



City of Portsmouth Department of Public Works
680 Peverly Hill Road
Portsmouth, New Hampshire 03801

ADDENDUM NUMBER 1
Bid #17-25
Community Campus Cleaning Services

Issued 11/20/2024

This addendum forms part of the original document marked “**Community Campus Cleaning Services RFP # 17-25**”

1. How many bathrooms in total?

There are 22 bathrooms of various sizes. A floorplan is included in a separate addendum.

2. Quarterly and annual responsibilities such as strip and wax floors, carpet cleaning and window washing for example.

We are asking for the tile floors in the classrooms to be stripped and waxed twice a year. Once during the July 4th break and the Christmas break. We will not require carpet cleaning or window washing other than the glass in the main entrance doors daily.

3. Do we have to wash the exterior of the windows?

No, this is not required.

4. Who is the current contract holder?

C&W Services currently holds the contract.

5. What is the price they have been working for?

The price is \$9,567.00 monthly or \$114,804.00 yearly.

6. On the bid walk we were told that the area was approximately 80,000 square feet and that 2 cleaners were getting this done 7 days a week on 8-hour shifts. Do you feel they have been doing a good, decent or not a good job?

We are looking for a higher, more detailed level of cleanliness moving forward.

7. If you go by standards set and agreed upon by most in the industry, one cleaner can do approximately 18,000 square feet in an 8-hour shift. With this information, our bid would require 4 cleaners daily to complete and meet our standards and hopefully exceed your expectations. With this stated, are there areas that are not cleaned daily in the approximately 80,000 square foot area?

All areas within the approximately 80,000 square foot area should be cleaned daily.

8. Is daily cleaning needed 5 or 7 days a week?

Daily cleaning is required 7 days a week as the facility is open on weekends.

9. Can the scope of work be completed overnight or only during daytime hours? What is the preferred work schedule?

We would prefer the work be done in the evening or overnight hours as the facility is used until 9pm on some evenings. If the facility is clean for use in the mornings, the scheduled hours are flexible.

10. Please confirm the current crew work hours and size of the crew.

Current work hours are 12:30pm to 8:30pm. It is a two-person crew.

11. How much more additional work is estimated when the construction is completed?

We don't anticipate any additional work once the construction is completed. The square footage is staying the same.

12. Weekly total amount of hours currently used for supervision?

None

13. Weekly total amount of hours currently used for cleaners?

Currently 80 total hours per week. Two staff at 40 hours per week each.

14. Any snow shoveling required during snow events?

Snow shoveling is not required.

Proposers are to acknowledge this addendum within their proposal. Failure to do so may subject a proposer to disqualification.

End of Addendum #1