Portsmouth, NH City Council

Eileen Dondero Foley Council Chambers

City Hall Complex, 1 Junkins Avenue, Portsmouth, NH

Monday, November 16, 2026, at 7:00 PM

Register to participate via Zoom. A unique meeting ID and password are provided once you register. To register, click on the link below or copy and paste into your web browser:
https://us06web.zoom.us/webinar/register/WN_IXaVyhoASfG8TAakGcPC7w

Anticipated Non-Public Session

5:30 pm – Anticipated Non-Public Session is being held in Conference Room A in accordance with RSA 91-A:3, II (a)(e)

Agenda

1. **Work Session and Public Hearing - 361 Hanover Street Landscape and Pole Licenses (6:00 pm)**
2. **Call to Order (7:00 pm or thereafter)**
3. **Public Dialogue Session (when applicable)**
4. **Roll Call**
5. **Invocation**
6. **Pledge of Allegiance**
7. **Acceptance of Minutes**

   A. Minutes and Actions of the October 26, 2026, City Council Meeting
   10.26.26 City Council Minutes DRAFT.pdf

   (Sample motion - move to accept and approve the minutes of the October 26, 2026, City Council meeting)

8. **Recognitions and Volunteer Committee Reports**

   A. Recognitions
   - Recognition of City Attorney Susan Morrell

   B. Proclamations
   - National Hospice and Palliative Care Month

Hospice and Palliative Care Proclamation.pdf

C. Public Art Review Committee (PARC) - Percent for Art Commission for Hanover Garage

PARC recommendation - Percent for Art Commission for Hanover Garage.pdf

(Sample motion - move that the City Council accept the recommendation of the Public Art Review Committee and vote to authorize the City Manager to enter into a contract for $60,000 with Sam Malpass, a.k.a. Badway Creative of Rye, NH to design, prepare, and install its proposed public artworks on the exterior and interior of the High Hanover Garage

and

Move to further authorize and direct the Trustees of Trust Funds to disburse sums from the City of Portsmouth Public Art Trust to Sam Malpass, a.k.a. Badway Creative of Rye as required under said contract (as the same may be amended from time to time) for artwork to be installed in the High Hanover Garage in Portsmouth. Said disbursements shall be made from the funds associated with the Public Art Trust Fund – Percent for Art – High Hanover Garage, but only to the extent of such funds. Said disbursements shall be made in amounts and upon dates as requested in writing by the City Manager containing a certification that the requested funds are then due under the contract. The City Manager is authorized to request multiple disbursements under the contract up to the amount held in the Trust associated with the Public Art Trust Fund – Percent for Art – High Hanover Garage Account, without further vote of the City Council)

9. Public Comment Session

This session shall not exceed 45 minutes; participation may be in person or via Zoom

10. Public Hearings and Vote On Ordinances and/or Resolutions

A. Public Hearing on the Discontinuance of a Portion of Cornwall Street

CM Memo Cornwall St.pdf

Cornwall St Legal Notice.pdf

Cornwall St Map.pdf

- **PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**

(Sample motion - move to discontinue a portion of Cornwall Street as presented, subject to the recording of a utility easement over the existing sewer line in a form acceptable to the City Attorney, and the recordation of a voluntary lot merger to align the boundaries with the City Tax Map)

B. First Reading of Amendment to the Sewer Use Ordinance, to delete Chapter 11, Article II and replace it with Chapter 16, Article III

Sewer Use Ordinance Comprehensive Update.pdf

(Sample motion - move to pass first reading of an amendment to the Sewer Use Ordinance which will delete in its entirety the existing ordinance in Chapter 11, Article

II, and replace it with a new ordinance in Chapter 16, Article III, and schedule a public hearing and second reading at the December 7, 2026, City Council meeting)

11. City Manager's Items Which Require Action **CM Report 11_16_2026.pdf**

A. Request for Release of $2,000 from the Lower State Street Pocket Park Trust for Art

Lower State Street Pocket Park.pdf

Jay Smith Proposal.pdf

(Sample motion - move to approve the release of $2,000 from the Lower State Street Pocket Park Trust to pay for the design of a new bust of Jay Smith by artist Carl Aichele)

B. Sage Lane Right of Way Acceptance

Documents Regarding Sage Lane Right of Way Acceptance.pdf

(Sample motion - authorize the City Manager to accept and record from the Parson Woods Condominium Association a right-of-way deed, including easements for roadway maintenance and future utilities for Sage Lane, and to convey to the Association licenses for the drainage infrastructure crossing Sage Lane, all in substantially the same form as the instruments contained in the agenda packet, with the acceptance to be effective December 1, 2026)

C. Landscape and Pole Licenses for 361 Hanover Street

361 Hanover Street Plans.pdf

(Sample motion - move to authorize the City Manager to accept and record a landscape license and accept a pole license from 361 Hanover Steam Factory, LLC for 361 Hanover Street in a form acceptable to the City Attorney, subject to the recommendations in the Department of Public Works' October 7, 2026 memorandum, as modified by the vote of the Planning Board on October 15, 2026);

or

(Sample motion - move to deny the requests of 361 Hanover Steam Factory LLC, for a landscape license and a pole license)

12. Consent Agenda

A. Active City Encumbrances

Active Encumbrances for City Council Agenda 11.16.26.pdf

(Sample motion - move to accept Consent Agenda as presented)

13. Presentations and Written Communications

A. New Franklin School Third-Grade Students - Request for Lighting of the Memorial Bridge

Memorial Bridge Lighting Request.pdf

(Sample motion - move to approve the request initiated by third-grade students at New Franklin School, to light the Memorial Bridge in honor of Dr. Martin Luther King Jr. on January 18, 2027, and waive the associated fee)

B. Email Correspondence Packet 11.16.26
Email Correspondence Packet 11.16.26.pdf

(Sample motion - move to accept as presented and place on file)

14. Mayor McEachern

A. Acceptance of Resignations

- Mike Lucas from the Zoning Board of Adjustment as an alternate member
  Resignation Mike Lucas.pdf
- Anne Poubeau from the Portsmouth Housing Endowment Fund Board
  Resignation Anne Poubeau.pdf

(Sample motion - move to accept with regret the resignations of Mike Lucas from the Zoning Board of Adjustment and Anne Poubeau from the Portsmouth Housing Endowment Fund Board, and send a letter of thanks for their service to the City)

B. Appointments to be Considered

- Sarah Foster appointment to the Zoning Board of Adjustment
  Appointment Sarah Foster.pdf
- Barbara Sadick reappointment to the Parking and Traffic Safety Committee
  Reappointment Barbara Sadick.pdf
- Andrew Samonas reappointment to the Planning Board
  Reappointment Andrew Samonas.pdf
- Rick Chellman reappointment to the Planning Board
  Reappointment Rick Chellman.pdf

C. Appointments to be Voted

- Peter Weeks reappointment to the Trustees of the Trust Funds

(Sample motion - move to reappoint Peter Weeks to the Trustees of the Trust Funds)

15. City Council Members

A. Councilors Bagley and Hopkins

- Holiday Free Parking in City Garages
  Holiday Free Parking in City Garages - Bagley and Hopkins.pdf

(Sample motion - move to authorize three hours daily of free parking at the High Hanover Parking Facility and the Foundry Place Garage from Monday, December 14, 2026, through Friday, January 1, 2027, mirroring last year's holiday parking program, which ran December 15 through January 1)

B. Councilor Flynn

- *Fuel to Learn Task Force - Report back on preliminary findings and recommendations following presentation to the School Board on November 10, 2026

16. Approval of Grants/Donations

A. Internet Crimes Against Children (ICAC) Grant for the Police Department - $397,471

11-10-26 Grant Ltr to CM ICAC.pdf

ICAC Grant OJJDP FY26.pdf

(Sample motion - move to accept the FY26 Missing Children's Assistance Grant in the amount of $397,471 and its terms and conditions from the Office of Juvenile Justice Delinquency Prevention (OJJDP) Program/Internet Crimes Against Children (ICAC) Task Force)

B. Donation to the Senior Activity Center Luncheon Fund from Karen Parnes - $500

Senior Luncheon Donations.pdf

(Sample motion - move to accept with thanks the donation for the Senior Activity Center Luncheon Fund from Karen Parnes in the amount presented in the Gift and Donation Submission form)

C. Point of Graves Cemetery Donations - $2,170

Donations for Point of Graves.pdf

(Sample motion - move to accept with thanks the donations for the Point of Graves Cemetery Wall Replacement from Meriam Judy Nerbonne, Gary Patrick Nerbonne, Kelly R. Sanders, Kaelyn Runkel, Mara Witzling, Thomas Watson, Mary Beth Herbert, Leslie Miller, and Kat Smith, in the amounts as presented in the attached Gift and Donation Submission forms)

D. Portsmouth Fire Department Donation from Paul Gormley and Kimi Iguchi - $1,000

Fire - Donation-Gormley & Iguchi Nov 2026.pdf

(Sample motion - move to accept with thanks the donation to the Portsmouth Fire Department from Paul Gormley and Kimi Iguchi in the amount as presented in the attached Gift and Donation Submission form)

E. Violence Against Women Act (VAWA) Grant - $25,025

VAWA Grant Agreement.pdf

(Sample motion - move to approve and accept the terms and conditions of the VAWA Grant award in the amount of $25,025 and authorize the City Manager to execute all necessary documents on behalf of the Council to accept the grant)

17. City Manager's Informational Items

A. *Market Street and Russell Street Intersection Improvement Plan Update

B. Household Hazardous Waste Collection Event Summary

Household Hazardous Waste Stats.pdf

C. Outdoor Dining End of Season Report

Outdoor Dining Data.pdf

D. Amended Resident Access Parking Pilot (RAPP) Program Policy

Amended City Council Policy 2026-01 RAPP.pdf

E. *Natural Burials Report Back

F. *Upcoming Public Meeting for Fleet Street Construction

G. *Prescott Park Update

H. *Mechanic Street Pump Station - Second Public Meeting

18. Miscellaneous Business Including Business Remaining Unfinished At Previous Meeting

19. Adjournment (At 10:30 pm or earlier)

*Indicates verbal report with no attachments

Sally A. Kellar
City Clerk