

**SITE PLAN REVIEW TECHNICAL ADVISORY COMMITTEE  
PORTSMOUTH, NEW HAMPSHIRE**

**CONFERENCE ROOM A  
CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE**

**2:00 PM**

**February 4, 2025**

**ACTION SHEET**

**I. APPROVAL OF MINUTES**

- A.** Approval of minutes from November 21, 2024 Site Plan Review Technical Advisory Committee Meeting.

*The Committee voted to approve the November meeting minutes as presented and noted the typo in the agenda which incorrectly stated the November meeting was on the 21<sup>st</sup> when it occurred on the 5<sup>th</sup>.*

***Motion:*** P. Britz; ***Second:*** P. Howe

*Motion passed with all in favor*

- B.** Approval of minutes from December 3, 2024 Site Plan Review Technical Advisory Committee Meeting.

*The Committee voted to approve the December meeting minutes as presented.*

***Motion:*** P. Britz; ***Second:*** P. Howe

*Motion passed with all in favor*

**II. OLD BUSINESS**

- A.** The request of **One Market Square (Owner)**, for property located at **1 (15) Congress Street**. The applicant requested, and received, a 1-year extension to the Site Plan approval from the Planning Board on November 16, 2023. The purpose of this submission is to request an additional 1-year extension of the February 2023 approval to February 16, 2025. (LU-22-12)

*The Committee voted to recommend approval of an additional 1-year extension as presented.*

***Motion:*** P. Britz; ***Second:*** D. Desfosses

*Motion passed with all in favor.*

**III. ADJOURNMENT**

*Meeting adjourned at 2:07 p.m*