



CEMETERY COMMITTEE

Meeting Notes

Thursday, May 4, 2023, at 4:00 p.m.

Meeting held in person at City Hall in Conference A

Members Present: Susan Sterry, Co-Chair; Deirdre Forte, Co-Chair; Eva Boice; and Michael Griffin. Duncan McCallum arrived at 4:10 p.m.

Staff Present: Suzanne M. Woodland, Deputy City Manager\Deputy City Attorney (DCM)

1. Call to order at 4:02 p.m.
2. Roll Call of the Members as noted above.
3. Motion by Griffin, seconded by Boice to approve Minutes/Notes from November 3, 2022; December 1, 2022; February 2, 2023, and March 2, 2023. All in favor.
4. Sterry provided a summary of the new ordinance and additional discussion about quorum, terms and related matters.

Motion by Griffin to approve the April 6 meeting minutes as amended to correct ordinance reference. Seconded by Forte. All in favor.
5. Union Cemetery beer can issue - DCM will explore with Police Chief whether motion sensitive lights or cameras could be used to deter drinking and other gathering at night. Also discussion about whether to add wrought iron fencing as recommended in the Edge Plan. Also discussion about signage to be installed.
6. 400 headstones kick off at Cotton Cemetery beginning on May 6 at 8:00 am.– Sterry provided update on recent efforts to get folks to help with headstone cleaning.
7. Hall Cemetery site walk with Trees and Greenery is May 10 at 9:00 a.m.
8. Sterry provided an update on the status of the CLG application. Once the application is approved, that may provide greater access to grant funds.
9. Discussion of whether to apply for additional grants given current work and projects underway. The committee will focus on getting some of the remaining historic cemeteries on NH register. Discussion of private fund-raising.

10. Other business – Rack cards are being distributed by Boice.

Brief update on the North Cemetery wall repair.

Boice motion to adjourn, seconded by Griffin and all in favor.

Meeting adjourned at 5:05 PM.

Draft Minutes prepared by:
Suzanne Woodland, Deputy City Manager/Deputy City Attorney

Approved by Cemetery Committee: July 6, 2023