

12/14/2010

FY '2012' BUDGET SCHEDULE

- 12/13/10 (Mon) FY12 Preliminary Budget Work session (Meeting of the Whole)**
12/15/10 (Wed) Department Head Meeting on budget procedure, format and guidelines
***1/19/11 (Wed) Fire Commission Public Hearing on the proposed FY12 budget**
****1/20/11 (Thurs) School Board Public Hearing #1 on the proposed FY12 budget**
1/20/11 (Thurs) Planning Board meeting; Adoption of the Capital Improvement Program
1/21/11 (Fri) Proposed Budgets from Municipal Departments due back to Finance Dept
2/2/2011 (Wed) Capital Improvement Program (CIP) document to be submitted to City Council
*****2/2/11 (Wed) Police Commission Public Hearing on the proposed FY12 budget**
2/8/11 (Tues) School Board Public Hearing #2 on the proposed FY12 budget
2/11/11 (Fri) Finance Department submits all proposed budgets to the City Manager
2/14/11 to 2/25/11 Departmental budget reviews with City Manager
2/14/11 (Mon) City Council Work Session on CIP
3/7/11 (Mon) City Council holds Public Hearing on CIP
3/21/11 (Mon) City Council meeting; Adoption of the CIP
4/8/11 (Fri) Proposed Budget document to be submitted to the City Council
******4/11/11 (Mon) Public Hearing on City Manager's Proposed FY12 budget with presentations from Police, Fire, School and Municipal Departments**

4/20/11 (Wed) Work Session with City Council to review the School Department Budget
4/21/11 (Thur) Work Session with City Council to review the Municipal Budget
4/27/11 (Wed) Work Session with City Council to review Police Department Budget and Fire Department Budget
******5/9/11 (Mon) Re-open Public Hearing on the City Manager's Proposed FY12 budget**

5/18/11 (Wed) Work Session with City Council –final budget review if necessary
6/6/11 (Mon) City Council meeting; Adoption of the FY12 Budget

Note: All Work Sessions and Public Hearings will be held in the Eileen Dondero Foley Council Chambers and will be televised with the exception of the following

- *Fire Commission Public Hearing to be held at Fire Station 2.**
- **School Board Public Hearing to be held at the Little Harbour School**
- ***Police Commission Public Hearing will begin at 6:00 pm**
- ****FY12 City Manager's Proposed budget will be held at the High School Auditorium**
- All Work Sessions will begin at 6:30 p.m.
- All Public Hearings will begin at 7:00 p.m.

12/14/2010

FY '2012' CAPITAL IMPROVEMENT PLAN SCHEDULE

- September Finance/Planning Dept initiate CIP process with departments
Departments submit CIP projects to Finance/Planning Departments
- November Planning/Finance Dept convey draft CIP to each department for review
- December Planning Board CIP Subcommittee meets with each department to prioritize capital requests
- 1/20/11 Planning Board Adoption of CIP
- 2/2/11 Capital Improvement Program (CIP) document to be submitted to City Council
- 2/14/11 City Council Work Session on CIP
- 3/7/11 City Council holds Public Hearing on CIP
- 3/21/11 City Council meeting; Adoption of the CIP

FY '2012' FEE COMMITTEE BUDGET SCHEDULE

- November Fees to Departments for Review
- January Finance Department Recommendations
- February Fee Committee Meeting
- 6/6/11 Fees Adopted by Resolution