

City of
Portsmouth

New Hampshire



Proposed Annual Budget

Fiscal Year 2021

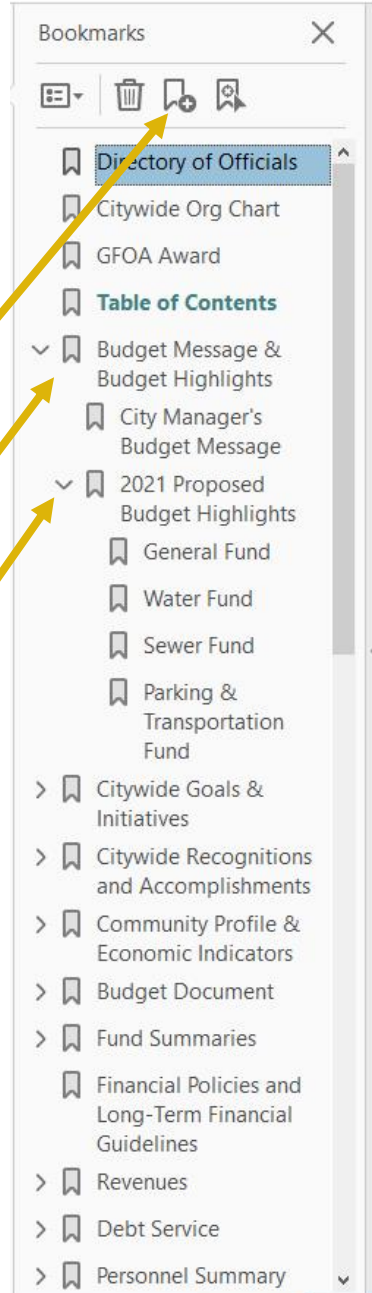
(July 1, 2020 – June 30, 2021)

The
Proposed FY21 Budget
for **The City of Portsmouth**
has many online enhancements
to help you better utilize this
valuable City document.

Bookmarks

The City of Portsmouth FY21 Features Bookmarks that will help you navigate through the document.

- Click on the Bookmark symbol to see the Tab list (this matches the Table of Contents and Tabs in the physical Document)
- The major “tabs” are your main bookmarks.
- Any bookmark with an arrow can be “expanded” by clicking on it (it will turn 90 degrees to face downward and a list should appear below it).



City of Portsmouth, New Hampshire Proposed Annual Budget 2020 – 2021

Directory of Officials

City Council

Rick Becksted, Mayor
Jim Splaine, Assistant Mayor

Deaglan McEachern
Peter Whelan
Cliff Lazenby

Esther Kennedy
Petra Huda
John K. Tabor Jr.
Paige Trace

Board of Education

Stephen Zdravec, Superintendent
Traci Hope Van Epps, Chair
Kristin Jeffrey, Vice Chair

Ann M. Walker
Christiana “Pip” Clews
Margaux Peabody

Nancy Novelline Clayburgh
Tara Kennedy
Brian French
Jeffrey Landry

Police Commission

Chief Robert Merner
Joseph Onosko, Chair
Stefany Shaheen
Tom Hart

Fire Commission

Todd Germain, Fire Chief
Jennifer Mosher-Matthes, Chair
Richard Gamester, Vice Chair
Michael Hughes, Clerk

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Nancy Colbert Puff, Deputy City Manager
Robert Sullivan, City Attorney
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Andrew Purgiel, Deputy Finance Director
Peter Rice, Director of Public Works and Facilities
Brian Goetz, Deputy Public Works Director
Kelli Barnaby, City Clerk
Kelly Harper, Interim Human Resources Director
Vacant, Revenue Administrator
Rosann Maurice-Lentz, City Assessor
Melvin Wilson Jr., Recreation Director
Steven Butzel, Library Director
Robert Marsilia, Chief Building Inspector
Kimberly McNamara, Public Health Director
Juliet Walker, Planning Director
Ellen Tully, Welfare Administrator
Nancy Carmer, Economic Development



Look for the City seal at the bottom of each page!

[CLICK](#) on the seal to be brought back to the [TABLE OF CONTENTS](#).



Karen S. Conard
City Manager

CITY OF PORTSMOUTH

City Hall, One Junkins Avenue
Portsmouth, New Hampshire 03801
kconard@cityofportsmouth.com
(603) 610-7201

To: Honorable Mayor Rick Becksted and City Council Members
From: Karen S. Conard, City Manager
Date: April 24, 2020
Re: Fiscal Year 2021 Budget Message

In accordance with Article VII of the City Charter, I hereby submit the Fiscal Year 2021 Proposed Budget document for all appropriated City funds: General, Water, Sewer, Parking and Transportation, Community Development, Stormwater and Prescott Park. This budget document also includes the City's Rolling Stock Replacement Program, a summary of the Capital Improvement Plan, the FY21 Fee Schedule, citywide goals and accomplishments, an outline of priorities for the coming year, and a financial plan to achieve a level of services that meets our community needs.

As I present my first proposed budget for the City of Portsmouth, we are amid a world-wide Novel Coronavirus Pandemic (COVID-19) that has reached the United States. This virus which is so severe and serious, with no vaccine yet created, has the world at its mercy. Following the lead of other States in our Country making efforts to keep the disease from spreading and protecting our loved ones, Governor Chris Sununu issued a Stay-At-Home order limiting restaurants to take-out services only and closing all non-essential businesses in New Hampshire to the public.

For the first time in history, the City of Portsmouth's buildings, playgrounds, fields, and programs are closed to our citizens and business owners. However, we are able to continue essential services to our Citizens such as public safety, emergency assistance, education, water and sewer supply, solid waste and recycling pickup to name a few. With today's technology, our on-line services are still available and we have enhanced these services to include virtual public meetings, classrooms for our students, programs at our Public Library, as well as providing public outreach notices via the city's website and other social media platforms.

Before I review my proposed FY21 budget, I would like to note that just a short time ago, the economic outlook of the Seacoast area remained strong and active, encouraging new development, businesses, and making it a desirable place to call home. The unfortunate closure of businesses has created a financial uncertainty that we must address as we enter into the budget process. We must be cognizant that the current commercial industry in Portsmouth which accounts for 17% of all taxable properties but pays nearly 50% of the total tax levy, could be significantly impacted. We must also be mindful that Portsmouth will experience record high unemployment rates and diminishing revenues. These unknown variables may have an impact on the tax rate at the time when it is set by the Department of Revenue.



Contact City officials by clicking on their name on the “Directory of Officials page.” This will bring you to their page on the City’s website.

Click on an official’s name

To visit their contact page!

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City of PORTSMOUTH NH

CITY COUNCIL

Meetings & Material (Past and Present) | About | City Council Policies | Revised Rules & Orders | Contact

City of Portsmouth > City Council Home > Rick Becksted

RICK BECKSTED

Mayor

1395 Islington Street
Portsmouth, NH 03801
Tel: (603) 610-7200

This online form is only for Mayor Becksted. The contents of the online form will be subject to the right to know law and will be available for public viewing.


Name

Email

Address

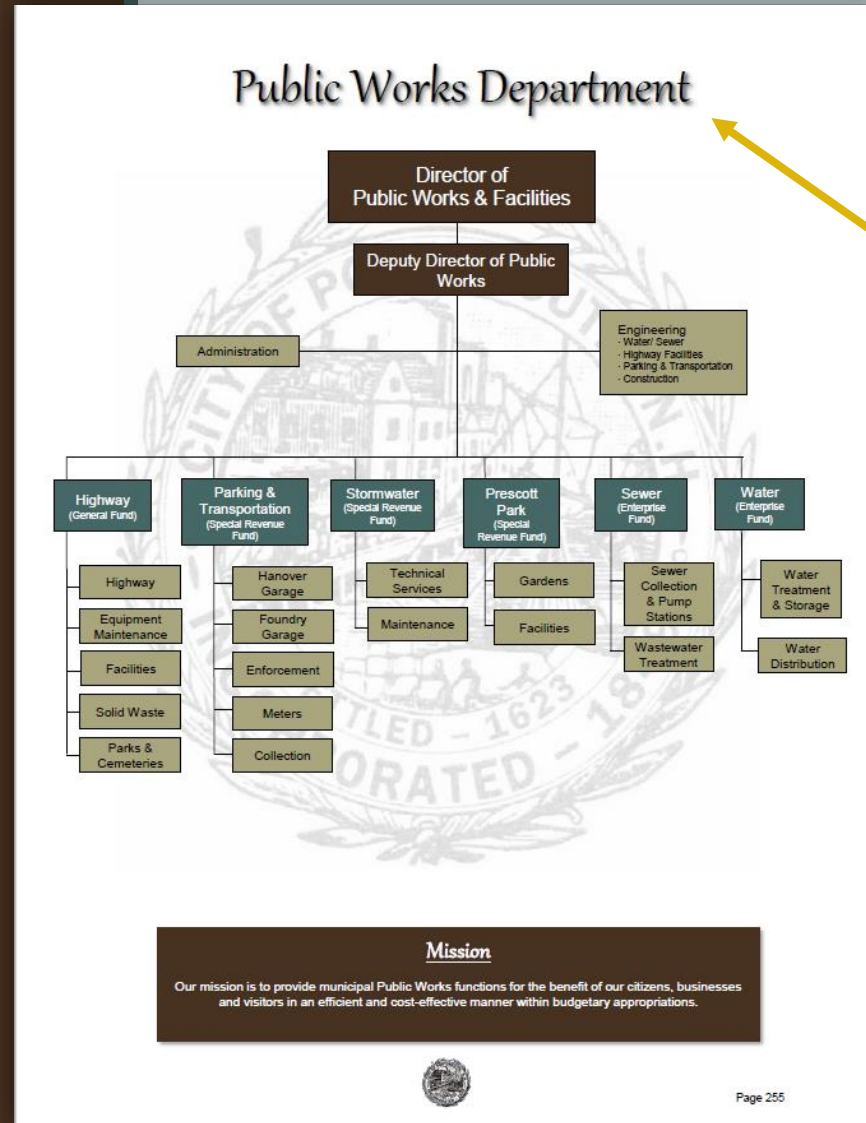
Subject

Message



(603) 610-7200
1395 Islington Street
Portsmouth, NH 03801

Visit the City Department section of the budget by clicking on their Department on the City Organizational Chart.



City of Portsmouth, New Hampshire

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Citywide Goals and Initiatives

Citywide Goals

The City of Portsmouth remains committed to establishing a diverse, fiscally sound, and harmonious community which offers a full range of housing, business, cultural, and recreational opportunities for its residents, businesses and visitors in a safe and attractive environment while preserving its ecological and historical treasures.

The following goals are developed in partnership with its citizens and businesses and are formalized through resolutions, committees, internal policies, and/or master plan documentation.



Promote and Support Sustainable Practices

The Portsmouth community expressed a strong desire to become more sustainable and ecologically friendly in order to safeguard its future. It is a goal of the City to identify new opportunities which it can institute to become a more sustainable community. The City's commitments and goals are led by:

- ❖ A resolution signed by the City Council in 2007 declaring Portsmouth an [Eco-Municipality](#);
- ❖ Becoming a member of [ICLEI \(International Council of Local Environmental Initiatives\)](#), an association of "cities and counties committed to climate action, clean energy and sustainability;"
- ❖ In June 2017, the City Council voted unanimously to authorize the Mayor to sign a letter promoting the Paris Climate Agreement's goals calling for increasing efforts to cut greenhouse gas emissions, create a clean energy economy, and stand for environmental justice;
- ❖ In July 2017, a [Mayor's Blue Ribbon Renewable Energy Committee](#) was appointed and charged to report back to the City Council with a phased renewable energy policy;
- ❖ [Council Policy 2018-01, "Renewable Energy Policy"](#), adopted March 5, 2018, was created to move Portsmouth towards becoming a "Net Zero Energy" Community;
- ❖ In FY19 the City Council adopted a new [Wind-Power Energy Systems Exemption](#) in addition to the [Solar Energy Systems Exemption](#), already in place; and
- ❖ In FY19 the School Department officially adopted the "Farm to School Program Coordinator" position to run the [Clippers Farm to School Program](#).



Click on any title or page # to be brought to that page.

****Remember****

Just hit the seal at the bottom of the page to return to the table of contents at any time.

City of Portsmouth, New Hampshire

Web Addresses

www.cityofportsmouth.com

Current and Past Budget Documents

<http://cityofportsmouth.com/finance/proposedadopted-budgets-and-cafr-reports>

FY19 Comprehensive Annual Financial Report (CAFR)

<https://view.publitas.com/city-of-portsmouth-1/fy19-comprehensive-annual-financial-report-cafr/page/1>

FY19 Popular Annual Financial Report (PAFR)

<https://view.publitas.com/city-of-portsmouth-1/fy19-popular-annual-financial-report-pafr/page/1>

Capital Improvement Plan for 2021-2026

http://files.cityofportsmouth.com/files/planning/cip/FINAL_CityCouncilCIP_FY21FY26.pdf

Citywide Projects

<https://www.cityofportsmouth.com/publicworks/projects>

Portsmouth's Finance Department

<http://cityofportsmouth.com/finance>

Online Bill Payments

<http://cityofportsmouth.com/city/pay-my-bill>

Portsmouth Municipal Meetings Calendar

<http://cityofportsmouth.com/city-municipal-meetings-calendar>

Portsmouth Click N' Fix (Request Public Works Maintenance Service)

<http://cityofportsmouth.com/publicworks/portsmouth-click-n-fix>

Plan Portsmouth (Planning Department)

<http://cityofportsmouth.com/planportsmouth>

Park Portsmouth (Parking Maps of Portsmouth)

<http://cityofportsmouth.com/publicworks/parkportsmouth>

Snowstorm Parking

<http://cityofportsmouth.com/publicworks/snowrelatedimpacts>

City of Portsmouth Wastewater

<http://cityofportsmouth.com/publicworks/wastewater>

Portsmouth's Sustainability Initiatives

<http://cityofportsmouth.com/sustainability>

Municipal Government Video Channel

<https://www.youtube.com/user/CityofPortsmouth>

The last page of the Table of Contents features many helpful (clickable) links to the City's Website including:

* The FY2021-2026 Capital Improvement Plan (CIP)

* The FY19 Popular Annual Financial Report (PAFR)

* The FY19 Comprehensive Annual Financial Report (CAFR)

and many more. . .

Click on any of the symbols on the side of the Citywide Initiatives or Accomplishments sections to learn more about that particular Citywide Goal.



Improve Public Outreach

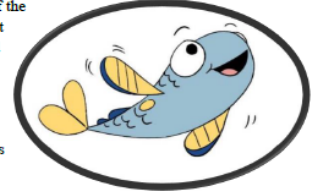
The City's public outreach objective is to provide information about City initiatives, projects and public meetings to residents while providing platforms for residents to provide input and feedback on important City projects and activities. The Public Information Office strives continuously to improve these lines of communication to the public to provide up to date information on items that may affect a citizen's day-to-day activities. Communications avenues include:

- ❖ A [Portsmouth Municipal Meetings Calendar](#) and a [Community Events Calendar](#) are both provided on the City's Website.
- ❖ The City's website www.cityofportsmouth.com provides a "What's New" section on the homepage, featuring the latest press releases from City Departments.
- ❖ The City publishes a weekly e-newsletter (sign up on the city's website at <https://www.cityofportsmouth.com/city/welcome-portsmouths-community-newsletter>).
- ❖ [Click N' Fix mobile application](#) allows residents to communicate and report infrastructure concerns to the [City's Public Works Department](#) in a reliable and convenient manner.
- ❖ Residents subscribe to the Code RED Community Alert System [<https://www.cityofportsmouth.com/police/community-alert-system>] messaging capability that provides telephone, email and text alerts about snow parking bans and similar urgent advisories.
- ❖ The City maintains an [Interactive Project Map](#) on the City website that provides updates and detailed information regarding infrastructure projects occurring throughout the City.
- ❖ The City of Portsmouth public access channel (Channel 22) provides live streaming of key municipal meetings which are then archived on the City [YouTube Channel](#) in one convenient location.
- ❖ Portsmouth's [Planning, Inspection, Health and Public Works Departments](#) began to utilize [ViewPoint Cloud Software](#) in FY17 an online permitting center that allows customers to apply, monitor the status of their application online, and receive notifications when the applications are reviewed and processed.
- ❖ Several departments, including DPW, Fire, Police and Schools maintain social media accounts to post timely messages and information.
- ❖ The Public Information Officer provides detailed information on City projects and initiatives to the media.



"Think Blue" Stormwater Outreach

During a November 2019 public meeting, the City of Portsmouth's Stormwater Division unveiled "Blue", the City's mascot for clean water who acts as an advocate for stormwater contamination reduction efforts that the City, residents and private property owners can make to keep the Portsmouth watershed healthy. "Think Blue, What can YOU do?" is the Stormwater Division's motto going forward that will encourage private property owners, which comprise over 70 percent of the property in Portsmouth, to do their part to adopt best management practices to reduce polluted runoff and improve water quality. Future efforts will include tips, guidance and ways that property owners can participate to do their part. This outreach is one of the major components of the City's efforts to comply with the Environmental Protection Agency's 2018 Stormwater program requirements.



Citywide Goal(s) Addressed:

- *Improve Public Outreach*
- *Promote and Support Sustainable Practices*
- *Promote Regulation Adherence and Legislative Development to Protect City Operations and Assets*

Major City Departments Involved:

- *Public Works Department – Sewer Division*



Community Policing

The Portsmouth Police Department embraces the community policing concept and its collaboration with the community which has far-reaching positive results. This concept leads to a relationship where community problems are identified and solved together. The expanded outlook on crime control and prevention, the emphasis on making community members active participants in the process of problem solving, and the officers' pivotal role in community policing require profound involvement within the police organization. The Portsmouth Police Department has numerous outreach programs and an officer dedicated to oversee them.














Some programs include:

- Cops and Kids events
- Elderly outreach
- Neighborhood meetings
- Community active shooter and de-escalation training



Portsmouth FY21 Citywide Initiatives

Promote and Support Sustainable Practices 	<ul style="list-style-type: none"> Open Space Plan Public Library Sustainability Practices School Department Sustainability Efforts
Create a Bikeable and Walkable Community 	<ul style="list-style-type: none"> North Mills Pond Trail and Greenway Market Street Gateway Improvement Project
Address Transportation and Parking Needs 	<ul style="list-style-type: none"> Cloud-based Payment system for Foundry and Hanover Parking Neighborhood Parking Program Pilot Preparing Hanover Garage Renovation
Improve Public Outreach 	<ul style="list-style-type: none"> Think Blue Stormwater Outreach Community Policing GIS Interns
Provide a Diverse Educational Environment in which our Youth can Grow and Learn 	<ul style="list-style-type: none"> School Department Education Initiatives
Promote a Welcoming, Safe, and Diverse Community 	<ul style="list-style-type: none"> New Senior Activity Center Portsmouth Police Department CALEA Certification Implementation of the Fire Department Strategic Plan
Build and Maintain a Robust and Authentic Infrastructure 	<ul style="list-style-type: none"> Work on the Municipal Complex Bridge Updates (Kearsarge and Market Street) Recreation Fields Fleet Street Consent Decree
Support a Vibrant Economic Environment for Business to Grow & Thrive 	<ul style="list-style-type: none"> Implementation of the Business Retention Plan
Promote Regulation Adherence and Legislative Development to Protect City Operations and Assets 	<ul style="list-style-type: none"> Legislative Subcommittee
Maintain Financial Stability 	<ul style="list-style-type: none"> See – “Financial Policies and Guidelines” section of this document.
Preserve and Restore Historic Structures and Artifacts 	<ul style="list-style-type: none"> Special Collections and Historic Preservation at PPL Historic Municipal Document Restoration, Preservation, Scanning Portsmouth 400th Planning and Events



Citywide Initiatives

The following Citywide Initiatives were submitted by city department heads as actions toward goals put forth by the City Council for the 2021 fiscal year.

❖ Open Space Plan



During the winter of 2020, the City completed its first Open Space Plan. The Plan establishes a citywide strategy for land protection and preservation, establishing new or formalizing existing access to passive recreational areas and balancing public access and types of uses with sustainable management practices, and formalizes links to and between these assets to ensure access from residential and work place areas citywide. The Plan will guide and prioritize capital investments and identify funding opportunities including public/private partnerships, and will be a tool for coordinating citywide projects, policies, and programs related to open space and recreation.

Citywide Goal(s) Addressed:

- Promote and Support Sustainable Practices
- Create a Bikeable and Walkable Community

Major City Departments Involved:

- Portsmouth School Department

❖ Public Library Sustainability Practices



The Portsmouth Public Library (PPL) employs every available opportunity to adopt new sustainability practices including:


- The library maintains its own gardens which were first started in 2009 growing vegetables, flowers and grains in six raised beds. The library staff demonstrate and educate on small-scale gardening techniques that can be adopted by many Portsmouth residents. The library also offers youth programming to encourage new generations to be the stewards of gardens and the environment.
- In FY19 a pollinator garden flourished, not only helping the gardens at the library, but also demonstrated to residents that sustainable and organic gardening practices can be both beautiful and functional.
- Recently, the library planted a native wildflower garden to replace a fallen tree.
- The use of 100% recycled paper in all staff printers and photocopiers.
- A staff composting program was doubled in capacity since FY18.



Click on any of the titles in the Citywide Initiatives Table and be brought to that initiative write up.


Clicking on the same symbols in the Department Goals pages will also take you to that Goal's explanation.



 **Improve Public Outreach**

The City's public outreach objective is to provide information about City initiatives, projects and public meetings to residents while providing platforms for residents to provide input and feedback on important City projects and activities. The Public Information Office strives continuously to improve these lines of communication to the public to provide up to date information on items that may affect a citizen's day-to-day activities. Communications avenues include:

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Programs and Services


Functions of the City Manager - The City Manager is appointed by a two-thirds majority of the City Council to function as the Chief Executive and Administrative Officer of the City and is responsible for the proper administration of all the departments of City government in accordance with the City Charter.

- Carry out policy decisions of the City Council, and oversee all property owned by the City.
- Inform the Council of the City's needs and ongoing conditions and make reports that may be required by law, requested by the Council, or judged necessary by the Manager.
- Participate in discussions that come before the City Council.
- Supervise all Department Heads and appoint, suspend, remove, or discipline all municipal employees in the administrative service of the City.
- Provide to the City Council an operating budget, a budget statement, and a long-range capital plan, which outline the immediate and long-range financial plans and projects.



Goals and Objectives

<p>Goal #1:</p> <p><i>Maintain high standards of responsiveness to City Councilors and residents and promote public involvement in City projects.</i></p>	<p>Objectives:</p> <ul style="list-style-type: none"> ✓ Ensure timely responses to all City Council directives and requests for service. ✓ Ensure timely responses to all resident questions and calls for service. ✓ Work with City staff to ensure high quality presentations as well as effective and innovative means for soliciting public input and engaging the public in the work of the City.
<p>Citywide Goals Addressed:</p> <ul style="list-style-type: none"> • Improve Public Outreach  • Promote Regulation Adherence and Legislative Development to Protect City Operations and Assets  	
<p>Goal #2:</p> <p><i>Continue pursuit of special economic development projects and public/private partnerships, which maintain and improve the vibrancy and economic health of the City.</i></p>	<p>Objectives:</p> <ul style="list-style-type: none"> ✓ Work with the City Council, Planning Board and City staff to implement the City's Master Plan. ✓ Implement economic development goals and objectives as described in the Economic Development Commission Annual Action Plan and City Master Plan. ✓ Continue to carry out Council intentions regarding special events, which attract visitors and contribute to Portsmouth's vibrant and diverse economic base.
<p>Citywide Goal Addressed:</p> <ul style="list-style-type: none"> • Maintain Financial Stability  	



All blue
underlined
text is a
clickable link.

process: Parking and Transportation, Community Development Block Grant (CDBG), Urban Development Action Grant Fund (UDAG), Stormwater, and Prescott Park.

DEBT SERVICE- This document includes an analysis of debt service for the General, Parking & Transportation, Debt Service Fund, Water, and Sewer Funds. The analysis includes: computation of legal debt margin, long-term debt forecast model, projected long-term debt service as a percentage of the general fund budget, and long-term debt outstanding balance.

CAPITAL IMPROVEMENT PLAN (CIP)- The long-term planning for major capital projects is set forth in the six-year Capital Improvement Plan and adopted by the City Council. The capital projects are funded through capital outlays, state and federal aid, revenues, public-private partnerships and bond issues. This document provides a summary of the Capital Improvement Plan in Appendix II; however, the City also publishes a more detailed long-term CIP under a separate cover as well as online.
<https://www.cityofportsmouth.com/planportsmouth/capital-improvement-plan>

ROLLING STOCK PROGRAM- The Rolling Stock Program is intended to provide an overall schedule for the expenditure of City funds on replacement of vehicles and equipment necessary to carry out daily City activities. City departments with rolling stock requirements that participate in the program include the Public Works, Police, Fire, School, Parking/Transportation, Water, Sewer Departments and Prescott Park. Such a program serves to inform the City Council and the community that certain expenditures for upgrading the existing equipment are to be expected in the years ahead. The Rolling Stock Program detail is located in Appendix I of this document.

FEE SCHEDULE- A City ordinance was enacted stating that all municipal fees shall be adopted and may be amended by resolution during the annual budget adoption process. Appendix III provides a detailed list of all City fees which are reviewed every year.

BUDGETARY FUND STRUCTURE

The City's budgetary fund structure (appropriated funds) which are included in this document are: the General Fund; the Community Development, Parking & Transportation; Stormwater, Prescott Park, and Economic Development Funds (Special Revenue Funds); and the Water and Sewer Funds (Enterprise Funds).

The fund structure in the audited financial statements include all Governmental Funds (General, Special Revenue, Capital Projects, Debt Service Fund and Permanent funds), Enterprise Funds (Water and Sewer) and Fiduciary Funds (Private Purpose Trusts and Agency Funds).

The following chart shows the City's audited fund structure and highlights the appropriated funds in this document and Department/Fund relationships.



Tax Relief Programs

Veterans' Tax Credit

Standard & Optional Veteran's Tax Credit RSA 72:28 - \$500

> 90 days on active service in the armed forces of the United States in any qualifying war or armed conflict listed below:

- "World War I" between April 8, 1917 and November 11, 1918, extended to April 1, 1920 for service in Russia; provided that military or naval service on or after November 12, 1918 and before July 2, 1921, where there was prior service between April 8, 1917 and November 11, 1918 shall be considered as World War I service;
- "World War II" between December 7, 1941 and December 31, 1946;
- "Korean Conflict" between June 25, 1950 and January 31, 1955;
- "Vietnam Conflict" between December 22, 1961 and May 7, 1975;
- "Vietnam Conflict" between July 1, 1968 and December 22, 1961, if the resident earned the Vietnam service medal or the armed forces expeditionary medal;
- "Persian Gulf War" between August 2, 1990 and the date thereafter prescribed by Presidential proclamation or by law; and
- Any other war or armed conflict that has occurred since May 9, 1976, and in which the resident earned an armed forces expeditionary medal or theater of operations service medal.

> Honorably discharged

> Terminated from the armed forces due to a service-related disability or the surviving spouse of such a resident

> The surviving spouse of any New Hampshire resident who suffered a service connected death

All Veterans RSA 72:28b - \$500

90 Days of active duty, honorable discharge, cannot combine with 72:28 or 72:35.

Permanent & Total Service-Connected Disability RSA 72:35 - \$3,200

Must be permanent & total, may be less than 100%

Surviving Spouse RSA 72:29-a - \$2,000

Veteran killed or died while on active duty.

Certain Disabled Veterans RSA 72:36-a - Total Exemption

Permanent and Total Service-Connected Disability and double amputee or blindness and owns specially adapted homestead acquired with assistance of the VA.

All information acquired from the Portsmouth City Assessor's Office.



Elderly & Disabled citizens can qualify for tax deferrals and exemptions. Find more info about qualifications and how to apply, see below or visit the city's website at cityofportsmouth.com/assessors/elderly-disabled.

Filing Deadline for All Exemptions - April 15th preceding the setting of the tax rate.

Elderly Exemption (RSA 72:39-a)

Age 65 or over as of April 1st of the year applying and a resident of New Hampshire for three consecutive years (as of April 1st). The property on which the exemption is claimed must be the applicant's principal place of abode.

Elderly Exemption Amount off Assessed Valuation

- Ages 65-74 - \$235,000
- Ages 75-79 - \$285,000
- Ages 80+ - \$335,000

Elderly Income Limit

- (Single) - \$43,151
- (Married) - \$59,332

Elderly Asset Limit

- (Single) - \$175,000
- (Married) - \$175,000

Disabled Exemption (RSA 72:37-b)

Eligible under Social Security Title II or XVI and a resident of New Hampshire for five years as of April 1st. The property on which the exemption is claimed must be the applicant's principal place of abode.

Exemption Amount off Assessed Valuation - \$235,000

Disabled Income Limit

- (Single) - \$43,151
- (Married) - \$59,332

Disabled Asset Limit

- (Single) - \$175,000
- (Married) - \$175,000

Elderly or Disabled Tax Deferral (RSA 72:38-a)

If eligible taxpayers are experiencing hardship paying their tax bill, the City of Portsmouth offers the option of tax deferral.

Who Qualifies for this deferral?

Taxpayers that are 65 years or older or eligible under Title II or Title XVI of the federal Social Security Act for benefits for the disabled may qualify for a tax deferral program in accordance with RSA 72:38-a.

What is a tax deferral?

A tax deferral is a postponement for all or part of the taxes due, plus annual interest at five percent (5%) if the tax liability is proven to cause the taxpayer an undue hardship or possible property loss.

Blind Exemption (RSA 72:37)

A resident who is legally blind as determined by the Services for Blind and Visually Impaired, Department of Education shall be exempt each year. A certification letter from the State of New Hampshire Bureau of Services for Blind and Visually Impaired must be submitted with a Permanent Application State form PA-29 to the Assessing Department.

Blind Exemption Amount - \$25,000

Solar Exemption (RSA 72:62)

For persons owning real property equipped with a solar energy system as defined in RSA 72:61. The City shall exempt from taxes an amount equal to the assessed value of the solar energy system.

Wind-Powered Energy Systems Exemption (RSA 72:65)

For persons owning real property equipped with a wind-powered energy system as defined in RSA 72:65. The City shall exempt from taxes an amount equal to the assessed value of the wind-powered energy system.



City Clerk/ Elections

Services Overview

- ✓ Oversight and creation of vital records
- ✓ Issue wide variety of permits and licenses
- ✓ Provide support services to the City Council
- ✓ Update the local Boards and Commissions list
- ✓ File and preserve all City Documents
- ✓ Administer and conduct elections



Position Summary Schedule

Positions Full Time	FY18	FY19	FY20
City Clerk	1	1	1
Deputy City Clerk II	1	1	1
Administrative Clerk	1	1	1
Totals Full Time	3	3	3

Department Budget Comments

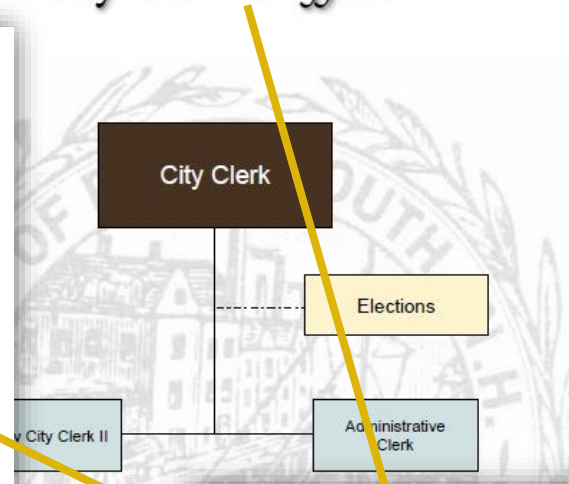
The proposed City Clerk FY21 Budget is \$278,833, a net increase of \$6,838 or 2.51% from FY20 due primarily to an increase in contractual obligations.

The proposed Election budget for FY21 is \$121,564 a net increase of \$13,114 or 12.09% from FY20. In FY21, there will be two elections, the State Primary Election and Presidential General Election. This budget increase is the result of increases in salaries for all Ward Officials. Additional staffing will continue to be used at the elections for enhanced efficiencies at the polls and the handling of increased voter participation, processing of absentee ballots and reporting forms for the State.

Budget Summary of Expenditures

	FY19 BUDGET	FY19 ACTUAL	FY20 BUDGET	FY21 CITY MANAGER RECOMMENDED
CITY CLERK				
SALARIES	199,200	199,097	211,254	214,835
OVERTIME	4,600	1,049	3,600	3,500
LONGEVITY	2,199	2,199	2,593	2,815
RETIREMENT	23,431	23,104	23,789	24,680
OTHER BENEFITS	15,782	14,968	16,559	16,903
<i>Contractual Obligations</i>	<i>245,082</i>	<i>241,315</i>	<i>257,695</i>	<i>262,533</i>
TRAINING/EDUCATION/CONFERENCES	2,150	2,307	1,950	1,950
PROFESSIONAL ORGANIZATION DUES	400	325	400	400
OTHER OPERATING	10,700	12,830	11,950	13,950
<i>Other Operating</i>	<i>13,250</i>	<i>15,262</i>	<i>14,300</i>	<i>16,300</i>
TOTAL	258,332	256,577	271,995	278,833

City Clerk's Office



Clicking on the Department Title will take you to the Department's Website on the City Website

****IMPORTANT INFORMATION****

**** PLEASE READ ****

Due to Governor Sununu's Stay-At-Home order, and concern for the health and well-being of the public and city employees in relation to COVID-19, City Hall is closed through May 4, 2020. City services continue to be offered online through the links on this page and in response to email and phone messages which are checked regularly.

CONTACT

Kelli Barnaby
City Clerk

City Clerk's Office
1 Junkins Avenue
Portsmouth, NH 03801

Phone
(603) 610-3245



In the Personnel section – click on the Department to be taken to that Department within the Book.



Inspection Department

Services Overview

- ✓ Plan Review and Code Consulting
- ✓ Permit Issuance
- ✓ Construction Inspections
- ✓ Construction Completion
- ✓ Code Enforcement



Position Summary Schedule

Positions Full Time	FY19	FY20	FY21
Deputy City Manager	0.05	0.05	0.05
Chief Building Inspector	1	1	1
Assistant Building Inspector	1	1	1
Plumbing/ Assistant Building Code Inspector	0	0	1
Plumbing Inspector	1	1	0
Electrical Inspector	1	1	1
Office Manager	0	1	1
Administrative Clerk	1	0	0
Totals Full Time	5.05	5.05	5.05
Positions Part-Time	FY19	FY20	FY21
PT Inspection Clerk	1	1	1
PT Plumbing Inspector	0	0	1
Totals Part Time	1.00	1.00	2.00

Department Budget Comments

The Inspection Department is proposing a budget of \$565,986 for FY21. This represents a net increase of \$26,365 or 4.89% from the FY20 budget. The net increase in the inspection budget is primarily due to contractual obligations and the addition of a part-time inspection staff positions (part time plumbing inspector). The need for additional inspection staff is in response to the continuing demand for permitted work (new construction and remodeling) as indicated in the significant increase in the number of required inspections conducted by staff (approximately a 15% increase since FY18).

Budget Summary of Expenditures

	FY19 BUDGET	FY19 ACTUAL	FY20 BUDGET	FY21 CITY MANAGER RECOMMENDED
INSPECTION				
SALARIES	375,104	375,022	382,608	387,707
PART-TIME SALARIES	30,782	36,010	56,082	88,701
OVERTIME	1,500	-	1,500	1,500
LONGEVITY	828	828	1,840	1,744
RETIREMENT	42,929	42,734	43,108	43,821
OTHER BENEFITS	31,213	30,400	34,088	38,893
Contractual Obligations	482,156	484,794	522,206	559,966
TRAINING/EDUCATION/CONFERENCES	2,300	825	2,300	870
CONTRACTED SERVICES	5,000	2,000	5,000	2,000
PROFESSIONAL ORGANIZATION DUES	1,000	460	1,000	500
OTHER OPERATING	9,115	4,845	9,115	2,650
Other Operating	17,415	8,160	17,415	6,020
TOTAL	499,571	492,954	539,621	565,986



FULL-TIME PERSONNEL

SUMMARY OF PERSONNEL COUNTS BY DEPARTMENT AND FUNDS

DEPARTMENT	FY19 ACTUAL	FY20 ACTUAL	CITY MANAGER FY21 PROPOSED BUDGET	Change From FY20
GENERAL FUND				
FULL-TIME PERSONNEL				
CITY MANAGER	3.00	3.00	3.00	0.00
HUMAN RESOURCES	2.00	4.00	4.00	0.00
CITY CLERK	3.00	3.00	3.00	0.00
LEGAL DEPARTMENT	5.64	6.64	6.64	0.00
INFORMATION TECHNOLOGY	1.00	1.00	1.00	0.00
FINANCE DEPARTMENT	24.23	24.33	24.33	0.00
PLANNING DEPARTMENT	8.55	8.45	7.45	(1.00)
INSPECTION DEPARTMENT	5.05	5.05	5.05	0.00
HEALTH DEPARTMENT	1.50	2.50	2.50	0.00
PUBLIC WORKS	54.00	52.85	53.85	1.00
LIBRARY	16.00	16.00	16.00	0.00
RECREATION DEPARTMENT	4.00	4.00	4.00	0.00
SENIOR SERVICES	1.00	1.00	1.00	0.00
WELFARE DEPARTMENT	1.00	1.00	1.00	0.00
POLICE DEPARTMENT	89.00	93.00	93.00	0.00
FIRE DEPARTMENT	62.00	66.00	66.00	0.00
SCHOOL DEPARTMENT	378.88	380.34	380.90	0.56
GENERAL FUND - TOTAL FULL-TIME	659.85	672.16	672.72	0.56
% Change				0.08%

SPECIAL REVENUE FUNDS

DEPARTMENT	FY19 ACTUAL	FY20 ACTUAL	FY21 PROPOSED BUDGET	Change From FY20
FULL-TIME PERSONNEL				
SCHOOL DEPARTMENT	83.65	85.62	85.85	(0.07)
STORMWATER	5.00	5.00	5.00	0.00
PARKING & TRANSPORTATION	25.46	25.31	25.31	0.00
PRESCOTT PARK	2.23	2.15	2.15	0.00
COMMUNITY DEVELOPMENT	1.13	1.00	1.00	0.00
UDAG	1.00	1.00	1.00	0.00
SPECIAL FUNDS - TOTAL FULL-TIME	118.47	120.38	120.31	(0.07)
% Change				-0.06%

ENTERPRISE FUNDS

DEPARTMENT	FY19 ACTUAL	FY20 ACTUAL	FY21 PROPOSED BUDGET	Change From FY20
FULL-TIME PERSONNEL				
WATER FUND	27.70	28.65	28.65	0.00
SEWER FUND	32.30	34.55	34.55	0.00
ENTERPRISE FUNDS - TOTAL FULL-TIME	60.00	63.20	63.20	0.00
% Change				0.00%

TOTAL FULL-TIME-CITY OF PORTSMOUTH

	FY19 ACTUAL	FY20 ACTUAL	FY21 PROPOSED BUDGET	Change From FY20
TOTAL FULL-TIME PERSONNEL	838.32	855.74	856.23	0.49
TOTAL FULL-TIME PERSONNEL % Change				0.06%

*Prior Proposed Budget Documents did not include Full-Time School Personnel funded by Grants and Other sources. Prior year totals have been adjusted accordingly.



Click on the first section of fees (under the Revenues Section) will take you to the Appendix III – Schedule of Fees

CITY OF PORTSMOUTH
GENERAL FUND
COMPARISON BUDGETED, ACTUAL AND ESTIMATED REVENUES
FOR FISCAL YEARS 2019-2021

	BUDGETED REVENUES FY 19	ACTUAL REVENUES FY 19	BUDGETED REVENUES FY 20	BUDGETED REVENUES FY 21	% CHANGE	\$\$ CHANGE
Local Fees, Licenses, Permits						
Other Fees	-	15,937	12,000	12,000	0.0%	-
Other Licenses	26,000	-	26,000	26,000	0.0%	15,000
Planning Board/HOC	65,000	79,537	65,000	65,000	-73.1%	-1,000
Board of Adjustments	42,000	37,909	42,000	42,000	-	-
Site Review	40,000	39,619	40,000	35,000	-12.5%	-
Building Permits-Portsmouth	400,000	868,506	500,000	540,000	5.0%	40,000
Building Permits-Pease	46,000	224,916	55,000	55,000	0.0%	-
Electrical Permits-Portsmouth	80,000	125,310	86,000	105,000	23.3%	20,000
Electrical Permits-Pease	15,000	59,335	15,000	15,000	0.0%	-
Plumbing Permits-Portsmouth	110,000	243,680	140,000	154,000	10.0%	14,000
Plumbing Permits-Pease	20,000	88,660	20,000	20,000	0.0%	-
Sign Permits	6,000	7,345	6,000	6,000	0.0%	-
Police Alarms	25,000	37,125	25,000	30,000	15.4%	4,000
Fire Inspections	-	-	80,000	85,000	5.6%	5,000
Burning Permits	1,000	1,485	1,500	1,500	0.0%	-
Excavation Permit	25,000	55,950	40,000	30,000	-25.0%	10,000
Flagging Permit	11,000	5,625	11,000	9,000	-18.2%	(2,000)
Solid Waste	30,000	60,555	40,000	50,000	25.0%	10,000
Blading Permits	-	200	100	100	0.0%	-
New Driveway Permit	-	3,335	100	3,000	2900.0%	2,900
Outdoor Pool	25,000	24,322	25,000	25,000	0.0%	-
Recreation Department	200,000	241,704	200,000	200,000	0.0%	-
Boat Ramp Fees	10,000	7,935	10,000	10,000	0.0%	-
Food Permits	70,000	60,360	70,000	75,000	7.1%	5,000
Total Local Fees, Licenses and Permits	1,267,000	2,822,738	1,638,700	1,681,600	7.8%	121,800
Other Local Sources						
Timber Tax	500	75	500	500	0.0%	-
Payments in Lieu of Taxes	120,000	177,725	130,000	175,600	35.1%	45,600
Municipal Agent Fees	65,000	76,872	70,000	72,000	2.9%	2,000
Motor Vehicle Permits	4,380,000	5,019,305	4,730,000	4,850,000	2.3%	120,000
Tire Applications	9,000	10,372	9,000	9,000	0.0%	-
Boat Registrations	10,000	13,717	10,000	10,000	0.0%	-
PCA Airport District	2,750,000	2,836,535	2,750,000	2,680,000	-2.5%	(70,000)
Water/ sewer Overhead	1,186,312	1,186,312	1,301,352	1,384,172	6.4%	82,820
Sale of Municipal Property	5,000	6,521	5,000	5,000	0.0%	-
Misc. Revenue	70,000	134,987	70,000	70,000	0.0%	-
Bond Premium	-	4,314	-	-	0.0%	-
Transfers from Other Funds	-	5,296	-	-	0.0%	-
Dog Licenses	15,000	18,250	17,000	17,000	0.0%	-
Marriage Licenses	2,200	1,988	2,200	2,200	0.0%	-
Certifications and Death/Marriage	25,000	34,160	25,000	27,000	3.9%	1,000
Rental of City Property	56,000	172,176	56,000	70,000	25.0%	14,000
Rental City Hall Complex	21,781	21,788	21,000	21,000	-4.5%	(1,000)
Cable Franchise Fee	360,000	360,000	360,000	360,000	0.0%	-
Hand Gun Permits	-	380	300	300	0.0%	-
Police Outside Detail	140,000	156,053	150,000	150,000	6.7%	10,000
Fire Alarms	-	25	-	-	0.0%	-
Ambulance Fees-Portsmouth	850,000	950,046	870,000	900,000	3.4%	30,000
Wetters Cost Reimbursements	15,000	18,804	15,000	15,000	0.0%	-
Total Other Local Sources	10,040,803	11,246,242	10,694,362	10,828,772	2.2%	234,420
Interest & Penalties						
Interest on Taxes	200,000	104,157	170,549	170,549	0.0%	-
Interest on Investments	700,000	1,336,087	1,100,000	550,000	-50.0%	(550,000)
Total Interest & Penalties	900,000	1,440,244	1,270,549	720,549	-43.3%	(650,000)
School Revenues						
Tuition	6,503,250	6,370,822	6,555,500	6,704,200	2.3%	147,700
Other Sources	13,000	16,414	13,000	13,000	0.0%	-
Total School Revenues	6,516,250	6,387,236	6,568,500	6,717,200	2.2%	147,700

CITY OF PORTSMOUTH
PROPOSED SCHEDULE OF FEES
FISCAL YEAR 2021



Click on the Capital Projects listed in the Budget Highlights section of the budget and move directly to that project in Appendix II.

The following lists the recommended projects identified in the CIP to be funded with Capital Outlay appropriations and the reductions recommended by the City Manager. Detail on each of these projects can be found in Appendix II of this document. In addition, the complete Capital Improvement Plan FY 2021-2026 can be viewed and downloaded at the following link
<https://www.cityofportsmouth.com/planportsmouth/capital-improvement-plan>

Capital Improvements Fiscal Year 2021 Taken from Capital Improvement Plan 2021-2026		Department Request FY 21	City Manager Reduction For FY 21 Budget	City Manager Recommended For FY 21 Budget
Budget Book PAGE		City Council Adopted 3/2/2020		
II- 24	FIRE-HYDRAULIC RESCUE TOOL REPLACEMENT	\$60,000	(\$30,000)	\$30,000
II- 32	ELEMENTARY SCHOOLS UPGRADE	\$250,000	(\$50,000)	\$200,000
II- 33	HISTORIC DOCUMENT RESTORATION, PRESERVATION AND SCANNING	\$100,000	(\$100,000)	\$0
II- 34	LIBRARY FURNITURE-SEATING	\$50,000	(\$25,000)	\$25,000
II- 35	LAND ACQUISITION	\$25,000		
II- 36	VAUGHAN-WORTH BRIDGE STRETEGIC VISION DEVELOPMENT	\$25,000		
II- 37	MCINTYRE FEDERAL OFFICE BUILDING-PLANNING AND IMPLEMENTATION	\$25,000		
II- 38	EXISTING OUTDOOR RECREATION FIELD IMPROVEMENTS	\$150,000	(\$50,000)	\$100,000
II- 41	IMPLEMENTATION OF PEIRCE ISLAND MASTER PLAN PROJECT	\$25,000		
II- 43	CITYWIDE PLAYGROUND IMPROVEMENTS	\$100,000	(\$50,000)	\$50,000
II- 44	CITYWIDE PARK IMPROVEMENTS	\$100,000	(\$50,000)	\$50,000
II- 45	CITYWIDE TREE REPLACEMENT PROGRAM	\$20,000		
II- 47	HISTORIC CEMETERY IMPROVEMENTS	\$25,000		
II- 48	SOUND BARRIERS IN RESIDENTIAL AREA ALONG I-95	\$100,000		
II- 49	PHA COURT STREET PROJECT ELECTRICAL INFRASTRUCTURE	\$120,000		
II- 66	TRAIL DEVELOPMENT PROJECTS	\$5,000		
II- 70	ELWYN ROAD SIDEPATH	\$170,000		
II- 71	CITYWIDE TRAFFIC SIGNAL UPGRADE PROGRAM	\$100,000		
II- 72	CATE ST CONNECTOR	\$366,000		
II- 88	CITYWIDE STORMDRAINAGE IMPROVEMENTS	\$100,000		
	CAPITAL CONTINGENCY	\$100,000		
	TOTAL	\$2,016,000	(\$50,000)	

VE-20-FD-04: HYDRAULIC RESCUE TOOL REPLACEMENT

Vehicles and Equipment: Equipment

Department	Fire Department
Project Location	All Stations
Project Type	Equipment (non-vehicular)
Commence FY	2020
Priority	A (needed within 0 to 3 years)
Impact on Operating Budget	Negligible (<\$5,001)



Evaluation Criteria	Satisfy
Identified in Planning Document or Study	
Improves Quality of Existing Services	Y
Provides Added Capacity to Existing Services	Y
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	Y
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

Description: This project would provide for the replacement of the department's compliment of gas-powered hydraulic rescue tools, most commonly referred to as "jaws of life", with new generation battery-powered rescue tools. The replacement is recommended based on the age of current equipment along with the advantage of more compact, versatile, powerful and cordless technology for emergency extractions from vehicles and other entrapments.

- Useful Website Links:
- [Portsmouth Fire Department Homepage](#)
 - [FY20-25 CIP page](#)

		FY21	FY22	FY23	FY24	FY25	FY26	Totals 21-26	6 PY's Funding	Totals
GF	100%	\$30,000	\$30,000					\$60,000	\$0	\$60,000
Fed/ State	0%							\$0	\$0	\$0
Bond/ Lease	0%							\$0	\$0	\$0
Other	0%							\$0	\$0	\$0
Revenues	0%							\$0	\$0	\$0
PPP	0%							\$0	\$0	\$0
Totals		\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$60,000	\$0	\$60,000



Rolling Stock

The Rolling Stock program provides a schedule of the replacement of vehicles and equipment necessary to carry out daily City activities. The complete 10-year schedule is located in [Appendix I](#) of this budget document.

This table lists the vehicles and equipment identified for FY21 per the Rolling Stock Program for all City Funds: General, Water, Sewer, Stormwater, and Parking & Transportation Funds.

This table includes the department requested vehicles and equipment and the City Manager's recommended reductions per the financial strategy Plan for the FY21 proposed budget.

Rolling Stock Request: FY 21	FY 21 Department Request	FY 21 City Manager Reduction	FY 21 City Manager Proposed
Public Works			
C20 4x4 Pick-up w/plow	35,000		35,000
C2500 4x4 Pick-up w/plow	35,000		35,000
7400 Packer (Year 3 of 3 finding)	120,000		120,000
Utility Tractor (Year 3 of 3 finding)	40,000	(40,000)	-
Sturcraft Multifunction Bus (Year 2 of 2 finding)	50,000		50,000
F550 4x4 1 Ton Dump w/Plow&Spreader	80,000	(80,000)	-
7400 Packer (year 1 of 4 finding)	50,000		50,000
7400 Packer (year 1 of 4 finding)	50,000		50,000
Zero Turn Mower	9,000	(9,000)	-
Zero Turn Mower	8,000	(8,000)	-
Zero Turn Mower	8,000		8,000
Equinox	30,000	(30,000)	-
Total Public Works	515,000	(167,000)	348,000
Police			
Explorer	40,500		40,500
Explorer	40,500		40,500
Explorer	40,500		40,500
Patriot	40,500	(40,500)	-
Fusion	40,500	(40,500)	-
Motorcycle	11,825	(11,825)	-
Total Police	214,325	(92,825)	121,500
Fire			
Ambulance (Year 1 of 3 finding)	85,000		85,000
Aerial Tower (Bonding \$1,400,000)			
Total Fire	85,000	0	85,000
School			
60" Mower w/bagging system	13,500		13,500
Dumpbody 3500 Pickup w/plow	60,000	(60,000)	-
Total School	73,500	(60,000)	13,500
General Fund 50% share of Stormwater below	130,000	(130,000)	0
TOTAL GENERAL FUND	1,017,825	(449,825)	568,000
Parking/Transportation			
4x4 Flatbed w/plow (Year 2 of 2 finding)	50,000		50,000
7400 Packer (Year 1 of 3 Finding)	85,000		85,000
Skid Steer (Year 1 of 2 finding)	50,000		50,000
Wheel Loader (Year 2 of 3 finding)	100,000		100,000
Snowblower (Year 2 of 3 finding)	50,000		50,000
TOTAL PARKING/TRANSPORTATION	335,000	0	335,000
Water			
7400 SBA 6 Wheel w/plow & wing (Year 2 of 2 finding)	100,000		100,000
Loader/Backhoe (Year 2 of 3 finding)	50,000		50,000
Excavator (Year 1 of 3 finding)	75,000		75,000
MiniVan-Meter	35,000		35,000
Misc Equip	100,000		100,000
TOTAL WATER	360,000	0	360,000
Sewer			
SUV	30,000		30,000
4WD Backhoe/Loader (Year 2 of 3 finding)	50,000		50,000
10 Wheel Roll-off (Year 2 of 2 finding)	140,000		140,000
Sedan (new to fleet)	35,000		35,000
Utility Vehicle (new to fleet)	18,000		18,000
Misc Equipment	150,000		150,000
Transfer to Stormwater (See Above in Stormwater)	130,000	(130,000)	-
TOTAL SEWER	553,000	(130,000)	423,000
TOTAL CITY OF PORTSMOUTH	2,265,325	(679,825)	1,685,500



Click on the Rolling Stock Department Requests (under the Budget Highlights Section) will take you to the appropriate page in Appendix 1 – Rolling Stock

City of Portsmouth
Inventory HIGHWAY

		(Scheduled for replacement in FY21)						
Department	City ID #	Description	Make	Year of Mfg.	Mfg. Identification Number	Fiscal Year Purchased	Purchase Cost	Useful Life
Highway	H005	Tahoe (White)	Chevrolet	2007	1GNFK13057R313242	2017	\$ 1.00	10
Highway	H008	F150 Pick-up (yellow)	Ford	2014	1FTFX1EF1EKE86511	2014	\$ 22,608.00	8
Highway	H009	F250 4X4 Pick-up (yellow) w/plow	Ford	2011	1FTBF2B87BEC71051	2011	\$ 24,432.00	10
Highway	H011	F-550 4x4 (yellow) w/plow	Ford	2015	1FDUF5HT4FEA65484	2014	\$ 40,743.00	12
Highway	H015	4'X8' Flatbed Trailer	Carry-On	2006	4YMUL08146V011548	2008	\$ 700.00	20
Highway	H018	F550 4x4 1-ton Flat Bed Dump(yel) w/plow (Y 2 of 2)	Ford	2011	1FDUF5HT1BEC54880	2011	\$ 34,296.00	8
Highway	H019	C20 4x4 Pick-up w/plow (yellow)	Chevrolet	2010	1GC5KVBG1AZ239600	2010	\$ 27,317.00	10
Highway	H020	Silverado 4x4 Utility Body (yellow) w/plow	Chevrolet	2009	1GBJK74K89F181199	2010	\$ 44,015.00	10
Highway	H021	C2500 4x4 Pick-up (yellow) w/plow	Chevrolet	2010	1GC5KVBG0AZ239780	2010	\$ 27,317.00	10
Highway	H022	C3500 4x4 1-ton Dump (yellow) w/plow	Chevrolet	2009	1GBJK74K49F181203	2010	\$ 44,371.00	10
Highway	H023	F250 4x4 Utility Body (yellow) w/plow	Ford	2011	1FTBF2B85BEC71050	2011	\$ 24,432.00	10
Highway	H033	7600 10 wheel Roll-off (yellow) w/plow & spreader	International	2003	1HTWYAXT73J071680	2003	\$ 122,910.00	12
Highway	H034	C8500 6 wheel Dump truck (yel) w/plow, wing, & spreader	Chevrolet	2007	1GBS8C1357F404287	2007	\$ 109,189.00	12
Highway	H036	F550 4x4 1-ton Dump (yellow) w/plow	Ford	2011	1FDUF5HT7BEC54883	2011	\$ 34,200.00	12
Highway	H037	Dump 108SD w/plow, wing, & spreader	Freightliner	2015	1FVAG5CY6FHGR4449	2015	\$ 90,994.00	12
Highway	H038	F550 Flatbed Dump (yellow) w/plow	Ford	2012	1FDUF5HT4CEC99314	2013	\$ 38,867.00	12
Highway	H039	7400 Dump truck (yellow) w/plow, wing, & spreader	International	2010	1HTWDAAR6AJ266106	2010	\$ 120,427.00	12
Highway	H043	F450 Dur-A-Lift Aerial (white)	Ford	2008	1FDXF46YX8EE59063	2010	\$ 71,500.00	15
Highway	H044	LET 2-52 Packer (yellow)	Crane Carrier	2003	1CYCCE4833T045923	2003	\$ 174,992.00	8
Highway	H045	7400 Packer (white) (year 3 of 3)	International	2007	3HTWGAZT47N406263	2008	\$ 132,194.00	8
Highway	H050	F550 4x4 1Ton Dump (yellow) w/plow & spreader	Ford	2011	1FDUF5HT3BEC54881	2011	\$ 34,296.00	8
Highway	H051	M2 106 Bucket Truck	Freightliner	2020	1FVACXFE3LHLE33818	2019	\$ 179,189.00	12
Highway	H054	Forklift	International	1983	3336022456	2000	\$ 14,100.00	15

