

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Portsmouth receives funding from the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program. Under this program, the City of Portsmouth is an entitlement community. In City FY 2016-2017, the City of Portsmouth will receive \$510,896 to be used in carrying out various eligible programs that benefit residents who earn low or moderate incomes. CDBG funds must be used to primarily 1) benefit individuals and families who earn very low, low or moderate incomes; 2) improve neighborhoods in which over 51% of the residents earn very low, low or moderate incomes; and 3) improve accessibility for people with disabilities.

The Consolidated Plan is a five-year strategic plan, which sets the goals and objectives that the Portsmouth Community Development Department plans to achieve from July 1, 2015 to June 30, 2019. Each year the CD Department provides an annual update to the Consolidated Plan, which serves as an action plan for the upcoming fiscal year. This Annual Action Plan and Budget for FY 2016-2017 is the second in the five year planning period.

There are many worthwhile and eligible programs and projects, which are considered for funding each year. To assist the Community Development Department in determining which projects are funded, a seven member Citizens Advisory Committee meets to make funding recommendations to the City Manager. A more detailed description of the CDBG planning process as well as information about the Citizens Advisory Committee is included in **Appendix A, Citizen Participation Plan**.

This year's Annual Action Plan includes goals and objectives for housing, public facilities, public services and programs that assist income-eligible individuals and families. Priority needs include creating and preserving affordable housing units, helping homeowners remain in their homes, removing architectural barriers for persons with disabilities, supporting public service agencies that provide a wide range of services to assist people who earn eligible incomes, as well as assisting special needs populations and improving infrastructure and public facilities to better meet the needs of people who earn low to moderate incomes.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The selection of priority needs was informed by a variety of input from the Citizens Advisory Committee, public service agencies, the City's Master Plan, and consultations with various community service organizations noted above. The needs of residents earning low and moderate incomes in Portsmouth are diverse, however, the priority needs, goals and objectives selected for the next five-year period represent a balance between what services and improvements are needed and what is likely to be realistically achieved given funding constraints.

The FY 2016-2017 Action Plan and Budget balances community development needs with the available funding planned over the five-year planning period. The Five-Year Priority Needs for FY 2016-2017 are listed below.

5-Year **Housing** Goal: To support the creation and preservation of housing opportunities for people who earn very low-, low- and moderate-incomes and to support the ability of people with disabilities to remain in their homes and to affirmatively further fair housing compliance by addressing the impediments to fair housing choice, within the City of Portsmouth, that have been identified and analyzed in the City's 2013 Updated Analysis of Impediments to Fair Housing Choice (AI).

5-Year **Public Facility** Goal: To improve infrastructure in areas where a majority of residents earn very low-, low-, and moderate-incomes with the objective of improving safety and aesthetics; and to improve accessibility for people with disabilities.

5-Year **General Public Service** Goal: To support public service agencies that provide services important to the health and welfare of people who earn very low-, low-, and moderate-incomes.

5-Year **Youth Programs** Goal: To support public service agencies that provide services for children and youth from families who earn very low-, low-, and moderate-incomes that will foster their growth into healthy adults.

5-Year **Special Needs/Non-Homeless** Services Goal: To support public service agencies that provide services to help prevent the hospitalization of the elderly and those with disabilities by providing home care, support activities and medical care; provide programming that will support the physical and emotional health of senior citizens.

5-Year **Homeless Goal and HIV-AIDS**: To support public service agencies that provide emergency and transitional shelter for the homeless and facilitate their movement into permanent housing through life skills enhancement activities; and help prevent the hospitalization of those living with HIV/AIDS through the provision of supportive services.

5-Year **Administration** Goal: To efficiently and effectively develop, implement and evaluate programs that primarily benefit people who earn very low-, low-, and moderate-incomes. To ensure full compliance with federal regulatory requirements in the carrying out Block Grant-funded activities; including Fair Housing Act and related laws and regulations by affirmatively furthering fair housing

compliance by addressing the impediments to fair housing choice, within the City of Portsmouth, that have been identified and analyzed in the City's 2013 Updated Analysis of Impediments to Fair Housing Choice (AI).

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Portsmouth has administered the CDBG entitlement program in Portsmouth for over 30 years. During this time the City has ensured adherence to CDBG program rules as well as compliance with federal regulations governing the use of funds. In the previous five-year consolidated planning period, progress was made on several of the community development goals established for housing, public facilities, accessibility and public services, including:

- Improved the housing stock of eligible individuals and families;
- Removed architectural barriers to accessibility for homeowners and in public facilities;
- Provided grants to agencies providing key social supports for eligible households and families; and
- Leveraged funding for various public facility improvement projects for non-profit service agencies.

The specific accomplishments of projects and programs carried out during the second year of this Consolidated planning cycle will be provided in the FY 2016-2017 Consolidated Annual Performance and Evaluation Report to be completed in September 2017.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Portsmouth Community Development (CD) Department is responsible for the development of the Consolidated Plan, Annual Action Plans and administration of CDBG-funded projects and programs. The Citizens Advisory Committee (CAC), a seven member committee of Portsmouth residents including business and civic leaders, assists the staff in planning and setting local priorities. The CAC was first convened in 1975 to act in an advisory role to CD staff regarding the CDBG program. The committee meets throughout the year providing input and direction to the Community Development Block Grant Program. A more detailed description of the CDBG planning process as well as information about the Citizens Advisory Committee is included in Appendix A, Citizen Participation Plan. The Citizen Participation Plan was revised in 2013 in response to guidance from HUD.

In order to ensure public participation and input into the development of the Annual Plan, the following schedule was followed for the development of the Annual Plan and Budget.

CAC Meeting Schedule

CITIZENS ADVISORY COMMITTEE
MEETING AND PUBLIC HEARING SCHEDULE
FY 2016-2017 ANNUAL PLAN AND BUDGET DEVELOPMENT

JANUARY 2016

14 Thursday 6:00 p.m. Conference Room A, CAC Meeting

FEBRUARY 2016

18 Thursday 6:00 p.m. Conference Room A, Public Hearing (Community needs)

MARCH 2016

15 Tuesday 6:00 p.m. Conference Room A, Public Service Agency Presentations to CAC

17 Thursday 6:00 p.m. Conference Room A, Public Service Agency Presentations to CAC

APRIL 2016

7 Thursday 6:00 p.m. Conference Room A, CAC Meeting (Public Services budget recommendation to City Manager)

21 Thursday 6:00 p.m. Conference Room A, CAC Public Hearing on FY 16-17 Annual Action Plan and Budget (Recommend CDBG budget to City Manager)

MAY 15, 2016 Submit FY 2016-2017 CDBG Annual Action Plan and Budget to HUD

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments from Portsmouth City Welfare and Senior Services were received and are included below. No citizen comments were received.

Welfare Department Comments

April 25, 2016

Dear Ms. Annunziata,

As the Welfare Administrator of the City of Portsmouth, I am pleased to have the opportunity to write in support of the City's Annual Action Plan for FY 2016-2017 for HUD. As the Welfare Administrator for the City of Portsmouth, I also serve on the Executive Committee of the NH Local Welfare Administrators' Association.

The City of Portsmouth Welfare Department is fully supportive of the CDBG Public Services Agency Grant Program. This funding complements the Welfare Department's Social Service Grant Program in many details. Both programs support the neediest citizens of the City of Portsmouth, providing funds for shelter, health care and education. Programming support allows disadvantaged families and individuals to acquire and maintain safe and affordable housing; to access medical, dental and mental healthcare; and, provides financial backing for resources that otherwise would be economically unattainable to many, such as legal help and daycare. In a day and age when many social service programs are under constant scrutiny and face harsh cuts, it becomes vital to maintain funding for the agencies that currently benefit from the CDBG Public Services Agency Grant Program.

The Welfare Department serves many families who live on Gosling Road and in the neighboring streets of the Gosling Meadows Family Development. Many of the residents who live in this development work at the nearby malls and restaurants. Frequently, they do not own vehicles and walk to work forcing them to cross a very busy Gosling Road in daylight and darkness and, in all types of weather. The bicycle and pedestrian improvements that are proposed for Gosling Road would be primarily beneficial to the Gosling Meadows residents. However, the Welfare Department has needed, at times, to shelter people at the nearby Motel 6. Without exception, these are families with children. Projected upgrades and improvements will also provide, to these families, an increased measure of safety and protection.

The residents that are most frequently seen in the Welfare Department are usually very low and low income. Given the financial restraints of what are often fixed incomes, those low income residents are seldom able to make necessary repairs or improvements to their homes. In these cases, the Welfare office will refer to the CDBG Program where they can be screened for eligibility for the Residential Accessibility Program or the Housing Rehabilitation Program. The availability of these programs will often allow seniors and those with disabilities to remain in their homes.

Sincerely,

Ellen Tully, Welfare Administrator

Senior Services Comments

Brinn Chute provided the following written comments to the Community Development Department on 4/29/16 regarding the FY 16-17 Draft Annual Action Plan and Budget:

The Community Development Block Grant will be a valuable asset to the remodeling and upgrading of the future senior activity center. In the next 1-2 years the City hopes to acquire the former Doble Army reserve building on Cottage Street. Once the City has possession of the building upgrades and remodeling will need to occur to bring the building's systems, function and aesthetics up to date.

The senior population is growing substantially in the country, the state and in Portsmouth. Nationally, 10,000 people turn 65 each day. In Portsmouth we presently have 16% of the population age 65+ but that will significantly increase in the coming years. If you consider that the population of Portsmouth ages 50+ is 36%, that means in 10-15 years the senior population will almost double (which mimics the national trend). People are living longer and have a high expectation of social engagement, fitness/wellness opportunities and resource availability. A senior center is a hub for all those things and allows residents to live healthier lives.

For comparison sake, it is worth noting that the school age population of Portsmouth is also 16%, but not increasing at the rate of the senior citizen population.

The CDBG will allow the senior center to upgrade its accessibility to make the building functional for all residents and support a desirable age-friendly community.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments or views were not accepted.

7. Summary

From December to April, the Community Development Department works with the Citizens Advisory Committee (CAC) to develop the Annual Action Plan and the CDBG Budget that describe the activities to be funded in the coming fiscal year. Citizen input is specifically sought during this period.

The CAC recommends the Annual Action Plan and CDBG Budget developed to the City Manager for approval by early/mid-April. Once approved, the application is submitted to HUD for approval by May 15. CDBG activities are implemented and administered by the Community Development Department throughout the July 1 - June 30 fiscal year.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PORTSMOUTH	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

City of Portsmouth

Community Development Department

Elise Annunziata, Community Development Coordinator

1 Junkins Avenue

Portsmouth, NH 03801

(603) 610-7281

eannunziata@cityofportsmouth.com

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Portsmouth Community Development Department is the sole agency responsible for administering the Community Development Block Grant (CDBG) program. The CD Department is responsible for developing the Consolidated Plan, providing annual updates, reporting on activities accomplished and documenting funds expended at the end of each program year. The CD Department works in cooperation with public and private agencies who serve persons who earn very low-, low- and moderate incomes. The CD Department works closely with other municipal departments including the Planning, Public Works, Legal, Finance, Inspection, Health and Welfare departments. The Portsmouth Housing Authority is another City agency with which the CD Department coordinates services because that agency serves many of the same clientele as CDBG programs. Many residents in Portsmouth Housing Authority apartments are served directly or indirectly by programming and projects funded with CDBG. The CD Department's coordination and cooperation with various entities facilitates CDBG programming and assists in identifying community needs.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Community Development staff is engaged in enhancing coordination between public housing providers and local and regional health, mental health and services agencies. The City supports and coordinates with area organizations such as Seacoast Mental Health Center and the Families First dental program to promote access to governmental health and mental health services for individuals in need. Health organizations work directly with the Portsmouth Housing Authority to bring their services to low and moderate income residents. Through ongoing collaboration with the Portsmouth Housing Authority, Welfare and homeless or other transitional housing service providers, the City is aware of long range planning and community needs of public and assisted housing providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City continues to work with the Greater Seacoast Coalition to End Homelessness in order to better coordinate services targeted toward families and individuals experiencing or at risk of homelessness. The coordinated access initiative between regional service providers is helping potential clients avoid shelters altogether and move forward directly to transitional or permanent placements that are best aligned with their needs. City staff attended the annual summit on homelessness organized by the Coalition. The homeless service community priorities in the near term include implementation of a

coordinated care program with area hospitals, expansion of data aggregation and analysis, prevention, intervention and treatment for opioid and other addictions, and improving efficiency of advocacy work.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Community Development Department consults with the public and service providers during Citizen Advisory Committee meetings. When an organization is being considered for funding or will be affected by potential policy developments, they are contacted regularly throughout the decision making process. Community Development staff attend meetings of the Seacoast Continuum of Care and take an active role in compiling information required by the State Continuum of Care. CD staff are also involved in forums and working groups addressing issues of chronic homelessness and coordination of services for those currently or at risk of becoming homeless. In addition to facilitating a Seacoast Continuum of Care meeting on homelessness issues in preparing the Plan, CD staff reviewed periodic publications and reports associated with the Homeless issue including: the New Hampshire DHHS Annual Homeless Reports and Point in Time Surveys, Homeless Teens, and the work for the New Hampshire Coalition to End Homelessness and local United Way of the Greater Seacoast-sponsored Ending Homelessness Workgroup.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Portsmouth Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	PHA staff attended the CAC public presentations on March 17, 2016 and described the Portsmouth Housing Authority's MC3 Program aimed primarily to benefit children from Gosling Meadows. Staff stated that 8% of all Portsmouth school aged children are from public housing. The agency provides a late bus transportation from the program site at New Franklin School. Summer programming will include on site program at Gosling Meadows and scholarship slots at Camp Gundalow. PHA Staff noted that mental illness among children is a concern, as well as affordable housing for families. She pointed to housing challenges for Portsmouth families that are PHA- ineligible.
2	Agency/Group/Organization	City of Portsmouth Welfare Department
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Child Welfare Agency

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Development Department staff met with City Welfare staff and discussed social services grant applications and community needs and gaps in services. The departments coordinate funding requests and a joint budget recommended for the City's annual budget book.
3	Agency/Group/Organization	Cross Roads House, Inc.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Cross Roads House staff attended the 3/17/16 CAC Public Services Grant Program agency presentations. The Executive Director stated that demand for shelter beds increased this year, particularly during the winter. Staff noted that this may have been due to Brewster Street housing closing unexpectedly. The average length of state in FY 15 was 61 days, but the range is wide -- varying from a few days to a year or more. The agency faces hiring challenges in terms of recruiting skilled workers with MSW degree. Staff also spoke to housing needs and preventing homelessness as challenges over the next five years. In particular, insufficient affordable housing and permanent supportive housing for families and individuals.
4	Agency/Group/Organization	AIDS Response Seacoast
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	AIDS Response Seacoast staff attended the CAC Public Presentations on 3/17/16 and discussed the agency's plan to grow its board and expressed satisfaction with the agency's current office space, noting that confidentiality is critical. He stated that while HIV/AIDS cases have remained stable in number, there is great concern over the rise in Hepatitis C. He expressed that the challenges facing community development in Portsmouth and his clients in particular is housing, transportation, mental health services, substance misuse, food security and insurance coverage. He stated that transportation in particular is an issue with insufficient COAST stops to City Hall and taxis unwilling to travel in/out of the City. Staff stated that just as confidentiality is necessary for HIV/AIDS support services, confidentiality is also important for substance misuse and alcohol treatment facilities.
5	Agency/Group/Organization	New Heights
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Public Services, youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	New Heights agency staff attended the 3/17/16 CAC public services presentation meeting and discussed the Adventures for Teens program and the scholarships provided to Portsmouth youth. She pointed to transportation and funding sustainability as critical challenges for the program. She described the decrease of critical funding support from the Foundation for Seacoast Health which is expected to decrease to zero beginning with this year

6	Agency/Group/Organization	Rockingham Community Action Program
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Rockingham Community Action homeless prevention program that provides financial assistance to income-eligible tenant families struggling to stay in their homes. The program offers financial counseling and wrap around services to provide stability for low-income families in need. Staff indicated that housing supply would continue to be a challenge in the coming years and that rental subsidies for families in temporary financial difficulty will be a critical support, which he advocated continuing.
7	Agency/Group/Organization	AREA HOMECARE AND FAMILY SERVICES
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Public Services, elderly
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Area HomeCare staff attended the CAC public services grant presentations on 3/15/16 and discussed staff health insurance costs as being a challenge to Area HomeCare's operations. In addressing the community development challenges and challenges to the agency's clientele, staff stated that transportation for the elderly in Portsmouth is very limited; mental health disabilities are on the rise, opioids and substance misuse.
8	Agency/Group/Organization	FAMILIES FIRST DENTAL CENTER
	Agency/Group/Organization Type	Services-Children

	What section of the Plan was addressed by Consultation?	Public Services, health
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Families First Dental Program staff attended the CAC public services grant program presentations on 3/15/16 and noted that the number of dental clients seen in the Center that are from Portsmouth has declined over the last few years;staff stated that she believes this is due to unaffordable housing costs in the City. Agency staff described challenges facing the community and the agency's clients as: lack of affordable housing; not enough access/ease of ridership in public transportation - particularly to the community campus from public housing; opioid addiction and substance misuse.
9	Agency/Group/Organization	Seacoast Community School
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Public services, child care
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Seacoast Community School staff was consulted regarding the need for child care available to low- moderate income families.
10	Agency/Group/Organization	HAVEN
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Public Services, services for domestic violence victims

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HAVEN staff attended the CAC public services presentations on 3/15/16 and described the operations of HAVEN and the merger of two agencies, A Safe Place and Sexual Assault Services into HAVEN. Staff stated that affordable housing, lack of transitional housing for persons fleeing domestic violence and lack of permanent supportive housing for families needing additional assistance is a significant challenge for Portsmouth and HAVEN's clients.
11	Agency/Group/Organization	SEACOAST MENTAL HEALTH CENTER
	Agency/Group/Organization Type	Health Agency
	What section of the Plan was addressed by Consultation?	Public Services, health
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Seacoast Mental Health Center was consulted at the CAC presentations on 3/15/16. Psychiatry staff noted that the opioid and substance misuse issues were among the highest challenges for the community and the Center's clients. Beginning July 1, 2016 the Center would like to begin offering medical services for drug and opioid treatment.
12	Agency/Group/Organization	The Chase Home for Children
	Agency/Group/Organization Type	Services - Housing Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs Public services, Youth

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Chase Home for Children staff attended the CAC public services presentations on 3/15/16. Staff stated that opioids and substance misuse, human trafficking and lack of affordable housing for families and for young adults aged 19-22 are among the top challenges for community development and facing her agency's clientele.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

None

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	State of New Hampshire	<p>Typical services assisting the homeless in a Continuum of Care include case management, housing counseling, job training and placement, health care, mental health services, substance abuse treatment, child care, transportation, emergency food and clothing, family violence services, education services, moving services, entitlement access assistance, referrals to veterans' services, and legal assistance. In addition to participating in the Continuum Care, the City provides funding to agencies that make up a significant portion of the Continuum of Care system. This support is provided through the City's Community Development Block Grant-funded Public Service Agency Grant Program and through the Portsmouth Welfare Department Social Service grant program, which is supported by local tax dollars.</p>
Master Plan	City of Portsmouth	<p>One of the many priorities for action identified in the Master Plan is supporting and maintaining a diverse community in the City, which includes promoting access to affordable housing.</p>

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Bicycle Pedestrian Plan	Portsmouth Planning Department	The Plan calls for a connected bicycle and pedestrian network and new programs and policies to help encourage people to walk and bike on a daily basis. This Plan builds on the City's considerable attributes and growing support for walking, bicycling, and "Complete Streets" with the goal of promoting accessibility to diverse modes of transportation for the benefit of all residents. Improvements at Gosling Road included in this FY 2016-17 Action Plan are consistent with the City's Bike-Ped Plan.
PHA 5-Year Plan	Portsmouth Housing Authority	The Plan's goals include increasing the quality and supply of housing for families of low or moderate income in Portsmouth, as well encouraging access to social services, healthcare, family support, youth programs and senior programs for current PHA residents.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City encourages the participation of neighborhood groups and committees, residents of public and assisted housing developments, along with other low-income residents in income eligible census tract-block groups, in the process of developing and implementing the Consolidated Plan.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

There are many worthwhile and eligible programs and projects, which are considered for funding each year. To assist the Community Development Department in determining which projects are funded, a seven member Citizens Advisory Committee meets to make funding recommendations to the City Manager. The Community Development Department also meets regularly with area service providers in order to ensure the needs of partner organizations and their clients are being met.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	Community Advisory Committee hearing on the FY 16-17 Annual Action Plan and Budget held on 4/21/16.	See AP-05 for comments received by Welfare and Senior Services. No citizen comments were received.	N/A	

2	Public Meeting	Non-targeted/broad community	Community Advisory Committee meeting on 2/18/16 to solicit public input on community needs and priorities. Three members of the public provided comments.	Brinn Chute from Senior Services/Portsmouth Recreation Department spoke in support of Senior Center clients needs related to any relocation of the Senior Center. She particularly noted accessibility needs and concerns including sidewalks, and connectivity from a bus stop to the sidewalk and front door of a center potentially located at the Doble Army Reserve Center. Ms. Chute additionally stated that early on-set Alzheimer's and dementia was on the rise and noted that these conditions are not	N/A	
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				<p>clearly categorized in the government definition of mental illness. Ms. Chute stated that transportation and accessibility challenges will be increasingly prevalent among this population. Martha Stone, Executive Director of Cross Roads House Inc., was then recognized. She spoke on behalf of Cross Roads House and discussed the agency's progress toward developing a Capital Plan for its facilities at 600 Lafayette Road. She noted that Cross Roads House would likely have facility improvements and</p>		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				repair needs in the future, and inquired whether CDBG funds could be used for facilities improvements and repairs. Community Development staff responded that CDBG funds are eligible to use for facilities improvements if there is a benefit to income-eligible persons.		
3	Newspaper Ad	Non-targeted/broad community	N/A	N/A	N/A	
4	Public Meeting	Non-targeted/broad community	11 public services agencies attended CAC Public Services Grant Program presentations on 3/15/16 and 3/17/16.	See AP-10.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

This section is intended to summarize the funding sources which may be available to the CDBG program to make progress on priority needs and Consolidated Plan goals.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	510,896	14,755	706,553	1,232,204	3,000,000	CDBG dollars will be used to fund projects and activities benefiting low to low-moderate income individuals. In addition, Revolving Loan Funds of up to \$523,437 are planned for use in FY 16-17. Actual program income for the prior year FY 15-16 was \$94,072.96. The total available to calculate the FY 16-17 public services cap is \$604,968.96; of this, \$80,500 or 13% is allocated to FY 16-17 public services.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Admin and Planning Public Improvements	500,000	0	0	500,000	1,000,000	General Fund dollars are anticipated to be matched with CDBG funds as projects are identified on an annual basis. Typically, projects funded in part with CDBG for public facilities will see a cost share with local general fund dollars, primarily through the City's capital budget.
LIHTC	public - federal	Housing	0	0	0	0	1,000,000	The funding source and amount is intended to serve as a placeholder for potential partnerships in the five-year period that may result in the preservation of existing affordable units or the expansion of the inventory of affordable units in the City.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

General fund dollars are anticipated to be matched with CDBG funds as projects are identified on an annual basis. Typically, public facilities projects funded in part with CDBG dollars assume a cost share with local general fund dollars, primarily through the City's capital budget. Public service agency projects and accessibility projects undertaken by non profit agencies typically leverage additional private or foundation funding to support CDBG-funded projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The former Army reserve center, Paul A. Doble Center, is expected to be transferred to the City of Portsmouth in FY 15-16. The City intends to use this property for a Senior Center. Design and engineering is planned for FY 16-17 as well as rehabilitation and necessary improvements of the facility, pedestrian and transit connections in order to make the property accessible to seniors desiring to utilize the center.

Discussion

No further discussion.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Program Administration	2015	2016	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Program Admin	City-Wide Former Doble Army Reserve Base	Program Administration	CDBG: \$104,352	Other: 1 Other
2	City Senior Center	2015	2018	Non-Homeless Special Needs Non-Housing Community Development	Former Doble Army Reserve Base	Accessibility and Infrastructure Special Needs/Non- Homeless Services	CDBG: \$192,627 General Fund: \$500,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Citywide Accessibility Improvements	2015	2016	Non-Homeless Special Needs Non-Housing Community Development	City-Wide	Accessibility and Infrastructure	CDBG: \$799,358	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 550 Persons Assisted
4	Housing	2015	2020	Affordable Housing Public Housing	City-Wide	Accessibility and Infrastructure Housing	CDBG: \$578,804	Rental units constructed: 4 Household Housing Unit Rental units rehabilitated: 2 Household Housing Unit Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 9 Household Housing Unit
5	Public Services	2015	2020	Non-Homeless Special Needs Non-Housing Community Development	City-Wide	Homeless and HIV/AIDS Public Services Special Needs/Non-Homeless Services Youth Programs	CDBG: \$80,500	Public service activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted Homeless Person Overnight Shelter: 175 Persons Assisted Homelessness Prevention: 6 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Program Administration
	Goal Description	General program administration of the City's CDBG Entitlement Program.
2	Goal Name	City Senior Center
	Goal Description	The City has a need for construction of a new Senior Center to serve area residents, and has identified a location to build one at the former Paul A. Doble Army Reserve Center property. The City plans to use CDBG funds in conjunction with locally raised funds in order to finance the project.
3	Goal Name	Citywide Accessibility Improvements
	Goal Description	To provide funding for the design and construction of citywide accessibility and public facilities improvements in low-moderate income areas of the City or at facilities primarily benefitting CDBG income-eligible persons. Anticipated projects include Greenleaf Recreation Center site improvements and Gosling Road pedestrian and other street improvements.
4	Goal Name	Housing
	Goal Description	To support the creation and preservation of housing opportunities for people who earn very low-, low- and moderate-incomes and to support the ability of people with disabilities to remain in their homes. Projects and activities include housing rehabilitation and residential accessibility improvements for existing owners; and affordable housing new unit development and rehabilitation.
5	Goal Name	Public Services
	Goal Description	To support public service agencies that provide services important to the health of people who earn very low-, low-, and moderate-incomes.

Projects

AP-35 Projects – 91.220(d)

Introduction

In FY 2016-2017, the CDBG program plans to make progress on an number of high priorities including public facilities upgrades to address accessibility needs and needs of the senior population; assistance to non-profit partners with public facilities improvements, as well as continuing long standing housing rehabilitation programs in support of homeowners in need. The CDBG program also intends to target funds toward affordable housing initiatives.

Projects

#	Project Name
1	Program Administration
2	Senior Center Upgrade
3	Public Facilities/Accessibility Improvements
4	Housing Rehabilitation
5	Residential Accessibility Program
6	Affordable Housing Challenge Program
7	Public Services Grant Program

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

This year the CDBG Consolidated Plan does not allocate resources based on geographic areas or targeting assistance. All programs and projects are intended to benefit residents earning low and moderate incomes accessing services and safe affordable housing, as well as ensuring access for people with disabilities throughout the City.

AP-38 Project Summary
Project Summary Information

1	Project Name	Program Administration
	Target Area	City-Wide
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	CDBG: \$104,352
	Description	General program administration of the CDBG Program.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	General program administration of the CDBG program.
2	Project Name	Senior Center Upgrade
	Target Area	Former Doble Army Reserve Base
	Goals Supported	City Senior Center
	Needs Addressed	Accessibility and Infrastructure Special Needs/Non-Homeless Services
	Funding	CDBG: \$192,627 General Fund: \$500,000
	Description	The City will begin design and construction of a senior center at the former Paul Doble Army Reserve Center.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 200 unduplicated low-moderate income persons will benefit from public facility design and construction of a new, accessible Senior Center in Portsmouth.
	Location Description	Planned location is at the former Doble Army Reserve Center, Lafayette Road, Portsmouth.
	Planned Activities	Design and construction of improvements to renovate an existing building into a senior center.
3	Project Name	Public Facilities/Accessibility Improvements
	Target Area	City-Wide

	Goals Supported	Citywide Accessibility Improvements
	Needs Addressed	Accessibility and Infrastructure
	Funding	CDBG: \$799,358
	Description	The City will continue accessibility and public facilities upgrades to locations throughout the City.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Families and individuals living in 150 housing units owned by Portsmouth Housing Authority and located in a low- moderate income census tract/block group area will benefit from transit, bike and pedestrian improvements along Gosling Road between Woodbury Ave. and Spaulding Turnpike. Additionally, improvements at Greenleaf Recreation Center will primarily benefit low- moderate- income families and individuals residing across the street at 100-unit Wamesit Place owned by Portsmouth Housing Authority. Accessibility improvements will be identified throughout the City and eligible projects will be funded with CDBG subgrants.
	Location Description	Gosling Road between Woodbury Ave. and Spaulding Turnpike Greenleaf Recreation Center, 175 Greenleaf Ave. Additional CDBG-eligible project sites citywide.
	Planned Activities	The City will undertake accessibility and public facilities upgrades to locations throughout the City, including Greenleaf Recreation Center site improvements and and Gosling Road bicycle and pedestrian improvements.
4	Project Name	Housing Rehabilitation
	Target Area	City-Wide
	Goals Supported	Housing
	Needs Addressed	Housing
	Funding	CDBG: \$213,988
	Description	Provides loans for low and moderate income households to rehabilitate their homes in order to prevent the risk of falling into homelessness. Housing rehab funding may be provided as grants for nonprofits providing housing to income-eligible individuals/families.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	Provides loans for low and moderate income households to rehabilitate their homes in order to prevent the risk of falling into homelessness. Housing rehab funding may be provided as grants for nonprofits providing housing to income-eligible individuals/families.
	Location Description	Citywide
	Planned Activities	Provide homeowner loans for income-eligible residents to conduct home improvements that address housing code deficiencies, thus allowing residents to remain in their homes.
5	Project Name	Residential Accessibility Program
	Target Area	City-Wide
	Goals Supported	Housing
	Needs Addressed	Housing Accessibility and Infrastructure
	Funding	CDBG: \$40,192
	Description	Provides funding for households to afford accessibility improvements so that residents can remain in their own homes.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	3 low- to moderate income households will benefit from accessibility improvements that will allow the owners to remain in their homes.
	Location Description	Portsmouth citywide
	Planned Activities	Grants provided to qualified applicants with a disability to undertake renovations to their homes to remove architectural barriers. Projects include widening doorways, installing ramps, or accessible bathrooms.
6	Project Name	Affordable Housing Challenge Program
	Target Area	City-Wide
	Goals Supported	Housing
	Needs Addressed	Housing
	Funding	CDBG: \$324,624
	Description	Funds supporting the acquisition, rehabilitation and development of new/additional affordable housing units.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 6-8 low-moderate income families will benefit from new unit development, added units or rehabilitation of affordable housing units.
	Location Description	Portsmouth citywide
	Planned Activities	Affordable housing challenge program funds will be used for acquisition, rehabilitation and new/additional unit development in partnership with local agency or developer.
7	Project Name	Public Services Grant Program
	Target Area	City-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services Youth Programs Special Needs/Non-Homeless Services Homeless and HIV/AIDS
	Funding	CDBG: \$80,500
	Description	The City provides grants to local nonprofit organizations providing public services citywide.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	581 low- moderate income persons will benefit from the proposed public services activities, including childcare, health/dental care, youth programming, HIV/AIDs support, homeless and homeless prevention services, mental health services, and elderly services.

<p>Location Description</p>	<p>Public service activities will be provided to income- eligible persons by the following agencies:</p> <p>HAVEN</p> <p>Seacoast Community School</p> <p>Chase Home</p> <p>Families First Seacoast, Dental Center</p> <p>Portsmouth Housing Authority/MC3 Program</p> <p>New Heights Adventures for Teens</p> <p>Area HomeCare & Family Services</p> <p>Seacoast Mental Health Center</p> <p>Cross Roads House</p> <p>Rockingham Community Action Program/Homeless Prevention</p> <p>AIDS Response Seacoast</p>
<p>Planned Activities</p>	<p>All activities funded with CDBG subgrants will benefit low- moderate income persons. Activities include child care, dental care, elderly companion services, mental health services, support to persons with HIV/AIDS, homeless shelter and services for homeless individuals and families, services and shelter for women and children fleeing domestic violence and/or sexual assault, temporary rental subsidy to prevent homelessness, and at-risk youth programming.</p> <p>Nonprofit organizations apply for a grant and are assessed on an individual basis. Grant awards are recommended through a Citizen's Advisory Committee.</p>

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The citizen participation process, community needs, and available funding drive the geographical allocation of investments in the community. The FY 2016 Annual Action Plan plans investment of community development resources throughout the jurisdiction.

Geographic Distribution

Target Area	Percentage of Funds
City-Wide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Specifically, the Housing Rehabilitation Program and the Residential Accessibility Grant Program are undertaken without regard to geography, but instead, are based on income of the property owners.

Public service agencies that receive CDBG grant funds are scattered throughout the City and public facilities projects occur in locations that directly benefit those who earn low or moderate incomes or those who are presumed to earn low or moderate incomes.

The City of Portsmouth has three Census block groups where a majority of residents earn low or moderate incomes. Projects in these areas, such as Gosling Road Bike, Pedestrian and other Improvements are undertaken based on project eligibility and funding availability. The FY 2016 Annual Action Plan does not identify any geographic concentration of resources.

Discussion

See above.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

While wages in the Seacoast area are on par with state averages overall, average housing purchase and rental costs are the most expensive in New Hampshire by considerable margins. Unfortunately it seems that the gap in affordability is growing again; from 2000-2012 the average increase in housing rental and purchase price was 36-38%, but the average wage increase was only 31%. A diverse workforce is vital to a thriving regional economy and if the Seacoast region continues to become more expensive to live in, the lack of affordable housing will increase commuting distance, making it more difficult for employers to recruit workers and more costly to retain them.

One Year Goals for the Number of Households to be Supported	
Homeless	300
Non-Homeless	0
Special-Needs	25
Total	325

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	6
The Production of New Units	4
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	14

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City is planning to utilize an Affordable Housing Challenge program to incentivize private and non-profit housing developers to increase the number of affordable housing units available in the City. CDBG funds may be used for acquisition, rehabilitation and/or construction of affordable housing units. In FY 16-17, the Affordable Housing Challenge program is primarily intended for in-fill projects and small unit development, and not for large-scale developments.

AP-60 Public Housing – 91.220(h)

Introduction

The Portsmouth Housing Authority (PHA) works to serve the housing needs of individuals and families who have very low, low, and moderate incomes. The Housing Authority manages several residential complexes serving the elderly, families with children, and families with disabilities. In addition, the Authority manages a tenant-based Section 8 program and waiting list. The Housing Authority has also worked with local public safety providers to ensure effective screening policies, strict lease enforcement and the maintenance of healthy and safe neighborhoods. The Housing Authority also provides employment and education incentives to tenants, as well as youth risk prevention services. The City of Portsmouth and the Portsmouth Housing Authority have worked closely to address the need for public housing, including on retention, renovation and development of housing units as well as improvements to livability and access to services by residents.

Actions planned during the next year to address the needs to public housing

The Portsmouth Housing Authority (PHA) has made great strides in the past several years in areas including security, accessibility, and partnerships with the community. Challenges to address in the future include the increasing number of non-elderly disabled persons being served, and expanding housing opportunities. Recently the PHA has been required to house greater numbers of non-seniors with physical and/or mental disabilities in traditionally senior housing buildings; this creates a difficult situation to manage but one in which the PHA is confident it can continue to serve both populations through new administrative strategies and community partnerships. With over 500 families on the PHA's waiting list and sustained lack of affordable housing for the Seacoast's workforce, the PHA is looking for new opportunities to increase housing units through acquisition or new construction. While this process can take years, opportunities for potential projects are currently being developed. The PHA has also committed to increase collaboration between other regional or statewide Housing Authorities and non-profit developers. This includes cooperating on issues like policy development, purchasing, back office operations and wait lists in order to decrease costs and improve customer service, with the long-term goal of creating a stronger and more disciplined organization.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The PHA is committed to encouraging resident participation in all of its neighborhoods in order to improve social outcomes, reduce crime, foster greater civic engagement, and assure more caring and compassionate communities. Besides working to add more programs and services for tenants, the PHA encourages residents to seek leadership roles and actively engage with the future of the community by joining Resident Advisory Boards.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

Not applicable.

Discussion

The Portsmouth Housing Authority is seen as an invaluable partner in addressing housing needs in Portsmouth. Through its five-year plan, the PHA is engaged on the issue of creating additional units, preserving existing units, and ensuring high quality services and linking with other resources in the community.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City already has a robust Continuum of Care and continues to work with regional organizations such as the Greater Seacoast Coalition to End Homelessness to improve coordination between service providers and develop and implement strategies to expand and refine services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will promote the availability of Public Service Grants to shelters, healthcare and public welfare agencies in order to strengthen the already robust Continuum of Care.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will conduct certifications of consistency for new proposals, as well as providing support through CDBG funding for public facilities projects. The City will also encourage close cooperation and participation in the Continuum of Care.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will continue providing Public Service Grants for agencies providing supportive services and will support the increase of transitional and permanent-supportive housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will help low-income individuals and families avoid becoming homeless by working with

organizations such as the Rockingham County Community Action Program, the Portsmouth Special Needs Fund, NH Legal Assistance and Operation Blessing , which provide financial, program/services and legal support for individuals and families at-risk of becoming homeless. The City will also work with organizations such as Southeastern New Hampshire Services, Seacoast Mental Health Center, One Sky Community Services, and Area Home Care to support those with disabilities or substance abuse issues.

Discussion

See above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

As the downtown area of the City continues to expand, opportunities to address the lack of affordable housing are beginning to come to light through increased potential for development of previously underutilized and underdeveloped sites.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Since 2005, the City has established an Affordable Housing Trust Fund to support the creation of affordable housing. The scarcity of land in Portsmouth has proven a challenge to affordable housing creation. The City has also amended the zoning ordinance to include Residential Density Initiative Planned Unit Development (RDI-PUD) and Gateway Planned Development zones. These are intended to incentivize market rate housing production intended to lower the cost of housing in the city.

The Portsmouth Housing Authority continues to invest in support programs and property improvements that supply the City's share of below market affordable housing to families, seniors and people with disabilities. The financial and land ownership resources of the Housing Authority could be leveraged for future redevelopment of mixed-income and mixed-use districts adjacent to PHA sites.

The Affordable Housing Challenge Program is a City initiative intended to encourage infill development of new affordable units and/or small-scale rehabilitation efforts by nonprofit organizations or developers working with a mission to add to Portsmouth's affordable housing unit stock.

Discussion:

No further discussion.

AP-85 Other Actions – 91.220(k)

Introduction:

All programs and projects in this year's Action Plan are intended to benefit residents earning low and moderate incomes accessing services as well as ensuring access for people with disabilities throughout the City. Additionally the Plan targets resources to housing improvements and affordable housing development and rehabilitation. Improvements to public facilities and infrastructure. This year, the Action Plan allocates resources to an area-income eligible project at Gosling Road.

Actions planned to address obstacles to meeting underserved needs

The City will address any future identified obstacles to meeting underserved needs. The Annual Action Plan does not allocate resources based on geographic areas or targeting assistance. All programs and projects are intended to benefit residents earning low- to moderate incomes who are accessing services, as well as making public facilities improvements and ensuring access for people with disabilities throughout the City.

Actions planned to foster and maintain affordable housing

The Portsmouth Housing Authority has already embraced exploring opportunities to increase workforce and affordable housing stock as one of its primary objectives, and the City is undertaking promotion of increased development of affordable housing opportunities as one of its priorities. In accordance with HUD's Notice PIH 2014-26(HA), the City will work with the PHA to better provide access to financial literacy and education resources among residents of the PHA in order to promote saving and asset building to help families achieve economic independence and self-sufficiency.

See also discussion in AP-75 regarding zoning ordinances and the City's Affordable Housing Challenge Program.

Actions planned to reduce lead-based paint hazards

The NH Dept. of Health and Human Services Healthy Homes and Lead Poisoning Prevention Program maintains an extensive blood lead surveillance system for the purposes of monitoring trends in blood lead levels in adults and children in New Hampshire. The data is used to help identify populations at risk for elevated blood lead levels (BLLs) to determine whether screening guidelines are being followed in high-risk populations and to ensure that appropriate environmental and medical follow-ups are provided to children with elevated BLLs. An estimated 50 licensed laboratories that serve approximately 1,500 medical clinics, hospitals, and employer groups report to the program ensuring that incidents are

identified and addressed as quickly as possible in order to minimize health risks to the public.

Actions planned to reduce the number of poverty-level families

The City of Portsmouth is committed to supporting and promoting opportunities for families in poverty to achieve stability and success. By focusing on the three areas of housing, financial, and healthcare security, the City will work to provide a framework and support network for families to assist them in lifting themselves out of poverty. The City works closely with the Portsmouth Housing Authority to ensure residents have access to and are able to utilize supportive programs.

Actions planned to develop institutional structure

The City of Portsmouth and the Community Development Department monitor and participate in regional discussions about issues impacting residents earning low to moderate incomes and special populations. The City is actively involved in supporting efforts to address substance misuse and homelessness prevention efforts through regional and citywide dialogues and resulting interventions and programs. The City will continue to be engaged in order to have an impact in these areas.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Portsmouth and its residents benefit from a good network of social services and public and privately-assisted housing. For its size, Portsmouth benefits from a wide range of social service providers to assist those in need in Portsmouth. This is due in part to Portsmouth's role as an economic, cultural, and social hub of the region. Many larger non-profits are located in Portsmouth but have service areas beyond the City's borders. In addition, the leading agency in Portsmouth for housing issues, the Portsmouth Housing Authority, is heavily involved in the constellation of non-profit service providers and participates extensively in regional efforts to address substance misuse and homelessness issues. Most all of the City's publicly and privately assisted housing developments are served by regional transportation.

Discussion:

See above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

All CDBG funds and program income will be used in accordance with CDBG requirements.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	14,755
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	14,755

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

In addition to the resources described in this section and in AP-15, Revolving Loan Funds of up to \$523,437 are planned for use to support eligible projects in FY 16-17.

See below for a description of CDBG funds expected to be available during the program year, including the following details:

a) The CDBG origin year grant: FY 2016-2017 CDBG entitlement grant award and any remaining pre-2015 grant funds will be utilized for project grant awards/subawards.

b) Any program income expected to be received during the program year: See above.

c) Any program income amounts not included in a prior action plan: Any program income amounts not included/received at the time of the submittal of this action plan will be utilized to fund projects in accordance with HUD requirements.

d) Any program income previously generated under a lump sum drawdown agreement for which a new agreement will be executed during the program year pursuant to 24 CFR 570.513(b): None

g) Reimbursements other than program income, made to the local account: None

