

**COMMUNITY DEVELOPMENT
BLOCK GRANT
PORTSMOUTH, NEW HAMPSHIRE
FY 2025 (HUD FY 2024) Annual Action Plan**
Year 5 of the FY 2020-2024 Consolidated Planning Period



*Submitted to
U.S. Department of Housing and Urban Development
by
City of Portsmouth
Community Development Department
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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Annual Action Plan (AAP) is for HUD Program Year (PY) 2024 (City Fiscal Year 2025) and is Year 5 of the City's Five-Year Consolidated Plan, which is a strategic plan for goals and objectives that the City aims to achieve during City Fiscal Years (FY) 2021-2025 (HUD PY 2020-2024). Each year the Community Development (CD) Department provides an annual update to the Consolidated Plan, which serves as an action plan for the upcoming fiscal year. Specific activities are described in later sections of this plan. Additionally, in Program Year 2024 (July 1, 2024 through June 30, 2025) the City may utilize previously received CARES Act CDBG-CV funds to undertake activities that prepare, prevent, and respond (PPR) to the COVID-19 pandemic as requests are made and eligible activities are identified.

Attached to this Plan are the following:

- Summary of public comments received;
- Grantee Unique Appendices comprised of Legal Notice of Public Meeting and Hearing on the Draft Action Plan and Budget held on May 8, 2024, Legal Notice of 30-day public comment period beginning April 11, 2024, and Legal Notice of Public Needs Hearing and status of current year projects held in February 2024; and
- HUD-required Certifications and SF-424/ SF-424D Forms.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This year's Annual Action Plan includes goals and objectives for housing, public facilities, urgent needs, social services programs that assist individuals and families, and program administration. Priority needs include creating and preserving affordable housing units; helping homeowners/renters remain in their homes through temporary, interim mortgage or rental assistance; responding to urgent needs in the community; removing architectural barriers for persons with disabilities; supporting public service agencies; maintaining infrastructure; and improving access to/suitability of public facilities to better meet the needs of people who earn low and moderate incomes. As noted above, in FY 2025 (PY 24), the City may utilize previously received CARES Act CDBG-CV funds to undertake eligible activities that prepare, prevent, and respond to the COVID-19 pandemic.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The specific accomplishments of projects and programs undertaken during the previous annual plan period are provided in each year's Consolidated Annual Performance and Evaluation Report (CAPER). Evaluation and performance reports may be reviewed at the following weblink: <https://www.cityofportsmouth.com/community/cdbg-planning-and-reporting>.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

There are many worthwhile and eligible programs and projects that are considered for funding each year. To assist the City in determining which projects are funded, a Citizens Advisory Committee (CAC)—comprised of community members and Community Development (CD) staff—meets to make funding recommendations to the City Manager. CD oversees all project administration, including oversight of construction administration, invoicing, and Davis Bacon wage rates. CD also regularly meets with area service providers and community partners to ensure that the needs of partner organizations and their clients are being met.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

See attachment.

6. Summary of comments or views not accepted and the reasons for not accepting them

None.

7. Summary

The City of Portsmouth (City) receives funding from the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program. Under this program, the City is an entitlement community. In PY 24 (the fifth year of the HUD 2020-2024 Five-Year Consolidated Plan), the City will receive \$527,797 to support various eligible programs that benefit residents who earn low and moderate incomes or to address another CDBG National Objective.

CDBG funds must be used to primarily 1) benefit individuals and families who earn very low, low, or moderate incomes; 2) improve neighborhoods in which over 51% of the residents earn very low, low, or moderate incomes; and 3) improve accessibility for people with disabilities. Additionally, the City may

use up to 30% of its entitlement funding to respond to HUD-eligible Urgent Needs. Urgent Need-qualified activities must meet the following criteria: 1) the existing conditions must pose a serious and immediate threat to the health or welfare of the community; 2) the existing conditions are of recent origin or recently became urgent (generally, within the past 18 months); 3) the grantee is unable to finance the activity on its own; and 4) other sources of funding are not available.

Throughout PY 24, the City will continue to evaluate and assess eligible uses for unexpended, previously received CDBG-CV funds, which will undertake projects and activities that prepare, prevent, and respond to the COVID-19 pandemic. HUD rules regarding expenditure of CARES Act CDBG-CV funds have been revised to allow for Portsmouth's spending of these funds (100%) through June 2, 2026.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PORTSMOUTH	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The Portsmouth Community Development (CD) Department oversees all project administration, including oversight of CDBG-eligible construction administration, invoicing, and Davis Bacon wage rates. CD also regularly meets with area service providers to ensure that the needs of partner organizations and their clients are being met.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Portsmouth Community Development (CD) Department is the sole agency responsible for administering the Community Development Block Grant (CDBG) Program. CD is responsible for developing the Consolidated Plan, providing annual updates, reporting on activities accomplished, and documenting funds expended at the end of each program year. CD works in cooperation with public and private agencies that serve persons who earn very low, low, and moderate incomes. CD department works closely with other municipal departments including Planning & Sustainability, Public Works, Legal, Finance, Inspection, Health, and Welfare. CD also coordinates services and public facility/accessibility improvements with the Portsmouth Housing Authority (PHA). Many residents in PHA apartments are served directly or indirectly by programming and projects funded with CDBG money. CD's coordination and cooperation with various entities facilitates CDBG programming and assists in identifying community needs.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City provides ongoing support and coordination with area organizations such as Greater Seacoast Community Health to promote access to medical, dental, and mental health services for individuals in need. This health organization partners directly with the PHA as well as other community organizations to bring their services to low- and moderate-income residents. Additionally, CD staff consult regularly with the Health and Planning & Sustainability Departments; the Workforce Housing Coalition of the Greater Seacoast; Home For All, a program of Granite United Way that works to collaboratively develop and implement solutions to homelessness and housing instability; and the PHA to ensure that all stakeholders are informed and involved with emergent issues.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City continues to collaborate with Home for All to ensure coordinated services for families and individuals experiencing or at risk of homelessness. The coordinated access initiative between regional service providers helps potential clients to avoid shelters altogether and move forward directly to transitional or permanent placements that are best aligned with their needs. City staff participates as appropriate in Home for All forums and meetings to discuss challenges, needs, and potential collaborations for the homeless services community to focus on in the near term, including improvements to coordinated care with area hospitals, expansion of data aggregation and analysis, and improving the efficiency of advocacy work. CD staff occasionally participate in forums and workgroups addressing issues of chronic homelessness and coordination of services for those currently or at risk of becoming homeless.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The jurisdiction does not receive ESG funding nor does it work with HMIS. However, CD coordinates and consults with the continuum of care coalition and Home for All, as described above, as well as Rockingham Community Action/Southern NH Services (RCA/SNHS), which is also engaged in the Balance of State Continuum of Care. CD staff reviews periodic publications and reports concerning homelessness including the New Hampshire Department of Health and Human Services (DHHS) annual homelessness reports and Point in Time Counts; homeless teens outreach data; the work of the New Hampshire Coalition to End Homelessness; and the work by relevant organizations.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

See following table

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Portsmouth Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy Lead-based Paint Strategy Urgent Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Portsmouth Housing Authority (PHA) is regularly consulted by City staff on many issues and emerging opportunities such as maintaining and adding affordable housing units, and improving service delivery for existing clients. This consultation will continue and provides opportunities for coordinated support in the area of housing needs. PHA staff attended the public needs hearing on 2/8/24 as well as the public meeting on 3/7/24 to provide comments on public housing priority needs for PY 24 (City FY 25).
2	Agency/Group/Organization	HAVEN
	Agency/Group/Organization Type	Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Anti-poverty Strategy Urgent Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Development staff met with HAVEN Executive Director Kathy Beebe on 4/18/24 to discuss the upcoming relocation of the agency's operations. This recently-announced project reflects a partnership between HAVEN, the Portsmouth Housing Authority (PHA), and the Episcopal Church of New Hampshire and will redevelop the Church's 3.4-acre Portsmouth property to consolidate existing Church services and spaces; upgrade an existing childcare facility; add approximately 50 units of workforce housing; and co-locate HAVEN's offices, operations, and programming with emergency and transitional shelter housing for survivors of domestic violence.
3	Agency/Group/Organization	Cross Roads House, Inc.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy Urgent Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Program Director of Cross Roads House, Sandra Beaudry, attended the public meeting on 3/7/24. The emergency shelter facility provides temporary shelter and comprehensive case management services to homeless individuals and families in Portsmouth. Challenges include an increase in elderly and/or disabled clients, longer stays, a lack of affordable permanent housing in the city, and access to mental health services.
4	Agency/Group/Organization	Greater Seacoast Community Health
	Agency/Group/Organization Type	Services-Health

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Urgent Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Greater Seacoast Community Health staff attended the 3/12/24 public meeting. The agency meets the dental health needs of Portsmouth residents who earn extremely low, low, or moderate incomes. The clinic provides care to clients regardless of their ability to pay. Hiring/retention of dental staff has remained challenging since the COVID-19 pandemic, and the agency is still not able to serve the number of clients it served pre-pandemic.
5	Agency/Group/Organization	AIDS Response Seacoast
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director of AIDS Response Seacoast, Tamara Leibowitz, spoke at the 3/7/24 public meeting about the direct case management and medical support that is provided by CDBG funding. This year, ARS continues to focus on supporting clients in their basic needs as the cost of living continues to rise and as COVID-19 continues to affect those who are immunocompromised.
6	Agency/Group/Organization	New Hampshire Legal Assistance
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Continued City staff consultation with New Hampshire Legal Assistance will determine the best activities to facilitate the dissemination of fair housing information to vulnerable populations who are exiting homelessness and to effectively deliver fair housing training to those who are precariously housed. This will help the City to identify additional strategies and opportunities to affirmatively further fair housing.
7	Agency/Group/Organization	Seacoast Community School
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Urgent Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director of the Seacoast Community School, Melissa Caldwell, attended the 3/12/24 public meeting and described the agency's work as one of the largest childcare operations in New Hampshire, explaining that they provide not only early childhood education but afterschool care for older children as well. With the help of CDBG funding, scholarships are provided to extremely low- to moderate-income families on a basis of individual need. SCS is working to address difficulties in hiring and retention by encouraging professional development for staff. Challenges include affordable housing for both school families and staff members, as well as transportation.
8	Agency/Group/Organization	Southern NH Services, Inc.
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy Tenant Based Rental Assistance; Urgent Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Communications Director of Rockingham Community Action/Southern NH Services (RCA/SNHS), Patte-Anne Ardizzoni, spoke at the 3/7/24 public meeting about the agency's short-term rental assistance program. Since federal subsidies for emergency rental assistance ended during FY 23, RCA/SNHS has seen an increase in the need for rental assistance through other funding. Cost of living and low housing vacancy rates in the area are factors that significantly impact RCA/SNHS programs.
9	Agency/Group/Organization	Operation Blessing
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy Urgent Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Executive Director Tammy Joslyn spoke at the 3/7/24 public meeting about the Operation Blessing Warming Center, which serves homeless persons with emergency shelter during extreme weather conditions. The Warming Center received water-sewer improvements as well as indoor toilet and shower facilities in FY 23 and has been open for the full FY 24 season. The agency continues to need funding support for operating the Warming Center.
10	Agency/Group/Organization	Home for All Coalition
	Agency/Group/Organization Type	Regional organization

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Anti-poverty Strategy Lead-based Paint Strategy Urgent Needs</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Home For All coalition (HFA) is an initiative of Granite United Way and convenes service providers and stakeholders primarily from Rockingham and Strafford Counties in New Hampshire and York County in Maine with the mission to end homelessness. HFA holds regular meetings for coalition members to share information and resources as well as to identify issues, needs, and opportunities for action. HFA recently completed the first stage of its strategic planning, which resulted in the formation of workgroups focused on specific areas of action: advocacy (local and state/federal); data and resource coordination; and storytelling and communications.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

None.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Home for All; State of NH Bureau of Homeless and Housing Services	Typical services assisting the homeless in a Continuum of Care (CoC) include case management, housing counseling, job training and placement, healthcare, mental health services, substance misuse and substance use disorder treatment, childcare, transportation, emergency food and clothing, family violence services, education services, moving services, referrals to veterans' services, and legal assistance. In addition to participating in the CoC, the City provides funding to agencies that make up a significant portion of the CoC system. This support is provided through the City's CDBG-funded Public Service Agency Grant (PSAG) program and through the Welfare Department, which is supported by local tax dollars.
2023 Regional Housing Needs Assessment	Rockingham Planning Commission	The Rockingham Planning Commission (RPC) undertook this assessment in cooperation with the New Hampshire Office of Planning and Development (OPD). Previous to this report, the most recent housing needs assessment was completed in 2015 as part of RPC's Regional Master Plan. The goal of the assessment is to provide information about existing conditions with a special focus on income, so that municipalities can address their communities' housing needs based on data.
Portsmouth Housing Authority 5-Year Plan	Portsmouth Housing Authority	The goals of the PHA's 5-Year Plan include increasing the quality and supply of housing for families of low and moderate income in Portsmouth, as well as encouraging access to social services, healthcare, family support, youth programs, and senior programs for current PHA residents. The PHA has recently completed a project that provides 64 units of workforce housing in downtown Portsmouth.
Coastal Resiliency Initiative	Portsmouth Planning & Sustainability Department	The City of Portsmouth Coastal Resilience Initiative, launched in 2011, was one of the first coastal hazards vulnerability assessments completed in the region. The findings of that detailed assessment resulted in the inclusion of resilience as a priority in the City's Master Plan, subsequent vulnerability assessment work related to the City's historic resources, and the adoption of new floodplain regulations.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2014 Housing Existing Conditions Report	Portsmouth Planning & Sustainability Department	An analysis of the existing housing conditions in the city with a focus on future efforts to preserve existing affordable housing and encourage redevelopment of underutilized properties to provide housing that is affordable to households at or below the Area Median Income (AMI).
Portsmouth 2025 Master Plan	Portsmouth Planning & Sustainability Department	One of the many priorities for action identified in the Portsmouth 2025 Master Plan is supporting and maintaining a diverse community in the city, which includes promoting access to affordable housing.
Housing Market Study: Portsmouth, NH	Portsmouth Housing Authority	An analysis of the housing market in Portsmouth, NH, with a special interest in demand by income and cost burden to various demographic groups in the city.
Climate Action Plan	Portsmouth Planning & Sustainability Department	Report in process; draft climate action strategies received and consulted.
Places to Live Study Circle Dialogue Report Out	Portsmouth Planning & Sustainability Department; Portsmouth Listens	A community dialogue made up of resident-led study circles and facilitated by Portsmouth Listens, intended to define Portsmouth housing issues, top housing needs, and recommended goals and actions for housing choice in the city.
Home For All Strategic Planning Explor. & Assess.	Home For All; Brightspot Consultants	An assessment and foundation for a strategic plan for Home For All and its partners/collaborators to prevent homelessness and housing instability in Rockingham and Strafford counties in New Hampshire and York County in Maine, the findings of which the desire of coalition members to form action-oriented workgroups.
Portsmouth Housing Authority Sustainability Plan	Portsmouth Housing Authority	The PHA Sustainability Plan outlines general goals and actions for improving the energy efficiency and sustainability of PHA affordable housing, as well as the transition of PHA properties from fossil fuels to renewable energy use.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

It is worth elaborating on the City's significant commitments to housing and climate action planning in the coming year. In PY 22, the City hired a Housing Navigator, who has been examining regulatory barriers to the preservation and production of housing—including affordable housing—in the City of Portsmouth. This position is a two-year grant-funded position through the New Hampshire Finance Authority (NHFA) and the InvestNH Housing Opportunity Planning (HOP) Grants program. In PY23, the Housing Navigator coordinated a discussion and information-finding program, facilitated by Portsmouth Listens, which is summarized in a presentation and report delivered to the Portsmouth City Council on 2/22/24.

Additionally, the City has enlisted VHB, a planning and design firm focused on sustainability, and the Rockingham Planning Commission (RPC) to develop a climate action plan. The draft plan has been shared with City Department heads for review and consideration of incorporation into City operations. The plan is not yet finalized.

CD staff anticipates that the continued work and outcomes of the Housing Navigator, VHB, and RPC, along with our colleagues in the Planning & Sustainability Department, will influence future Annual Action Plans.

The City has a designated Floodplain District that consists of all lands designated as special flood hazard areas by the Federal Emergency Management Agency (FEMA) as well as all extended flood hazard areas as defined by the City's Zoning Ordinance. In March 2021, the National League of Cities selected the City and its collaboration with the New Hampshire Coastal Adaptation Workgroup (NHCAW) as one of eight communities to participate in the Leadership in Community Resilience program. This partnership with NHCAW has provided the City, alongside other coastal communities, an opportunity to learn about how to build resilience to and an effective regional strategy for climate hazards. The City will continue assessing its Coastal Resiliency Initiative and the challenges that the City and other coastal communities face as sea levels continue to rise and weather patterns change.

CD staff continue to consult and coordinate with other City staff as well as with area agency staff. For example, CD staff collaborates with the New Hampshire Community Development Finance Authority (NHCDFA). NHCDFA administers the statewide CDBG Program and is a member of the three-agency team that develops and implements the State's Consolidated Plan. In addition, CD staff also work with the Rockingham Planning Commission, the New Hampshire Community Loan Fund, the State Bureau of Homeless Services, the New Hampshire Housing Finance Authority, and the State Lead Poisoning Prevention Program in the course of designing and implementing programs. The City also has liaisons between it and several local organizations including the Portsmouth Economic Development Commission, the Portsmouth Historical Society, the Chamber Collaborative of Greater Portsmouth, the Regional Economic Development Center of Southern New Hampshire, and the Tenants Association at Pease.

The City is continuing to make efforts to secure adequate internet and broadband services/connections for low- to moderate-income households and individuals, and it will monitor state/federal rule changes and funding opportunities. In PY 24, the City will continue to look for opportunities to increase internet access and provide reliable, adequate internet services to targeted communities.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	February 8, 2024 public meeting and hearing to gather public comments on community needs that could be served by the CDBG program in FY 25 (PY 24). Several representatives from social service agencies attended and provided comments.	See attached.	None.	
2	Public Meeting	Non-targeted/broad community	March 7, 2024 public meeting to hear input from social service agencies desiring CDBG funds through the Public Service Agency Grant (PSAG) program to support services for low-to moderate-income persons.	See attached.	None.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community	March 12, 2024 public meeting to hear input from social service agencies desiring CDBG funds through the PSAG program to support services to low- to moderate- income persons.	See attached.	None.	
4	Public Hearing	Non-targeted/broad community	May 8, 2024 public meeting and hearing to present and receive public feedback on the draft FY 2025 Annual Action Plan & Budget.	None (see attached).	None.	
5	Newspaper Ad	Non-targeted/broad community	Notice of 2/8/24 community needs hearing and status of current year projects published in Portsmouth Herald (print and online editions) on 2/5/24 and on the City's website on 2/5/24.	N/A	None.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
6	Newspaper Ad	Non-targeted/broad community	Notice of 30-day comment period on Draft Annual Action Plan and Budget. Published in Portsmouth Herald (print and online editions) on 4/10/24 and the City's website on 4/10/24.	N/A	None.	
7	Newspaper Ad	Non-targeted/broad community	Notice of 5/8/24 public hearing on Draft Annual Action Plan and Budget. Published in Portsmouth Herald (print and online editions) on 5/3/24 and the City's website on 5/3/24.	N/A	None.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

This section is intended to summarize the funding sources which may be available to the CDBG program to make progress on priority needs and Consolidated Plan goals. CDBG dollars will be used to fund projects and activities benefiting low- to moderate-income individuals, and to address urgent needs. Previously received CARES Act CDBG-CV funds are planned to fund activities that meet a National Objective and that prepare, prevent, and respond to COVID-19.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	527,797	250,000	1,183,825	1,961,622	1,150,000	PY 24 CDBG dollars will be used to fund projects and activities benefiting low- to moderate-income individuals, and to address urgent needs. \$250,000 in program income is anticipated from previous loan repayments. An estimated \$85,744 from Revolving Loan funds are planned for use toward PY 24 Housing Rehabilitation projects/activities.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Public Improvements Public Services	250,500	0	0	250,500	260,000	City of Portsmouth General Fund dollars may be leveraged to supplement CDBG funds for social services projects that are identified on an annual basis. Additionally, other public improvement projects may see a cost-share with local general fund dollars, primarily through the City's capital budget. \$250,500 General Funds are in the City's FY 25 Welfare Department line-item budget for social services.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Matching funds are not required. However, the federal funds expended on CDBG-eligible activities leverage significant additional resources from nonprofit agency partners who receive funding for public services and for facility improvements.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

None further, except to note that no more than 30% of anticipated resources would be used to address the Urgent Needs National Objective. Because the rules regarding expenditure of CARES Act CDBG-CV funds have been revised, the City has a three-year extension for the use of CARES Act CDBG-CV funds through June 2, 2026.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Administration	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	City-Wide	Administration	CDBG: \$155,550	Other: 1 Other
2	Public Facility/Infrastructure Improvements	2020	2024	Non-Housing Community Development	City-Wide	Public Facility/Infrastructure Improvements	CDBG: \$1,457,555	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1250 Persons Assisted
3	Housing	2020	2024	Affordable Housing Public Housing Homeless	City-Wide	Housing	CDBG: \$196,067	Rental units rehabilitated: 103 Household Housing Unit Homeowner Housing Rehabilitated: 3 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Services	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	City-Wide	Public Services	CDBG: \$102,000	Public service activities other than Low/Moderate Income Housing Benefit: 473 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 16 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 11 Households Assisted
5	Transportation	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	City-Wide	Transportation	CDBG: \$50,450	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 125 Persons Assisted
6	Urgent Needs	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	City-Wide	Housing Public Facility/Infrastructure Improvements Public Services Transportation Urgent Need Administration	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 22000 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 22000 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Administration
	Goal Description	General program administration of the CDBG Program, including Housing Rehabilitation administration. Additional funding for this goal may come from the City’s previously awarded CARES Act CDBG-CV grant to support the administration of projects that prepare, prevent and respond to COVID.
2	Goal Name	Public Facility/Infrastructure Improvements
	Goal Description	The City will continue accessibility and public facilities/infrastructure upgrades to locations throughout the city. Major activities include Connors Cottage Senior Housing ADA improvements, homeless shelter facility improvements, and other infrastructure/public facility or accessibility projects including at city-owned Discover Portsmouth Center building. Additional CDBG-eligible projects will be identified through a grant application process in the fall and are anticipated in PY 24. Additional funding for this goal may come from the City’s previously awarded CARES Act CDBG-CV grant to support the administration of projects that prepare, prevent, and respond to COVID-19.
3	Goal Name	Housing
	Goal Description	Funding in the form of loans or grants to support the rehabilitation of multi-family units or single family home that house low- to moderate-income families or individuals. Housing Rehabilitation funds may be provided as grants for nonprofits providing housing to income-eligible individuals/families. Housing Rehabilitation Administration costs are included.
4	Goal Name	Public Services
	Goal Description	\$102,000 capped funds to fund limited clientele public services such as at-risk youth activities, medical/dental services, emergency shelters for persons who are homeless, homeless prevention, and fair housing services delivered to LMI clientele. Additional funding for this goal may come from the City’s previously awarded CARES Act CDBG-CV grant to support the administration of projects that prepare, prevent, and respond (PPR) to COVID. PPR-designated public services activities will not count toward the Public Services cap.
5	Goal Name	Transportation
	Goal Description	Improved transportation facilities, access, and availability in areas that primarily serve low- to moderate-income persons or for services to target populations.

6	Goal Name	Urgent Needs
	Goal Description	At this time, \$0 PY 24 CDBG entitlement funds are allocated to the Urgent Needs goal; however, CDBG-CV funds received in a previous Action Plan Year may be utilized up to 30% to address urgent needs, including public services and public facility improvements, to prepare, prevent, and respond to COVID-19. The City is keeping the allocation of these funds and the specific activities generalized in order to maintain the most flexibility and agility to respond to urgent needs.

Projects

AP-35 Projects – 91.220(d)

Introduction

In FY 25 (PY 24), the CDBG program plans to make progress on a number of high priorities including public facilities upgrades and expansion of public service activities funded to address accessibility needs and needs of the senior population; assistance to nonprofit partners with public facilities improvements; and continuing interim tenant-based rental assistance and multifamily housing rehabilitation as the opportunities present. Additionally, in PY 2024, the City may utilize previously received CARES Act CDBG-CV funds to undertake activities that prepare, prevent, and respond to the COVID-19 pandemic.

The City anticipates that any activities that meet the Urgent Need National Objective will continue evolving over time to best prepare, prevent, and respond to COVID-19. In order to be flexible and responsive to ever-changing health/crisis needs, specific budget amounts will be directed to targeted public facilities and public services activities over time.

Projects

#	Project Name
1	Program Administration
2	Public Facility/Accessibility Improvements
3	Housing Rehabilitation Loan Program
4	Public Services Agency Grant Program
5	Transportation
6	Urgent Needs

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The CDBG Annual Action Plan does not allocate resources based on geographic areas, but rather on priorities identified during the Consolidated Plan/Annual Action Plan consultation process. At least 70% of CDBG funding for projects/activities is intended to benefit residents earning low and moderate incomes and accessing services, as well as to ensure access for people with disabilities throughout the city. In accordance with the Five-Year Consolidated Plan, the City may utilize up to 30% of CDBG and previously received CDBG-CV funds on activities that meet the Urgent Need National Objective.

The Portsmouth Citizens Advisory Committee (CAC) will hold public meetings and consultations throughout PY 24 to assess the underserved needs in Portsmouth and provide recommendations for CDBG and previously awarded CDBG-CV funding to support the priority community needs.

Obstacles to addressing underserved needs include high home prices; low vacancy rates; little developable land; decreased labor market and staff retention for nonprofit agencies serving the community; and local permitting/land use measures that do not aggressively facilitate the development of affordable housing in the city.

AP-38 Project Summary

Project Summary Information

1	Project Name	Program Administration
	Target Area	City-Wide
	Goals Supported	Administration
	Needs Addressed	Administration
	Funding	CDBG: \$155,550
	Description	General program administration of the City's CDBG Program. If/when appropriate, additional funds may be utilized from previously awarded CARES Act CDBG-CV funds for CARES Act-eligible project administration.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Citywide
	Planned Activities	General program administration of the City's CDBG Program. Additional funds may be utilized from previously awarded CARES Act CDBG-CV funds for CARES Act-eligible project administration.
2	Project Name	Public Facility/Accessibility Improvements
	Target Area	City-Wide
	Goals Supported	Public Facility/Infrastructure Improvements
	Needs Addressed	Public Facility/Infrastructure Improvements
	Funding	CDBG: \$1,457,555
	Description	Facility and infrastructure improvements to public buildings that primarily serve persons that earn low to moderate incomes; removal of architectural barriers and improvements to ADA accessibility.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates that approximately 1,250 individuals earning low to moderate income will benefit from other accessibility and public facility improvements across the city. Note that approximately 20 households will benefit from ADA accessibility improvements at Connors Cottage Senior Housing.

	Location Description	Citywide, PHA properties, Connors Cottage Senior Housing, and potentially the city-owned Discover Portsmouth Center.
	Planned Activities	The City will continue accessibility and public facilities/infrastructure upgrades to locations throughout the city. Major activities include Connors Cottage Senior Housing ADA improvements and facility and/or safety and security upgrades at PHA and city-owned buildings. Other infrastructure/public facility improvements and ADA accessibility projects will be identified through a grant solicitation process in the fall and are anticipated in PY 24.
3	Project Name	Housing Rehabilitation Loan Program
	Target Area	City-Wide
	Goals Supported	Housing
	Needs Addressed	Housing
	Funding	CDBG: \$196,067
	Description	Provides loans for rehabilitation of single-family homes and /or multifamily units that house low- to moderate- income families or individuals. Housing Rehabilitation funds may be provided as grants for nonprofits providing housing to income-eligible individuals/families. Housing Rehabilitation Administrative costs are included.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 3 households earning low to moderate income will benefit from the proposed activities and an estimated 103 public housing units will benefit from housing rehabilitation CDBG funds.
	Location Description	Citywide, specific to low- to moderate-income households or geographic areas
	Planned Activities	Provides loans for rehabilitation of single-family homes and /or multifamily units that house low- to moderate- income families or individuals. Housing Rehabilitation funds may be provided as grants for nonprofits providing housing to income-eligible individuals/families. Housing Rehabilitation Administrative costs are included.
4	Project Name	Public Services Agency Grant Program
	Target Area	City-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$102,000 General Fund: \$250,500

	Description	Grants to local nonprofit organizations providing public services to Portsmouth residents who earn low- to moderate-income.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 500 LMI clientele individuals—including persons who are homeless—earning low to moderate household income will benefit from the proposed activities. Of this number, approximately 11 households will benefit from the proposed short-term tenant-based rental activities and 16 persons will benefit from fair housing services.
	Location Description	Through various nonprofit social service agencies in the city.
	Planned Activities	Child care services, medical/dental services, emergency shelter for persons who are homeless, fair housing services to LMI clientele. Additional funds may come from the City’s CARES Act CDBG-CV grant for activities that prepare, prevent, and respond (PPR) to COVID-19; those PPR activities will not count toward the Public Services cap.
5	Project Name	Transportation
	Target Area	City-Wide
	Goals Supported	Transportation
	Needs Addressed	Transportation
	Funding	CDBG: \$50,450
	Description	To support transportation agencies or public infrastructure improvements that benefit persons or areas who earn very low to moderate incomes.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	125 low- to moderate-income persons (LMI clientele or presumed benefit due to nature and location of activity).
	Location Description	At or adjacent to select PHA properties. Additional activities may take place citywide or in CDBG-eligible areas, such as near Woodbury Cooperative, additional PHA properties, or servicing areas that provide social services/shelter to primarily low- to moderate-income individuals.
Planned Activities	Installation of and/or upgrades to COAST bus shelters located at or adjacent to select PHA properties. Additional activities may support transportation agencies or other public infrastructure improvements that benefit persons or areas that earn very low to moderate income.	
6	Project Name	Urgent Needs
	Target Area	City-Wide

Goals Supported	Urgent Needs
Needs Addressed	Urgent Need
Funding	:
Description	Primarily to support non-profit and for-profit businesses and public facilities to undertake public services and public facility improvements to address urgent needs when no other funding sources are available and the grantee is unable to finance the activity(ies) on its own. Economic development, housing or transportation activities may be funded under the Urgent Needs goal. CDBG-CV funds received in the previous Action Plan Year may be utilized to address urgent needs, including public services and public facility improvements, to prepare, prevent, and respond to COVID-19. The City is keeping generalized the allocation of these funds and the specific activities in order to maintain the most flexibility and agility to respond to urgent needs. Specific CDBG-CV eligible activities will be identified on an as-needed basis.
Target Date	6/30/2025
Estimate the number and type of families that will benefit from the proposed activities	An estimated 22,000 unduplicated persons may benefit from the proposed Urgent Needs activities that primarily include public services or public facility improvements, or could be used to benefit other priority needs that fit the Urgent Need National Objective. The beneficiaries may not be low- to moderate-income, as Urgent Needs activities will be planned to prepare, prevent, and respond to the COVID-19 health crisis.
Location Description	Citywide
Planned Activities	Specific CDBG-CV eligible activities may be identified on an as-needed basis during the program year. Funding may be used to support non-profit and for-profit businesses and public facilities to undertake public services and public facility improvements to address urgent needs when no other funding sources are available and the grantee is unable to finance the activity/activities on their own. Economic development, housing, or transportation activities may be funded under the Urgent Needs goal. CDBG-CV funds received in a previous Action Plan Year may be utilized to address urgent needs including public services and public facility improvements to prepare, prevent, and respond to COVID-19. The City is keeping the allocation of these funds and the specific activities generalized in order to maintain the most flexibility and agility to respond to urgent needs.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The citizen participation process, community needs, and available funding drive the geographical allocation of investments in the community. In other words, there is no pre-specified geographic targeting of resources. In PY 24, investment of community development resources is planned throughout the jurisdiction.

Geographic Distribution

Target Area	Percentage of Funds
City-Wide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City's Five-Year Plan does not identify any geographic concentration of resources. Public service agencies that will receive CDBG funds during this program year are scattered throughout the city, and public facilities projects occur in locations or at facilities that directly benefit those who earn low and moderate incomes or those who are presumed to earn low and moderate incomes. The City of Portsmouth has two (2) Census block groups where a majority of residents earn low and moderate incomes. Projects in these areas are undertaken based on project eligibility and funding availability. For at least the two most recent Consolidated Plans, the City has identified significant public infrastructure needs in CDBG-eligible neighborhoods. Urgent Need projects and activities will be undertaken citywide in PY 24 according to priorities described earlier in this section. General Funds in addition to CDBG funds are designated for use to support social services.

Discussion

None further.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Wages in the Seacoast New Hampshire area (the Seacoast) continue to generally be on par with state averages overall; however, average housing purchase and rental costs are the most expensive in New Hampshire by considerable margins. Unfortunately, it seems that the gap in affordability continues to grow. The Seacoast is a desirable location to live and to work, in no small part due to the abundance of services and supports that the area offers. Although many people come to the Seacoast in order to access jobs and services, it is often difficult for them to remain due to the high cost of housing.

One Year Goals for the Number of Households to be Supported	
Homeless	185
Non-Homeless	0
Special-Needs	0
Total	185

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	11
The Production of New Units	0
Rehab of Existing Units	106
Acquisition of Existing Units	0
Total	117

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

A diverse workforce is vital to a thriving regional economy. If the Seacoast region continues to become more expensive to live in, the lack of affordable housing will increase commuting distance, making it more difficult for employers to recruit workers and more costly to retain them.

The Housing Blue Ribbon Committee, originally established in 2008, has been reformed and reconvened in FY 24 to address the ongoing housing crisis that the City is experiencing. The Committee is co-chaired by the Assistant Mayor and another City Councilor, and is supported by two City staff liaisons from the Planning & Sustainability Department. The Community Development Director is also consulted in related committee discussions/topics.

The City Council has recently been discussing the newly-vacant City-owned South Meeting House as a potential location for an adaptive reuse project that would provide several housing units. Discussion of and interest in the property has included a Letter of Intent from the Veterans of Foreign Wars (VFW) submitted to the City Council for their March 4, 2024 meeting, as well as a working session concerning

the property on April 15, 2024.

Additional resources concerning housing—including workforce and affordable housing—were published by City partners and collaborators during City FYs 23 and 24 (HUD PYs 22 and 23) and inform City and Community Development work.

The Portsmouth Housing Authority (PHA) Housing Market Study 2022 identified the increasing cost burden of housing and its impacts on the City’s workforce, as well as a significant demand for workforce and affordable housing—particularly for families.

The Rockingham Planning Commission (RPC) 2023 Regional Housing Needs Assessment (RHNA), like the PHA Housing Market Study, identifies a shortage of affordable housing units for families. It also identified affordable housing as a particular challenge for single adults. Overall, the lack of affordable housing has been identified as a reason that adults aged 18 to 34 may not stay in the region in the coming years. Additional populations that were identified as having particular struggles with affordable housing include seniors and those with disabilities.

The CDBG program works to maintain and enhance access to affordable housing by advancing fair housing through its referrals and consultation with New Hampshire Legal Assistance (NHLA). NHLA has been awarded funds through the Public Service Agency Grant program in previous years, and the organization—or other agencies providing these services and efforts—will receive funds as they continue to meet the community’s fair housing needs. NHLA’s work in this area includes assisting current and prospective Portsmouth renters with fair housing concerns, as well as initiating and conducting workshops on fair housing for the benefit of landlords and direct service nonprofit providers interacting with clients.

The City is exploring providing funding support for residential accessibility improvements or other efforts to preserve, maintain, and produce affordable and workforce housing. Recent initiatives include the PHA’s newest workforce housing project, Ruth Lewin Griffin Place, which was completed in 2022.

As mentioned again later in this plan, there are several public and private land opportunities that may be determined suitable for affordable and workforce housing development. Additionally, the City has hired a Housing Navigator through an InvestNH Housing Opportunity Planning (HOP) Grant, who is exploring regulatory barriers to the production of housing in the city, including affordable and workforce housing. The two-year Housing Navigator term of work will end in September 2024 and is expected to produce recommendations for addressing these regulatory barriers, which City Planning & Sustainability staff can then act on.

AP-60 Public Housing – 91.220(h)

Introduction

The Portsmouth Housing Authority (PHA) works to serve the housing needs of individuals and families who have very low, low, and moderate incomes. The PHA manages several residential complexes serving the elderly, families with children, and families with disabilities. In addition, the PHA manages a tenant-based Section 8 program and waiting list. The PHA has also worked with local public safety providers to ensure effective screening policies, strict lease enforcement, and the maintenance of healthy and safe neighborhoods. The PHA provides employment and education incentives to tenants, as well as youth risk prevention services. The City of Portsmouth and the PHA have worked closely together to address the need for public housing, including retention, renovation, and development of housing units as well as improvements to livability and access to services by residents.

Actions planned during the next year to address the needs to public housing

The PHA has made great strides in the past several years in areas including safety, accessibility, and partnerships with the community. Challenges to address in the future include the increasing number of non-elderly disabled persons being served and expanding housing opportunities. Recently, the PHA has been required to house greater numbers of non-seniors with physical and/or mental disabilities in buildings that have traditionally provided senior housing. This creates a difficult situation to manage; however, the PHA is confident it can continue to serve both populations through new administrative strategies and community partnerships. With over 500 families on the PHA's waiting list for a Section 8 voucher and over 650 on the list for public housing, coupled with a sustained lack of affordable housing for the Seacoast's workforce, the PHA is looking for new opportunities to increase housing units through acquisition or new construction. The recent PHA project, Ruth Lewin Griffin Place, located in the downtown area, provides 64 one- and two-bedroom units of workforce housing that serve individuals who earn 70% or below Area Median Income (AMI). Approximately 24 of these units are made available for individuals earning 30% or below AMI. An additional challenge to address in the near future includes residents' perception of and neighbors' resistance to supporting affordable and workforce housing in their neighborhoods and broader communities.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The PHA is committed to encouraging resident participation in all of its neighborhoods in order to improve social outcomes, enhance safety, foster greater civic engagement, and assure more caring and compassionate communities. Besides working to add more programs and services for tenants, the PHA encourages residents to seek leadership roles and actively engage with the future of the community by joining Resident Advisory Boards. The PHA Resident Services team regularly invites residents to participate in conversations happening in local government and often provides transportation to public hearings and meetings as well as hosts on-site public meetings when possible.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The PHA is not designated as troubled.

Discussion

The PHA is an invaluable partner in addressing housing needs in Portsmouth. As noted in its Five-Year Plan, the PHA is engaged with the issue of creating additional units, preserving existing units, ensuring high-quality services, and linking with other resources in the community.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Seacoast has a robust Continuum of Care (CoC) collaboration run by Home for All and the City continues to work with regional organizations to improve coordination between service providers and develop and implement strategies to expand and refine services. \$250,500 in funding from the City's FY 25 Welfare budget for social services agencies complements the \$102,000 in CDBG funding for public services to assist the homeless and other special needs activities.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will continue to promote the availability of Public Service Agency Grants to shelters—including temporary warming/cooling centers and overnight stays—as well as healthcare and public welfare agencies in order to strengthen and support the already robust Continuum of Care. Beneficiary reports and annual reports from agencies provide information about and assessments of homeless persons' needs for shelter and services. In particular, the agencies Operation Blessing and Cross Roads House, which are funded with CDBG public service grants, provide regular reports (monthly and quarterly, respectively) to the City about their outreach and the needs of homeless populations. Additionally, Rockingham Community Action/Southern NH Services (RCA/SNHS) hired two HUD-funded homeless outreach professionals, to supplement and enhance RCA/SNHS and 211 response and services to the homeless or the precariously housed.

Addressing the emergency shelter and transitional housing needs of homeless persons

Funding services and facility improvements at emergency and transitional shelters and at housing for survivors of domestic violence continues to be a priority for the City. These types of activities generally receive the highest levels of funding from the Portsmouth CDBG program. The City will also continue close cooperation with and participation in the Continuum of Care as well as provide support through the funding for eligible public facilities projects serving this population.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Lack of affordable housing and production of new affordable units in the city is a significant contributor to lengthy stays at emergency shelters. As part of its plan, the City will help facilitate transitions to

permanent housing and independent living by exploring affordable housing opportunities and other zoning and regulatory measures. The focus on increasing and maintaining affordable housing in the city—as well as supporting shelters and related services—aims to shorten periods of homelessness, facilitate access to affordable housing units, and prevent returns to homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will help low-income individuals and families avoid becoming homeless by working with organizations such as Rockingham Community Action/Southern New Hampshire Services (RCA/SNHS), the Portsmouth Special Needs Fund, New Hampshire Legal Assistance, and Operation Blessing in order to provide informational, financial, and legal support. The City will also continue consulting with organizations such as RCA/SNHS, Greater Seacoast Community Health, Safe Harbor, Seacoast Mental Health Center, One Sky Community Services, and Area Home Care to support those with disabilities or substance misuse and substance use disorder issues.

The City promotes access to preventative medical care services for individuals and families earning low to moderate income through community organizations such as Greater Seacoast Community Health and encourages residents (who are not eligible for Medicaid/Medicare) to enroll for insurance under the Affordable Care Act to minimize the amount of uncompensated care provided.

The City may also promote and/or improve access to mental health care services, by exploring the possibility of adding/extending a Cooperative Alliance for Seacoast Transportation (COAST) bus route to/from Seacoast Mental Health Center.

Discussion

The City will continue to support agencies providing housing social services and the production of transitional and permanent supportive housing. The City's Public Service Agency Grant program provides grants to agencies that deliver services for non-homeless special needs persons such as the elderly and persons with HIV/AIDS. Examples include AIDS Response Seacoast for persons with HIV/AIDS; Greater Seacoast Community Health for dental services for any patient, regardless of ability to pay; and Rockingham Nutrition Meals on Wheels for elderly and homebound persons' nutrition.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

As the downtown area of the city continues to expand, opportunities to address the lack of affordable housing are being identified. The City will explore additional state funding through the state and other federal monies as well as other opportunities as they arise. The City will also assist with coordination and community connections to funding for the development of previously underutilized and underdeveloped sites.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Workforce and/or affordable housing in most circumstances will only be acceptable and profitable for developers, by their standards, when undertaken on a large scale or as part of a larger development project. The City is working to encourage workforce housing development in the last remaining sections of the city's undeveloped developable land (mainly in the Gateway Mixed Use Districts). Development of workforce and/or affordable housing may largely be incentivized by allowing zoning variances on setbacks and height in exchange for the designation of a yet-to-be-determined percentage of units as workforce and/or affordable housing. The goal of these variances would be to increase density and promote more affordable/accessible rates.

The Zoning Ordinance has recently been updated to allow for accessory dwelling units (ADUs). The allowance of ADUs—while not specifically a strategy for affordable/workforce housing opportunities—has the potential to help ease the housing crisis by producing more housing units.

Additionally, the Spring 2024 rezoning of 30+ properties from office/research to Gateway Mixed Use has opened up new opportunities for housing production in the city. This includes the co-location of PHA workforce and affordable housing; a transitional shelter, offices, and program space for HAVEN, a nonprofit which serves survivors of domestic violence and sexual assault; and existing church and childcare operations on a property owned by the Christ Episcopal Church. This rezoning has also encouraged area employers, such as Service Credit Union, to consider affordable housing production.

In addition to the above-mentioned zoning strategies, the City has also hired a Housing Navigator, whose two-year position is funded by the InvestNH Housing Opportunity Planning Grants Program. The Housing Navigator is charged with exploring and identifying regulatory barriers to the production of housing in the city—including affordable and workforce housing—and will develop recommendations for addressing these barriers, which City Planning & Sustainability staff can then act on.

Discussion:

None further.

AP-85 Other Actions – 91.220(k)

Introduction:

At least 70% of all CDBG funds will be spent in PY 24 on programs and projects benefiting residents earning low and moderate incomes as well as ensuring access for people with disabilities throughout the city. Up to 30% of all CDBG funds may be spent on activities meeting the Urgent Need National Objective.

Actions planned to address obstacles to meeting underserved needs

Community Development staff and the Portsmouth CDBG Citizens Advisory Committee (CAC) will continue to assess the underserved needs in Portsmouth during the program year, and provide recommendations for additional CDBG and remaining CDBG-CV funds to address those needs. Top priorities include support for activities that 1) provide emergency, transitional and seasonal shelter (with services) to persons who are homeless; 2) provide shelter to families who are homeless; 3) provide direct health care services (including dental care and mental health counseling); and 4) provide homelessness prevention services such as temporary rental assistance in order to keep people in their homes.

In preparing the City's Housing Existing Conditions Report for the 2025 Master Plan, the planning consultants met with and interviewed various persons who are involved or interested in local housing issues. Several respondents commented that the City government presents a challenging climate for permitting new development. Permitting hurdles are especially discouraging for investment in workforce housing, as higher-end and luxury residential projects can more easily absorb the premium costs associated with building in Portsmouth. The Community Development (CD) Department has also identified a lack of data and access to educational resources on fair housing laws and protections as having a negative impact on the City's ability to encourage detection, reporting, and prevention of housing discrimination by advocates, tenants, and landlords.

As mentioned earlier in this report, the City of Portsmouth Housing Navigator has been tasked with identifying regulatory barriers to the preservation and production of housing and making recommendations that Planning & Sustainability staff may act on. One phase of this work has been completed: a dialogue of resident-led study circles intended to define Portsmouth's housing issue, identify Portsmouth's housing needs, and recommend goals and actions for housing choice in the city. This public input will inform the Housing Navigator's remaining work and outputs. The presentation, which was used for the report out to City Council on 2/22/24, can be viewed at this link: https://www.cityofportsmouth.com/sites/default/files/2024-03/Places%20to%20Live_Report-Out_2024-02-22_Final_Reduced%20Size.pdf or <https://www.cityofportsmouth.com/planportsmouth/housing/places-live>.

Actions planned to foster and maintain affordable housing

As the downtown area of the city continues to expand, opportunities to address the lack of affordable housing are beginning to come to light through increased potential for the development of previously

underutilized and underdeveloped sites. As a well-preserved historic city, Portsmouth has a vested interest in continuing to maintain the culture and heritage of the community; this is especially true with regard to the downtown area. While Portsmouth has historically allowed housing types that provide for a diverse range of housing options, the opportunities for producing significant numbers of housing units are currently constrained by the lack of available developable land.

The City is exploring land options on either public land—such as the Sherburne School, the South Meeting House, and Community Campus—or on private land—owned by nonprofits or churches—that may be suitable and feasible for the development of affordable housing.

As noted previously in the plan, the current Zoning Board is exploring changes to the zoning ordinance that will encourage set-aside units for affordable housing. A newly approved housing development on private land has incorporated workforce housing AMI limits at 100% for a period of 50 years.

The Portsmouth Housing Authority (PHA) has already embraced exploring opportunities to increase workforce and affordable housing stock as one of its primary objectives. The City is also undertaking the promotion of increased development of affordable housing; addressing the housing crisis is one of the top priorities for Portsmouth City Council at this time. As previously mentioned, the PHA's newest workforce housing project, Ruth Lewin Griffin Place, is located in the downtown area. CDBG funds may be utilized to address accessibility barriers at the site.

Actions planned to reduce lead-based paint hazards

Portsmouth is not classified as one of the state's "higher risk" communities, largely due to its aging population; therefore, lead-based paint (LBP) is not the focus of primary prevention strategies. While LBP hazards in households with children are not as significant of an issue in Portsmouth as in other communities in New Hampshire, the City actively monitors at-risk populations and still has access to the State's substantial resources to identify and address situations if and when they occur.

The City integrates the above actions into housing policies and procedures by ensuring all LBP hazards are identified and referred to the State in order to coordinate efforts statewide. The City will only utilize contractors that have been certified for LBP removal in the Housing Rehabilitation Program and has expanded the LBP protocols in municipal operations.

Actions planned to reduce the number of poverty-level families

The Public Service Agency Grant (PSAG) program will continue to support families with childcare, dental services, youth services, and other programs to help reduce the burdens on poverty-level families. For example, the City promotes access to preventative medical care services for individuals and families earning low and moderate income through community organizations such as Greater Seacoast Community Health and encourages residents who are not eligible for Medicaid/Medicare to enroll for insurance under the Affordable Care Act to minimize the amount of uncompensated care provided.

Actions planned to develop institutional structure

The CD Department works with various public and private community organizations to carry out community development objectives and work with or strengthen institutional structures.

Public Institutions

The City of Portsmouth Community Development Department is the primary department responsible for the implementation of this strategic plan. The CDBG program provides the funding for many of the activities proposed in this plan.

The City of Portsmouth continues to have an active and effective working relationship with the Portsmouth Housing Authority (PHA), which owns and operates affordable individual, family, and senior housing units in the City. The appointing authority for the Portsmouth Housing Authority board is the Portsmouth City Council; the PHA has separate procurement and accounting functions.

Non-Profit and Social/Community Service Organizations

The City of Portsmouth benefits from a strong network of nonprofit organizations devoted to providing services to very low-, low-, and moderate-income households. Services address a range of issues including health care, childcare, homelessness, elder care, substance misuse and substance use disorder, domestic and sexual violence, and mental health. Many of these individual agencies also participate in coalitions to enhance services, prevent duplication, develop new services, and fill gaps.

These agencies benefit from various community supports that collectively advocate for their issues, including Granite United Way Greater Seacoast Region, which is a regional organization that conducts community assessments and convenes single-issue working groups. In addition, the New Hampshire Center for Non-Profits is a statewide association dedicated to providing programs and resources that support nonprofit organizational capacity building and long-term viability.

Additional entities and coalitions help to ensure no gaps or duplication in services offered and organize to effectively address community development challenges. These include the regional Alliance for Community Transportation (ACT), Seniors Count, and the Seacoast Regional Public Health Network.

Private Sector

The City of Portsmouth has experienced vast economic growth since the early 1990s. The economic base continues to consist of manufacturing, commercial, retail, government, and professional businesses.

Several of the largest employers in Portsmouth include:

- US Department of State Consular Center (Passport/visa services)
- Lonza Biologics (Biotechnology)
- Liberty Mutual (Insurance)
- HCA Portsmouth Regional Hospital (Healthcare)
- City of Portsmouth (Municipal services)
- Bottomline Technologies (Software)
- Service Credit Union (Banking)

(Source: New Hampshire Employment Security—New Hampshire Community Profiles: Portsmouth)

In addition to offering an employment base, many of these businesses have a strong philanthropic commitment to the City. Local businesses grant funds to public service agencies, support the arts, and provide volunteers for projects at public service agencies. Local businesses are represented through the Greater Portsmouth Chamber of Commerce, the West End Business Association, the Downtown Business Association, and the Pease Tenant Association. The City's Economic Development Commission provides a critical link to these business interests.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Portsmouth and its residents benefit from a robust network of social services to assist those in need in Portsmouth. This is due in part to Portsmouth's role as an economic, cultural, and social hub of the region. Many larger nonprofits are located in Portsmouth but have service areas beyond the city's borders. In addition, the leading housing agency in Portsmouth, the PHA, is heavily involved in the area's constellation of nonprofit service providers and participates extensively in regional efforts to address substance use disorder and homelessness. Most of the city's publicly- and privately-assisted housing developments are served by regional transportation, though access from public housing to transportation stops (e.g., sidewalks), sustainability of facilities, and bus shelters have been noted as areas for improvement.

Discussion:

None further.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

An estimated 95%, and no less than 70%, of all CDBG and CDBG-CV funds will be spent in PY 24 on programs and projects benefiting residents earning low and moderate- incomes as well as ensuring access for people with disabilities throughout the city. Up to 30% of all CDBG and CDBG-CV funds may be spent on urgent needs in order to prepare, prevent and respond to COVID-19; those activities will be prioritized for public facility improvements and public services, and will be identified and determined during the program year to maintain flexibility for emergent needs.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

Discussion:

None further except to reiterate that the amount allocated to specific urgent need activities is to be determined. No more than 30% of CDBG and no more than 30% CDBG-CV funds shall be used to fund activities under the Urgent Need National Objective.

Attachments

Citizen Participation Comments

Attachment: Citizen Participation Comments

Public Comments during Public Participation Process for PY 2024 (CFY 2025) Community Development Block Grant Program

February 8, 2024 Public Hearing on Community Development Needs in FY 2025 – Public comments received in person, as follows:

Lissa Gumprecht (Director of Development and Communications, Cross Roads House (CRH)) discussed CRH's needs as an emergency and transitional shelter. CRH offers client services, meals, pantry and shelter – including for families and individuals. Ms. Gumprecht stated that the shelter building, which was completed in 2009, was starting to show its age. She shared projects that would be ready for immediate undertaking—HVAC rooftop unit replacement, a water mixing valve replacement, and the installation of a safety and access system for CRH's congregate dorm spaces—as well as mentioned that there would be additional necessary facility improvement projects in the near future. She also shared that CRH would like to expand their existing rooftop solar array.

Mark Lentz (Facilities Director, Portsmouth Housing Authority (PHA)) discussed the agency's current and upcoming needs. PHA manages numerous public housing units, some of which include playgrounds and community centers, throughout the city. They have a list of projects for facility improvements for FY 24 through FY 28. Mr. Lentz mentioned some specific projects, such as the stairwells at the Margeson Apartments that need handrails on the interior side of the stairs. Mr. Lentz said he would deliver the facility improvements project list to the Community Development (CD) staff for review by the Citizens Advisory Committee (CAC), and that he would attend the March 7 public meeting to discuss this list.

Tammy Joslyn (Executive Director, Operation Blessing (OB) and Resident Services Coordinator, Portsmouth Housing Authority (PHA)) spoke as a citizen. She shared her observations concerning the lack of a bus stop on Holiday Drive for youth residents of Wamesit Place, as well as the limited ability of disabled and neurodivergent youth residents to enjoy existing playgrounds due to their design. There was a question about a potential roof improvement and/or solar array project for Operation Blessing from CD Staff. Ms. Joslyn was interested in these potential projects.

March 7, 2024 Public Meeting—Public comments received in person as follows:

Tamara Leibowitz (Executive Director, AIDS Response Seacoast (ARS)) discussed the case management services that ARS provides to persons living with HIV/AIDS. The cost of living (housing, food, utilities, transportation) has increasingly become a challenge to ARS clients. As COVID-related support through other entities has ended, ARS has responded by expanding its services to include, for example, food pantry access.

Emma Boniche (Director, Making Classroom and Community Connections (MC3)) discussed the summer program that MC3 hopes to offer, targeting youth at Gosling Meadows public housing. MC3 offers an affordable youth enrichment program during the summer, which includes transportation, meals and snacks, clubs and field trips. Challenges discussed included the rising cost of materials and services to provide programming.

Tammy Joslyn (Executive Director, Operation Blessing (OB)) described the Warming Center activities that OB manages. The OB Warming Center offers homeless persons a place to safely spend the night in events of winter weather and extreme cold. Additionally, after a CDBG facility improvement grant for plumbing last spring, the Warming Center provides indoor toilet and sink and offers homeless guests the opportunity to shower. Ms. Joslyn observed that the Warming Center has sheltered more women as well as a few elderly couples this year, which was a change from previous years.

Sandra Beaudry (Program Director, Cross Roads House (CRH)) described the emergency shelter, transitional shelter, and housing services that CRH provides to homeless persons. Ms. Beaudry observed that CRH has sheltered more elderly folks this year compared to previous years. Challenges to CRH clients discussed include waiting lists for bottom bunks and accessibility as more disabled and elderly persons shelter at CRH; successfully navigating Medicaid and assisted living placement for disabled, sick, and elderly persons; and housing placement and availability in general.

Patte-Anne Ardizzoni (Director, Community and Strategic Initiatives, Rockingham Community Action/Southern NH Services (RCA/SNHS)) discussed the short-term rental assistance subsidies, as well as other wraparound services, that RCA/SNHS provides to low- to moderate-income and precariously-housed persons. Challenges to RCA/SNHS clients discussed include the effects of the end of federal COVID-related support and the cost of living, which has in turn significantly increased the demand and need for short-term rental assistance.

Mark Lentz (Facilities Director, Portsmouth Housing Authority (PHA)) provided a list of potential capital projects, estimated costs, and the year in which PHA expects project completion in their public housing properties.

March 12, 2024 Public Meeting—Public comments received in person as follows:

Jim Avrett (Executive Director, Greater Seacoast Community Health (GSCH)) described the health services that GSCH provides, including the dental services for which the organization has requested funding. Challenges for GSCH clients include affordability of healthcare. A particular challenge for GSCH as an agency is the recruitment and retention of dental staff, which impacts their ability to provide dental services at a capacity that meets the community's needs.

Melissa Caldwell (Executive Director, Seacoast Community School (SCS)) described the childcare and related services the school provides, as well as the scholarship (tuition assistance) program for low-income families for which SCS has requested funds. Challenges for SCS

families discussed included housing and transportation. Housing was also mentioned as an issue for SCS staff, as was recruitment and the early childhood education professional pipeline.

Helen Kostrzynski (Director of Operations, Rockingham Nutrition & Meals on Wheels (RNMOW)) discussed the services that RNMOW provides, including the meal delivery services to homebound elderly and disabled persons. RNMOW has experienced an increase in clients and in number of meals requested by clients in the last year. The agency hopes to add a sixth route to their Portsmouth delivery services. Challenges for RNMOW clients and the agency discussed include the cost of living and, in particular, the increased cost of food.

Ann Strachan (Director, Granite Pathways - Seacoast Pathways (SP)) and Whitney Brown (Director, Granite Pathways - Safe Harbor Recovery Center (SHRC)) discussed the services provided by their respective programs. SP offers peer support mental health recovery services and SHRC offers peer support substance use disorder recovery services. Challenges for SP as an organization discussed include the inability to be reimbursed for peer support services. Challenges for SHRC clients discussed include covering routine costs (rent, childcare, etc.) for the duration of recovery treatment.

Public Hearing May 8, 2024 on FY 25 Community Development Annual Action Plan and Budget

No public comments were received at the public hearing or submitted in writing to the City during the comment period.

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Notice of Public Hearing

and of Selectmen will be public hearing in tion with their res- tulated meeting on c February 12, 2024 at 7:56 Main St, Form- NH to accept; Great Bay Watershed Grant of \$90,000, for pose of a drainage n the Town of Port-

LEGAL NOTICE
TORIC DISTRICT
COMMISSION
PORTSMOUTH, NEW

Govt Public Notices

Department. Said property is shown on Assessor Map 126 as Lot 1 and lies within General District 5 (GD5), Downtown Overlay and Historic Districts. (LU 90-214)

2. Petition of Debra Puskly & Cynthia Woods, owners, for property located at 37 South School Street, wherein permission is requested to allow new construction to an existing structure (construct single story addition to the rear porch) on per plans on file in the Planning Department. Said property is shown on Assessor Map 101 as Lot 72 and lies within the General Residence B (GRB) and Historic Districts. (LU-23-202)

3. Petition of James Sparrell & K. Towler, owners, for property located at 125 South Street, wherein permission is requested to allow the installation of mechanical equipment (roof-top solar panels) on per plans on file in the Planning Department. Said property is shown on Assessor Map 110 as Lot 9 and lies within the General Residence B (GRB) and Historic Districts. (LU-24-4)

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Registration information will be provided on the meeting agenda when it is posted in the web page. For technical assistance, please contact the Planning Department by email (planning@cityofportsmouth.com) or by phone 603-610-

General Contracting



Govt Public Notices

7216. Those interested in submitting written comments should email planning@cityofportsmouth.com or mail to the Planning Department, City Hall, 1 Jenkins Ave, Portsmouth, NH 03801. Comments for any public hearings that are received by 4:30 pm the day prior to the meeting will be incorporated into the record of the meeting. Any comments received after this deadline must be submitted in person by the individual at the meeting.

Peter Britz,
 Planning and Sustainability Director

Legal Notice
 City of Portsmouth, NH
 Citizens Advisory
 Committee

Public Hearing:
 FY 2025 Community
 Development Block Grant
 Annual Action Plan

The Portsmouth Citizens Advisory Committee (CAC) will hold a public hearing and meeting Thursday, February 8, 2024 at 6:30 p.m. in Conference Room A, Portsmouth City Hall, 1 Jenkins Avenue. The CAC will hear public comment regarding housing and community needs for the FY 25 Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program Annual Action Plan that begins July 1, 2024. Additionally, City staff will review FY 24 CDBG projects' progress and status.

General Contracting



Govt Public Notices

HUD provides CDBG funds to the City annually, which must be spent to primarily 1) benefit individuals who earn very low, low, or moderate incomes; 2) benefit areas in which more than 51% of residents earn very low, low, or moderate incomes; and 3) improve accessibility for individuals with disabilities. For more information, or if you are unable to attend and would like to provide input, please call (603) 610-7381 or email CommunityDev@cityofportsmouth.com.

Elise Associates
 Community Development
 Director
 2/24

Govt Public Notices

Public Notice: Amendment to Regional Transportation Plan
 The Strafford Regional Planning Commission (SRPC) in its role as a Metropolitan Planning Organization (MPO) is soliciting comments on an amendment to the 2023-2028 Transportation Improvement Program (TIP). The TIP contains funding for transportation projects occurring over the next four years. Large changes to project costs require public input as part of state and federal regulations. SRPC is soliciting comments for the draft amendment from Monday, February 5, 2024, to Thursday, February 15, 2024. A public hearing will be held at the SRPC Policy Committee meeting at 9:00 am on Friday, February 16, 2024, to consider adoption of Amendment #1 to the TIP and corresponding amendments to the 2023-2028 Metropolitan Transportation Plan.

The public hearing can be attended in-person or electronically. Attend in person at the SRPC office (address below), or electronically by dialing (603) 558-6666 and use conference ID: 884 8237 2877, or participate online at: <https://us02web.zoom.us/j/858802372877>

Copies of the proposed amendment will be available for review at the Dover, Rochester, and Somersworth public libraries and city halls, as well as the Strafford Regional Planning Commission office and website. Copies can be sent to interested parties upon request. Information about joining the meeting is at the Strafford Regional Planning Commission website (strafford.org). If anybody has a problem accessing the meeting, please call (603) 954-3500 x115 or a mail miryalarfelt@strafford.org.

Please submit any comments or questions to:
 Colin Lentz - Senior Transportation Planner
 By Email: colinl@strafford.org
 By Phone: (603) 954-3500 x102
 By Mail: Strafford Regional Planning Commission.

Public Notices

Notice
 Vortex Towers, LLC is proposing to construct a 136ft Metropole Tower Telecommunications Facility located near 70 Mountain Ridge Road, Kensington, Rockingham County, New Hampshire 03333 (42.5626.5 N., 70.5831.97 W). Any interested party wishing to submit comments regarding the potential effects the proposed facility may have on any historic property may do so by sending comments to: Project 001994-PR - C9, EBI Consulting, 21 B Street, Burlington, MA 01803, or at 978-877-1493. February 5, 2024 L.P.R.T.0057542

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Seacoastonline

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Originally published at seacoastonline.com on 02/05/2024

Legal Notice

City of Portsmouth, NH

Citizens Advisory Committee

Public Hearing:

FY 2025 Community Development Block Grant

Annual Action Plan

The Portsmouth Citizens Advisory Committee (CAC) will hold a public hearing and meeting Thursday, February 8, 2024 at 6:30 p.m. in Conference Room A, Portsmouth City Hall, 1 Junkins Avenue. The CAC will hear public comment regarding housing and community needs for the FY 25 Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program Annual Action Plan that begins July 1, 2024. Additionally, City staff will review FY 24 CDBG projects' progress and status.

HUD provides CDBG funds to the City annually, which must be spent to primarily 1) benefit individuals who earn very low, low, or moderate incomes; 2) benefit areas in which more than 51% of residents earn very low, low, or moderate incomes; and 3) improve accessibility for individuals with disabilities.

For more information, or if you are unable to attend and would like to provide input, please call (603) 610-7281 or email CommunityDev@cityofportsmouth.com.

Elise Annunziata

Community Development Director

2/5/24

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NOTICE OF PUBLIC HEARING
 The City of Dover City Council will be holding public hearing on May 8, 2024 at 7:00 PM on the following issues:
VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS 30 AND 40
 SPONSORED BY MAYOR
 CARRIER BY REQUEST

LEGAL NOTICE
NOTICE OF PUBLIC HEARING
PORTSMOUTH COMMUNITY DEVELOPMENT BLOCK GRANT
FY 2025 ANNUAL ACTION PLAN AND BUDGET
 The Portsmouth Citizens Advisory Committee will hold a public hearing to receive comments on the City's FY 2025 U.S. Housing and Urban Development Community Development Block Grant Annual Action Plan and Budget at 7:00 p.m. on Wednesday, May 8, 2024 in Conference Room A, City Hall, 1 Junkins Avenue, Portsmouth, Portsmouth Herald 5/3/24

DOVER PLANNING BOARD NOTICE OF PUBLIC HEARING AND MEETING TUESDAY, MAY

Govt Public Notices

14, 2024 at 7:00 PM, in the Council Chambers, City Hall, located at 288 Central Avenue, Dover, New Hampshire, 03820.

1. Citizens' Forum
2. Approval of the Prior Meeting Minutes
 April 23, 2024 Regular Meeting Minutes
3. Old Business
4. New Business
A. Consideration and acceptance of an Amendment for Downtown Dover Storage, LLC, Assessor's Map 4, Lot 5, zoned CBD-G, located at 14 Broadway. (Proposal is to construct a ~14,770 s.f. 4-story residential building with 38 units with revised covered parking and relocating an internal staircase.) *(WAIV-2024-0004)
B. Consideration and acceptance of a Site Review for Jared Lusk (Owners: Lionel R Jr & Kristina L Paradis), Assessor's Map F, Lot 2, zoned IT and R-40, located at 180 Tolend Road. (Proposal is to construct and operate a 104' wireless telecommunications facility) *(SITE-2023-0012)
C. Consideration and acceptance of a Transfer of Development Rights for Tritech Engineering (Owners: Stonearch Development, LLC), Assessor's Map F, Lot 3, zoned R-40, located at 210 Tolend Road. (Proposal requests to purchase 33 TDR units (10 "unrestricted" & 23 "restricted size units"). A site plan for a current proposal of 53 units would

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7. Adjournment
 *Indicates that if the application is accepted for discussion, the public hearing will be held the same evening. Note that some hearings will be continued from one meeting to another and some may be postponed. Since this is only a partial description of the proposal and may change, persons with questions or wishing to see the plans are invited to visit the Planning Office, Monday through Thursday from 8:30 am to 5:30 pm and Friday 8:30 am to 4:00 pm or email Dover-Planning@dover.nh.gov. You may also view materials at www.dover.nh.gov. Follow us on [@DoverNHPlanning](https://twitter.com/DoverNHPlanning) and find us on Facebook at <https://www.facebook.com/DoverNHPlanning>. The public is encouraged to leave comments in advance by emailing Dover-Planning@dover.nh.gov, or mailing written comments to Planning Board, Dover City Hall, 288 Central Ave., Dover, NH 03820. Messages must be received no later than 4 p.m. the day of the meeting and should identify the name and Dover address of the person leaving the message or providing the comment.
 May 3 2024
 LPR0095335

DOVER ZONING BOARD OF ADJUSTMENT NOTICE OF PUBLIC MEETING
 Thursday, May 16, 2024
 The Zoning Board of Adjust-

Govt Public Notices

10% is permitted, to allow for the installation of an attached garage.
B. *ZONE-2024-0016 Applicant: One First Street, LLC c/o: Kendra Price, 10 Second Street, Tax Map 6, Lot 20, located in the Central Business District-General (CBD-G), requests a Variance from Section 170-12, CBD-G Sign Regulation, to allow for a freestanding sign, where they are prohibited in the Central Business District-General.
4. OTHER BUSINESS
5. ADJOURN
 *Indicates that if the application is accepted for discussion, the public hearing will be held the same evening. Note that some hearings will be continued from one meeting to another and some may be postponed. Since this is only a partial description of the proposal and may change, persons with questions or wishing to see the plans are invited to visit the Planning Office, Monday through Thursday from 8:30 am to 5:30 pm and Friday 8:30 am to 4:00 pm or email Dover-Planning@dover.nh.gov. You may also view materials at www.dover.nh.gov. Follow us on [@DoverNHPlanning](https://twitter.com/DoverNHPlanning) and find us on Facebook at <https://www.facebook.com/DoverNHPlanning>. The public is encouraged to leave comments in advance by emailing Dover-Planning@dover.nh.gov, or mailing written comments to the


Grantee SF-424's and Certification(s)

OMB Number: 4010-004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424		
* 1. Type of Submission <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Change/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision
		* If Revision, select appropriate line(s) <input type="text"/> * Other (Specify) <input type="text"/>
* 3. Date Received: <input type="text"/>		4. Assi/Grant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Portsmouth, NH"/>		
* b. Employer/Employee Identification Number (EIN/TIN): <input type="text" value="02-5100714"/>		* c. UFI: <input type="text" value="ATL2021-14934"/>
d. Address:		
* Street1: <input type="text" value="Franklin Avenue"/>		
* Street2: <input type="text"/>		
* City: <input type="text" value="Portsmouth"/>		
* County/Parish: <input type="text"/>		
* State: <input type="text" value="NH New Hampshire"/>		
* Province: <input type="text"/>		
* Country: <input type="text" value="USA, UNITED STATES"/>		
* Zip/Postal Code: <input type="text" value="03801-0000"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Community Development"/>		Division Name: <input type="text"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Eddie"/>	
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Amorata"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Community Development Director"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="603-510-1221"/>		Fax Number: <input type="text"/>
* Email: <input type="text" value="edamoras@cityofportsmouth.com"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (qualify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Housing and Urban Development"/>	
11. Category of Federal Domestic Assistance Number: <input type="text" value="14-219"/> CFDA Title: <input type="text" value="Community Development Block Grant/Local Housing Assistance Program"/>	
* 12. Funding Opportunity Number: <input style="background-color: yellow; color: black; text-align: center; width: 100%; height: 15px;" type="text"/>	
* Title: <input style="background-color: yellow; color: black; text-align: center; width: 100%; height: 40px;" type="text"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="City of Portsmouth, NH FY 2024 Annual Plan and Budget (City FY 2025)"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

1

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="MI-01"/>	* b. Program/Project: <input type="text" value="0030"/>
Attach an additional list of Program/Project Congressional Districts (if needed).	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete All Entries"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2024"/>	* b. End Date: <input type="text" value="06/30/2025"/>
18. Estimated Funding (\$):	
* a. Federal: <input type="text" value="927,797.00"/>	
* b. Applicant:	
◊ State:	
* d. Local:	
* e. Other:	
* f. Program Income: <input type="text" value="0.00"/>	
* g. TOTAL: <input type="text" value="927,797.00"/>	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available in the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and where you may obtain this list is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Karen"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Conrad"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="604-623-7501"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="kconrad@cityofspartanburg.com"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5/21/2024"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2020

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (3378-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify in additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

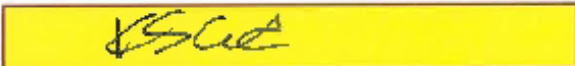
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management, and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency covenants and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for program's funded under one of the 10 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 802, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §54801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 604 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 et-3 and 290 et-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Walsh Act (5 U.S.C. §§1501-1508 and 7524-7529) which limit the principal activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(b) of the Flood Disaster Prevention Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11614; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205)
16. Will comply with the Wild and Scenic Rivers Act of 1963 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470) EO 11583 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§409a-1 et seq.)
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Portsmouth, NE	DATE SUBMITTED 5/22/2024

SH-4240 (Rev. 7-87) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-114, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 75.

KSad
Signature of Authorized Official

5/22/24
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual's engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

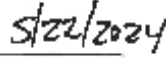
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws - It will comply with applicable laws.



Signature of Authorized Official



Date

City Manager

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.20(k)(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

ESCA

Signature of Authorized Official

5/22/2024

Date

City Manager

Title