

TO: KAREN CONARD, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, APRIL 17, 2023

PRESENT: MAYOR McEACHERN, ASSISTANT MAYOR KELLEY, COUNCILORS TABOR, DENTON, MOREAU, BAGLEY, LOMBARDI, BLALOCK AND COOK

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1. On a unanimous voice vote 9-0, **voted** to close the Non-Public Session and seal the minutes.
2. Proclamation – Portsmouth Rotary Centennial Day - Mayor McEachern read the Proclamation declaring April 20, 2023 as Portsmouth Rotary Centennial Day and urged all citizens to celebrate the essential contributions of Portsmouth Rotarians to the past, present, and future of Portsmouth. City Manager Conard accepted the Proclamation as a Portsmouth Rotarian with thanks and appreciation.
3. Proclamation – National Child Abuse Prevention Month – Mayor McEachern read the Proclamation declaring April as Child Abuse Prevention Month and called upon the residents of Portsmouth to support programs and initiatives that create positive, healthy environments for children in the city and throughout the state. Beth Margeson accepted the proclamation with thanks and appreciation.
4. Proclamation – Earth Day – Mayor McEachern read the Proclamation declaring April 22, 2023 as Earth Day in Portsmouth and called upon the residents of Portsmouth to combat climate change and environmental degradation, support green economy initiatives, and to encourage others to undertake similar actions. Loreley Godfrey and Grace Webster from Seacoast Students for Sustainability accepted the proclamation with thanks and appreciation.
5. **Voted** to suspend the rules to bring forward Item XV. A.1. – Portsmouth Sustainability Fair.
6. Portsmouth Sustainability Fair – Councilor Denton announced that the Portsmouth Sustainability Fair will be held on Friday, April 21, 2023 from 4:00 p.m. – 7:00 p.m. at the Connie Bean Center.
7. Acceptance of Minutes – March 31 2023 Special City Council Meeting – **Voted** to accept and approve the minutes of the March 31, 2023 Special City Council meeting.
8. Recognition of former City Manager Calvin A. Canney for his 20 years of service to the City of Portsmouth – **Voted** to suspend Council Rule #44 which requires a Work Session for the Naming of a City Facility.  
  
Mayor McEachern announced that we will be recognizing former City Manager Calvin A. Canney by renaming the Prescott Park Marina in his honor for his 20 years of service to the City of Portsmouth.
9. Recognition of Community Members of University of New Hampshire Cheerleaders – Mayor McEachern recognized community members of the University of New Hampshire for being named the 2023 National Cheerleading Association All-Girl Grand National Champions.

10. Public Comment Session – There were 6 speakers: Irish Mike (Children’s Safety); Paige Trace (Portsmouth); Petra Huda, Esther Kennedy, Arthur Clough – *via zoom* (2454 Lafayette Road); and Susan Sterry (Cemetery Committee).
11. Public Hearing/Second Reading of Ordinance amending Chapter 1, Article IV, Section 1.411 – Cemetery Committee – Membership and Term – Held a public hearing. **Voted** to pass second reading and hold third and final reading at the May 1, 2023 City Council meeting.
12. Public Hearing/Adoption of Resolution on a proposed Resolution Authorizing a Bond Issue and/or Notes of up to One Million Eighty-Three Thousand Five Hundred Dollars (\$1,083,500.00) for Additional Costs for Constructing the Greenland Road Recreation Facility (Skateboard Park) – Held a public hearing. **On a unanimous roll call 9-0, voted** to adopt the Resolution as presented.
13. Second Reading of Ordinance amending Chapter 10 – Accessory Dwelling Unit, Section 10.430 – Use Regulations, Section 10.440 Table of Uses – Residential, Mixed Residential, Business and Industrial Districts, Section 10.814 – Accessory Dwelling Units, Article 11 – Site Development Standards, Section 10.1110 – Off-Street Parking, Article 15 – Definitions – Section 10.1530 – Terms of General Applicability – **Voted** to suspend the rules to hear from speakers on this ordinance.

Moved to amend the ordinance as presented by the Legal Department. Further, move to continue second reading and hold a public hearing at the May 1, 2023 City Council meeting.

**Voted** to suspend the rules to bring forward Item XV. B.1. – ADU Ordinance under Councilor Bagley’s name.

On a roll call vote 1-8, motion to remove all optional aesthetic requirements for attached ADUs as is allowed by the RSA except in HDC districts. Keep design standards for the HDC districts **failed** to pass. Councilor Bagley voted in favor. Assistant Mayor Kelley, Councilors Tabor, Denton, Moreau, Lombardi, Blalock, Cook and Mayor McEachern voted opposed.

On a roll call vote 3-6, motion to remove any parking requirements for ADUs as this will trigger the 3-parking space required rule, decrease permeable land, and increase the city’s heat signature for a relatively small increase in housing as well as replace green space with parking in our residential neighborhoods **failed** to pass. Councilors Denton, Bagley and Cook voted in favor. Assistant Mayor Kelley, Councilors Tabor, Moreau, Lombardi, Blalock and Mayor McEachern voted opposed.

On a roll call vote 1-8, motion to increase ADU size to a maximum of 850 sq ft. **failed** to pass. Councilor Bagley voted in favor. Assistant Mayor Kelley, Councilors Tabor, Denton, Moreau, Lombardi, Blalock, Cook and Mayor McEachern voted opposed.

**Main motion passed as amended.**

14. Paperless Billing Initiative – **Voted** to approve the optional paperless billing initiative according to NH RSA 76:11.
15. Consent Agenda – **Voted** to adopt the Consent Agenda.
  - A. Letter from Brian Miller, New England Run For The Fallen, requesting permission to hold the 3<sup>rd</sup> Annual Run For the Fallen on Sunday, August 20, 2023 (**Anticipated action – move to refer to the City Manager with Authority to Act**)

- B. Letter from Richard Mason, Veterans Count, requesting permission to hold the “On the Tarmac” event on Friday, September 8, 2023 from 5:00 p.m. to 9:00 p.m. (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- C. Letter from Sandi Clark Kaddy, Seacoast African American Cultural Center, requesting permission to hold the 2<sup>nd</sup> Juneteenth Walk on Sunday, June 19, 2023 at 9:30 a.m. (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- D. Request from Emily Rives, Aster House, to install a Projecting Sign at 142 Fleet Street (**Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request**)

**Planning Director’s Stipulations:**

- *The license shall be approved by the Legal Department as to content and form;*
- *Any removal or relocation of projecting sign, for any reason, shall be done at to the City; and*
- *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works*

16. Presentation Regarding the City’s Community Engagement – Monte Bohanan, Director of Communications & Community Engagement – Director of Communications & Community Engagement Bohanan provided a detailed presentation outlining City Council goals, the three pillars of his role, on-line updates, social media, recent surveys, how FlashVote works and why it is in place. He spoke about upcoming engagement opportunities and the work he is conducting that is in progress.

17. Email Correspondence – **Voted** to accept and place on file.

18. McIntyre – Special Public Comment Session – There were 9 speakers: Richard Smith, Paige Trace, Petra Huda, Esther Kennedy, Susan Denenberg, Greg Mahanna, Bill Downey, Marc Stettner and Rick Becksted (*via zoom*).

19. McIntyre – Deliberation regarding Disposition – Moved to advise the GSA that the city will not be proceeding with a negotiated sale.

20. **Voted** to suspend the rules to continue the meeting beyond 10:30 p.m.

21. McIntyre – Deliberation regarding Disposition Continued Action – On a roll call 6-3, **voted** to postpone the vote until the May 1, 2023 City Council meeting and have an estimated figure involved in a negotiated sale.

22. Acceptance of Health Trust Wellness Reward - \$2,000.00 – **Voted** to approve and accept the Wellness Reward as presented.

23. Acceptance of FY24 Community Development Block Grant Funds – \$529,546.00 – **Voted** to accept and expend a Community Development Block Grant in the amount of \$529,546.00 from the U.S. Department of Housing and Urban Development.
24. Miscellaneous Business Including Business Remaining Unfinished at Previous Meeting – Councilor Moreau announced that Corey Clark is resigning from the Land Use Board and Andrew Samonas of the Planning Board will be taking his place.
25. Adjournment – At 11:05 p.m., **voted** to adjourn.

Submitted by:

Kelli L. Barnaby, MMC/CNHMC  
City Clerk