

COAKLEY EXECUTIVE COMMITTEE
Teleconference and Meeting AGENDA
Wednesday, February 15, 2023
9:30 AM
Law Library, Portsmouth City Hall

For remote access, please use:

Conference Call Dial-in #: 603-766-5646

Conference ID: 393626

I. Review the minutes of the 11/15/2022 Coakley Teleconference call.

OU-1

II. **BILLS** All payment certifications are dated: 2/15/2023

City of Portsmouth

A.	Invoice #	2901622779	dated 12/14/2022	\$2,750.00	50%
		Peter Britz & Financial services - 12/2022			
B.	Invoice #	2901654127	dated 1/17/2023	\$2,750.00	50%
		Peter Britz & Financial services - 1/2023			
C.	Invoice #	Receipt 38857	dated 11/30/2022	\$4.38	50%
		Reimburse City for storage - Nov partial			
D.	Invoice #	Receipt 38858	dated 11/30/2022	\$5.00	50%
		Reimburse City for storage Lock			
E.	Invoice #	Receipt 39322	dated 12/1/2022	\$131.50	50%
		Reimburse City for storage - Dec 2022			
F.	Invoice #	Receipt 40243	dated 1/2/2023	\$131.50	50%
		Reimburse City for storage - Jan 2023			
G.	Invoice #	Receipt 41157	dated 2/1/2023	\$131.50	50%
		Reimburse City for storage - Feb 2023			

Wood Bros Moving & Storage

H.	Invoice #	03970T	dated 12/1/2022	\$305.00	50%
		Move Coakley 150+ boxes to storage 12/1/2022			

Piscataqua Savings Bank

I.	Invoice	PSB Memo	dated 1/31/2023	\$2,500.00	50%
		Trust account services through 11/2023			

WSP

J.	Invoice #	J02215095	dated 11/11/2022	\$9,365.73	35%
		Fall 2022 Biannual Groundwater Sampling Services rendered through: 10/28/2022			
K.	Invoice #	J02215235	dated 12/6/2022	\$4,087.85	35%
		Fall 2022 Biannual Groundwater Sampling Services rendered through: 11/25/2022			
L.	Invoice #	J02215527	dated 2/7/2023	\$4,738.06	35%
		Fall 2022 Biannual Groundwater Sampling Services rendered through: 1/27/2023			
M.	Invoice #	J02215528	dated: 2/7/2023	\$29.75	35%
		Groundwater Management Permit Renewal Services rendered through: 1/27/2023			

Haley Ward

N.	Invoice #	20225410	dated: 10/12/2022	\$342.41	35%
		General Technical Assistance through 10/11/22			

Piscataqua Landscaping

O.	Invoice #	44947	dated 10/10/2022	\$11,730.41	100%
		Mowing field & brush through 10/3/22			

III. OU - 1 ACTION ITEMS

There were no action items.

IV. OU - 1 RECORD ITEMS

- A. OU – 1 Balance as of 2/10/2023 **\$290,516.13**
- B. All assessments have been sent out.

<u>Received:</u>		
Portsmouth:	\$107,106.00	12/20/2022
N. Hampton:	\$8,124.00	12/27/2023
Newington:	\$10,924.00	1/10/2023
Generator:	\$40,000.00	12/14/2022
Browning-Ferris Trucking	\$9,230.00	1/30/2023
Waste Management	\$24,616.00	

OU-2

- V. **BILLS** All payment certifications are dated: 2/15/2023

City of Portsmouth

- | | | | | | |
|----|-----------|--|------------------|------------|-----|
| A. | Invoice # | 2901622779 | dated 12/14/2022 | \$2,750.00 | 50% |
| | | Peter Britz & Financial services - 12/2022 | | | |
| B. | Invoice # | 2901654127 | dated 1/17/2023 | \$2,750.00 | 50% |
| | | Peter Britz & Financial services - 1/2023 | | | |
| C. | Invoice # | Receipt 38857 | dated 11/30/2022 | \$4.38 | 50% |
| | | Reimburse City for storage - Nov partial | | | |
| D. | Invoice # | Receipt 38858 | dated 11/30/2022 | \$5.00 | 50% |
| | | Reimburse City for storage Lock | | | |

E.	Invoice #	Receipt 39322	dated 12/1/2022	\$131.50	50%
		Reimburse City for storage - Dec 2022			
F.	Invoice #	Receipt 40243	dated 1/2/2023	\$131.50	50%
		Reimburse City for storage - Jan 2023			
G.	Invoice #	Receipt 41157	dated 2/1/2023	\$131.50	50%
		Reimburse City for storage - Feb 2023			

Wood Bros Moving & Storage

H.	Invoice #	03970T	dated 12/1/2022	\$305.00	50%
		Move Coakley 150+ boxes to storage			
		12/1/2022			

Piscataqua Savings Bank

I.	Invoice	PSB Memo	dated 1/31/2023	\$2,500.00	100%
		Trust account services through 11/2023			

WSP

Services rendered through: 10/28/2022

J.	Invoice #	J02215102	dated 11/14/2022	\$280.00	100%
		Deep Bedrock Investigation Final Report			
K.	Invoice #	J02215094	dated 11/11/2022	\$827.60	100%
		Deep Bedrock Well Installation Work Plan			
L.	Invoice #	J02215095	dated 11/11/2022	\$17,393.49	65%
		Fall 2022 Biannual Groundwater Sampling			

WSP

Services rendered through: 11/25/2022
Invoices dated: 12/6/2022

M.	Invoice #	J02215233		\$255.00	100%
		Deep Bedrock Investigation Final Report			
N.	Invoice #	J02215234		\$1,360.00	100%
		Deep Bedrock Well Installation Work Plan			

O.	Invoice #	J02215235	\$7,591.72	65%
		Fall 2022 Biannual Groundwater Sampling		

WSP

Services rendered through: 1/27/2023
Invoices dated: 2/7/2023

P.	Invoice #	J02215524	\$2,465.00	100%
		Deep Bedrock Investigation Final Report		
Q.	Invoice #	J02215525	\$4,163.64	100%
		Deep Bedrock Well Installation Work Plan		
R.	Invoice #	J02215526	\$1,650.00	100%
		Revised Surface Water Evaluation		
S.	Invoice #	J02215527	\$8,799.25	65%
		Fall 2022 Biannual Groundwater Sampling		
T.	Invoice #	J02215528	\$55.25	65%
		Groundwater Management Permit Renewal		

Haley Ward

U.	Invoice #	20225410	dated 10/12/2022	
		General Technical Assistance through 10/11/22	\$635.89	65%

Loureiro

V.	Invoice #	017CL2.01-1	dated 3/15/2022	\$3,862.50	100%
		Remedial Options Eval through 2/28/22			
W.	Invoice #	017CL2.01-4	dated 7/22/2022	\$1,220.00	100%
		Remedial Options Eval through 6/30/22			

ARM - Water Techs

X.	Invoice#:	1109221	dated 11/9/2022	\$2,135.00	100%
		368 Breakfast Hill Rd. 1,4-Dioxane & PFAS Sampling & lab fees; Maintenance			

VI. OU - 2 ACTION ITEMS

There were no action items.

VII. OU - 2 RECORD ITEMS

- A. OU-2 Balance as of: 2/10/2023 **\$495,269.37**
- B. All assessments have been sent out.

<u>Received:</u>		
Portsmouth:	\$160,653.00	12/20/2022
N. Hampton:	\$12,189.00	12/27/2022
Newington:	\$16,389.00	1/10/2023
Generator:	\$60,000.00	
Browning-Ferris Trucking	\$13,845.00	1/30/2023
Waste Management	\$36,924.00	

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

- A. Report of Peter Britz of the City of Portsmouth dated 2/15/2023

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

- A. Minutes of the Coakley Executive Committee 10/11/2022 meeting; approved and executed on 11/21/2022.
- B. Certificate of Liability Insurance dated 12/8/2022 naming Haley Ward as the insured with CLG as certificate holder.
- C. Certificate of Liability Insurance dated 1/4/2023 naming Haley Ward as the insured with CLG as certificate holder.
- D. Proxy: Attorney Seth Jaffe to Attorney Robert Sullivan in email dated 2/14/2023 for votes required at EC 2/15/2023 meeting.

X. OTHER BUSINESS

- A. Recommendation from CPA to move forward with applying for EIN for OU-2 tax purposes.

XI. PUBLIC COMMENT

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

XIII. NON-PUBLIC SESSION If needed