## Motor Vehicle Seat Belt Use Policy

## Purpose:

This policy is intended to protect Portsmouth School District employees operating or riding in motor vehicles from the hazards of motor vehicle accidents.

## Policy:

It is mandatory for all Portsmouth School District employees operating or riding in motor vehicles to use seat belts. This includes all employees operating Portsmouth School District vehicles, passengers in Portsmouth School District owned vehicles, and all employees operating personal vehicles while engaged in Portsmouth School District business, and employees riding in a passenger vehicle while on Portsmouth School District business.

All Portsmouth School District vehicles will be equipped with seat belts. This includes the vehicle cab, passenger seating area and jump seats. Passengers will only be permitted to ride in areas of the vehicle designed for that purpose. Seat belts shall be used by all employees riding in the vehicle when the vehicle is in motion.

There are no exemptions to this policy.

Violation of this policy will result in disciplinary action in accordance with Portsmouth School District disciplinary procedures.

## Effective Date:

This policy is effective March 8, 2011. All Portsmouth School District owned vehicles will be equipped with seat belts as of March 8, 2011. Any vehicle not equipped with seat belts or seat belts that are not operational, should be reported to the business department at 603-431-5080 for repair or installation and should not be operated until equipped with operational seat belts.