dimensions: 36” x 36”

Sign area: 9 sq. ft.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. *Therefore, I recommend approval of a revocable municipal license, subject to the following conditions:*

- 1) The license shall be approved by the Legal Department as to content and form;*
- 2) Any removal or relocation of the sign, for any reason, shall be done at no cost to the City; and*
- 3) Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.*

B. Projecting Sign License – 226 State Street:

Permission is being sought to install a projecting sign at [226 State Street](#) that extends over the public right of way, as follows:

Sign dimensions: 32” x 32”

Sign area: 7.1 sq. ft.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. *Therefore, I recommend approval of a revocable municipal license, subject to the following conditions:*

- 1) The license shall be approved by the Legal Department as to content and form;*
- 2) Any removal or relocation of the sign, for any reason, shall be done at no cost to the City; and*
- 3) Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.*

XIII. Presentations and Consideration of Written Communications and Petitions:

A. Presentation Regarding Middle Street Bike Lanes:

The City's consultant on the Middle Street bike lanes, Deb Finnigan of WSP, will be presenting this evening on the Middle Street bike lanes.

B. Presentation Regarding Neighborhood Pilot Parking Program:

Benjamin Fletcher, the City's Parking Director, will provide an update on the Neighborhood Pilot Parking Program, including statistical and cost analysis.

XVII. City Manager's Informational Items:

1. Demolition Review Committee Update:

Attached please find an update from the Legal Department regarding the status of the Demolition Committee.

2. PFAS Sampling at New Athletic Fields – Update on Results:

A memorandum is attached providing an update on PFAS sampling at the new Athletic Turf Field.

3. Inspection Department Office Hours:

The Inspection Department will begin office hours for members of the public effective Monday, May 16th as follows:

- Mondays 8:00 a.m. to 10:00 a.m. and 5:00 p.m. to 6:00 p.m.
- Tuesdays thru Fridays 8:00 a.m. to 10:00 a.m.

An appointment is not necessary to visit the Department during that time.

4. Consultant Findings and Recommendations for Middle Street Bike Lanes:

For your information, please find attached a memorandum outlining the Consultant's findings on the Middle Street bike lanes and recommendations for next steps.