



# Portsmouth, NH City Council

Eileen Dondero Foley Council Chambers  
Municipal Complex  
1 Junkins Avenue  
Portsmouth, NH

May 4, 2026 at 7:00 pm

Register to participate via Zoom. A unique meeting ID and password are provided once you register. To register, click on the link below or copy and paste into your web browser:

[https://us06web.zoom.us/webinar/register/WN\\_A6cyKX20QgaGn153ZH6nkg](https://us06web.zoom.us/webinar/register/WN_A6cyKX20QgaGn153ZH6nkg)

## Agenda

1. **Work Session (when applicable)**
2. **Public Dialogue Session (when applicable)**
3. **Call to Order (7:00 pm or thereafter)**
4. **Roll Call**
5. **Invocation**
6. **Pledge of Allegiance**
7. **Acceptance of Minutes**
  - A. Minutes and Actions of the April 6, 2026 City Council meeting (**Sample motion – move to accept and approve the minutes of the April 6, 2026 City Council meetings**)
  - B. Minutes and Actions of the April 20, 2026 City Council meeting (**Sample motion – move to accept and approve the minutes of the April 20, 2026 City Council meetings**)
8. **Recognitions and Volunteer Committee Reports**
  - A. Recognitions:
    - \*Crossing Guard Appreciation Day
    - \*Public Service Recognition Week
    - \*Donation in Honor of Frankie

B. Proclamations:

- Progressive Supranuclear Palsy & Corticobasal Degeneration Awareness Month
- Affordable Housing Week
- Mental Health Awareness Month
- Kids to Parks Day

**9. Public Comment Session**

This session shall not exceed 45 minutes; participation may be in person or via Zoom.

**10. Public Hearings and Vote On Ordinances and/or Resolutions**

A. Public Hearing and Second Reading of Ordinance Amending Chapter 11, Article II, Section 11.216 (B) Relative to Sewer Use Charges (**Sample motion – move to pass second reading of the amendment to Chapter 11, Article II, Section 11.216 (B) relative to the establishment of sewer fees and hold third and final reading at the May 18, 2026 City Council meeting**)

- **\*PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**
- **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

B. Public Hearing and Second Reading of Ordinance Amending Chapter 7, Parking, Article I - Parking Meters, Section 7.102, Parking Meter Rates, to establish parking rates for the Resident Access Parking Program (RAPP) Pilot (**Sample motion - move to pass second reading and hold third and final reading at the May 18, 2026 City Council meeting**)

- **PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**
- **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

**11. City Manager's Items Which Require Action**

- A. \*Adoption of Three-Tier Water and Sewer Rate Structure for FY27 (**Sample motion-move to adopt the recommended three-tier rate structure for water and sewer service for FY27**)
- B. Street Naming for 550 Sagamore Avenue (**Sample motion - move to authorize the use of Spruce Street as the private street name for the new private street originating at the former street address known as 550 Sagamore Avenue**)

- C. Request for First Reading Regarding Ordinance Amendment to Chapter 5, Fire Department and Prevention Regulations, Article IX: Adopted Fire Codes (**Sample motion - move to schedule first reading of the amendment to Chapter 5, Fire Department and Prevention Regulations, Article IX: Adopted Fire Codes, at the May 18, 2026 City Council meeting**)
- D. Open Enrollment Policy for Portsmouth School District/SAU 52 (**Sample motion - move to schedule a public hearing on the Open Enrollment Policy for Portsmouth School District/ SAU 52 at the May 18, 2026 City Council meeting**)

**12. Consent Agenda (*Sample motion – move to adopt the consent agenda as presented*)**

- A. Letter from Ian Coughlan of Coureur Goods Requesting the Go Skate Day Event on June 21, 2026 (**Sample motion – move to refer to the City Manager with the authority to act**)
- B. Active City Encumbrances Report from Peter Rice, Director of Public Works dated April 23, 2026 (**Sample motion - move to accept the Active City Encumbrances Report as presented**)
- C. Letter from Phil von Hemert and Nancy Cassidy of Sail Portsmouth Requesting the Sail Portsmouth Maritime Event on July 23, July 24, July 25, and July 26, 2026 (**Sample motion – move to refer to the City Manager with the authority to act**)
- D. Letter from Julien Icher of the Lafayette Trail Requesting a Lafayette250 Program on May 27, 2026 (**Sample motion – move to refer to the City Manager with the authority to act**)

**13. Presentations and Written Communications**

- A. Email Correspondence (**Sample motion – move to accept and place on file**)
- B. Presentation from David Allen, President of New Hampshire Seacoast Greenway Alliance, Regarding Railtrail

**14. Mayor McEachern**

- A. \*Appointment of Sally Kellar as City Clerk of the City of Portsmouth. This appointment is made in accordance with the City Charter, Section 4.2 and NH RSA 48:2 (**Sample motion – move to appoint Sally Kellar as City Clerk of the City of Portsmouth**)
- B. Appointments to be Considered and Voted (**Sample motion - move to appoint the following as presented**):
  - Appointment of Amy Michaels to the Behavioral Health Blue Ribbon Committee
  - Appointment of Kelly Hartnett to the Behavioral Health Blue Ribbon Committee

- Appointment of Lisa Jacobus to the Behavioral Health Blue Ribbon Committee
- Appointment of Olivia Harris to the Behavioral Health Blue Ribbon Committee
- Appointment of Whitney Brown to the Behavioral Health Blue Ribbon Committee
- Appointment of Anne Poubeau to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of Patrick Daley to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of Stella Whitehouse to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of Matthew Glenn to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of Robin Lurie-Meyerkopf to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of Colleen Garcia to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of Stephen Longstaffe to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of Dawn Przychodzien to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of William Lyons to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of Anne Torrez to the Bicycle & Pedestrian Blue Ribbon Committee
- Appointment of Freddy Petrone to the Bicycle & Pedestrian Blue Ribbon Committee

## 15. City Council Members

### A. Councilor Cook

- \*Municipal Arts & Cultural Banner Policy Report Back

### B. Councilor Bagley/Councilor Moreau

- \*Report Back on On-Street Parking (**Sample motion - move that the City Manager be directed to report back to the City Council with an analysis of on-street parking rates and policies in light of the anticipated garage parking rate increase, with the understanding that any recommended adjustments shall not result in increased on street parking costs for Portsmouth residents**)

C. Councilor Flynn

- **\*School Food Insecurity Taskforce (Sample motion – move to direct City staff to coordinate with the Portsmouth School Board and staff to jointly establish a School Food Insecurity Taskforce as specified by the Council's 2026-2027 Strategic Goals, and report back/offer preliminary findings by September 2026)**

**16. Approval of Grants/Donations**

- A. **\*Acceptance of Wellness Reward from Health Trust - \$2,000 (Sample motion – move to accept the donation as presented)**
- B. **Acceptance of Grant for Household Hazardous Waste Collection Day from New Hampshire Department of Environmental Services (NHDES) - \$4,204 (Sample motion – move to authorize the City Manager to enter into a Grant Agreement with New Hampshire Department of Environmental Services to accept \$4,204 from the Household Hazardous Waste Collection Grant Program and execute any contracts or documents which may be necessary for this grant agreement)**

**17. City Manager's Informational Items**

- A. \*Upcoming Budget Meetings
- B. \*Dog Licensing
- C. \*Update on SchoolCare
- D. **Draft City Council Policy No. 2026-01 – Resident Access Parking Program (RAPP) Pilot**

**18. Miscellaneous Business Including Business Remaining Unfinished At Previous Meeting**

**19. Adjournment (At 10:30 pm or earlier)**

\*Indicates verbal report with no attachments