

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, JULY 11, 2022 TIME: 7:00PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser:

https://us06web.zoom.us/webinar/register/WN_3kHir0lzQyWmvfG3eXVIQA

AGENDA

- I. **WORK SESSION – THERE IS NO WORK SESSION THIS EVENING**
- II. **PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting] – N/A**
- III. **CALL TO ORDER [7:00 p.m. or thereafter]**
- IV. **ROLL CALL**
- V. **INVOCATION**
- VI. **PLEDGE OF ALLEGIANCE**
- VII. **ACCEPTANCE OF MINUTES – MAY 16, 2022**
- VIII. **RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS**
 1. Portsmouth High School Career Technical Education Center (CTE) – 45th Annual SkillsUSA NH Leadership and Skills Competition & Nationals Competition
 2. Keller Williams Volunteers for their work with the Recreation Department
 3. Presentation of the Sustainability Committee’s Climate Action Plan Subcommittee
- IX. **PUBLIC COMMENT SESSION (*This session shall not exceed 45 minutes*) – (*participation may be in person or via Zoom*)**
- X. **PUBLIC HEARINGS AND VOTE ON ORDINANCE AND/OR RESOLUTION**

Public Hearing/Second Reading of Ordinances:

- A. Public Hearing/Second reading of Ordinance amending Chapter 1, Article IV, Section 1.413: Trees and Public Greenery Committee (***Sample motion – move to pass second reading and hold third and final reading at the August 1, 2022 City Council meeting***)
- B. Public Hearing/Second reading of Ordinance amending Chapter 1, Article VIII – Code of Ethics (***Sample motion – move to pass second reading and hold third and final reading at the August 1, 2022 City Council meeting***)

Public Hearing/Adoption of Resolutions:

- C. Public Hearing/Adoption of Resolution Authorizing a Bond Issue and/or Notes of the City under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of up to Two Million One Hundred Fifty Thousand Dollars (\$2,150,000.00) related to Well Station Improvements, Water Storage Tanks Painting, and Bartlett Street Improvements (***Sample motion – move to adopt the Resolution as presented***)
- D. Public Hearing/Adoption of Resolution Authorizing a Bond Issue and/or Notes of up to Three Million One Hundred Thousand Dollars (\$3,100,000.00) for costs related to School Facilities Improvements and Elementary School Upgrades (***Sample motion – move to adopt the Resolution as presented***)
- E. Public Hearing/Adoption of Resolution Authorizing a Bond Issue and/or Notes of the City under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of up to Seven Million Three Hundred Fifty Thousand Dollars (\$7,350,000.00) for costs related to Annual Sewer Line Replacements, Pease Wastewater Treatment Facility, Wastewater Pumping Station Improvements, Sewer Main for Sagamore Avenue Area Sewer Extension, Bartlett Street Upgrades and Fleet Street Utilities Upgrades (***Sample motion – move to adopt the Resolution as presented***)
- F. Public Hearing/Adoption of Resolution Authorizing a Bond Issue and/or Notes of up to Nine Million Five Hundred Five Thousand Dollars (\$9,505,000.00) for costs related to Police Facility Deficiencies Improvements, Outdoor Pool Aquatics Upgrade and Pool House, Citywide Fuel Station Upgrades, Greenland Road Recreation Facility (Skateboard Park), Citywide Facilities, Aerial Utilities Undergrounding and Bartlett Street Improvements (***Sample motion – move to adopt the Resolution as presented***)

XI. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager's Items Which Require Action:

- 1. Approval of Agreement for Association of Portsmouth Teachers
- 2. Temporary Construction License for Ten State Street, Unit D
- 3. Request for Restoration of Involuntarily Merged Lots – 880 Woodbury Avenue
- 4. Revocable License for 50 Coakley Road
- 5. Right to Know Request of Christopher White

XII. CONSENT AGENDA

(Proper Motion for Adoption of Consent Agenda - move to adopt the Consent Agenda)

- A. Request from SOL, LLC, River Wharf, LLC d/b/a SOL, LLC to install a Projecting Sign at 111 State Street ***(Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)***

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- B. Request from Patrick Lavoie, Port City Barbers to install a Projecting Sign at 295 Maplewood Avenue ***(Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)***

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- C. Request from Bob Richard, Circle Furniture to install a Projecting Sign at 40 Bridge Street ***(Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)***

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at to the City; and***

- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Presentation regarding Statistical Revaluation – Rosann Maurice-Lentz, City Assessor
- B. *Presentation regarding Prescott Park Master Plan Implementation
- C. Email Correspondence (***Sample motion – move to accept and place on file***)
- D. Letter from We Speak, Portsmouth High School, requesting the City Council permanently approve Indigenous Peoples’ Day (not alongside “Columbus Day”) and support public recognitions and acknowledgments in honor of Indigenous Peoples’ lands in Portsmouth
- E. Letter from Oksana Karcha requesting permission to set up pop-up tent in Market Square in front of North Church to vend as part of the Peace Vigils for Ukraine on the following Sunday’s – July 17th or July 31st, August 14th or August 28th and September 11th or September 25th

XIV. MAYOR McEACHERN

1. Appointment of Nancy Brown to the COVID Response Task Force Blue Ribbon Committee
2. Appointment to be Considered:
 - Johanna Landis as an Alternate to the Historic District Commission

XV. CITY COUNCIL MEMBERS

A. COUNCILOR TABOR

1. Community Power: Authorize Portsmouth Energy Aggregation Committee to draft Power plan to implement in 2023 (***Sample motion – move that the City Council authorize the Portsmouth Energy Advisory Committee to create an Energy Aggregation Plan per RSA 53-E, including two public hearings, for review and vote of the council***)
2. Community Power: CPCNH Joint Power Agreement changes to allow bylaw amendments to be voted by the full membership at times other than just the Annual Meeting (***Sample motion – move that the City Council approves the amendment to Article XVI, Section 2 of the Joint Powers Agreement of the Community Power Coalition of New Hampshire as presented in the Council Packet dated July 11, 2022***)

B. COUNCILOR DENTON

1. *Request to hold Portsmouth's 3rd Annual Electric Vehicle Show one day over the last weekend in September or First weekend in October

C. COUNCILOR MOREAU

1. Public Involvement Summary Report – Accessory Dwelling Units
2. **Indigenous NH Collaborative Collective* (<https://indigenousoh.com/>)
Wants to use grant funding they have received to have a NHDOT historical highway marker about the 1713 Treaty of Portsmouth placed in Portsmouth. To do this they need a resolution of this council in order to request that the NHDOT allow the marker.
Significance of event to local, state, or national history
The meeting where the Treaty of 1713 was signed by English representatives and members of the Wabanaki confederacy in Portsmouth, NH, on July 11-14, 1713 was important for the First Nations diplomacy employed, the acknowledgement of a New Hampshire governing Council separate from Massachusetts and for the impact it had on opening the Portsmouth door to development as the commercial and military hub on the frontier. The Wabanaki sought respect and recognition of their Tribal sovereignty, equitable trading and limits to English settlement.
Proposed Marker Location
Portsmouth – the treaty negotiations took place on land that is now South Cemetery. The closest intersections are South Street and Richards Avenue, South Street and Miller Avenue (Rte. 1A) and Richards Avenue and Middle Street (Rte. 1).

(Sample motion – move to approve the placement of a NH Historical Highway Marker regarding the 1713 Treaty of Portsmouth within City limits on an appropriate NHDOT road)

D. COUNCILOR COOK

1. Mid-Year Report from Governance Committee (powerpoint presentation)
2. *Work Session on ARPA Funds Requests (***Sample motion – move to schedule a City Council Work Session on current requests from staff and city committees for ARPA funds allocation***)

E. COUNCILOR BLALOCK

1. *Athletic Turf Field – Manufacturer's Representations (***Sample motion – move to authorize a letter to be sent on behalf of the City Council to the manufacturer of the artificial turf field components regarding statements made during the procurement process***)

XVI. APPROVAL OF GRANTS/DONATIONS

- A. *Acceptance of Donation for the Skate Board Park Lights from Pioneers Board Shop - \$500.00 (***Sample motion – move to approve and accept the donation as presented***)

XVII. CITY MANAGER'S INFORMATIONAL ITEMS

1. *Use of ARPA Funds

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

1. Neighborhood Outreach Forum – Ward 5 Meeting Minutes (*Informational Only*)

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**



CITY OF PORTSMOUTH

City Hall, One Junkins Avenue
Portsmouth, New Hampshire 03801
kconard@cityofportsmouth.com
(603) 610-7201

Karen S. Conard
City Manager

Date: July 7, 2022

To: Honorable Mayor McEachern and City Council Members

From: Karen S. Conard, City Manager *KSC*

Re: City Manager's Comments on City Council Agenda of July 11, 2022

X. Public Hearing and Vote on Ordinance and/or Resolution:

A. Public Hearing and Second Reading of Ordinance Amending Chapter 1, Article IV, Section 1.413 – Trees and Public Greenery Committee:

Attached please find a proposed amendment to the [Trees and Public Greenery Committee Ordinance](#) amending Chapter 1, Article IV, Section 1.413 in redline format.

I recommend that the City Council move to pass second reading, and schedule a third and final reading at the August 1, 2022 City Council meeting.

B. Public Hearing and Second Reading of Ordinance Amending Chapter 1, Article VIII – Code of Ethics:

Attached please find a proposed amendment to the [Code of Ethics Ordinance](#) amending Chapter 1, Article VIII as the ordinance would appear if adopted.

I recommend that the City Council move to pass second reading, and schedule a third and final reading at the August 1, 2022 City Council meeting.

C. Public Hearing and Adoption of Resolution Authorizing a Bond Issue and/or Notes of the City Under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of Up to Two Million One Hundred and Fifty Thousand Dollars (\$2,150,000) Related to Well Station Improvements, Water Storage Tank Painting, and Bartlett Street Improvements:

I am asking the City Council to adopt [the Proposed Resolution for \\$2,150,000](#) for costs related to the projects outlined below:

- [Well Stations Improvements - \\$1,000,000](#)
 - Upgrades to existing well pump stations including upgrades to premium efficiency motors, variable frequency drives, the radio telemetry and

SCADA system and an evaluation of options to improve the efficiency of Collins Well and structural upgrades to the building;

- [Water Storage Tanks Painting - \\$350,000](#)
 - Repaint the Spinney Road Tank; and
- [Bartlett Street - \\$800,000](#)
 - Reconstruction of Bartlett Street from Cate Street to Dennett Street and Morning Street. Work will include roadway construction, sidewalk replacement and replacement of water and sewer mains.

I recommend that the City Council move to adopt the Resolution as presented.

D. Public Hearing and Adoption of Resolution Authorizing a Bond Issue and/or Notes of Up to Three Million One Hundred Thousand Dollars (\$3,100,000) for Costs Related to School Facilities Improvements and Elementary School Upgrades:

I am asking the City Council to adopt [the Proposed Resolution for \\$3,100,000](#) for costs related to the projects outlined below:

- [School Facilities Capital Improvements - \\$1,600,000](#)
 - Artificial Turf Field Surface Replacement and Tennis Court Replacement at the High School; and
- [Elementary School Upgrade - \\$1,500,000](#)
 - Repair and replacement of exterior windows at Dondero and Little Harbour Elementary Schools.

I recommend that the City Council move to adopt the Resolution as presented.

E. Public Hearing and Adoption of Resolution Authorizing a Bond Issue and/or Notes of the City Under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of Up to Seven Million Three Hundred and Fifty Thousand Dollars (\$7,350,000) for Costs Related to Annual Sewer Line Replacements, Pease Wastewater Treatment Facility, Wastewater Pumping Station Improvements, Sewer Main for Sagamore Avenue Area Sewer Extension, Bartlett Street Upgrades and Fleet Street Utilities Upgrades:

I am asking the City Council to adopt [the Proposed Resolution for \\$7,350,000](#) for costs related to the projects outlined below:

- [Annual Sewer Line Replacement - \\$500,000](#)
 - Programmatic replacement of sewer specific capital projects including the purchase of pipe and associated materials;
- [Pease Wastewater Treatment Facility - \\$550,000](#)
 - Design and construct replacement for aged equipment and other upgrades for the existing facility;
- [Wastewater Pumping Station Improvements - \\$800,000](#)
 - Plans for the replacement or major rehabilitation of pumping stations and/or force mains that have not been included as separate projects in the CIP;

- **Sewer Main for Sagamore Avenue Area Sewer Extension - \$2,500,000**
 - Additional costs for the project so that the sewer main can be constructed in conjunction with the project area south of Sagamore Creek. *Note: Due to increases in the estimated cost for this project, the requested funding has increased by \$300,000 from the original FY23 CIP project;*
- **Bartlett Street - \$800,000**
 - Reconstruction of Bartlett Street from Cate Street to Dennett Street and Morning Street. Work will include roadway construction, sidewalk replacement and replacement of water and sewer mains; and
- **Fleet Street Utilities Upgrade and Streetscape - \$2,200,000**
 - Sewer separation project required through the City's Long Term Control Plan and Supplemental Compliance Plan including water, sewer, drainage upgrades along with eventual full streetscape rework and other pedestrian enhancements.

I recommend that the City Council move to adopt the Resolution as presented.

F. **Public Hearing and Adoption of Resolution Authorizing a Bond Issue and/or Notes of Up to Nine Million Five Hundred and Five Thousand Dollars (\$9,505,000) for Costs Related to Police Facility Deficiencies Improvements, Outdoor Pool Aquatics Upgrade and Pool House, Citywide Fuel Station Upgrades, Greenland Road Recreation Facility (Skateboard Park), Citywide Facilities, Aerial Utilities Undergrounding and Bartlett Street Improvements:**

I am asking the City Council to **adopt the Proposed Resolution for \$9,505,000** for costs related to the projects outlined below:

- **Police Department Deficiencies - \$400,000**
 - ADA Requirements, IT Control Room upgrades, Locker Room Deficiencies, Security and Storage improvements;
- **Greenland Road Recreation Facility (Skateboard Park) - \$1,805,000**
 - Phased build out of the Stump Dump lot including a skatepark, pump track, parking and field;
- **Outdoor Pool Aquatics Upgrade and Pool House - \$2,000,000**
 - Upgrades to the pool filter, liner and pump house;
- **City Fuel Station Upgrades - \$1,000,000**
 - Replacement of the fuel station at the DPW including replacement of the underground fuel storage tanks, fuel dispenser island, fuel dispensers, canopy and telemetry system. Existing fuel tanks have reached the end of their useful lifespan;
- **Citywide Facilities Capital Improvements - \$1,000,000**
 - Many facilities need to be updated due to age and use. A backlog of projects will be addressed with this funding including the following backlog: Police Station Renovations and Abatement, 95 Mechanic Street, City Hall Archive, City Hall Dept. Renovations, City Hall Masonry Repointing and Sealing, City Hall Slate Roof

Repairs/Replacement, City Hall new carpet throughout, City Hall new paint, DPW Complex, Cottage Basement/Drainage Project, Library HVAC Controls, South Meeting House and Facilities Safety Inspection Action Items;

- [Downtown Aerial Utilities Undergrounding - \\$2,500,000](#)
 - Projects will bury overhead utilities from Fleet Street at Hanover Street to State Street as well as Deer Street at Market Street to Bow Street, Penhallow Street, Daniel Street to Market Square and eventual removal of the power lines over North Mill Pond; and
- [Bartlett Street - \\$800,000](#)
 - Reconstruction of Bartlett Street from Cate Street to Dennett Street and Morning Street. Work will include roadway construction, sidewalk replacement and replacement of water and sewer mains.

I recommend that the City Council move to adopt the Resolution as presented.

XI. City Manager’s Items Which Require Action:

1. Approval of Agreement for Association of Portsmouth Teachers:

Attached please find a [proposed Agreement between the City of Portsmouth and the Association of Portsmouth Teachers](#) for your consideration.

I recommend that the City Council move to approve the proposed Agreement with the Association of Portsmouth Teachers as presented.

2. Temporary Construction License for Ten State Street, Unit D:

The City has received [the attached request from Ten State Street, LLC for a temporary construction license](#) to use the dead end area at the end of State Street (alley between 10 State Street and Prescott Park) for work associated with improvements to Unit D at 10 State Street. Ten State Street, LLC currently has an encumbrance permit (ENCM 22-32) but the encumbrance will go beyond 30 days so a license is required under City Council Policy No. 2018-02, “License Fee for Encumbrance of City Property”. The license area is shown on [the attached plan](#). The total license area is 1,000 square feet. Per City policy, the license fee to encumber city property is \$.05 per square feet. 1,000 square feet x \$0.05 = \$50 a day.

The term of the license is from August 2, 2022 through January 31, 2023, for a total of 183 days. The total cost for encumbering city land during the term of the license is \$9,150 (\$50 x 183).

The [attached proposed agreement](#) provides that the City Manager may extend this license for an additional six (6) months and if the license area is returned to the City prior to the expiration of the license term, the City will return to the applicant the portion of the license fee already paid to the City.

The Planning and Legal Departments have reviewed and approved the proposed temporary construction license.

I recommend that the City Council move that the City Manager be authorized to execute and accept the temporary construction license regarding 10 State Street Unit D as submitted.

3. Request for Restoration of Involuntarily Merged Lots at 880 Woodbury Avenue:

Applicant Dale Whitaker has submitted an application/request to the City for Restoration of Involuntarily Merged Lots for the property located at 880 Woodbury Avenue, Portsmouth, New Hampshire; Map/Block/Lot number 0236--0052—0000, located in the Single Residence B (SRB) zoning district. The applicant has provided preliminary documentary support for his request. Additional research will be required to verify the documentary record.

RSA 674:39-aa requires the City Council to vote to restore “to their premerger status” any lots or parcels that were “involuntarily merged” by municipal action for zoning, assessing, or taxation purposes without the consent of the owner. Unlike all other lot divisions, there is no statutory role for the Planning Board in this process nor is there any requirement for the City to hold a public hearing. However, in Portsmouth the City Council has historically referred such requests to the Planning Board to conduct a public hearing.

The statute defines “voluntary merger” and “voluntarily merged” to include “any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line” (RSA 674:39-aa, I). It is therefore the City Council’s responsibility to determine whether a merger was voluntary (i.e., requested by a lot owner) or involuntary (implemented by the City without the owner’s consent). If the merger was involuntary, the Council must vote to restore the lots to their premerger status. Following such a vote, the City GIS and Assessing staff will update zoning and tax maps accordingly. It will then be up to the owner to take any further action to confirm the restoration to premerger status, such as recording a plan at the Registry of Deeds.

It is important to note that the granting of a request to restore lots to their premerger status does not mean that the resulting lots will be buildable or, if already developed, will conform to zoning. The statute states that “The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing land use ordinances” (RSA 674:39-aa, V).

For example, the restored lots may not comply with current zoning requirements for lot area, frontage and depth, and the re-establishment of a lot line between any two pre-merger lots may introduce a new nonconformity with respect to maximum allowed building coverage or a minimum required side yard where a building already exists on one of the premerger lots. In such cases, the owner(s) of the applicable lot(s) would have to apply to the Zoning Board of Adjustment for the necessary variances to restore zoning compliance or to allow future development.

I recommend that the City Council move to refer this request to the Planning Board and the Assessor for a report back.

4. **Revocable License for 50 Coakley Road:**

Attached please find a memorandum from City Attorney Sullivan regarding a request for a fence located at 50 Coakley Road.

I recommend that the City Council move to authorize the City Manager to negotiate and execute a revocable license which would authorize John and Christina Gallmeyer of 50 Coakley Road to construct and maintain a fence on the property of the City as requested and described in their email of June 14, 2022.

5. **Right to Know Request of Christopher White:**

Attached please find a memorandum from City Attorney Sullivan regarding a Right to Know Request from Christopher White.

I recommend that the City Council move, pursuant to RSA 91-A:3, to unseal the minutes of the City Council non-public session held on March 7, 2022 insofar as they relate to the Audit Committee.

XII. Consent Agenda:

A. **Projecting Sign License for 111 State Street:**

Permission is being sought to install a projecting sign at 111 State Street that extends over the public right of way, as follows:

Sign dimensions: 44" x 39"

Sign area: 12 sq. ft.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. *Therefore, I recommend approval of a revocable municipal license, subject to the following conditions:*

- 1) *The license shall be approved by the Legal Department as to content and form;*
- 2) *Any removal or relocation of the sign, for any reason, shall be done at no cost to the City; and*
- 3) *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.*

B. **Projecting Sign License for 295 Maplewood Avenue:**

Permission is being sought to install a projecting sign at 295 Maplewood Avenue that extends over the public right of way, as follows:

Sign dimensions: 30" x 26"

Sign area: 5.4 sq. ft.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. *Therefore, I recommend approval of a revocable municipal license, subject to the following conditions:*

- 1) *The license shall be approved by the Legal Department as to content and form;*
- 2) *Any removal or relocation of the sign, for any reason, shall be done at no cost to the City; and*
- 3) *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.*

C. Projecting Sign License for 40 Bridge Street:

Permission is being sought to install a projecting sign at [40 Bridge Street](#) that extends over the public right of way, as follows:

Sign dimensions: 24" x 24"

Sign area: 4 sq. ft.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. *Therefore, I recommend approval of a revocable municipal license, subject to the following conditions:*

- 1) *The license shall be approved by the Legal Department as to content and form;*
- 2) *Any removal or relocation of the sign, for any reason, shall be done at no cost to the City; and*
- 3) *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.*

XIII. Presentations and Written Communications:

A. Presentation Regarding Statistical Revaluation:

The City Assessor, Rosann Maurice-Lentz, will be providing a presentation at this evening's meeting regarding the Statistical Revaluation. [A memorandum is attached](#) providing additional information.

B. Presentation Regarding Prescott Park Master Plan Implementation:

At this evening's City Council meeting, Tom Watson, the Chair of the Mayor's Blue Ribbon Committee (BRC) for the implementation of the Prescott Park Master Plan, and Department of Public Works staff will make a brief presentation on the status of the first Phase of the Master Plan's implementation design and, current considerations affecting its scope, budget and schedule.

The Blue Ribbon Committee met on June 8, 2022 to review progress of the Phase 1 design effort with City staff, and the City’s design consultant Weston & Sampson and Touloukian Touloukian to consider a modified Phase 1 scope and schedule.

The project design team advised the Blue Ribbon Committee that the original Phase 1 scope of work cannot be completed with the available funding and that the environmental permitting was impacting the design schedule. Given these challenges, a recommended reduced Phase 1 scope of work was recommended with a revised implementation schedule anticipating construction to start spring of 2023. This adjusted Phase 1A scope of work allows Prescott Park Arts Festival to operate throughout the 2023 season without moving the stage or seasonal trailers.

The Blue Ribbon Committee recommends that the City Council approve the modified scope for the Implementation of the Prescott Park Master Plan with the anticipated construction to start spring of 2023. The full presentation is posted the City’s website at this link: https://www.cityofportsmouth.com/sites/default/files/2022-06/20220608_Prescott%20BRC%20Meeting-sm.pdf.

XVI. Approval of Grants/Donations:

A. Acceptance of Donation for the Skateboard Park Lights from Pioneers Board Shop - \$500:

The City received a donation in the amount of \$500 for the Skateboard Park lights from Pioneers Board Shop.

I recommend that the City Council move to approve and accept the donation as presented.

XVII. City Manager’s Informational Items:

1. Use of ARPA Funds:

The City has recently updated its ARPA funding webpage to better identify the amounts that have already been appropriated and the balance remaining:

<https://www.cityofportsmouth.com/city-manager/arpa>.

The updated page also serves to advise the community that a public input process is being developed. We expect the expenditure of the remaining funds to be informed not only by public hearings and traditional public input methods, but by the Public Health and Needs Assessment Study which has been authorized as well as the work of the Blue Ribbon COVID-19 Recovery Task Force.