

**MINUTES
FINAL
REGULAR MEETING
BOARD OF COMMISSIONERS**

PORTSMOUTH HOUSING AUTHORITY
245 MIDDLE STREET, PORTSMOUTH, NH
July 12, 2023 – 2:00p.m.

Chair Ferrini called the meeting to order.

I. ROLL CALL

PRESENT	LATE ARRIVAL	ABSENT
Commissioner Griffin	Commissioner Rodenhizer	Commissioner Bergeron
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

Also present: Executive Director Craig Welch, Finance Director Valerie Labrie, Attorney John Bosen, Operations Manager Mary Kelliher, Resident Jacqueline Pitts

Commissioner Pickering joined the meeting remotely and all votes were taken by roll call.

Chair Ferrini declared a quorum present.

II. READING OF MEETING MINUTES

Commissioner Main motioned to waive the reading of the minutes dated June 14, 2023 and accept as presented. Commissioner Griffin seconded the motion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

The motion passed.

Commissioner Main motioned to suspend the rules and move agenda item VI: Public Comment forward. Commissioner Griffin seconded the motion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

The motion passed.

II. PUBLIC COMMENT

PHA resident, Jacqueline Pitts, described an issue with the windows at the Atlantic Heights property, stating some are very difficult to open and close.

III. NEW BUSINESS

A. Executive Director's Report

Mr. Welch summarized his report, highlighting that we had received the 2023 Merit Award of Excellence from Plan NH for Ruth Lewin Griffin Place. Mr. Welch also outlined the progress being made on our energy benchmarking project and sustainability plan being done by Sustainability Intern Matt Osgood.

Chair Ferrini gave a report on the recent presentation of the Sherburne Preliminary Report presentation that he, Adam Ruedig, Kathleen Bergeron, and Mark Lentz gave at the June 20th City Council meeting.

IV. OLD BUSINESS

There was no discussion.

V. OPERATIONAL REPORTS

Chair Ferrini noted that the project costs for Ruth Lewin Griffin Place are no longer a part of the PHA's monthly financial packet, since the development costs have been finalized, and congratulated all for a job well done.

Commissioner Rodenhizer motioned to accept the Operational Reports. Commissioner Main seconded the motion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

The motion passed.

VI. COMMISSIONERS COMMENTS

Commissioner Griffin presented a letter from the Ranger Chapter Daughters of the Revolution, requesting permission to place a “Little Free Library” at Ruth Lewin Griffin Place. The Commissioners agreed that would be a welcome addition. Mr. Welch said that PHA staff would reach out to the organization to coordinate installation.

VII. ADJOURNMENT

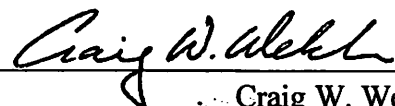
Commissioner Rodenhizer motioned to adjourn the meeting. Commissioner Main seconded the motion. There was no further discussion.

The votes were as follows:

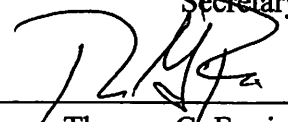
AYES	NAYS	ABSTENTIONS
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Commissioner Rodenhizer		
Chair Ferrini		

The motion passed and the meeting adjourned.

Respectfully Submitted,



Craig W. Welch
Secretary



Accepted by: Kara Rodenhizer
Vice Chair

Thomas G. Ferrini
Chair

8/9/23

Date