

Sale and Disposal of Books, Equipment and Supplies

The superintendent shall be authorized to dispose of obsolete books, equipment and supplies with residual value by offering their sale consistent with the City Policy and ordinance on disposal of assets. If it is determined there is no value, the superintendent may dispose of books, equipment and supplies as in any manner convenient and appropriate, including by donation.

A. Property Valued at less than \$500

The superintendent shall conduct a sale of any books, equipment, and supplies valued at less than \$500 and no longer required by the schools.

B. Property Valued at \$500 or more

The superintendent shall notify the Board of any books, equipment, and supplies valued at \$500 or more prior to sale.

Legal References: [CFR 34, Sec. 80.32](#)