

City of Portsmouth
Portsmouth, New Hampshire
Department of Public Works

Bid#52-18

Five (5) 2018 Ford Trucks

INVITATION TO BID

Sealed bid proposals, plainly marked "**Bid#52-18 Five (5) 2018 Ford Trucks**" on the outside of the, addressed to the Finance/Purchasing Department, City Hall, 1 Junkins Avenue, Portsmouth, New Hampshire, 03801, will be accepted until 2:30 p.m. March 22, 2018 at which time all bids will be publicly opened and read aloud.

The City of Portsmouth is seeking to purchase the following trucks:

1. New 2018 Model Year Ford F-550 6.8L 4WD Cab & Chassis. 145" Wheel base, for the Pease Waste Water Division
2. New 2018 Model Year Ford F-550 6.8L 4WD Cab & Chassis. 169" Wheel base, for the Water/Sewer Division
3. New 2018 Ford F-550 6.8L 4WD Cab and Chassis. 168" Wheel base, for the Water/Sewer Division
4. New 2018 Model Year Ford F-350 XL Super Cab 6 3/4' Box **with trade-in** for the Highway Division
5. New 2018 Model Year Ford F-350 XL Regular Cab 8' Box **with trade-in** for the Parking Division

This bid is available at <http://www.cityofportsmouth.com/finance/purchasing.htm> or by contacting the Finance/Purchasing Department at the following number: (603) 610-7227.

Questions may be directed to the Finance/Purchasing Department. Addenda to this proposal, if any, including written answers to questions will be posted on the City of Portsmouth website under the project heading. Any addenda will be not sent directly to vendors.

The City of Portsmouth reserves the right to reject any or all bids, to waive technical or legal deficiencies, and to accept any bid that it may deem to be in the best interest of the City.

INSTRUCTION TO BIDDERS

I. Preparation of Bid Proposal

- A. The Bidder shall submit its proposal upon the form furnished by the City (attached). Prices shall be given in both words and figures.
- B. Each vehicle will be awarded separately. The bid does not require any bidder to submit an “all-or-nothing” bid.
- C. Corrections made to amounts or information requested on the bid form should be made by crossing out the error and entering the new price or information above or below it. The correction must be initialed. In case of discrepancy between the prices written in words and those written in figures, the prices written in words shall govern.
- D. The bidder’s proposal must be signed by the individual, by one or more members of the partnership, by one or more members or officers of each firm representing a joint venture; by one or more officers of a corporation, or by an agent of the contractor legally qualified and acceptable to the owner. If the proposal is made by an individual, his/her name and post office address must be shown, by a partnership the name and post office address if each partnership member must be shown; as a joint venture, the name and post office address of each must be shown; by a corporation, the name of the corporation and its business address must be shown, together with the name of the state in which it is incorporated, and the names, titles, and business addresses of the President, Secretary, and Treasurer.
- E. All words, figures, corrections shall be in ink or typed. All signatures shall be in ink.
- F. Addenda to this proposal, if any, including written answers to questions, will be posted on the City of Portsmouth website at <http://www.cityofportsmouth.com/finance/purchasing.htm> under the project heading. Addenda and updates will NOT be sent directly to firms. Bidders submitting a proposal should check the web site for addenda and updates after the release date. Bidders should print out, sign and return addenda with the proposal. Failure to do so may result in disqualification.
- G. Disadvantaged Business Enterprises (DBEs) as defined in 49 CFR Part 26 are encouraged to submit a proposal. If applicable, documentation of DBE status shall be included with the submittal.

II. Delivery of Bid Proposals

When sent by mail, the sealed proposal shall be addressed to the owner at the address and in the care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the invitation for bids. Proposals received after the time for opening of the bids will be returned to the bidder, unopened. Faxed bid proposals are not acceptable.

III. Withdrawal of Bid Proposals

A bidder will be permitted to withdraw his/her proposal unopened after it has been deposited if such request is received in writing prior to the time specified for opening the proposals.

IV. Public Opening of Bid Proposals

Proposals will be opened and read publicly at the time and place indicated in the invitation for bids. Bidders, their authorized agents, and other interested parties are invited to be present.

V. Irregular Proposals and Disqualification of Bidders

Bid proposals that are irregular may be rejected. Irregular bid proposals include the following:

- A. Failure to use the bid form provided or alteration of the form.
- B. Unauthorized additions, conditional or alternated bids, incomplete bids, or irregularities of any kind which may tend to make the proposal incomplete, indefinite or ambiguous as to its meaning.
- C. The addition of any provision reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.

Bidders may be disqualified and the bid proposal rejected for the following reasons:

- A. More than one proposal for the same work from an individual, firm, or corporation under the same or different name;
- B. Evidence of collusion among bidders;
- C. Failure to submit all required information requested in bid specifications;
- D. Bidder is not qualified or able to provide the services or product(s) described in the bid specifications; or
- E. Disqualification is in the best interest of the City of Portsmouth.

AWARD

I. Consideration of Proposals and Award

After the proposals are opened and read, bid results will be available to the public. In case of discrepancy between the prices written in words and those written figures, the prices written in words shall govern.

Within 30 calendar days after the opening of proposals, if an award is made, it will be made to the lowest, responsible, qualified bidder whose proposal complies with all the requirements prescribed. The successful bidder will be notified by mail at the address indicated on the proposal.

The award shall not be considered official until such time that a purchase order, fully executed contract or an award letter has been issued by the Finance Director.

No presumption of award shall be made by the bidder until such documents are in hand. Verbal notification of award is not considered official. Any action by the bidder to assume otherwise is done so at his/her own risk and the City will not be held liable for any expense incurred by a bidder that has not received an official award.

II. Reservation of Rights

The City reserves the right to cancel the award at any time before final notification of the successful bidder without any liability against the City. The City of Portsmouth reserves the right to reject any or all bids, to waive technical or legal deficiencies, and to accept any bid that it may deem to be in the best interest of the City.

Bid Specifications

Truck #1

New 2018 Model Year Ford F-550 6.8L 4WD Cab & Chassis
145" Wheel Base

The intent of this specification is to procure a new 2018 Ford -550 to be used for the Pease Wastewater Division.

The following are the minimum acceptable specifications. Any exceptions shall be noted in the column titled "Actual Bid".

Minimum Requested:

Actual Bid:

Model:

2018 Model Year
Chassis Cab Ford F-550 XL
Regular Cab 145" Wheelbase, 6.8L 3-
Valve Gas SOHC EFI NA V10 Engine,
6 Speed Automatic with Select Shift
Transmission, 4x4, 4.88 Limited Slip
Axle, DRW.

Payload:

Payload plus Upgrade Package

Interior:

Vinyl-Medium Earth Grey

Paint:

Ford school bus Yellow- Including
Cab Corners

Options:

XL Value Package

Up-fitter Interface Module

110V/400W Outlet

Heavy Duty Alternator

Carpet Delete

Utility lighting System _____

Wheel well liners-Front _____

Full size Spare tire and Rim
with 6-Ton Jack _____

Four additional keys _____

Extra Heavy-Duty Front End
Suspension _____

Snow Plow Package _____

Fixed Glass Rear Window _____

Exterior Backup Alarm _____

Platform Running Boards _____

Trailer Tow Package _____

Integrated Trailer Brake Controller _____

Live-Drive Power Takeoff Provision
with Mobile & Stationary PTO Modes _____

Controller Area Network (CAN) Interface Module _____

SYNC _____

Warranty:
Standard Ford F-550 Warranty _____

Bid Specification

Truck #2

New 2018 Ford F-550 6.8L 4WD Cab and Chassis
169" Wheel Base

The intent of this specification is to procure a new 2018 Ford F-550 to be used for the Water/Sewer Division.

The following are the minimum acceptable specifications. Any exceptions shall be noted in the column titled "Actual Bid".

Minimum Requested:

Actual Bid:

Model:

2018 Model Year
Chassis Cab Ford F-550 XL
Regular Cab 169" Wheelbase, 6.8L 3-
Valve Gas SOHC EFI NA V10 Engine,
6 Speed Automatic with Select Shift
Transmission, 4x4, 4.88 Limited Slip
Axle, DRW.

Payload:

Payload plus Upgrade Package

Paint:

Ford School Bus Yellow- Including
Cab Corners

Interior:

Vinyl-Medium Earth Grey

Options:

XL Value Package

Wheel Well Liners-Front

Heavy Duty Alternator

Extra Heavy Duty Front
End Suspension

Fixed Rear Glass	_____
Up fitter Interface Module	_____
110V/400W Outlet	_____
Full size spare tire and rim with 6-Ton Jack	_____
Four additional keys	_____
Snow Plow Package	_____
Fixed Glass Rear Window	_____
Exterior Backup Alarm	_____
Platform Running Boards	_____
Trailer Tow Package	_____
Integrated Trailer Brake Controller	_____
Live-Drive Power Takeoff Provision	
With Mobile & Stationary PTO Modes	_____
Controller Area Network (CAN) Interface Module	_____
SYNC	_____
<u>Warranty:</u> Standard Ford F-550 Warranty	_____

BID SPECIFICATION

Truck #3

2018 Ford F-550 6.8L 4WD Cab and Chassis
168" Wheel Base

The Intent of this specification is to procure a new 2018 Model Year Ford F-550 6.8L 4WD Cab & Chassis. 168" Wheel base, for the Water/Sewer Division of the City of Portsmouth.

The following are the minimum acceptable specifications. Any exceptions shall be noted in the column titled "Actual Bid"

Minimum Requested:

Actual Bid:

Model:

2018 Model Year
Chassis Cab Ford F-550 XL
Super Cab, 168" Wheelbase, 6.8L 3-
Valve Gas SOHC EFI NA V10 Engine,
6 Speed Automatic with Select Shift
Transmission, 4x4, 4.88 Limited Slip
Axle, DRW.

Packages:

XL Value Package
Power Equipment Group

Payload plus Upgrade Package

Snow Plow Prep Package

Paint:

Ford School Bus Yellow- Including
Cab Corners

Interior:

H-D Vinyl Medium Earth Grey

Options:

Wheel Well Liners-Front

Four Additional Keys	_____
Extra Heavy Duty Front End Suspension	_____
Skid Plates-Transfer Case	_____
Fixed Rear Glass	_____
Up fitter Interface Module	_____
110V/400W Outlet	_____
Full size spare tire and rim With 6-Ton Jack	_____
Four additional keys	_____
Fixed Glass Rear Window	_____
Exterior Backup Alarm	_____
Platform Running Boards	_____
Trailer Tow Package	_____
Integrated Trailer Brake Controller	_____
Live-Drive Power Takeoff Provision With Mobile & Stationary PTO Modes	_____
<u>Warranty:</u> Standard Ford F-550 Warranty	_____

Bid Specifications

TRUCK #4

New 2018 Ford F-350 XL Super Cab 6 3/4' Box
(with trade-in)

The intent of this specification is to procure a new 2018 Ford F-350 pickup truck for the Highway Division that is fully functional and equipped for snow removal.

The following are minimum acceptable specifications. Any exceptions shall be noted in the column titled "Actual Bid".

Minimum Requested:

Actual Bid:

Model:

F-350 XL Super Cab with 6-3/4' box

6.2L V8 gasoline engine

6 Speed automatic transmission

Single rear wheel

4x4

3.73 Non-limited slip axle ratio

Color:

School Bus Yellow-Including
Cab Corners

Interior:

Medium Earth Grey

HD Vinyl with Mini Console

Equipment Groups:

XL value package

Snow plow/camper package

Power equipment group

Options:

Front & Rear splash guards/mud flaps _____

Spray-in bedliner _____

Front & Rear wheel well liner _____

Extra Extra heavy-duty alternator _____

Manual telescoping trailer tow mirrors
With power heated glass _____

Platform running boards _____

Trailer brake controller _____

110v/400w AC inverter outlet _____

Up-fitter switches _____

SYNC _____

Class IV receiver hitch _____

Skid Plates- Transfer Case and Fuel Tank _____

Reverse Sensing System _____

Exterior Back-up Alarm _____

Medium Duty Battery _____

Four Extra Keys _____

Plow:

Fisher 8'6" SS Extreme V-Plow, mounted
On Minute Mount 2 _____

Warranty:

Standard Ford factory warranty _____

Standard Fisher Plow warranty _____

Trade-in:

2006 Chevy 1500 2wd
Mileage 66,184 _____





Bid Specifications

Truck #5

New 2018 Ford F-350 XL Regular Cab 8' Box
(with trade-in)

The intent of this specification is to procure a new 2018 Ford F-350 pickup truck for the Parking Division that is fully functional and equipped for snow removal.

The following are minimum acceptable specifications. Any exceptions shall be noted in the column titled "Actual Bid".

Minimum Requested:

Actual Bid:

Model:

F-350 XL Regular Cab with 8' box

6.2L V8 gasoline engine

6 Speed automatic transmission

Single rear wheel

4x4

3.73 Non-limited slip axle ratio

Color:

School Bus Yellow-Including
Cab Corners

Equipment Groups:

XL value package

Snow plow/camper package

Power equipment group

Options:

Front & Rear splash guards/mud flaps _____

Spray-in bedliner _____

Front & Rear wheel well liner _____

Extra Extra heavy-duty alternator _____

Manual telescoping trailer tow mirrors
With power heated glass _____

Platform running boards _____

Trailer brake controller _____

110v/400w AC inverter outlet _____

Up-fitter switches _____

SYNC _____

HD Vinyl seats with mini-console
Medium Earth Grey _____

Class IV receiver hitch _____

Skid Plates- Transfer Case and Fuel Tank _____

Reverse Sensing System _____

Exterior Back-up Alarm _____

Medium Duty Battery _____

Four extra keys _____

Plow:

Fisher 8'6" SS Extreme V-Plow, mounted
on Minute Mount 2 _____

Warranty:

Standard Ford factory warranty

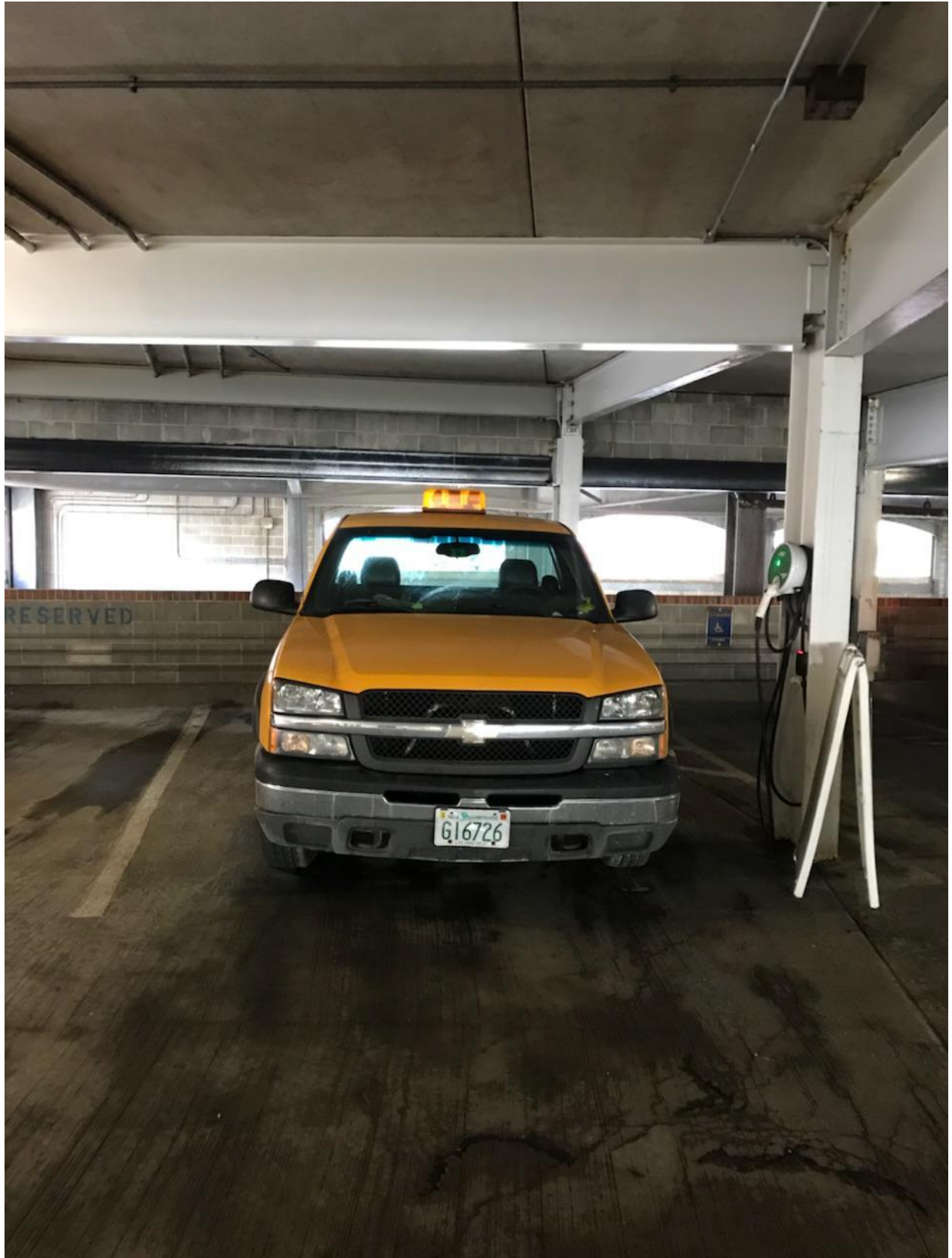
Standard Fisher Plow Warranty

Trade in:

2003 Chevy ½ ton 2wd

Mileage 74,579

Vehicle Trade-in: Both trade-in vehicles are located at the Public Works Department 680 Peverly Hill Road, Portsmouth, NH. You may set up an appointment to see the vehicle by calling Bill Faulkner, Maintenance Garage Foreman at (603) 766-6210.









Bid Proposal Form

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Truck #1	New 2018 Model Year Ford F-550 6.8L 4WD Cab & Chassis 145" Wheel Base
\$ _____ Price in Words	\$ _____ Price in Figures
Standard Ford Factory Warranty	
\$ _____ Price in Words	\$ _____ Price in Figures
Total: Truck #1 plus warranty	
\$ _____ Price in Words	\$ _____ Price in Figures

Truck #2	New 2018 Ford F-550 6.8L 4WD Cab and Chassis 169" Wheel Base
\$ _____ Price in Words	\$ _____ Price in Figures
Standard Ford Factory Warranty	
\$ _____ Price in Words	\$ _____ Price in Figures
Total: Truck #2 plus warranty	
\$ _____ Price in Words	\$ _____ Price in Figures

Bid Proposal Form

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Truck #3	New 2018 Ford F-550 6.8L 4WD Cab and Chassis 168" Wheel Base
\$ _____ Price in Words	\$ _____ Price in Figures
Standard Ford Factory Warranty	
\$ _____ Price in Words	\$ _____ Price in Figures
Total: Truck #3 plus warranty	
\$ _____ Price in Words	\$ _____ Price in Figures

Truck #4	New 2018 Ford F-350 XL Super Cab 6 3/4' Box (with trade-in)
\$ _____ Price in Words	\$ _____ Price in Figures
Standard Ford Factory Warranty	
\$ _____ Price in Words	\$ _____ Price in Figures
Standard Fisher Plow Warranty	
\$ _____ Price in Words	\$ _____ Price in Figures
Trade-In: 2006 Chevy 1500 2wd Mileage 66,184	
\$ _____ Price in Words	\$ _____ Price in Figures
Total: Truck #4 plus warranties minus trade-in	
\$ _____ Price in Words	\$ _____ Price in Figures

Bid Proposal Form

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Truck #5	New 2018 Ford F-350 XL Regular Cab 8' Box (with trade-in)
\$ _____	\$ _____
Price in Words	Price in Figures
Standard Ford Factory Warranty	
\$ _____	\$ _____
Standard Fisher Plow Warranty	
\$ _____	\$ _____
Price in Words	Price in Figures
Trade-In: 2003 Chevy ½ ton 2wd Mileage 74,579	
\$ _____	\$ _____
Price in Words	Price in Figures
Total: Truck#5 plus warranties minus trade-in	
\$ _____	\$ _____
Price in Words	Price in Figures

Each truck will be awarded separately.

DELIVERY: Bidder must state approximate number of days from award that delivery will be made.

Approximate Number of Days for Delivery: _____

DELIVERY NEW VEHICLE: Delivery is expected no later than 120 days from receipt of award. Bidder must deliver vehicle to Department of Public Works, 680 Peverly Hill Road, Portsmouth, NH 03801.

The undersigned agrees that he/she on behalf of Bidder has read the bid proposal documents, the instruction to bidders' specifications and agrees to the terms and conditions set forth herein.

Bidder understands that bid prices shall include delivery FOB to the address identified in the bid documents and bid price shall be firm for at least 45 days.

Bidder further agrees that this bid is not made jointly or in conjunction, cooperation or collusion with any person, firm, corporation or other legal entity.

Bidder agrees no officer, agent or employee of the Owner is directly or indirectly interested in this Bid.

Submitted by Authorized Agent:

(Print Name & Title)

Signature: _____

Date: _____

Company: _____

Address: _____

City/State/Zip: _____

E-mail address : _____

Telephone: _____

Fax: _____