

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, MARCH 20, 2023 TIME: 6:00PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser:

https://us06web.zoom.us/webinar/register/WN_ZsjABSh_SnOwcF3FqEsbDQ

6:00PM - ANTICIPATED NON-PUBLIC SESSIONS ARE BEING HELD IN CONFERENCE ROOM A

1. CONSIDERATION OF LEGAL ADVICE – RSA 91-A:3, II (I)

AGENDA

**Regular portion of City Council meeting to begin at 7:00 p.m.*

- I. WORK SESSION – THERE IS NO WORK SESSION THIS EVENING
- II. PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting] – **N/A**
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION
- VI. PLEDGE OF ALLEGIANCE

PROCLAMATION

1. *Youth Art Month

VII. ACCEPTANCE OF MINUTES – MARCH 11, 2023 SPECIAL CITY COUNCIL MEETING

VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS

- A. *Portsmouth Energy Advisory Committee – Kevin Charette and Peter Somssich

IX. PUBLIC COMMENT SESSION (*This session shall not exceed 45 minutes*) – (*participation may be in person or via Zoom*)

X. PUBLIC HEARINGS AND VOTE ON ORDINANCES AND/OR RESOLUTIONS

First Reading of Ordinance

1. First reading of Ordinance amending Chapter 10 – Accessory Dwelling Unit - Use Regulations, Accessory Dwelling Units, Site Development Standards and Terms of General Applicability (**Sample motion – move to pass first reading and schedule a public hearing and second reading at the April 3, 2023 City Council meeting**)

XI. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

(There are no items under City Manager Conard Requiring Action this evening)

XII. CONSENT AGENDA

(Proper Motion for Adoption of Consent Agenda – move to adopt the Consent Agenda)

- A. Letter from Ken La Valley, Chair, Out of the Darkness, requesting permission to hold the Out of the Darkness Community Walk on Saturday, September 30, 2023 from 10:00 a.m. to Noon ***(Anticipated action – move to refer to the City Manager with Authority to Act)***
- B. Letter from Annie Zampitella, Leukemia & Lymphoma Society, requesting permission to hold the 2023 Light the Night New Hampshire on Saturday, September 16, 2023 from 5:00 p.m. to 8:00 p.m. ***(Anticipated action – move to refer to the City Manager with Authority to Act)***
- C. Letter from Peter Splaine, Worshipful Master, St. John's Lodge, requesting permission to hold the annual St. John's Sunday Parade on Sunday, June 25, 2023 ***(Anticipated action – move to refer to the City Manager with Authority to Act)***
- D. Letter from JerriAnne Boggis, Executive Director, Black Heritage Trail Juneteenth celebration, requesting permission to hold a Reggae Festival, Saturday, June 17th from Noon to 10:00 p.m. at Strawberry Banke and the African Burying Ground Memorial on Monday June 19th from 11:00 a.m. to 1:00 p.m. The Healing Rhythm of the Drums ***(Anticipated action – move to refer to the City Manager with Authority to Act)***

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Email Correspondence ***(Sample motion – move to accept and place on file)***
- B. Letter from Courtney Perkins, Prescott Park Arts Festival, requesting an exception to the City/Prescott Park Arts Festival lease agreement, to add a special tribute performance outside of the season, celebrating seminal musicians in Portsmouth's musical history, the Shaw Brothers on Saturday, September 11, 2023 *(rain date – September 12, 2023)* ***(Sample motion – move to approve)***
- C. Letter from Robert McGuigan, Rolling Thunder NH, requesting establish a POW/MIA Chair of Honor program in Portsmouth ***(Sample motion – move to the City Manager with Authority to Act)***

XIV. MAYOR McEACHERN

- 1. Appointments to be Considered:
 - Ernest Carrier appointment as alternate to the Planning Board
 - Daniel Main reappointment to the Portsmouth Housing Authority
 - Jacqueline Cali-Pitts reappointment to the Recreation Board
 - Richard Duddy reappointment to the Recreation Board
 - Lauren Krans reappointment to the Recreation Board
 - Jessica Blasko appointment to the Blue Ribbon Sustainability Committee
 - John Patrick Carty appointment to the Blue Ribbon Sustainability Committee
 - Jeffrey Mattson appointment as regular member to the Zoning Board of Adjustment
 - ML Geffert appointment as alternate to the Zoning Board of Adjustment
 - Jody Record appointment as alternate to the Zoning Board of Adjustment

XV. CITY COUNCIL MEMBERS

A. COUNCILOR TABOR

1. Community Power (**Sample motion – move that the Portsmouth City Council hereby authorizes the City Manager to enter into the Cost Sharing Agreement and Member Services Contract for the Complete Service Bundle with the Community Power Coalition of New Hampshire (CPCNH) with City Manager Karen Conard as the Authorized Officer and with elections on p. 19 of the Agreement being “yes”; and**
Be it further moved, that the Portsmouth City Council hereby approves CPCNH’s Data Security and Privacy, Energy Portfolio Risk Management, Rates, and Financial Reserves Policies, as presented)

Included in this packet:

- **CPCNH Board Policy, Data Security and Privacy (Policy No. CPCNH-2022-04), effective December 15, 2022**
- **Energy Portfolio Risk Management, Retail Rates, and Financial Reserves Policies, adopted by CPCNH on December 19, 2022 and amended on March 3, 2023**
- **CPCNH Cost Sharing Agreement, adopted by CPCNH Board on December 27, 2022**

B. COUNCILOR COOK

1. City Council Donation Policy (**Sample motion – move to bring forward the draft donation policy passed by the Governance Committee, included in the City Council packet, for action at the City Council meeting of April 3, 2023**)
2. Changes to Cemetery Committee Ordinance (**Sample motion – move to schedule first reading of the ordinance change at the April 3, 2023 City Council meeting**)

XVI. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the Agenda this evening)

XVII. CITY MANAGER’S INFORMATIONAL ITEMS

1. *McIntyre Update
2. *Pease Development Authority Update

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**



Karen S. Conard
City Manager

CITY OF PORTSMOUTH

City Hall, One Junkins Avenue
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(603) 610-7201

Date: March 16, 2023

To: Honorable Mayor McEachern and City Council Members

From: Karen S. Conard, City Manager *KSC*

Re: City Manager's Comments on City Council Agenda of March 20, 2023

X. Public Hearings and Votes on Ordinances and/or Resolutions:

There are no items under this section of the Agenda this evening.

XI. City Manager's Items Which Require Action:

There are no City Manager Action Items to consider at this evening's meeting.

XVII. City Manager's Informational Items:

1. **McIntyre Update:**

City Attorney Susan Morrell and I will provide an update on the McIntyre Redevelopment Project at this evening's meeting.

2. **Pease Development Authority Update:**

As a recently appointed member of the Pease Development Authority Board of Directors, I will plan to provide verbal updates to the City Council and members of the public following their monthly meetings.