

Portsmouth, New Hampshire
Portsmouth Public Library
RFP #38-07
“Public Library Sale of Surplus Book Shelving”

INVITATION FOR PROPOSALS

Sealed Request for Proposals, **plainly marked, Sale of Surplus Book Shelving RFP #38-07 on the outside of the mailing envelope as well as the sealed proposal envelope,** addressed to the Finance/Purchasing Department, City Hall, 1 Junkins Avenue, Portsmouth, New Hampshire, 03801, will be accepted until 2:00 p.m. March 27, 2007.

Available shelving for sale:

(a) 90”hx 36”w, or 30”w (b) 84”h x 36”w, or 30”w (c) 78”hx36”w, or 30”w.

Interested proposers are invited to attend a meeting to inspect the shelving for sale on March 21, 2007 @ 10:00am, at the old public library, 8 Islington Street, Portsmouth, NH.

Request for Proposal document may be obtained from the City’s web site: www.cityofportsmouth.com, by contacting the Finance/Purchasing Department on the third floor at the above address, or by calling the Purchasing Clerk at 603-610-7227. Questions may be addressed to the Purchasing Clerk.

All shelving is sold as is, as shown and without warranties or guarantees either expressed or implied. Offer may be for all shelving or for sections of shelving. More than one offer may be accepted.

The City reserves the right to reject any and all proposals, to waive technical and legal deficiencies, and to accept any proposal that it may deem to be in the best interest of the City.

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All shelving is sold as is, as shown and without warranties or guarantees either expressed or implied.

Payment in full amount of proposal item(s) must be received within twenty (20) days of Notice of Acceptance of Proposal unless otherwise agreed. Payment will be accepted via cash or check, made payable to the City of Portsmouth.

Preference will be given to proposers who will disassemble and remove shelving from the building within (30) days of acceptance of offer. Shelving should be disassembled and removed without assistance or cost to the City. Once payment is made, the sale is final and no refund or return will be allowed.

The City anticipates awarding to more than one proposer, although liquidators are welcome to submit. The City reserves the right to reject any and all proposals, to waive technical and legal deficiencies, and to accept any proposal that it may deem to be in the best interest of the City.

Shelving sizes available are:

90”hx36”w
90”hx30”w
84”hx36”w
84”hx30”w
78”hx36”w
78”hx30”w

Proposals shall include the following:

- Name and Address of proposer
- Telephone Number
- Fax Number
- Email Address
- Size of Shelving (see above sizes)
- Amount of Shelving in sections
- Price per section or total
- Special requests for conditions
- Whether the proposer can disassemble and remove from property within the 30 days or anticipated date for shelving to be removed.