

Capital Improvement Program Project Suggestion Form

Please use this form if you have a project to recommend for consideration in the Capital Improvement Program. All project requests will be reviewed by the appropriate City Department and shared with the Planning Board CIP Advisory Committee for consideration in this year's or future year's Capital Improvement Program. You can also submit requests directly using the [online form](#).

Submitter's Name (please print) _____

Submitter's Address _____

Submitter's Contact Information (phone and/or email) _____

Project Location _____

Project Type (please check one)

- Land Acquisition
- Construction or expansion of a new public facility, street, or utility
- Rehabilitation of a facility
- Design work or planning study
- Equipment (non-vehicular)
- Replacement or purchase of vehicles
- Other _____

Project Description

Project Justification (check all that apply)

- Identified in Planning Document or Study (identify plan or study)

- Improves Quality of Existing Services
- Provides Added Capacity to Serve Growth
- Addresses Public Health or Safety Need
- Reduces Long-Term Operating Costs
- Alleviates Substandard Conditions or Deficiencies
- Provides Incentive to Economic Development
- Responds to Federal or State Requirement
- Eligible for Matching Funds with Limited Availability
- Other _____

**Please return to the Planning Department by October 15th
3rd Floor City Hall, 1 Junkins Ave, Portsmouth, NH 03801 or by e-mail to
planning@cityofportsmouth.com.**