

# **– DRAFT –**

## **Community Development Block Grant Program**

### **Consolidated Annual Performance and Evaluation Report**



**City of Portsmouth, New Hampshire**

**July 1, 2024 – June 30, 2025**

*Prepared by:  
Community Development Department  
1 Junkins Avenue  
Portsmouth, New Hampshire*

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Please submit public comments on this draft report  
by 4:30 p.m. September 29, 2025 to:

Elise Annunziata  
Community Development Director  
Email: [eannunziata@portsmouthnh.gov](mailto:eannunziata@portsmouthnh.gov)

**Legal Notice**  
**City of Portsmouth**

Notice is hereby given that the City of Portsmouth Community Development Department has prepared a draft Consolidated Annual Performance and Evaluation Report regarding the use of Community Development Block Grant funds received from the U.S. Department of Housing and Urban Development for the program year beginning July 1, 2024 and ending June 30, 2025.

A fifteen (15) day comment period will begin on September 15, 2025, and end at 4:30 p.m. on September 29, 2025. Please submit written comments to [eannunziata@portsmouthnh.gov](mailto:eannunziata@portsmouthnh.gov).

A copy of the draft report will be available for public review and comment at the CDBG webpage: [www.cityofportsmouth.com/community/community-development-block-grant-cdbg](http://www.cityofportsmouth.com/community/community-development-block-grant-cdbg)

If you would like to review a written copy or have any questions, please call Elise Annunziata, Community Development Director, at (603) 610-7281.

*Publ. 9/7/25 Portsmouth Herald/Seacoast Online*



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## BUSINESS & SERVICES

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## RENTALS

### PUBLISHER'S NOTICE

All real estate advertised herein is subject to the Federal Fair Housing Act, which makes it illegal to advertise any preference, limitation, or discrimination because of race, color, religion, sex, handicap, familial status, or national origin, or intention to make any such preference, limitation, or discrimination. We will not knowingly accept any advertising for real estate which is in violation of the law. All persons are hereby informed that all dwellings advertised are available on an equal opportunity basis.

### Apartments

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3 room, 1BR condos  
October - June,  
includes cable TV, WiFi,  
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bedroom, entrance. Shared  
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or call: 603-919-2967.

## AUTO

### Autos Wanted

Highest Prices Paid  
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INSTANT ONLINE OFFER:  
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Towing

## PUBLIC NOTICES

### Govt Bids & Proposals

**CITY OF ROCHESTER, NH**  
31 Wakefield St. Rochester,  
NH 03867  
INVITATION TO BID

The City of Rochester, NH is soliciting a competitive bid.

### Govt Bids & Proposals

a) Submit Hardcopy via USPS, FEDEX, or UPS: City of Rochester, NH, Purchasing Agent  
31 Wakefield St. Rochester, NH 03867. Reference Bid 26-06 on package.

In-person drop-offs are to go to the Finance Office at City Hall, 31 Wakefield Street, Rochester, NH 03867.

b) Submit Electronically via Email:

[bids@rochester.nh.gov](mailto:bids@rochester.nh.gov)  
Include in Email subject line: Bid 26-06. An automated email confirmation will be generated to the bidder once the bid has been received. It is the bidder's responsibility to ensure proper email submission of the bid, and to monitor for the confirmation email.

3. Bid Receipt Date & Time: No later than October 1, 2025 at 5:00pm.

4. Bid Opening Date & Time: October 2, 2025, at 2:30pm. Opening will be conducted in person in the Council Chambers, 31 Wakefield Street, Rochester, NH 03867.

5. Bid Specifications, Questions & Addendums (Q&A): Can be obtained by visiting <https://rochester.nh.gov/bids> or contact: City of Rochester, NH Purchasing Agent, 31 Wakefield St. Rochester, NH 03867, [purchasing@rochester.nh.gov](mailto:purchasing@rochester.nh.gov), 603-335-7602.

Bidders shall submit all questions no less than ten (10) business days prior to bid opening. Addenda will be issued no later than five (5) business days prior to the bid opening. Bidders are responsible for determining that they have received all Addenda issued.

6. Bid Results: Results can be obtained at <https://rochester.nh.gov/bids> in CLOSED BIDS section. Select the specific bid to see all results or contact the Purchasing Agent. 9/7/25

### Govt Public Notices

Town of Farmington Planning Board Notice of Public Hearing

The Farmington Planning Board will meet on Wednesday, September 17, 2025, at 6:30PM in the Municipal Offices Building, 356 Main Street, to hold a Public Hearing and Possible Vote on a Special Use Permit for Ryan Heath, Tax Map U4, Lot 1. A Special Use Permit is required for disturbance related to the development of the site within 100' feet of a waterbody and within the Waterfront Protection Overlay District. The project is located on Spring Street and is within the Suburban Residential Zoning District.

The Farmington Planning Board will meet on Wednesday, September 17, 2025, at 6:30PM in the Municipal Offices Building, 356 Main Street, to hold a Public Hearing and Possible Vote on a Special Use Permit for Ryan Heath, Tax Map U4, Lot 1. A Special Use Permit is required for disturbance related to the development of the site within the wetland buffer and within the Wetlands Conservation Overlay District. The project is located on Spring Street and is within the Suburban Residential Zoning District.

September 7 2025  
LPRT0363294

Town of Farmington Planning Board Notice of Public

### Govt Public Notices

Offices Building, 356 Main Street, to hold a Public Hearing and Possible Vote on a Site Plan application for Mark D. Sassi Revocable Trust Tax Map R-59, Lot 6. The applicant proposes the construction of a 1,440 square foot building to provide additional storage for the existing business. The proposal is located at 1094 NH Route 11 and is within the Commercial Business Zoning District.

September 7 2025  
LPRT0363299

**AGENDA**  
York Planning Board  
Meeting September 11,  
2025  
7:00 PM  
York Public Library

1. Call to Order;
2. Determination of Quorum;
3. Appointment of Alternates
2. Field Changes
3. Public Forum
4. Discussion - Proposed Ordinance Amendments (Code Enforcement)
5. Discussion - Proposed Ordinance Amendments (Planning Department)
6. Minutes
- A. Planning Board Minutes of August 11, 2025
- B. Planning Board Minutes of August 28, 2025
7. Adjourn

### Public Notices

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If you would like to review a written copy or have any questions, please call Elise Annunziata, Community Development Director, at (603) 610-7281.

#### Notice of Demolition

An application has been submitted to demolish the building (or a portion thereof) located at 377 Maplewood Avenue in Portsmouth, NH. Further information about the proposed demolition is available from the Inspection Department, City Hall, 1 Junkins Avenue, Portsmouth, NH 03801 (tel. 610-7243). You may object to the demolition by filing a written objection with the Inspection Department at the above address. If no written objection is received in the Inspection Department within 30 days from the date of this notice, the Demolition Permit will be issued. If a written objection is received within said period, the Demolition Review Committee will hold a public hearing on the matter within 75 days from the date of this notice. Notice of the public hearing will be published in a newspaper of general circulation, posted on the City's website, and given to all parties who have filed objections to the

### Public Notices

**LEGAL NOTICE**  
PLANNING BOARD  
PORTSMOUTH, NEW HAMPSHIRE  
NOTICE IS HEREBY GIVEN that the Planning Board will hold a public hearing on the following applications on Thursday, September 18, 2025 starting at 7:00 p.m. in the Eileen Dondoro Foley Council Chambers, City Hall, Municipal Complex, 1 Junkins Avenue, Portsmouth, New Hampshire. The request of SLF Realty Group LLC (Owner), for property located at 400 Spaulding Turnpike requesting an amended Site Plan approval to change the temporary access path to a permanent access path. Said property is located on Assessor Map 238 Lot 2 and lies within the Gateway Corridor (G1) District. The request of SLF Realty Group LLC (Owner), for property located at 400 Spaulding Turnpike requesting an after-the-fact Wetland Conditional Use Permit for permanent wetland buffer impacts that were not included in the original Wetland Conditional Use permit for this project. The new request is an increase in wetland buffer impacts from 1,644 square feet to 3,685 square feet. Said property is located on Assessor Map 238 Lot 2 and lies within the Gateway Corridor (G1) District. The request of Roger and Elizabeth Trudeau and The Carol A. Claburn and Billy J. Claburn Revocable Trust of 2014 (Owner), for property located at 10 and 40 Crescent Way requesting approval of a lot line relocation between two lots with 2,088 square feet being transferred from Assessor's Map 212 Lot 163 to Map 212 Lot 165. The proposed lot line relocation will straighten the common lot line between the two lots. Said property is located on Assessor Map 212 Lot 163, 165 and lies within the General Residence B (GRB) District. The request of Walter D. Hett Trust (Owner), for property located at 0 Banfield Road requesting Preliminary and Final Subdivision approval and Site Plan Review approval to subdivide one lot into 5 new residential lots with associated site improvements. Said property is located on Assessor Map 255 Lot 2 and lies within the Single Residence A (SRA) District. The request of Walter D. Hett Trust (Owner), for property located at 0 Banfield Road requesting a Wetland Conditional Use Permit in accordance with Section 10.1017.50 for the installation of a shared residential driveway, underground utility piping, grading work, and at-grade stormwater management BMPs for the proposed five-lot subdivision including 3,393 s.f. of permanent disturbance in the 100' wetland buffer. Said property is located on Assessor Map 255 Lot 2 and lies within the Single Residence A (SRA) District. Planning and Sustainability Director

Peter Britz  
Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Registration information will be provided on the meeting agenda when it is posted to the web page. For technical assistance, please contact the Planning Department by email [Planning@portsmouthnh.gov](mailto:Planning@portsmouthnh.gov) or by phone 610-7216. Note: The Agenda for the Planning Board meeting will differ from the Legal Notice. For information on the Agenda call the Planning Department at 610-7216 or check the City's website at <https://www.portsmouthnh.gov/planportsmouth/planning-board>. Those interested in submitting written comments should email [Planning@portsmouthnh.gov](mailto:Planning@portsmouthnh.gov). Comments received by close of business the day before the meeting will be incorporated into the record of the meeting. Any comments received after this deadline must be submitted in person by the individual at the meeting.

### Public Notices

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### Public Notices

#### CITY OF ROCHESTER NOTICE OF PUBLIC HEARING

Notice is hereby given that the Rochester City Council will conduct a PUBLIC HEARING on Tuesday, September 16, 2025, at 6:00 p.m. in the City Council Chambers, City Hall, 31 Wakefield Street, Rochester, NH relative to the following matters:

I. Resolution for Supplemental Appropriation and Authorizing Borrowing Authority Pursuant to RSA 33:9 to the General Fund Capital Improvements Plan (CIP) Fund in the amount of \$1,412,333.56

II. Amendment to Chapter 200-24, of the General Ordinances of the City of Rochester Regarding Rates, charges and fees

III. Amendment to Chapter 200-33 of the General Ordinances of the City of Rochester Regarding Wastewater Rate and Fee Schedule

The Rochester City Council will conduct a public hearing to take citizen input on the following questions:

- whether to authorize supplemental appropriation of \$1,412,333.56 for the purpose of paying the costs associated with the Portland Street Sidewalk Project
- whether to amend Chapter 200-24 to amend the standards that apply to Inflow and Infiltration
- whether to amend Chapter 200-33 to amend the language relative to septage discharge, if metered

Copies of the proposed Resolution and Amendments are available in the City Clerk's Office.

Citizens are invited to attend the PUBLIC HEARINGS and to ask questions or otherwise speak on the foregoing proposals. Persons with disabilities requesting accommodations should contact the City Clerk's Office, (tel. 332-2130) located at 150 Wakefield Street, Unit 10, Rochester, NH on or before September 16, 2025 in order to make arrangements.

Kelly Walters, CMC  
City Clerk



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## REAL ESTATE



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## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This year's Annual Action Plan (AAP) included goals and objectives for housing, public facilities, urgent needs, social services programs that assist individuals and families, and program administration. Priority needs included creating and preserving affordable housing units, helping homeowners/renters remain in their homes through temporary interim mortgage or rental assistance, removing architectural barriers for persons with disabilities, supporting public service agencies, maintaining infrastructure, and improving accessibility/suitability of public facilities to better meet the needs of people who earn low and moderate incomes.

Overnight shelter for individuals, families, and survivors of domestic violence as well as facility improvements to bring water and sewer to warming/overnight shelter for overflow of homeless persons on the coldest winter nights were also provided. The Public Service Agency Grant program funded services for at-risk youth, dental care, childcare, and persons living with HIV/AIDS. These public services programs benefited 483 low-moderate income persons. Public facility improvements were also undertaken. Cross Roads House undertook rehabilitation of its HVAC and security systems at its main and family emergency shelters in PY 24, which benefitted 113 persons. An outdoor pavilion was constructed and installed at the Gosling Meadows public housing to benefit 328 individuals. Finally, ADA improvements to public buildings were made at three city-owned buildings to benefit 1,254 persons with the removal of architectural barriers for persons with disabilities.

Limited CDBG-CV funds were utilized to prepare for, prevent, and respond (PPR) to the pandemic. Specifically, Rockingham Community Action/Southern NH Services (RCA/SNHS) received funds to support short-term rental assistance aimed at preventing homelessness. Additionally, Operation Blessing (OB) received public services funds to support the operations of a seasonal warming center for individuals unable to enter traditional shelters due to ongoing spacing requirements for pandemic prevention measures.

Note that select goals were not met as expected in PY24 due to low or no demand for CDBG funds investment in those specific goals during the program year:

- Regarding **Housing Goal**-public facility for infrastructure activities for LMI Housing benefit: the City did not receive, as anticipated, a request for CDBG funding from agencies that typically undertake this work, thus no funds were expended in PY 24. These funds will be made available in PY25 for eligible projects meeting this goal.
- Regarding **Transportation Goal**- public facility or infrastructure activities other than for LMI Housing benefit: the City had several conversations with stakeholders including the

public housing authority and the public transportation agency (COAST) regarding improved transportation infrastructure. In PY24, it was initially determined that making meaningful transportation improvements for CDBD-eligible clients or in CDBG LMA would be financially infeasible. CD staff are continuing these conversations in PY25 and aim to make some modest improvements to transportation facilities in PY25.

- Regarding the **Urgent Needs Goals** for: a) public facility or infrastructure activities other than for LMI Housing Benefit; b) Public Service Activities other than LMI Housing Benefit; and c) Businesses Assisted: as noted later in this report, the Urgent Need Goals are included in the PY24 action plan as a placeholder in the event that unanticipated urgent needs and challenges arise. None were brought forth as an urgent need in PY24; however, these funds will be made available in PY25 for eligible projects meeting the Urgent Need Goal.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Affordable Housing Public Housing Homeless Non-Housing Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$149,072.88 / CDBG-CV: \$0	Other	Other	5	4	80.00%	1	0	0.00%
	Affordable Housing Public Housing Homeless	CDBG: \$0 / LIHTC: \$ / CDBG-CV: \$	Rental units rehabilitated	Household Housing Unit	100	367	367.00%	103	124	120.39%
	Affordable Housing Public Housing Homeless	CDBG: \$0 / LIHTC: \$ / CDBG-CV: \$	Homeowner Housing Rehabilitated	Household Housing Unit	5	1	20.00%	3	0	0.00%

Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$311,384.07 General Fund: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25000	26150	104.60%	1250	6934	554.72%
Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$250,000.00 / General Fund: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	50	66	132.00%			
Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$0 / General Fund: \$ / CDBG-CV: \$	Rental units rehabilitated	Household Housing Unit	150	219	146.00%			
Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$176,601.00 / General Fund: \$ / CDBG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	300	3474	1,158.00%	0	3030	
Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$42,205.20 / General Fund: \$ / CDBG-CV: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	11	11	100.00%	0	0	
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$47,500.00 / General Fund: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	2146	143.07%	473	510	107.82%

Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$0 / General Fund: \$ / CDBG-CV: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	20	43	215.00%	16	7	43.75%
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$15,519 / General Fund: \$ / CDBG-CV: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	35	70.00%	11	7	63.64%
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$44,137.99 / General Fund: \$ / CDBG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	1000	1068	106.80%	0	162	
Transportation	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$0 / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		125	0	0.00%



Transportation	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ 0/ CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	113	56.50%		
Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$0 / CDBG-CV: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15000	22100	147.33%	22000	0 0.00%

Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$0 / CDBG-CV: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	250	0	0.00%		
Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$0 / CDBG-CV: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50000	22110	44.22%	22000	0
									0.00%

Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$0 / CDBG-CV: \$0	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	25	0	0.00%		
Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$0 / CDBG-CV: \$0	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0			

Urgent Needs	Affordable Housing	CDBG: \$0 / CDBG-CV: \$	Businesses assisted	Businesses Assisted	0	0.00%			
	Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs								

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The activities undertaken during this program year represented the Year 5 priority needs identified in the 2020-2025 Consolidated Plan. Those priority needs included Housing, Public Facilities, Public Services - General Welfare, Public Services - Youth Programs, Public Services - Homeless/HIV-AIDS, Public Services - Health, and Public Services - Non-Homeless/Special Populations.

In PY 24, a total of \$107,156.99 was spent on public services, including activities that prepare, prevent, and respond (PPR) to COVID.

Below, see summary charts of PY 24 (City FY 25) CDBG and CDBG-CV expenditures:

<b>City of Portsmouth, NH</b> <b>CDBG Expenditures HUD Plan Year 2024</b> <b>(City FY 25, ending 6-30-2025)</b>			
	<b>Description</b>	<b>Budget Amount</b>	<b>YTD Expended</b>
<b>Program Administration</b>			
	Program Administration	\$149,072.88	\$149,072.88
<b>Housing</b>			
	Housing Rehabilitation Administration	\$0.00	\$0.00
<b>Public Facilities/</b>			
	PHA Gosling Meadows - Exterior Doors Upgrade	\$250,000.00	\$250,000.00
	Cross Roads House - Facility Improvement	\$176,601.00	\$176,601.00
	Operation Blessing - Warming Center Windows	\$3,250.00	\$3,250.00
	Operation Blessing - Boiler Upgrade	\$24,900.00	\$24,900.00
	Operation Blessing - HVAC Improvements	\$14,055.20	\$14,055.20
		\$468,806.20	\$468,806.20
<b>Accessibility Improvements</b>			
	City of Portsmouth Four Tree Island - Bathroom ADA Improvement	\$208,887.57	\$208,887.57
	Greater Seacoast Community Health/Families First - Facility Impro	\$102,496.50	\$102,496.50
		\$311,384.07	\$311,384.07
<b>Public Services Grant Program</b>			
	AIDS Response Seacoast	\$10,000.00	\$10,000.00
	Cross Roads House	\$22,000.00	\$22,000.00
	Greater Seacoast Community Health	\$10,000.00	\$10,000.00
	Fair Housing	\$0.00	\$0.00
	Operation Blessing Warming Center	\$22,137.99	\$22,137.99
	Rockingham Community Action/SNHS	\$15,519.00	\$15,519.00
	Rockingham Nutrition & Meals on Wheels	\$15,000.00	\$15,000.00
	Seacoast Community School	\$12,500.00	\$12,500.00
		\$107,156.99	\$107,156.99
<b>Total</b>		<b>\$1,036,420.14</b>	<b>\$1,036,420.14</b>



## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	6,106
Black or African American	337
Asian	190
American Indian or American Native	12
Native Hawaiian or Other Pacific Islander	2
<b>Total</b>	<b>6,647</b>
Hispanic	23
Not Hispanic	6,624

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Race and ethnicity totals are representative of City of Portsmouth demographics.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,961,622	
General Fund	public - local	250,500	

Table 3 - Resources Made Available

### Narrative

CDBG were expended to serve primarily low- to moderate-income (LMI) individuals or areas, to address urgent needs and other eligible activities, and to prevent, prepare, and respond (PPR) to COVID-19. CDBG funds were also expended to make public facility improvements including the removal of architectural barriers impeding ADA accessibility. \$345,747.06 was received in program income during PY 24 and utilized for CDBG-eligible projects and activities.

\$233,250 in General Fund dollars through the Portsmouth Welfare Department were utilized as supplemental funds to support social services in the City.

No publicly owned land or property located within the jurisdiction was available or used to address the needs identified in the plan.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City-Wide	100		

Table 4 – Identify the geographic distribution and location of investments

### Narrative

Rather than targeting specific geographic areas as low- to moderate-income areas (LMAs)--of which there are relatively few in Portsmouth--the City directs funds to agencies and facilities that provide social services to low- to moderate-income clientele (LMI). Therefore, the City expended funds citywide for activities identified in Year 5 of its Five-Year Consolidated Plan, including activities to prepare, prevent, and respond (PPR) to COVID-19 and facility projects to improve ADA accessibility.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG funds were combined with other private and/or public funds (contributed by subrecipients) to support primarily LMI individuals or areas, to make public facility improvements, to address urgent needs and other eligible activities, and to prevent, prepare, and respond (PPR) to COVID-19. In PY 24, a total of \$8,158,720.00 was leveraged from nonprofit agencies and the City as additional investments in projects benefiting LMI individuals.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	185	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>185</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	11	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	106	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>117</b>	<b>0</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

CDBG funds were expended in PY 24 to maintain safe, affordable rental and owner-occupied housing. Seven households, composed of seventeen (17) persons, benefitted from short-term rental assistance. The goal was slightly exceeded due to the unexpected availability of additional CDBG Public Service Agency Grant program funds and an increased need caused by the end of federal short-term rental assistance.

The City had planned to use CDBG funds to support improvements and rehabilitation of public housing, with a goal of 100 units. However, due to shifted and/or delayed priorities of the public housing authority, these projects have been rescheduled for PY 25 and will be executed through a public-private partnership.

**Discuss how these outcomes will impact future annual action plans.**

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Through continued collaboration with the housing authority and plans to re-envision the Housing Rehabilitation Loan Program, the City anticipates that it will meet or exceed goals to assist eligible households in finding and maintaining safe, decent affordable housing in future AAPs.

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	88	0
Low-income	22	0
Moderate-income	14	0
<b>Total</b>	<b>124</b>	<b>0</b>

**Table 7 – Number of Households Served**

### **Narrative Information**

The City has taken other actions to foster and maintain affordable housing including working through planning and zoning to support safe, suitable affordable housing.

The City Council adopted a formal housing policy in December 2016 to address Portsmouth's housing needs, stating that it "will support a housing stock that addresses greater housing supply and variety, including an adequate supply of workforce and moderate-income housing." The Community Development (CD) Department continues to be actively engaged in issues and discussions related to preserving, increasing, and improving affordable housing in the City.

It is worth elaborating on the City's significant commitments to housing and climate action planning in the coming year. In previous years during this Consolidated Plan period, the City hired a Housing Navigator to examine regulatory barriers to the preservation and production of housing, including affordable housing, in Portsmouth. The two-year position was funded through a grant from the New Hampshire Finance Authority (NHFA) and the InvestNH Housing Opportunity Planning (HOP) Grants program.

The City continues to collaborate with nonprofit agencies and public housing partners to identify and explore accessibility and affordable housing projects. The City's original 2016 Blue Ribbon Committee on Housing (Housing Committee), was re-established in 2022. This committee works with the Housing Navigator, Community Development (CD) Staff and the 2025 Master Plan, which incorporates the Housing Committee's recommendations and ongoing goals for increasing affordable housing in the City.

In addition, through ongoing conversations with members of the Home for All (formerly Greater Seacoast Coalition to End Homelessness), NH Housing Finance Authority, the City Welfare Department, the Portsmouth Housing Authority (PHA), and Rockingham Community Action/Southern NH Services (RCA/SNHS) (the local community action program, or CAP), the City maintains an understanding of



worst-case housing needs of low-income renter households. These households include those who pay more than half of their income for rent, live in seriously substandard housing (including homeless individuals), or have been involuntarily displaced. Where unmet needs are identified, the Community Development (CD) Department provides technical assistance and pursues collaboration with nonprofits that are subrecipients of CDBG funds and serve individuals and households with “worse-case” needs.

The City addresses “worst-case needs” and its progress in meeting the needs of persons with disabilities by gathering information through public input sessions. Community needs are particularly expressed and noted during the annual public hearing for community needs, which was held in February 2025 for PY 24 (see attached notice of public hearing).

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Working with Home for All (formerly Greater Seacoast Coalition to End Homelessness), Cross Roads House, HAVEN, and Operation Blessing, the City—particularly through the Community Development (CD) and Welfare Departments—reaches out and assesses the needs of homeless individuals and families in Portsmouth. Additionally, the City coordinates with the Portsmouth Housing Authority (PHA) which is also an active participant in the Home for All coalition, to reduce and end homelessness in the City.

Additionally, organizations participating in the CDBG Public Service Agency Grant program—such as Rockingham Community Action/Southern NH Services and AIDS Response Seacoast—work with precariously housed individuals and families, including those living with HIV/AIDS.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City continues to fund nonprofit agencies that provide emergency shelter and transitional housing to homeless persons, including Cross Roads House, a transitional shelter for individuals and families. In PY 24, necessary security and HVAC improvements were made to that facility.

In PY 24, the City funded the following agencies through the CDBG Public Service Agency Grant program to support nonprofit agencies providing emergency shelter and transitional housing to homeless persons:

**AIDS Response Seacoast (ARS) expanded** its support program services to twenty (20) individuals living with HIV/AIDS, providing case management, food access, financial aid, and housing assistance for HIV+ individuals and their families. Of the Portsmouth beneficiaries, 100% were Individuals and small families with very low or low incomes, while two beneficiaries had moderate incomes.

**Cross Roads House (CRH)** is a homeless shelter in the jurisdiction that provides both emergency and transitional shelter for homeless individuals and families with very low incomes. In PY 24, one hundred eight (108) homeless individuals were provided with emergency shelter beds and supportive services. In addition to shelter, funding to Cross Roads House supported a wide range of services to individuals in transition, including case management, tutoring, mental health counseling, vocational training, life skills training, and assistance in finding permanent housing. Although the original projections for Cross Roads House were higher, finding permanent affordable housing in the City is increasingly challenging, leading to longer stays at the shelter.

**Operation Blessing Emergency Warming Shelter** received both CDBG and CDBG-CV funds to support the extreme weather shelter for persons who are homeless. Fifty-four (54) persons benefit from this activity.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Community Development (CD) staff continued to work closely with various organizations on key issues. They collaborated with the PHA, HUD, the City Welfare Department, the Balance of State Continuum of Care, the Portsmouth Housing Endowment Fund (PHEF), and The Housing Partnership on affordable housing and homelessness issues. They also worked with the Chamber Collaborative of Greater Portsmouth and the City's Economic Development Department on economic development issues, and with the Portsmouth Arts and Nonprofits Committee and neighborhood groups on community development issues.

As noted previously in the CAPER, the City collaborates with the Home for All coalition to identify needs and opportunities to coordinate support for low-income individuals, including those coming from correction programs, mental health facilities, and foster care, to prevent them from becoming homeless. Nonprofits funded by the CDBG Public Service Agency Grant program such as RCA/SNHS and ARS, work with precariously housed individuals and families, including those living with HIV/AIDS, to prevent homelessness by providing services that ease the cost burden of living.

The City itself does not have a homeless discharge coordination policy; instead, it relies on the Home for All coalition. This coalition, which includes three CDBG-funded emergency shelters (Cross Roads House, HAVEN, and Operation Blessing), supports and coordinates with relevant stakeholders, including the City, to address and avoid discharges into homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

As previously discussed in this section, the City continues to support various nonprofit agencies with CDBG and Welfare funds to address homelessness. The Welfare Department refers struggling individuals and families, who are receiving assistance from other public or private programs to Cross Roads House when transitional housing is needed. In turn, Cross Roads House case managers work diligently to transition homeless families into permanent homes, often found in PHA housing.

The Community Development (CD) Department meets and collaborates with the Veterans Court, Harbor Care, PHA, RCA/SNHS (the regional community action program, or CAP – now called CAPHR in the Seacoast Region), the Welfare Department, the Home for All coalition, and the shelter programs (Cross Roads House and Operation Blessing) to identify needs and opportunities for the support of homeless

veterans transitioning to permanent housing. Affordable permanent housing in the City and Section 8 waitlists remain significant limiting factors. Homeless veterans are prioritized by the PHA for housing.

**Rockingham Community Action/Southern New Hampshire Services (RCA/SNHS)** received CDBG funding to support its short-term rental assistance program, aimed at preventing homelessness. In PY 24, seven households comprising seventeen (17) individuals were assisted directly with CDBG funds.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Community Development (CD) Department continued to support the Portsmouth Housing Authority (PHA) in its efforts to maintain existing and create new affordable housing opportunities, and to administer its public housing and Section 8 voucher programs. The PHA owns and manages thirteen housing complexes for low and moderate-income members of the community - Gosling Meadows, Wamesit Place, Woodbury Manor, State Street, Pleasant Street, Feaster Apartments, Ruth L. Griffin Apartments, 200 Greenleaf Avenue, Margeson Apartments, Wamesit Place Family Housing, as well as Lafayette School, Atlantic Heights, and Connors Cottage Senior Housing. Additionally, it is the fiscal agent for Betty's Dream, a twenty-four (24) unit facility dedicated to housing for disabled persons.

The PHA has also worked with local public safety providers to ensure effective screening policies, strict lease enforcement, and the maintenance of healthy and safe neighborhoods. They also offer employment and education incentives to tenants, as well as youth risk prevention services. The City and the PHA have worked closely to address the need for public housing, focusing on the retention, renovation, and development of housing units, as well as improvements to livability and residents' access to services.

The PHA's newest workforce and affordable housing project, Ruth's Place, was completed in PY 21. The City coordinated closely with the PHA on land use and zoning to complete construction and assisted in outreach about the new housing, which includes twenty-four (24) units for households earning 30% or less of the area median income (AMI). Looking ahead, the PHA is leading another effort at the former Sherburne School City-owned property for the development of additional affordable housing units.

The PHA has made significant progress in recent years in areas such as security, accessibility, and community partnerships. Future Challenges include addressing the increasing number of non-elderly disabled persons in need of housing and services, and expanding and diversifying housing opportunities. Recently, the PHA has been required to house more non-elderly persons with physical and/or mental disabilities in housing originally developed and designed to serve seniors. This situation is challenging to manage, but the PHA is confident that it can meet the challenge and continue to serve the full spectrum of its populations through new administrative strategies and community partnerships.

With 459 applicants on the PHA's waiting list for a Section 8 voucher and an additional 656 on the list for public housing, coupled with a sustained lack of affordable housing for the Seacoast's workforce, the PHA is seeking new opportunities to increase housing units through acquisition or new construction, including an expansion of units downtown. The PHA has committed to increased collaboration with other regional or statewide housing authorities and nonprofit developers. This includes cooperating on policy development, purchasing, back-office operations, and waiting lists to decrease costs and improve customer service, with the long-term goal of creating a stronger and more responsive organization.



### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City and the PHA share a common interest in ensuring that safe and decent housing is available to individuals and families with very low, low, or moderate incomes. All agreements for Public Service Agency Grant subrecipients include a requirement to advertise their services in PHA housing complexes.

The PHA is committed to encouraging resident participation in all its neighborhoods to improve social outcomes, reduce crime, foster greater civic engagement, and promote more caring and compassionate communities. In addition to working to add more programs and services for tenants, the PHA encourages residents to seek leadership roles and actively shape the future of the community by joining Resident Advisory Boards. These boards give residents the ability to provide feedback and guidance on PHA policies and programs.

### **Actions taken to provide assistance to troubled PHAs**

No troubled PHAs in the jurisdiction.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Affordable housing continues to be identified as a critical need at this time. The Portsmouth 2025 Master Plan addresses the need for the creation and maintenance of new and existing affordable housing, as well as strategies for accomplishing that objective. As noted previously in this report, over the last few years, the Housing Navigator and the re-established Housing Committee, appointment by the City Council, have been diligently assessing how the City may add affordable housing units and studying zoning changes. The Housing Navigator explored and identified regulatory barriers to the production of housing in the City—including affordable and workforce housing—and developed recommendations for addressing these barriers. The City Planning & Sustainability staff can then act on, with support and input from Community Development to ensure alignment with CDBG Program goals.

These policy considerations are intended to encourage mixed-use redevelopment that incorporates workforce housing along transit corridors and a village center concept. This work builds upon that of the 2008 Housing Committee, which established a Workforce Housing Trust Fund and recommended zoning changes. The Portsmouth 2025 Master Plan, the 2016 Housing Committee report (Housing Committee Final Report to Council), and the 2008 Housing Committee report (A Road Map to Affordable Housing) are available on the City's website.

The demand for housing in the region continues to be significant, resulting in high rents and very low vacancy rates. In Portsmouth specifically, rents have been continuing to rise according to the New Hampshire Housing Finance Authority (NHHFA), making housing cost burden a challenge.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

One underserved need that the City focused on again in PY 24 was access to emergency housing and services for low- to moderate-income and homeless families and individuals in need of shelter. In PY 20, Operation Blessing set up a shelter structure, initially intended to be a temporary observation shelter for those seeking medical observation after COVID-19 vaccinations. In prior program years, CDBG assisted the agency and the City in making permanent improvements to the facility in order to shelter the homeless population during extreme cold and heat events. This year, CDBG funds supported the operations of the extreme weather shelter, providing twelve (12) additional emergency overnight beds and benefiting fifty-four (54) unduplicated homeless individuals.

The City also continues to work with partners such as Home for All and the PHA to target low-income households and areas, as well as at-risk populations, to address underserved needs such as community centers at public housing sites. The CDBG Program looks forward to the rehabilitation of private lands in PY25 that will benefit survivors of domestic violence and the addition of affordable housing by the housing authority.

The City's AAP does not allocate resources based on geographic areas or targeted assistance. All programs and projects are intended to benefit residents earning low and moderate incomes, as well as persons with disabilities, and enhancing their access to services, safe and affordable housing, and the City's public facilities.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Many households built before 1979 have had their lead-based paint (LBP) hazards remediated; however, the City is in cooperation with State agencies to ensure that new problems are addressed, and the safety residents is maintained. The City actively coordinates lead reduction efforts with the New Hampshire Housing Finance Authority (NHHFA), who is the primary grant recipient of funding from federal lead paint initiatives. The City is involved in supporting these applications, their administration, and referring relevant properties as appropriate.

No LBP hazard reduction projects were undertaken directly by the City in PY 24.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City does not have an explicit policy for addressing the reduction in the number of households below the poverty line. However, the Welfare Department provides services directly to families living in poverty. In addition, both the Welfare and Community Development (CD) Departments provide grants to public service agencies serving families in poverty. The CD Department coordinates with the Health Department, Welfare Department, the PHA, as well as other agencies that work most closely with families in poverty.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

No gaps in the institutional structure were identified in the Consolidated Plan or AAP. In PY 24, City staff and local officials maintained open communication with the nonprofit community and the PHA, so that any gaps identified could be addressed. Additionally, relationships with various public service agencies serving clients with low or moderate incomes, allowed staff to stay up-to-date on agency needs. These relationships often led to participation by these agencies in grant programs available through the CDBG program.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Portsmouth and its residents benefit from a strong network of social services and both publicly- and privately-assisted housing. For its size, Portsmouth is home to a wide range of social service providers that may assist residents in need. This is due in part to Portsmouth's role as an economic, cultural, and social hub of the region. Many larger nonprofits are located in Portsmouth but serve areas beyond the City's borders.

In addition, the Portsmouth Housing Authority (PHA), the leading housing agency in Portsmouth, is heavily involved in the coordination of nonprofit service providers through their Resident Services Coordinator program. The PHA also participates extensively in regional efforts to address substance misuse and homelessness issues. Most of the City's publicly and privately assisted housing developments are served by regional transportation.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

According to the statewide Analysis of Impediments to Fair Housing Choice in New Hampshire (NH AI), non-white racial and ethnic minorities, young single mothers, and persons with disabilities are disproportionately situated within lower income brackets. They are more likely to spend more of their incomes on housing, experience housing instability, and have more difficulty accessing housing. The waiting lists in Portsmouth indicate a demand for affordable housing—especially for households earning less than 30% AMI, which make up over 92% of the households on the Section 8 voucher and public housing waiting lists.

The City has pursued collaboration with New Hampshire Legal Assistance (NH LA) to provide fair housing training to vulnerable or precariously housed individuals. In PY 24, the City continued conversations with fair housing consultants and experts to enhance trainings for the residents of Cross Roads House and other low-income residents, such as those served by Operation Blessing. This programming and coordination will continue in PY 25.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

All potential community development activities are reviewed by Community Development (CD) staff for eligibility and compliance requirements to determine if they are eligible for CDBG or CDBG-CV funding. Once a project is funded and underway, CD staff monitors its progress either through a desk audit or an on-site visit. Quarterly activity and beneficiary reports, which are required for public service agencies, serve as additional monitoring touchpoints.

Mid-year, project progress was discussed at a public hearing held on February 11, 2025, for PY 24 (see attachment "Legal Notice-Public Hearing and PY 24 Progress") and was reviewed by the Citizens Advisory Committee (CAC) and CD staff. Annually, projects are reviewed as a component of the City audit, including through a Single Audit (also known as an A-133 audit).

### **External Review**

In addition to cooperation with the City's A-133 Single Audit, the CD Department is reviewed externally. Periodically, HUD Community Planning and Development representatives monitor program compliance. In PY 24, the CD Department was monitored for the CDBG Major Programs, and one concern was identified regarding the timely reporting in the Federal Reporting Systems and FFATA. These concerns were addressed and corrected by CD staff and staff, who also sought additional refresher training for FFATA/FRS. No future issues are expected.

Compliance with financial regulations is overseen by the CD staff and the City Finance Department. Annually, CD staff demonstrates compliance with CDBG/CDBG-CV spending thresholds and other programmatic requirements through the submission of its Consolidated Annual Performance Evaluation Report (CAPER).

### **Monitoring Policy**

As the administrator of CDBG entitlement and CDBG-CV funds granted to Portsmouth, the CD Department is responsible for ensuring compliance with federal regulations by all of its contractors and subrecipients, including the PHA. Monitoring is an important function for all programs and projects that require compliance with CDBG and CDBG-CV regulations.

Monitoring of CDBG/CDBG-CV subrecipients is informed by factors such as program history or length, amount of funding, complexity of terms in the subrecipient agreement, and familiarity of subrecipient personnel assigned to duties under the agreement. By prioritizing subrecipients based on these factors, CDBG staff determine if subrecipient monitoring is appropriate for a particular year.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

In accordance with the City's Citizen Participation Plan, the PY 24 Consolidated Annual Performance and Evaluation Report (CAPER) was made available for public review for fifteen (15) days, from September 15, 2025, to September 29, 2025 (see attachment "Legal Notice-CAPER Comment Period").

Public notice about the CAPER comment period was published on September 7, 2025, in print in the *Portsmouth Herald/Foster's Daily Democrat* and digitally via Seacoast Online (seacoastonline.com). Additionally, the legal notice was posted on the City's website on the same date. Seacoast Online, part of the USA TODAY Network, provides accessibility features for individuals with disabilities, including support for screen reading (text-to-voice), zoom (magnification of text), color contrast (increased legibility), and navigation (verbal rather than physical/mouse-driven navigation of the website and its content).

Paper or electronic copies of the full CAPER are also made available at the CD Department, on the CD website, and upon request. The non-English speaking population in Portsmouth is under 1% and by reaching out to agencies that may serve non-English speaking persons and persons with disabilities, the CD Department endeavors to provide an opportunity for these populations to comment on the CAPER.

No comments were received on the CAPER.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in the jurisdiction's program objectives as outlined in the Consolidated Plan. During the 2020-2024 Five Year Consolidated Plan period, the City's activities focused 100% on benefit to low- to moderate-income persons. The Consolidated Plan identified activities to prepare, prevent, and respond (PPR) to COVID-19 and anticipated that up to 30% of the City's awarded Cares Act-CV and regular Entitlement funds would be used to meet the Urgent Needs National Objective during the Consolidated Plan's five-year period. As previously mentioned in this report, limited resources were allocated to public services activities in PY 24 to prepare, prevent, and respond (PPR) to COVID-19.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in the jurisdiction's program objectives as outlined in the Consolidated Plan. During the 2020-2024 Five Year Consolidated Plan period, the City's activities focused 100% on benefit to low- to moderate-income persons. The Consolidated Plan identified activities to prepare, prevent, and respond (PPR) to COVID-19 and anticipated that up to 30% of the City's awarded Cares Act-CV and regular Entitlement funds would be used to meet the Urgent Needs National Objective during the Consolidated Plan's five-year period. As previously mentioned in this report, limited resources were allocated to public services activities in PY 24 to prepare, prevent, and respond (PPR) to COVID-19.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA		HTF
Total Number of Activities	1	0	0	0		0
Total Labor Hours	425					
Total Section 3 Worker Hours	0					
Total Targeted Section 3 Worker Hours	0					

**Table 8 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.	1				

**Table 9 – Qualitative Efforts - Number of Activities by Program**

**Narrative** No new jobs were created or new hires made as a result of the activities. Section 3 requirements were not applicable.