

BID #18-08

City of Portsmouth
Portsmouth, New Hampshire
Department of Public Works

Little Harbor Window Replacement

INVITATION TO BID

Sealed bid proposals, **plainly marked**, “**Bid #18-08 Little Harbor Window Replacement**” **on the outside of the mailing envelope as well as the sealed bid envelope**, addressed to the Finance/Purchasing Department, City Hall, 1 Junkins Avenue, Portsmouth, New Hampshire, 03801, will be accepted until **2:15 PM Monday, March 17, 2008**; at which time all bids will be publicly opened and read aloud.

The City is seeking commercial window installation contractors approved by the manufacturer of the window system they propose. The work shall consist of replacing selected windows and associated metal flashing and trim at the Little Harbor School.

There will be a mandatory on site pre-bid meeting on Monday, March 3, 2008 at 3:30 p.m. Contractors are to gather outside the Little Harbor School entrance, 50 Clough Dr., Portsmouth NH. Contractors who do not attend the meeting will not be allowed to submit a bid.

Specifications and bid proposal forms may be obtained from the Finance/Purchasing Department on the third floor at the above address, or at www.cityofportsmouth.com. Procedural questions contact the Finance/Purchasing Department at 603-610-7227. Technical questions should be directed to Dan Hartrey at 610-7299.

Completion date will be 90 calendar days from the date of the Notice to Proceed. Liquidated damages shall be assessed at \$100.00 per day.

Bidders must determine the quantities of work required and the conditions under which the work will be performed.

The City of Portsmouth reserves the right to reject any or all bids, to waive technical or legal deficiencies, and to accept any bid that it may deem to be in the best interest of the City.

Each Bidder shall furnish a bid security in the amount of ten percent (10%) of the bid. The Bid Security may be in the form of a certified check drawn upon a bank within the State of New Hampshire or a bid bond executed by a surety company authorized to do business in the State of New Hampshire, made payable to the City of Portsmouth, N.H.